



# Education in Jersey

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## Education in Jersey

The Department for Education, Sport and Culture aims to provide high quality learning and leisure opportunities for the people of Jersey. There is a wide range of schools and the standard of provision is very high. Parents of children approaching school age or new to the Island are advised to contact headteachers of the schools in their area and arrange visits before making decisions about their child's future. Parents are also welcome to visit schools on their open days when the range of opportunities and the results of children's efforts will be on display. Details of local schools may be obtained from the Department for Education, Sport and Culture, telephone 509500.

Full time compulsory education begins at the start of the term during which children have their 5th birthday. However, places are offered to children at the beginning of the school year in which their 5th birthday falls. Compulsory education continues until 30th June of the school year in which they have their 16th birthday.



## Schools and Colleges

There are 23 non-fee paying primary schools, 4 non-fee paying secondary schools for pupils aged 11 to 16 years and one non-fee paying school for pupils aged 14 to 18 years. At the age of 14 pupils who are more academically able may transfer to this latter school.

There are 4 schools on the Island catering for children with special needs. In addition each secondary school and some primary schools have additional provision for children with particular needs.

Full time further education is available at Highlands College to students from the age of 16 years. No course fees are charged.

In addition there are 2 fee paying primary schools and 2 fee paying secondary schools in the States sector.

There are 5 private primary schools, 3 private secondary schools and 2 private schools for 4 to 13 year olds.

Post 16 education is available for pupils in five local schools and at Highlands College. Pupils entering the Island during this phase of their education should contact the Department for Education, Sport and Culture to ascertain their eligibility.

## The School Year

The school year begins in September.

There are three terms:

Autumn Term      September to December

Spring Term      January to March/April

Summer Term      April to July

In September the dates of the school terms are issued one year in advance to parents by the schools. They are also published in the local newspaper at the same time.

## Pre and After School Services

The Education, Sport and Culture Committee is required by law to register family day carers, pre-school and day nurseries that care for children under the school entry age. Registration of care for school age children from school entry age to children aged 12 years is also required.

Family Day Care is a service offering care to children of all ages in the carer's own home.

Day nurseries offer either sessional or full day care. Times of opening usually follow school terms. Some are open outside these times and provide a packed lunch facility. Most day nurseries in Jersey are privately owned.

School age care offers a variety of services for children who have entered full time education up to the age of 12 years. This care is available before and after school and during school holidays and takes place in a variety of settings.

Nursery classes are attached to the majority of primary schools provided by the States of Jersey. Children from outside the catchment area for these primary schools may attend but are not guaranteed a place in the primary school on reaching school age. There are usually waiting lists for these nursery classes.

All registered services are fee paying. An information pack on all registered day care services can be obtained by contacting the Department for Education, Sport and Culture, telephone 509500, fax 509400.

*If further information is required please contact the Manager of Day Care Registration, Department for Education, Sport and Culture, telephone 509490.*

## Primary Education

### Non-Fee Paying

Each non-fee paying primary school accepts children from a specific area of the Island. This area is known as the school's catchment area. A large scale map is available in the public libraries, parish halls and in primary schools. Children normally attend the primary school in the catchment area in which they live.

It is the policy of the Education, Sport and Culture Committee to offer a place to all children commencing in September of the school year in which their fifth birthday falls, to enable them to experience three terms in the reception class.

To register either telephone or write to the primary school giving the child's name, date of birth and address. A notice is published in the Jersey Evening Post to advise parents of registration. Parents are asked to register their child at their catchment primary school by 1st February in the school year before the child is due to start full-time school.

Priority is given to:

- families who already have children in the school;
- families living in the catchment area;
- families who have a special reason for wishing their child to attend a specific primary school.

For a variety of reasons parents may sometimes wish to send their child to a primary school outside their catchment area. Parents can apply for a second school but they must first register at their catchment school by February 1st in the school year before the child is due to start full time school. They should also inform their catchment school that it is not their first choice and name their preferred school.

This application will be considered after 1st February.

Whilst every effort is made to accommodate parents' wishes, places for children living outside the school's catchment area are very limited. Each primary school publishes its own handbook for parents which gives further details about primary education.

*By February 1st register your child at your catchment school if he/she is 5 years old between the following September and August.*

*If you wish to apply for a different school then inform the headteacher of your catchment school and apply to your preferred school.*



