



## Hospital Review Panel

### Records of Meetings

Year: 2024

The following records of meetings have been approved by the Panel.

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Chair

Hospital Review Review Panel

# Hospital Review Panel

## Record of Meeting

Date: 2<sup>nd</sup> May 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis, Member Deputy Karen Wilson, Member
In attendance	Ben Walker, Acting Committee and Panel Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Panel membership and appointment of Vice Chair</b></p> <p>The Panel noted that membership of the Review Panel included Deputy Jonathan Renouf (Chair), Deputy Steve Ahier, Deputy Alex Curtis and Deputy Karen Wilson.</p> <p>It was agreed that Deputy Steve Ahier would be appointed as Vice Chair.</p>	
<p><b>2. Declarations of Interests/Views</b></p> <p>Deputy Wilson informed the Panel that she previously held the role of Minister for Health and Social Services, was a member of the Political Oversight Group at Council of Ministers level, and that her partner is a consultant working in the Health and Community Services Department. It was advised that she was continually concerned by the cost of the Hospital and the absence of a Health Strategy underpinning the development of the new healthcare facilities programme which would establish the service needs of Islanders and inform the building programme required in line with that Strategy. She also highlighted concerns raised previously with regard to workforce planning for the new hospital and the extent to which there would be a reliance on locum staff and consultants. It was further advised that she felt it was important that the current hospital design remained relevant and efficient over time, and noted that the lead time for the hospital would be approximately 10 years.</p> <p>Deputy Renouf informed the Panel that he objected to the Overdale site due to the impact on the surrounding landscape but did not feel it was appropriate to reconsider previous decisions made about hospital site selection.</p> <p>Deputy Curtis informed the Panel that he was Vice Chair of the Planning Committee and that his main concerns related to the financing aspects of the hospital, the design and development, and consulting.</p> <p>Deputy Ahier informed the Panel that he was a Member of the Planning Committee and Deputy for St Helier North, and that the Overdale site was within his constituency, which would exclude him from any decision of the Planning Committee regarding the Overdale site. It was advised that he supported the development of the Overdale site, but also had concerns with regards to the financing aspects of the hospital.</p>	
<p><b>3. Briefing/Position Paper</b></p>	

<p>The Panel noted and discussed the Position Paper setting out the work undertaken by the previous Future Hospital Review Panel, from September 2022 to January 2024. It was further noted that the Paper included key dates, topics identified for discussion and monitoring, Terms of Reference and the overarching timeline for the New Healthcare Facilities Programme.</p>	
<p><b>4. Correspondence: Confirmation of timeframe for hospital funding proposals</b></p> <p>The Panel noted a letter received from the New Healthcare Facilities Programme ('NHFP') which outlined the timeframe for the hospital funding proposals.</p>	
<p><b>5. Terms of Reference</b></p> <p>The Panel noted the Terms of Reference of the previous Future Hospital Review Panel and discussed a number of potential areas of focus for its draft Terms of Reference and review.</p>	<b>BW</b>
<p><b>6. Briefings: New Healthcare Facilities Programme (NHFP)</b></p> <p>The Panel agreed to request a briefing from the New Healthcare Facilities Programme Team for an update on the status of the NHFP.</p> <p>The Panel also agreed to receive a briefing from Lizzie Gardiner, Head of the Corporate Portfolio Management Office, on the programme and project delivery frameworks for the NHFP.</p> <p>The Panel further agreed to receive a briefing from Lynn Pamment, Comptroller and Auditor General, on the governance aspects of the NHFP.</p>	<b>RS</b>  <b>RS</b>  <b>RS</b>
<p><b>7. Site Visit: Gloucester Street (Jersey General Hospital)</b></p> <p>The Panel discussed and agreed to undertake site visits to Gloucester Street, the Kensington Place and Overdale construction sites. The Panel agreed to visit the external, public aspects of the Gloucester Street facility, and requested that the Officer make separate arrangements for the Panel to visit the Kensington Place and Overdale construction sites.</p>	<b>BW/RS</b>
<p><b>8. Meeting Schedule</b></p> <p>The Panel discussed and agreed its proposed meeting schedule and requested the Officer to schedule its meetings.</p>	<b>RS</b>
<p><b>9. Future Meetings</b></p> <p>The Panel noted that its next meeting was scheduled to take place at on 13<sup>th</sup> May 2024 at 12:30pm in the Le Capelain Room, States Building.</p>	

