



| States Assembly

Public Accounts Committee

Records of Meetings

2025

The following records of meetings have been approved by the Committee.

Signed

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Chair
Deputy Inna Gardiner

États de Jersey



L's États d'Jèrri

Public Accounts Committee

Record of Meeting

Date: 15th January 2025

Present	Deputy Inna Gardiner, Chair Deputy Kristina Moore, Vice-Chair [Online] Deputy Raluca Kovacs, Member Deputy Karen Wilson, Member Deputy David Warr, Member Philip Taylor, Lay Member Glen Kehoe, Lay Member Vijay Khakhria, Lay Member
Apologies	Graeme Phipps, Lay-Member Deputy Raluca Kovacs, Member
In attendance	Lynn Pamment, Comptroller and Auditor General Jason Whitfield, Chief Operating Officer [item 3 only] Ruth Galloway, Head of Business Enablement and Customer Support [item 3 only] Nick Church, Head of Architecture [item 3 only] Kate Faragher, Bespoke Skills [item 9 only Online] Andy Harris, Committee and Panel Officer Joseph Brannigan, Research and Project Officer Michael Morris, Communications Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The PAC noted and approved the records of the meetings held on 16th October and 6th November 2024.</p>	
<p>2. Conflicts of Interest</p> <p>The PAC noted that Deputy Kristina Moore had recently joined the Institute of Directors and would be updating her declarations of interest.</p>	
<p>3. Briefing – IT general controls</p> <p>The PAC received Jason Whitfield, Chief Operating Officer, for a private briefing on IT general controls. The record of this meeting was classified as exempt in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Absolute Exemption Article 26.</p>	
<p>4. Comptroller and Auditor General Update</p> <p>The PAC received an update from the Comptroller and Auditor General (C&AG) in relation to her audit plan and audit strategy for 2025 to 2028. The C&AG explained to the PAC the current work programme for the year and how it had been updated following consultation.</p>	

<p>The C&AG also informed the PAC to expect four reports in the first quarter of 2025 including:</p> <ul style="list-style-type: none"> • Financial Management and Internal Control: Follow up, • Grants and Subsidies: Follow up, • Learning from Previous IT Implementations: Thinkpiece and; • Staff Recruitment and Retention. <p>The C&AG also provided the PAC with an overview of the audit strategy and informed the PAC to expect a feedback survey in February 2025 and the Transparency and Annual reports in May 2025.</p> <p>The C&AG informed the PAC that it was the 20th anniversary of the Jersey Audit Office (JAO) in September 2025 and therefore JAO would be looking to put on an event to mark the occasion.</p> <p>The C&AG advised the PAC that there would be a new Board of Governance and that there would be a transition of the Chair and one of the independent Members in the first quarter of 2025.</p> <p>The C&AG informed the PAC of the proposal for an updated C&AG Law which would allow the JAO to develop a new operating model and to use more on-Island resources.</p>	
<p>5. Executive Response – Tackling Fraud and Error Phase 2</p> <p>The PAC noted that the Executive Response to the C&AG report Tackling Fraud and Error Phase 2 was due on Thursday 16th January 2025.</p>	<p>AH</p>
<p>6. Procurement by the Government of Jersey</p> <p>The PAC received an update on the progress of the review from the Chair. The PAC was informed that letters had been sent out to charities as part of the review to gather their views on the procurement and commissioning processes.</p> <p>The PAC discussed and reviewed the draft question plan prepared by Officers regarding the joint public hearing with representatives from the Jersey Institute of Directors, Jersey Chamber of Commerce and Jersey Construction Council taking place on 29th January 2025. The PAC approved the question plan subject to minor changes and tasked Officers to circulate an updated draft.</p>	<p>JB</p>
<p>7. Handling and Learning from Complaints</p> <p>The PAC agreed to meet on Thursday 16th January in Morier House Icho and Seymour Rooms to discuss the report which would be prepared by Officers.</p> <p>The PAC noted and discussed the responses to the follow up questions posed to the departments for Health and Community Services (HCS), Infrastructure and Environment (I&E) and Customer and Local services (CLS) following the hearings which had taken place with the Chief Officers.</p> <p>The PAC tasked Officers to prepare a letter to CLS requesting further clarification on the information provided.</p>	<p>AH</p>

<p>8. Quarterly Hearing with CEO</p> <p>The PAC discussed the topic areas for the quarterly public hearing with the Chief Executive Officer taking place on 12th February 2025. The PAC was joined by Kate Faragher from Bespoke Skills via Microsoft Teams who would be providing question training for Committee members on Wednesday 29th January 2025.</p> <p>The PAC tasked Officers to write to the Chief Executive requesting information to help inform the question areas for the public hearing on 12th February 2025. The Officers advised that correspondence would be drafted and sent in due course.</p>	<p>JB</p> <p>AH</p>
<p>9. Future Meetings</p> <p>The PAC noted that its next scheduled meeting was due to take place at 12:00pm on Wednesday 29th January 2025 in the Blampied Room of the States Building.</p>	

Public Accounts Committee

Record of Meeting

Date: 29th January 2025

Present	Deputy Inna Gardiner, Chair Deputy Raluca Kovacs, Member Deputy Karen Wilson, Member Deputy David Warr, Member Vijay Khakhria, Lay Member Graeme Phipps, Lay-Member Philip Taylor, Lay Member Glen Kehoe, Lay Member
Apologies	Deputy Kristina Moore, Vice-Chair Philip Taylor, Lay Member
In attendance	Lynn Pamment, Comptroller and Auditor General Kate Faragher, Bespoke Skills [item 2 only] Adrian De Gruchy, Chairperson, Jersey Construction Council [item 1 only] Alex Ruddy, Institute of Directors [item 1 only] Eliot Lincoln, Jersey Chamber of Commerce [item 1 only] Murray Norton, Chief Executive, Jersey Chamber of Commerce [item 1 only via Microsoft Teams] Andy Harris, Committee and Panel Officer Joseph Brannigan, Research and Project Officer Michael Morris, Communications Officer Charlotte Curry, Acting Communications Manager

Agenda matter	Action
<p>1. Conflicts of Interest</p> <p>It was declared that Mr Glen Kehoe was a member of the Jersey Chamber of Commerce and Mr Vijay Khakhria was a member of the Institute of Directors. Noting the attendance of these organisations at a scheduled public hearing it was agreed that they would not ask any questions during the proceedings.</p>	
<p>2. Public Hearing: Procurement by the Government of Jersey review</p> <p>The PAC received Adrian De Gruchy, Chairperson, Jersey Construction Council, Alex Ruddy, Institute of Directors, Eliot Lincoln, Jersey Chamber of Commerce, and Murray Norton, Chief Executive, Jersey Chamber of Commerce, for a public hearing in relation to its review of procurement by the Government of Jersey. The proceedings were webcast live on the States Assembly website and a recording was made so that a transcript could be produced.</p>	
<p>3. Training with Bespoke Skills</p> <p>The PAC received Kate Faragher of Bespoke Skills for a training session in relation to effective questioning. The PAC discussed the question plan for the quarterly public hearing with the Chief Executive on 12th February 2025 as part of</p>	JB

that training and agreed changes to the question plan. The Officers advised that an updated draft would be circulated in due course.	
4. Future Meetings The PAC noted that its next scheduled meeting was due to take place at 12:30pm on Wednesday 12 th February 2025 in the Blampied Room of the States Building.	