## Primary Schools

School	Telephone	Nursery	Fax	E-mail/Website
Bel Royal School St. Lawrence JE3 1JQ	737193	736454	618319	admin@belroyal.sch.je www.belroyal.sch.je
d'Auvergne School St. Helier JE2 3GF (opening September 2005)	625858	625858	626090	admin@dauvergne.sch.je www.dauvergne.sch.je
First Tower School St. Helier JE2 3SD	721066	630114	285840	admin@firsttower.sch.je www.firsttower.sch.je
Grands Vaux School St. Saviour JE2 4NZ	735808	727245	875202	admin@grandsvaux.sch.je www.grandsvaux.sch.je
Grouville School Grouville JE3 9DL	851089	851089	856910	admin@grouville.sch.je www.grouville.sch.je
Janvrin School St. Helier JE2 3ZN	731306	725910	285182	admin@janvrin.sch.je www.janvrin.sch.je
La Moye School St. Brelade JE3 8GQ	741390	741390	499635	admin@lamoye.sch.je www.lamoye.sch.je
La Pouquelaye School St. Helier JE2 3FU (closing July 2005)	735798		617796	admin@lps.sch.je www.lps.sch.je
Les Landes School St. Ouen JE3 2BJ	481013		481903	admin@leslandes.sch.je www.leslandes.sch.je
Samares School St. Clement JE2 6TG	735415	735415	727219	admin@samares.sch.je www.samares.sch.je
Mont Nicolle School St. Brelade JE3 8DB	744992	744992	498989	admin@montnicolle.sch.je www.montnicolle.sch.je
Plat Douet School St. Saviour JE2 7PN	725759	725759	615860	admin@platdouet.sch.je www.platdouet.sch.je
Rouge Bouillon School St. Helier JE2 3YN	705705	705705	705777	admin@rbschool.sch.je www.rbschool.sch.je
Springfield School St. Saviour JE2 7LD	759657		625567	admin@springfield.sch.je www.springfield.sch.je
St. Clement's School St. Clement JE2 6LN	854007		853564	admin@stclement.sch.je www.stclement.sch.je
St. John's School St. John JE3 4EJ	861692	863144	860713	admin@stjohn.sch.je www.stjohn.sch.je
St. Lawrence School St. Lawrence JE3 1NG	863172	865524	863572	admin@stlawrence.sch.je www.stlawrence.sch.je
St. Luke's School St. Saviour JE2 7PG	730657		617517	admin@stluke.sch.je www.stluke.sch.je
St. Mark's School St. Saviour JE2 7NT (closing July 2005)	731510	723308	617026	admin@stmark.sch.je www.stmark.sch.je
St. Martin's School St. Martin JE3 6HW	851812	857789	852614	admin@stmartin.sch.je www.stmartin.sch.je
St. Mary's School St. Mary JE3 3DA	481690		483660	admin@stmary.sch.je www.stmary.sch.je
St. Peter's School St. Peter JE3 7ZH	481536		484013	admin@stpeter.sch.je www.stpeter.sch.je
St. Saviour's School St. Saviour JE2 7TY	725549	789446	618087	admin@stsaviour.sch.je www.stsaviour.sch.je
Trinity School Trinity, JE3 5JP	864085		865884	admin@trinity.sch.je www.trinity.sch.je

### Fee Paying Schools

School	Telephone	Admissions	Fax	E-mail/Website
Jersey College for Girls Preparatory School St. Saviour JE2 7RT	615900	874405	615901	admin@jcgprep.sch.je www.jcgprep.sch.je
Victoria College Preparatory School St. Helier JE2 4RR	723468		780596	admin@vcp.sch.je www.vcp.sch.je

### Private Schools

School	Telephone	Fax	E-mail/Website
Beaulieu Convent School Wellington Road St. Helier JE2 4RJ (Girls 4 to 18 )	731280	888607	primaryadmin@ beaulieu.sch.je www.beaulieu.sch.je
De La Salle College Wellington Road St. Saviour JE2 7TH (Boys 4 to 18)	754150	754155	office.admin@ delasalle.ac.je www.delasalle.ac.je
FCJ Primary School St. Saviour's Hill St. Saviour JE2 7XB (Co-educational 4 to 11)	723063	880353	admin@fcj.sch.je
Helvetia House 14 Elizabeth Place St. Helier JE2 3PN (Co-educational 4 to 11)	724928	766581	
St Christopher's 33 Stopford Road St. Helier JE2 4LB (Co-educational 3 to 7)	724758	615662	
St George's Preparatory La Hague Manor La Rue de la Hague St. Peter JE3 7DB (Co-educational 3 to 13)	481593	484304	admin@ stgeorgesprep.co.uk
St Michael's Preparatory La Rue de la Houquette St. Saviour JE2 7UG (Co-educational 4 to 13)	856904	856620	office@stmichaels.je www.stmichaels.school.je

*Any parents considering private education are requested to contact the relevant school*

## Fee Paying

There are two fee paying States primary schools, Jersey College for Girls Preparatory School and for boys, Victoria College Preparatory School. Both schools accept nominations for entry from birth onwards. While both schools admit children at 7 years of age, Jersey College for Girls Preparatory School has a pre-preparatory department which admits both boys and girls in the year in which they are 5 years of age. At Jersey College for Girls Preparatory School all parents and prospective foundation stage pupils are interviewed by the foundation stage manager a year before entry, to assess the capabilities of the children and to offer appropriate advice.

Entry to the preparatory school at 7 years of age is dependent on a procedure including academic assessment and references from the current school. This applies to all prospective pupils whether they are attending the pre-preparatory department or any other school.

## Secondary Education

### Non-Fee Paying

Children transfer to secondary school at the end of Year 6 when they are about 11 years of age.

There are four secondary schools for pupils aged 11 to 16 years. Pupils normally attend the secondary school in whose catchment area they live.