# Future Hospital Review Panel

## Record of Meeting

Date: 13<sup>th</sup> May 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis Deputy Karen Wilson
In attendance	Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<b>1. Records of meetings</b>  The Panel agreed to review the record of the meeting from 2nd May 2024 at its next meeting.	
<b>2. Panel Requests: Briefings, Site Visits and Key Documentation</b>  The Panel noted briefings, site visits and key documentation that had been requested.  The Panel discussed sending a written question to the Minister for Health and Social Services to seek an understanding as to the Mental Health Care facilities currently located in St Saviours.	
<b>3. Government Plan 2025-2028 Funding Proposals: Phase 1 Delivery</b>  The Panel discussed the inclusion of the funding proposals to deliver Phase 1 of the New Healthcare Facilities Programme within the Government Plan 2025-2028. The Panel requested that the Officer draft correspondence with questions about the inclusion of the funding proposals in Government Plan 2025-2028, for the Panel to review and approve.	<b>RS</b>
<b>4. Mental Health Facilities</b>  The Panel discussed mental health facilities in relation to the New Healthcare Facilities Programme ('NHFP') and agreed to request more information about this. The Panel requested that the Officer incorporate questions about mental health facilities in relation to the NHFP into the draft correspondence with questions about the funding proposals for Phase 1 of the NHFP, to the Minister for Health and Social Services, for the Panel to consider and approve.	<b>RS</b>
<b>5. Review Launch/Terms of Reference</b>  The Panel discussed the timeline for the launch of its review and the drafting of its terms of reference. The Panel decided that it would finalise its Terms of Reference after it received the briefing from the New Healthcare Facilities programme team on 7 <sup>th</sup> June 2024.	
<b>6. Panel Constitution: Press Notice and Photo</b>  The Panel received the Communications Officer to discuss a press notice announcing the constitution of the Hospital Review Panel. The Panel requested that the Communications Officer draft a press notice that included a photo of the Panel.	<b>KB</b>

<p>The Panel also agreed to the establishment of the Panel’s webpage on the States Assembly website. The Panel requested that the Officer set-up its webpage.</p>	<p><b>RS</b></p>
<p><b>7. Work programme</b></p> <p>The Panel discussed and noted the key items of work and dates in 2024.</p>	
<p><b>8. Future Meetings</b></p> <p>The Panel noted that its next meeting was scheduled to take place on 27<sup>th</sup> May 2024 at 12.30pm in the Le Capelain Room, States Building.</p>	

# Hospital Review Panel

## Record of Meeting

Date: 28<sup>th</sup> May 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis, Member Connétable Marcus Troy, Member
Apologies	Deputy Karen Wilson, Member
In attendance	Ben Walker, Acting Committee and Panel Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<b>1. Records of Meetings</b>  The Panel agreed to review and approve the records of meetings held on 2 <sup>nd</sup> and 13 <sup>th</sup> May 2024 electronically via Teams.	
<b>2. Briefing: Comptroller and Auditor General ('C&amp;AG')</b>  The Panel noted that it was due to receive the Comptroller and Auditor General on 29 <sup>th</sup> May at 1.30pm and considered draft areas of questioning.	
<b>3. Briefing: New Healthcare Facilities Programme Team</b>  The Panel noted that it was due to receive the Minister for Health and Social Services and Government Officers for a briefing on the New Healthcare Facilities Programme on 7 <sup>th</sup> June at 2:00pm.  The Panel noted and discussed suggested areas of questioning. The Officer informed the Panel that the areas of questioning for the Panel's briefing would be updated with responses due back from the Minister for Health and Social Services on 5 <sup>th</sup> June 2024.	
<b>4. Terms of Reference and Scoping Documentation</b>  The Panel discussed and agreed that it would review its Terms of Reference and Scoping Document at the next Panel meeting on 10 <sup>th</sup> June 2024.	
<b>5. Correspondence: Minister for Health and Social Services</b>  The Panel discussed the letter sent to the Minister for Health and Social Services with questions about the New Healthcare Facilities Programme in relation to the financing proposals and mental health facilities. The Panel noted that it was due a response back by Wednesday 5 <sup>th</sup> June 2024.	
<b>6. Panel Requests: Briefings, Site Visits and Key Documentation</b>  The Panel noted the briefings, site visits and key documentation that had been requested.	
<b>7. Work programme</b>  The Panel discussed and noted the updated work programme with key items of work and dates in 2024.	