During a child's final year in primary school, the Department for Education, Sport and Culture makes contact with all parents and asks them to complete a form for return to their catchment area school before March 1st.

Parents are asked to indicate:

- whether they wish their child to attend their local catchment area school;
- whether they prefer their child to attend a different non-fee paying secondary school;
- whether they have made other arrangements for the education of their child.

Children living in the catchment area of a secondary school have priority for places. Subject to availability of accommodation, other children from outside the catchment area can be offered a place. Whilst the Department for Education, Sport and Culture makes every effort to accommodate parents' wishes priority for places is governed by the following criteria:

- children who already have brothers/sisters at a particular secondary school;
- children coming from a primary school which is located within the secondary school's catchment area;
- children whose families are working or living near the school;
- special cases eg supported by a doctor, educational psychologist, etc.

All secondary schools have arrangements for pupils and their parents to visit the school before transfer.

*By March 1st register your child at your catchment school if he/she is 11 from the following September.*

*Indicate on the registration form if you prefer a different school from the catchment school.*

## 14+ Transfer

Pupils wishing to attend Hautlieu at 14+ will have been judged academically able as a result of CATs (Cognitive Ability Tests), SATs (Standard Assessment Tests) and teacher assessment. An explanatory leaflet of the procedures is obtainable from Hautlieu School, telephone 736242.

14+ Transfer

## Non-Fee Paying Secondary Schools

School	Telephone	Fax	E-mail/Website
Grainville School St. Saviour JE2 7XB	822900	789347	admin@grainville.sch.je www.grainville.sch.je
Haute Vallée School St. Helier JE2 3HA	736524	780167	admin@hv.sch.je www.hautevallee.sch.je
Hautlieu School St. Saviour JE2 7TH	736242	789349	office@hautlieu.sch.je www.hautlieu.net
Le Rocquier School St. Clement JE2 6QP	855876	857100	admin@lrs.sch.je www.lrschool.co.uk
Les Quennevais School St. Brelade JE3 8JW	743171	741323	admin@lqs.sch.je www.lqs.sch.je

Non-Fee Paying Secondary Schools

There are two States fee paying secondary schools, Jersey College for Girls and for boys, Victoria College. Both schools have Island-wide catchment areas. Admission is dependent on evidence of aptitude and ability to follow an academic course of study.

## Fee Paying Schools

School	Telephone	Fax	E-mail/Website
Jersey College for Girls St. Helier JE2 7YB	516200	516201	admin@jcg.sch.je www.jcg.sch.je
Victoria College St. Helier JE1 4HT	638200	727448	admin@vcj.sch.je www.vcj.sch.je
Private Schools			
Beaulieu Convent Wellington Road St. Saviour JE2 4RJ	731280	888607	secondaryadmin@beaulieu.sch.je www.beaulieu.sch.je
De La Salle College Wellington Road St. Saviour JE2 7TH	754100	754105	office.admin@delasalle.ac.je www.delasalle.ac.je
St. George's Preparatory La Hague Manor La Rue de la Hague St. Peter JE3 7DB	481593	484304	stgeorgesschool@aol.com
St. Michael's Preparatory La Rue de la Houquette St. Saviour JE2 7UG	856904	856620	office@stmichaels.je www.stmichaelsschool.je
Black's Academy Blanche Pierre House Rue de la Blanche Pierre St. Lawrence JE3 1EX	509841	625061	info@blacksacademy.com

## Post 16 Education

Sixth form education is available at Hautlieu, Jersey College for Girls, Victoria College, Beaulieu Convent, De La Salle College and Black's Academy subject to eligibility. Pupils who meet entry requirements for sixth form may be admitted into any of these sixth forms from any local secondary school. Tuition fees are charged at Jersey College for Girls, Victoria College, Beaulieu Convent, De La Salle College and Black's Academy. No fees are charged for sixth form education at Hautlieu.

Highlands College is a college of further education and it offers a wide variety of academic and vocational courses.

Contact numbers for further details are:

<b>School</b>	<b>Telephone</b>	<b>Fax</b>	<b>E-mail/Website</b>
Hautlieu School St. Saviour JE2 7TH	736242	789349	office@hautlieu.sch.je www.hautlieu.net
Highlands College St. Saviour JE4 9QA	608608	608600	reception@highlands.ac.uk www.highlands.ac.uk
Jersey College for Girls St. Helier JE2 7YB	516200	516201	admin@jcg.sch.je www.jcg.sch.je
Victoria College St. Helier JE1 4HT	638200	727448	admin@vcj.sch.je www.vcj.sch.je
Black's Academy St. Lawrence JE3 1EX	509841	625061	info@blacksacademy.com

### Special Educational Needs Schools

The Department for Education, Sport and Culture provides two schools for children with emotional and behavioural difficulties:

School	Telephone	Fax	E-mail/Website
St James St Helier, JE2 4QN (Co-educational 4-11)	733801	607097	admin@stjames.sch.je
d'Hautrée House St Saviour, JE2 7LF (Co-educational 11-16)	618042	618052	admin@dhautree.sch.je

In addition, the Department also provides one school for pupils with severe and complex learning difficulties:

School	Telephone	Fax	E-mail/Website
Mont-à-l'Abbé St Helier, JE2 3FN (Co-educational 3-18)	875801	611060	admin@montalabbe.sch.je

A further centre offers short term alternative provision for pupils in Years 7-10 and an alternative curriculum for Year 11 pupils:

School	Telephone	Fax	E-mail/Website
Greenfields Centre St Saviour, JE2 7GS	872940	601031	admin@greenfields.sch.je





## Adult Basic Education

For adults who have difficulty with reading, writing or numeracy a confidential service is provided at Highlands College. A personal tutor is assigned to each student and a programme is individually designed to suit each student's needs. For adults who prefer the atmosphere of a group there are also several small groups provided in English, Literacy, Numeracy and IT. This service is free. To obtain further details or obtain a confidential appointment, telephone 608633.

## Adult Education

An extensive Island-wide programme of adult vocational and non-vocational education is provided at a variety of locations within the Island by Highlands College. The programme offers more than 500 vocational and non-vocational courses during the school year for which almost 7,000 enrolments are received.

Subjects offered at GCSE and AS/A Level include Business Studies, English, French, Portuguese, Spanish, Psychology, Law, Maths and History.

Non-vocational or recreational classes include the Arts, Crafts, Cookery, Languages, Sport, Gardening, IT, Photography, Dance, English for Speakers of Other Languages, Navigation, Music and other general interest courses. Details of all these courses are available from the Adult Education team on 861252.

Classes in Jersey Norman-French are available at a heavily subsidised rate in order to encourage study of the Island's native language.

There are reduced fees on certain courses for retired, unemployed persons and those receiving long-term sickness benefits.

The Adult Education Prospectus is published three times each year, in June, November and March in the Jersey Evening Post.

Highlands College also offers part-time courses for adults leading to qualifications in Banking, Accountancy, Company and Trust,

Management, IT, Construction, Engineering, Counselling, Child Care, Hairdressing, Beauty Therapy, Aromatherapy and Reflexology. More information is available from Student Services on 608633.

The Access programme at Highlands College offers adults the opportunity to embark on the road to higher education. Further details are available from Student Services on 608633.

## Allowances for Students

*(See also Student Finance and Costs of Higher and Further Education)*

The Education, Sport and Culture Committee offers financial assistance to parents on low incomes whose children remain in education beyond the school leaving age of 16. Education allowances are paid termly and are based on parental income. For further details of this scheme telephone 509450 or 509279, fax 509443, e-mail: studentfinance@gov.je

## Attendance

It is the responsibility of parents to ensure that their children attend school regularly or receive an education which is at least equal to that which is available in local States schools. Failure to do so can result in prosecution.

## Behaviour

*(See Discipline in Schools)*

## Careers Service

The Careers Service is based at the Department for Education, Sport and Culture and works closely with the Island's secondary schools and colleges, and directly with young people and their parents/guardians to support and supplement their careers education and guidance programmes. This will include the delivery of careers education to groups of students and the provision of drop-in guidance/information sessions at each secondary school. It also works to strengthen the relationship between schools, further and higher education providers and employers. Two events are organised every spring term, the Careers Event and the Higher Education Event.

There is:

- a library of books and software on careers advice;
- a large collection of prospectuses, videos and other information on universities;
- a wide range of careers material to inform and aid career choices.

All are available to the general public for information and individual guidance interviews are also available. The Careers Service is open to the public Monday to Friday from 8.30am to 4.30pm. It also operates a 'drop-in' session at the Jersey Library on Mondays from 12 noon to 2.00pm.

For further information or to make an appointment to talk with a careers officer contact the Careers Office, telephone 509440 or 509470, e-mail: [jcs@psilink.co.je](mailto:jcs@psilink.co.je), website: [www.jcs.co.je](http://www.jcs.co.je)

## Cognitive Ability Tests (CATs)

Cognitive Ability Tests are tests of ability for children. Testing takes place in Year 5, Year 7 and Year 9.

## Costs of Further and Higher Education

(See also *Allowances and Student Finance*)

The Education, Sport and Culture Committee has a scheme for financial assistance towards the cost of tuition, travel and maintenance for students undertaking courses in higher education in the United Kingdom. Awards take into account the financial resources of the student and his/her parents.

Early application for a student award is advised. There is an explanatory booklet obtainable from the Student Finance Office at the Department for Education, Sport and Culture, and at the Careers Office. For further information contact the Department for Education, Sport and Culture, telephone 509450 or 509279, fax 509443.

**All grants are discretionary.**

## Curriculum

(See also *Jersey Curriculum*)

The curriculum is defined as "all that happens in schools to promote the spiritual, moral, cultural, mental and physical development of pupils to prepare them for the opportunities, responsibilities and experiences of life."



## Deaf or Hard of Hearing

Information and advice can be obtained by contacting the Head of Statementing and Pupil Support, telephone 509421, fax 509380.

## Discipline in Schools

The Education, Sport and Culture Committee requires all schools to have a school behaviour policy which includes a policy on bullying, a code of conduct, rules, rewards and sanctions.