28.05.2024

<b>8. Future Meetings</b>	
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The Panel noted that its next meeting was scheduled to take place on Monday 10 <sup>th</sup> June 2024 at 12:30pm in the Le Capelain Room, States Building.	
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# Hospital Review Panel

## Record of Meeting

Date: 29<sup>th</sup> May 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis, Member Connetable Marcus Troy
Apologies	Deputy Karen Wilson, Member
In attendance	Lynn Pamment, Comptroller and Auditor General  Ben Walker, Acting Committee and Panel Officer

Agenda matter	Action
<b>1. Briefing: Comptroller and Auditor General ('C&amp;AG')</b>  The Panel received Lynn Pamment, C&AG, for a private briefing to discuss her expectations of the governance arrangements for the New Healthcare Facilities Programme. This meeting was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Absolute Exemption Article 26 and a private record was taken.	



# Hospital Review Panel

## Record of Meeting

Date: 3<sup>rd</sup> June 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis, Member Connetable Marcus Troy
Apologies	Deputy Karen Wilson, Member
In attendance	Lizzie Gardiner, Head of Corporate Portfolio Management Office, Treasury and Exchequer  Ben Walker, Acting Committee and Panel Officer

Agenda matter	Action
<p><b>1. Briefing: Head of the Corporate Portfolio Management Office ('CPMO')</b></p> <p>The Panel received Lizzie Gardiner, Head of CPMO, for a private briefing to discuss the programme and project delivery frameworks of the governance arrangements for the New Healthcare Facilities Programme. This meeting was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Absolute Exemption Article 26 and a private record was taken.</p>	

# Hospital Review Panel

## Record of Meeting

Date: 7<sup>th</sup> June 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis, Member Connetable Marcus Troy
Apologies	Deputy Karen Wilson, Member
In attendance	Deputy Tom Binet, Minister for Health and Social Services Deputy Rose Binet, Assistant Minister for Health and Social Services Andrew Scate, Chief Officer, Infrastructure and Environment Chris Bown, Interim Chief Officer, Health and Community Services Jessica Hardwick, Programme Director, New Healthcare Facilities Programme, Health and Community Services Gary McGuire, Delivery Lead, New Healthcare Facilities Programme, Health and Community Services Claire Newman, Healthcare Lead, New Healthcare Facilities Programme, Health and Community Services Deanne Bratch, Interim Business Lead, New Healthcare Facilities Programme, Treasury and Exchequer Sarah White, Public Engagement and Communications, New Healthcare Facilities Programme, Health and Community Services  Ben Walker, Acting Committee and Panel Officer

Agenda matter	Action
<p><b>1. Briefing: New Healthcare Facilities Programme</b></p> <p>The Panel received the Minister for Health and Social Services, Assistant Minister for Health and Social Services and Government Officers for a private briefing to update the Panel on the status of the New Healthcare Facilities Programme. This meeting was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Absolute Exemption Article 26 and a private record was taken.</p>	