The headteacher or principal may suspend a pupil for up to 5 days on a single occasion and up to 15 days during a school term. Only the Director of Education, Sport and Culture may give permission for extensions to these periods of suspension.

## Early Years Home Support Service/Portage

Portage is a system for teaching skills to pre-school children who are delayed in their development. This service provides regular home visits and close liaison between parents and teacher with a jointly planned programme for progress. For more information and advice please contact the portage teacher who is based at First Tower School, telephone 721066, fax 285840.

## Educational Psychology Service

Psychology is the study of thought, feeling and behaviour. This service works with schools and families to prevent learning and behavioural difficulties arising where these may be linked to psychological problems.

It also provides assessment for children and young people with special educational needs and offers advice to pupils, parents and teachers. For more details contact the Principal Educational Psychologist, telephone 509423, fax 509425.



## Education, Sport and Culture Committee

The Education, Sport and Culture Committee is the States Committee responsible for determining Island policies for Education. For a list of current Committee members contact the States Greffe Book Shop, telephone 502037, fax 502098 or the Department for Education, Sport and Culture, telephone 509500, fax 509400, e-mail: [esc@gov.je](mailto:esc@gov.je), website: [www.esc.gov.je](http://www.esc.gov.je)

## Education Law

A copy of the current law can be obtained from the States Greffe Book Shop, telephone 502037, fax 502098

## English as an Additional Language/ Multi-Cultural Support

This service aims to provide children for whom English is an additional language with equal access to the Jersey Curriculum. It caters for both primary and secondary ages. On a child's entry to a school, the headteacher will submit information to the Department for Education, Sport and Culture and support will be provided for the first year in school in Jersey.

Highlands College offers courses in English as a second language from basic level to advanced level with examinations available through Pitman qualification and Cambridge examinations. Courses run as evening classes from September to June. Afternoon classes are organised during the summer term to support those people working in the tourism/hospitality industry.

## Equal Opportunities in the Curriculum

The Education, Sport and Culture Committee has determined that the curriculum should meet the needs of all regardless of gender, educational ability, ethnic origin or social circumstance. A copy of the policy can be obtained from the Department for Education, Sport and Culture, telephone 509500, fax 509400.

## Evening Classes

*(See Adult Education)*

## Foundation Stage

The Foundation Stage, for children aged 3 to 5 years, covers the years children spend from the beginning of nursery or playgroup to the end of Reception class in primary schools. Early learning goals set out what most children are expected to achieve by the end of the Foundation Stage (when they leave the Reception class).

## **GNVQ (General National Vocational Qualification), AVCE (Advanced Certificate of Vocational Education) and BTEC Awards**

These are qualifications which provide an alternative to GCSE (General Certificate of Secondary Education) and GCE (General Certificate of Education) 'A' (Advanced) level. Each AVCE, GNVQ and BTEC qualification concentrates on a broad area of work such as business, art and design, ICT and health and social care.

There are 3 levels of GNVQ - Foundation equivalent to 4 GCSE grade D or below, Intermediate equivalent to 4 GCSE grades A to C, and Advanced (AVCE) equivalent to 2 GCE A Levels. For more details contact Highlands College, telephone 608608, fax 608600.

## Governing Bodies

All secondary schools and colleges under the control of the Education, Sport and Culture Committee have governing bodies. The only primary school which has a governing body is Rouge Bouillon. The governing body, the headteacher and staff of the school, the Education, Sport and Culture Committee and the Department for Education, Sport and Culture all contribute to the smooth running of the school. There are elected parent governors who serve on the governing body. The Department for Education, Sport and Culture provides information packs and offers training programmes to support governors.

Anyone interested in becoming a governor is advised to talk to the headteacher, principal or another governor at a local school or to contact the Department for Education, Sport and Culture, telephone 509500, fax 509400.



## The Governing Body of Highlands College

The Governors of Highlands College represent the interests of employers and the community and are responsible for the general direction of the College, securing economy, efficiency and effectiveness in the use of resources and ensuring that due consideration is given to the views and needs of employers and the Island community.

## Holiday Play Schemes

These schemes are provided in the Easter and Summer holidays, for children aged 5 to 11 years. There is also a Holiday Club for children aged 11 and 12 years. The schemes are based in various schools across the Island. Payment is on a sliding scale according to income. Priority for places is given to single working parents, families where both parents work or families with special needs or circumstances. Application forms can be obtained from the Department for Education, Sport and Culture in February for the Easter holiday and April for the Summer holiday. An information brochure is available from most primary schools, parish halls or by telephoning the Department for Education, Sport and Culture on 509500, fax 509400.





## Holidays During Term Time

Children should not be taken out of school during term time for holidays. A child taken out of school may never catch up on important work that has been missed. This may affect their overall progression and performance. Headteachers and principals may grant leave of absence for up to ten days during term time under very exceptional circumstances. Permission for leave in excess of ten days is at the discretion of the Director of Education, Sport and Culture.

## Home Tuition

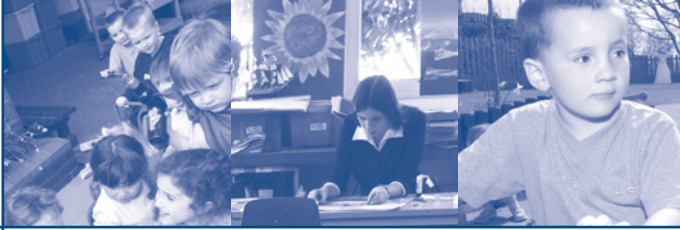
The Education, Sport and Culture Committee maintains that it is a most difficult undertaking for a parent to make adequate and appropriate provision for the education of a child at home in terms of expertise, resources and social interaction. If, however, parents are determined to educate their child at home, the Education, Sport and Culture Committee has a duty to ensure that they receive efficient, full-time education suitable for their age, ability and aptitude and which meets any special needs which they may have. Parents must, therefore, contact the Department for Education, Sport and Culture if they wish home tuition for their child to ensure that their plans meet educational requirements, telephone Special Educational Needs 509484, fax 509380.

## Hospital and Home Tuition in the case of Long Term Illness

This service supports long term illness. For information contact Special Educational Needs, telephone 509484, fax 509380.

## Instrumental Music Service

*(See Music Teaching)*



## Insurance Cover for Children in Schools

The States of Jersey only provides insurance cover for pupils when participating in the following schemes:

- Duke of Edinburgh Awards: special arrangements have been made for children involved in this scheme. Contact the Youth Service, telephone 509394, fax 509400.
- Work Experience: contact the Trident Office, telephone 509356 or 509397, fax 509470.
- Off-Island Visits: where such visits have been notified to and approved by the Department for Education, Sport and Culture, pupils will be covered under the States of Jersey Group Personal Accident and Travel Policy. Details may be obtained from schools or the Department for Education, Sport and Culture.

## Jersey Business School

The Jersey Business School is a division of Highlands College that provides professional, business and management programmes. For further information telephone 754000.

## Jersey Computer Training

The Jersey Computer Training is a division of Highlands College that provides a range of technical courses for industry. For further information telephone 608529.

## Jersey Curriculum

The Jersey Curriculum defines the knowledge, skills and understanding which constitute the educational entitlement of all pupils of statutory school age. This entitlement takes account of individual needs and starting points so that pupils may achieve their full potential, irrespective of gender, age, disability, ethnic or social background.

## Jèrriais

L'Jèrriais a 'té ensîngni dans l's écoles d'Jèrri d'pis 1999. Not' vielle langue est hardi appréciée par les jannes gens, et j'avons dans les 150 dans nos clâsses. L'Jèrriais est un sujet volontaithe, et la pliûpart d'nos léçons sont en d'houors d'la journée scolaithe. Pour la mājorité d'nos étudgiants, l'Jèrriais lus donne la preunmièthe expéthience d'eune aut' langue qué l'Angliais.

Jèrriais has been taught in Jersey schools since 1999. Our old language is greatly appreciated by the young, and we have around 150 pupils in our classes. Jèrriais is taught as a voluntary subject, and most lessons are run outside the normal school day. For most of our pupils, Jèrriais provides the first experience of learning a language other than English. For further information, please contact Tony Scott Warren, telephone 608662.

## Jersey Library

The Library provides an extensive range of services - books, music recordings, audio books, foreign language tapes, videos, CD-ROMs and special collections of materials for those with learning difficulties. Newspapers, magazines, maps, timetables and many other materials are available in the Reference Library. 'Open Learning @ Jersey Library' provides internet/e-mail access, CD-ROMs for computer skills and languages, ECDL (European Computer Driving Licence), Learndirect and other online courses. Tuition is available.

Summer holiday reading schemes, fun activities, story times and internet sessions are just some of the many activities organised by the Town and Branch Library, at Les Quennevais, St Brelade.

## Hours of Opening

Town Library:

Mon/Wed/Thurs/Fri 9.30am - 5.30pm

Tues 9.30am - 7.30pm

Sat 9.30am - 4.00pm

Branch Library:

Mon - Fri 2.00pm - 5.30pm

Sat 9.30am - 1pm

Contact Information:

Town Library: 759991

Branch Library: 742417

Fax: 769444

E-mail: [library@jsylib.gov.je](mailto:library@jsylib.gov.je)

Website: [www.jsylib.gov.je](http://www.jsylib.gov.je)

The Mobile Library visits 33 stops per week around the Island. There is also a service to housebound readers and those in nursing homes. Anyone who wishes to become a borrower may join the Library free of charge but must have two proofs of address or a Jersey driving licence. Young people under 18 need the signature of a parent or guardian. *There are special arrangements for visitors.*

### Mother Tongue Teaching

By arrangement with the Portuguese Government mother tongue teaching is currently provided for Portuguese children in after school classes, at the following schools:

- Children of secondary age: Haute Vallée, Le Rocquier, Grainville and Les Quennevais Schools.
- Children of primary age: First Tower, De La Salle, Rouge Bouillon, St Clement's and St Mark's Schools.

This provision is reviewed annually.