# Hospital Review Panel

## Record of Meeting

Date: 10<sup>th</sup> June 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis, Member Deputy Karen Wilson, Member Connétable Marcus Troy, Member
In attendance	Ben Walker, Acting Committee and Panel Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<b>1. Records of Meetings</b> The Panel agreed to review and approve the record of the meeting from 28 <sup>th</sup> May 2024 electronically via Teams.	<b>RS/BW</b>
<b>2. New Healthcare Facilities Programme (NHFP): Phase 1 Funding Proposals</b> The Panel discussed the Minister for Health and Social Service's plans to bring funding proposals for Phase 1 of the NHFP for debate to the States Assembly, following the Panel's private briefing with the Minister on 7th June 2024.  The Panel agreed to send a letter to the Minister to request clarification about the Minister's plans regarding the funding proposals for delivery of Phase 1 of the Programme and requested that the Officer draft correspondence for the Panel to review and approve.	<b>BW</b>
<b>3. Terms of Reference and Scoping Documentation: Review of New Healthcare Facilities Programme</b> The Panel noted and discussed the changes proposed by the Scrutiny Liaison Committee in relation to the Panel's Terms of Reference and Scoping document.  The Panel discussed and agreed a number of further changes to its Terms of Reference and Scoping documentation and requested the Officer make the changes for the Panel to consider and approve.  The Panel noted that it was still due to receive the Outline Business Case (OBC) for the New Healthcare Facilities Programme and the Officer was asked to make arrangements for a briefing between the Panel and the Minister for Health and Social Services.	<b>BW</b>  <b>BW</b>
<b>4. Correspondence: Minister for Health and Social Services</b> The Panel noted and discussed the letter response received from the Minister for Health and Social Services on 5 <sup>th</sup> June 2024 which outlined the 2024 hospital funding proposals and information about mental health facilities and agreed to take no further action.	

<p><b>5. Call for evidence</b></p> <p>The Panel noted that a public call for evidence was provisionally scheduled for 12<sup>th</sup> June 2024, and requested that this be deferred for discussion at the Panel's next scheduled meeting.</p>	
<p><b>6. Schedule of Briefings, Public Hearings, Site Visits and Key Documentation</b></p> <p>The Panel noted briefings, site visits and key documentation that had been requested.</p> <p>The Panel noted that a number of outstanding items of documentation had been requested informally, but had not been received, and requested that the Officer continue to follow up on these requests informally. The Panel also asked that the Officer request a number of additional documents for the Panel's consideration.</p> <p>The Panel requested that a Public Hearing with the Minister for Health and Social Services be scheduled to take place prior to recess of the States Assembly on 16<sup>th</sup> July 2024. The Panel asked officers to provide dates for Public Hearings with the Minister for Health and Social Services, the Minister for Treasury and Resources and the Minister for Infrastructure, for the Panel to consider and approve.</p>	<p><b>BW</b></p> <p><b>RS</b></p>
<p><b>7. Work Programme</b></p> <p>The Panel noted that the Work Programme would follow once the dates had been established for the Public Hearings and the briefing on the Outline Business Case.</p>	
<p><b>8. Future Meetings</b></p> <p>The Panel noted that its next meeting was scheduled to take place at on 24<sup>th</sup> June 2024 at 1pm in the Le Capelain Room, States Building.</p>	

# Hospital Review Panel

## Record of Meeting

Date: 24<sup>th</sup> June 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis, Member Deputy Karen Wilson, Member
Apologies	Connétable Marcus Troy, Member
In attendance	Ben Walker, Acting Committee and Panel Officer Charlotte Curry, Communications Officer (Part 3 only)

Agenda matter	Action
<p><b>1. Records of Meetings</b></p> <p>The Panel noted and approved the records of the meetings held on 28<sup>th</sup> and 29<sup>th</sup> May and 3<sup>rd</sup>, 7<sup>th</sup> and 10<sup>th</sup> June 2024.</p>	
<p><b>2. Proposition: Funding Proposals for delivery of Phase 1 of the New Healthcare Facilities Programme</b></p> <p>The Panel noted the draft Proposition circulated by the Officer on 21<sup>st</sup> June 2024 in relation to the Funding Proposals for delivery of Phase 1 of the New Healthcare Facilities Programme. The Panel discussed and agreed changes to the structure and content of the Panel's draft Proposition and requested that the Officer make the changes for the Panel to consider and approve.</p>	<b>BW</b>
<p><b>3. Call for evidence</b></p> <p>The Communications Officer informed the Panel of its options regarding a public call for evidence following the launch of its review on 18<sup>th</sup> June 2024. The Panel agreed not to proceed with a public call for evidence at this time and instead discussed targeted stakeholder engagement.</p> <p>The Panel requested that the Officer include an item on the Agenda for the Panel's next scheduled meeting on 8<sup>th</sup> July 2024, to discuss and agree the next steps regarding targeted stakeholder engagement.</p>	<b>BW</b>
<p><b>4. Site visits</b></p> <p>The Panel noted that it was scheduled to tour the external Gloucester Street healthcare estate and undertake a site visit of the Kensington Place and Overdale construction sites with the Minister for Health and Social Services and Government Officers on 3<sup>rd</sup> July 2024. The Panel requested that the Officer confirm details regarding the Panel's meeting point for the site visit.</p>	<b>BW</b>
<p><b>5. Briefing: Minister for Treasury and Resources</b></p> <p>The Panel noted it was scheduled to receive the Minister for Treasury and Resources and Government Officers for a private briefing on the financial governance aspects of the New Healthcare Facilities Programme on 4<sup>th</sup> July 2024.</p> <p>The Panel noted and discussed draft areas of questioning for the briefing.</p>	