### Multi-Cultural Support

*(see English as a Second Language)*

### Music Teaching

The Instrumental Music Service offers instruction in a wide range of orchestral and band instruments. Teaching is provided subject to the availability of teaching time in all establishments administered by the Education, Sport and Culture Committee. The Service also offers ensemble coaching, theory lessons and tuition towards the Associated Board of the Royal Schools of Music examinations. There is a regular programme of musical opportunities for pupils to be involved in concerts, workshops, masterclasses, courses and tours. For further details contact the Instrumental Music Service, telephone 832230, fax 618510, e-mail [jis@music.sch.je](mailto:jis@music.sch.je)

### Parental Concerns

In the first instance parents with concerns about any aspect of their child's education should speak to their child's teacher. If this proves unsuccessful then the headteacher should be contacted. If any parents are still not satisfied with the response then, in secondary



schools and Rouge Bouillon primary school, the chairman of the governing body may be approached. Parents can obtain this person's name from their child's school. Should concerns not be resolved by the school, then parents may contact the Director of Education, Sport and Culture.

## Professional Guidance

(See *Adult Education, Vocational Qualifications, and GNVQ*)

## Public Examinations Entry and Fees

Pupils are entered for public examinations whilst at school or Highlands College and parents/guardians are not normally asked to pay the entry fees. Pupils may be required to pay for any retakes.

## Pupils Newly Arrived in the Island

Please contact the Department for Education, Sport and Culture as soon as possible to ascertain your catchment area school and to confirm arrangements for entering your child in school, telephone 509500, fax 509400.

## Records of Achievement

These are produced by pupils in many schools. The record recognises the achievements that an individual pupil has made in a wide variety of activities both in school and outside. Evidence of such achievements is collected. Pupils receive their records on leaving school. They may be used in interviews and can be updated as the young people progress.

## Registration for Primary School

Each primary school has a defined catchment area. Maps showing catchment areas are available in the public libraries, parish halls and schools.

In addition some schools have special provision for pupils with very specific needs and such children attend these schools regardless of where they live in the Island. (See *Special Educational Needs*.)



Each school has a planned admission number. If further places are available once the children detailed above have been offered places, these places can be offered to children from outside the catchment area. At such times consideration is given to a number of specific factors. (See *section on Primary Schools at the beginning of this booklet.*)

### Registration for Secondary School

During their child's last year at primary school parents receive information packs with details of the transfer procedures from primary to secondary school. They will be offered places at their catchment area secondary school. Maps showing catchment areas are available in the public libraries, parish halls and schools.

Applications from parents living outside the catchment area can only be considered, according to certain criteria (see *section on Secondary Schools at the beginning of this booklet*) once all children within the catchment area have received the offer of a place and if the school has not reached its maximum intake number.

In addition some schools have special provision for pupils with very specific needs and such children attend these schools regardless of where they live in the Island. (See *Special Educational Needs.*)

### Religious Education and Acts of Worship

All States schools are required to provide broadly Christian acts of collective worship for all pupils. There should be a minimum of one each week. Religious Education is included in the Jersey Curriculum. Parents may request their child's withdrawal from acts of worship or from Religious Education.

### Return to Work

Highlands College offers return to learn and return to work courses to adults wishing to return to work or to develop new skills. (See *also Adult Education and GNVQ.*) For further information, telephone 608525.

## Standard Assessment Tests (SATs)

Standard Assessment Tests are part of the UK National Curriculum. They consist of tests undertaken by pupils on the completion of Key Stages 1, 2 and 3, which are supported by teacher assessments. Particular arrangements, which take greater account of teacher assessments, have been adopted in Jersey.

## School Dental Service

For the most up to date information please contact the School Dental Service, telephone 622430.

## School Health Service

This programme is designed to promote the health and well-being of children and incorporates: school nurse service; immunisations; health education and the provision of information for young people and parents.

The nature of the School Health Service is changing in recognition of the need to deliver a co-ordinated service that is dynamic and responsive to children's changing needs.

Health Education is an important part of the Service. Each school covers a Personal, Social and Health Education (PSHE) curriculum. An important feature of this work is a partnership approach between schools and parents aimed at ensuring that young people receive accurate and timely information.

There is much health-related information available for young people and parents including locally produced leaflets, books and internet sites.

Further information regarding these services is available from the school nurses at Le Bas Centre, St Saviour's Road, St Helier, JE1 4HR, telephone 789933 or fax 623720.

## Special Educational Needs

It is the Education, Sport and Culture Committee's policy to identify all children with special educational needs as early as possible and to make provision for them. This provision will take account of the educational needs of the child, those of other children, the wishes of the parents and the availability and appropriate use of resources. A small number of pupils will require the preparation of a report of need. As far as possible pupils will be educated within their local mainstream school. The needs of some pupils, however, can only be met by placement in a special school, in a mainstream school with special facilities or occasionally in schools in the United Kingdom.

For more details contact the Special Educational Needs Service, telephone 509484, fax 509380.

All States of Jersey primary schools and the four 11 to 16 secondary schools and Highlands College are resourced to meet the needs of pupils with special needs.