<p><b>6. Briefing: Minister for Health and Social Services</b></p> <p>The Panel noted it was scheduled to receive the Minister for Health and Social Services and Government Officers for a private briefing on the Outline Business Case for the New Healthcare Facilities Programme on 4<sup>th</sup> July 2024.</p> <p>The Panel noted and discussed draft areas of questioning for the briefing and asked that the Officer follow-up to confirm when the Panel would receive the Outline Business Case prior to the briefing.</p>	<p><b>BW</b></p>
<p><b>7. Public Hearings</b></p> <p>The Panel noted and discussed a draft schedule of Public Hearings for the Panel's Review of the New Healthcare Facilities Programme and agreed not to proceed with a Public Hearing with the Minister for Infrastructure. The Panel asked that the Officer schedule a 30-minute Panel pre-meeting before each Public Hearing.</p>	<p><b>BW</b></p>
<p><b>8. Future Meetings</b></p> <p>The Panel noted that its next meeting was scheduled to take place on 8<sup>th</sup> July 2024 at 1:00pm in the Le Capelain Room, States Building.</p>	

# Hospital Review Panel

## Record of Meeting

Date: 3<sup>rd</sup> July 2024

Present	Deputy Jonathan Renouf, Chair Deputy Steve Ahier, Vice Chair Deputy Alex Curtis, Member
Apologies	Connétable Marcus Troy, Member Deputy Karen Wilson, Member
In attendance	Deputy Tom Binet, Minister for Health and Social Services <b>(Item 2 only)</b> Jessica Hardwick, Programme Director, New Healthcare Facilities Programme, Health and Community Services <b>(Item 2 only)</b> Gary McGuire, Delivery Lead, New Healthcare Facilities Programme, Health and Community Services <b>(Item 2 only)</b> Claire Newman, Healthcare Lead, New Healthcare Facilities Programme, Health and Community Services <b>(Item 2 only)</b>  Ben Walker, Acting Committee and Panel Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Site visit: Gloucester Street</b></p> <p>The Panel met to undertake an external visit of the Gloucester Street and Kensington Place sites to visualise the size and scale of the existing sites.</p>	
<p><b>2. Site visit: Kensington Place and Overdale construction site</b></p> <p>The Panel visited the Kensington Place construction site to discuss plans for development of the site with the Minister for Health and Social Services and Officers, Jessica Hardwick, Programme Director, Gary McGuire, Delivery Lead, and Claire Newman, Healthcare Lead, for the New Healthcare Facilities Programme ('Programme').</p> <p>The Panel discussed the age of the existing healthcare estate and buildings adjacent to the Kensington Place construction site, which included a mixture of developments constructed in the 1970s and 1980s. The Delivery Lead informed the Panel about challenges with the Kensington Place site, which included an uneven surface. The Programme Director provided an overview of the Development Control Plan for the site and advised that this would be provided to the Panel for its consideration.</p> <p>The Panel then visited the Overdale construction site and viewed the ongoing demolition works at the site. The Panel discussed the lack of an architectural salvage yard in Jersey and noted these were commonplace in the United Kingdom (UK). It was advised that solutions were being considered with respect to architectural salvage.</p> <p>The Delivery Lead informed the Panel that the demolition works at the Overdale construction site placed an emphasis on recycling materials, which included reusing steel girders and crushing rubble on-site for reuse in other projects.</p>	<b>BW</b>

The Panel then visited the disused Jersey Water facility at Mulcaster House, adjacent to the Overdale Construction site, and discussed plans for the future use of the site.	
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