Any parents concerned about their child's progress should contact the headteacher of their child's school to make an appointment to discuss the difficulty.

Certain schools are resourced to meet pupils' specific needs. Following assessment, a child may be offered a place at an appropriate school.

Young people leaving compulsory education may progress to further education at Highlands College through the Student Services Team, telephone 608633

## Student Finance

*(See also Allowances and Costs of Higher and Further Education)*

The Education, Sport and Culture Committee has a scheme of awards for further and higher education.

For an explanatory booklet and/or application form contact the Student Finance Office at the Department for Education, Sport and Culture, telephone 509450 or 509279, fax 509443, email: [studentfinance@gov.je](mailto:studentfinance@gov.je)





## Trident

This scheme helps young people, regardless of ability or background, to prepare for life after school. Skills for Life are developed through work experience, personal challenge and community involvement. Work experience is the only element that all Key Stage 4 pupils participate in and this is arranged by the Trident Office at the Department for Education, Sport and Culture. All pupils are given the opportunity to complete a three week work placement either in Year 10 or 11 depending on the school attended. A Trident Gold certificate is awarded to those who successfully complete all three elements. For more information contact your child's secondary school or the Trident Office at the Department for Education, Sport and Culture, telephone 509397 or 509356, fax 509470, e-mail: [s.walsh@gov.je](mailto:s.walsh@gov.je)

## Transport

The school bus service is managed by the Environment and Public Services Department. Certain Island schools are served by school buses.

For any further information initially contact the school which your child attends or the Environment and Public Services Department, telephone 601306, fax 768950, website: [www.gov.je](http://www.gov.je)

## Validated School Self Evaluation (VSSE)

The Department for Education, Sport and Culture oversees this scheme. It is directly concerned with quality in schools as it occurs on a day by day basis and replaces the former system of school inspections.



## Visual Impairment

A qualified teacher of the visually impaired works with teachers in all educational institutions and can assist parents by liaising with the orthoptist at the Ophthalmology Department at the General Hospital. Further information can be obtained by contacting Special Education Needs, telephone 509415.

## Vocational Qualifications

*(See Adult Education, GNVQ, Return to Work, Jersey Business School and Jersey Computer School)*

Highlands College offers a wide range of vocational qualifications both to school leavers and to adults in employment. For further information, telephone 608608

## Work Experience

*(See also Trident)*

Every senior secondary school pupil (in Year 10 or 11) is offered three weeks' work experience as part of the Trident Skills for Life scheme. Some pupils are also offered additional work experience.

## Work Related Learning

In line with recent developments, Work Related Learning is becoming an integral part of the new 14 – 19 curriculum. Details of each school's programme can be obtained from your child's secondary school. The Careers/Work Related Learning section forms the principal link between business and education and facilitates the Primary Young Enterprise Programme, The Real Game at Key Stage 3, Young Enterprise Project Business at Key Stage 4, together with the Young Enterprise Company Programme and Institute of Directors Work Shadowing Scheme at Post 16. For details contact the Work Related Learning Manager, telephone 509356, e-mail: [a.sandeman@gov.je](mailto:a.sandeman@gov.je)



## Youth Service

The Jersey Youth Service supports young people in their learning and their personal, social and emotional development. It encourages young people to become active citizens and supports the development of a forum through which their voices can be heard. It aims to create opportunities which are challenging and exciting, which enable young people to learn and develop in a supportive environment.

### Registered Youth Projects

Youth Centre	Telephone	E-mail
Gorey Youth Club Hilgrove Variety Youth Centre Le Chemin des Maltieres Gorey, JE3 9EB Project Manager: TBA	857555	TBA
Grands Vaux Youth Centre Les Grands Vaux St Saviour, JE2 7NB Project Manager: Trevor Pitman	722935	trevorpitman@youthservice.yc.je
Le Squez Youth Club School Road, Le Squez St Clement, JE2 6GT Project Manager: Jane Donald	878455	janedonald@youthservice.yc.je
Maufant Variety Youth Centre La Grande Route de St Martin St Saviour, JE2 7GT Project Manager: Nathan Le Mottee	851649	nathanlemottee@youthservice.yc.je
Move on Café Old Harbour Office Liberation Square St Helier, JE1 1SB Project Manager: John Cornwall	723830/738871	johncornwall@youthservice.yc.je
Seaton Youth Centre Seaton Place St. Helier, JE2 3QL Project Manager: Karen Corbel	738871/736176	karencorbel@youthservice.yc.je
Sounds Workshop La Motte Street St Helier, JE2 4SZ Project Manager: Martin Small	738871	martinsmall@youthservice.yc.je
St. Brelade's Youth Club Communicare Centre St Brelade, JE3 8LJ Project Manager: Nicky Brown	741450	nickybrown@youthservice.yc.je

<b>Youth Centre</b>	<b>Telephone</b>	<b>E-mail</b>
St Helier Detached Youth Worker New St James Place St Helier, JE2 4QL Project Manager: Tino Perestrelo	738871	tinoperestrelo@youthservice.yc.je
St Ouen's Youth and Community Centre La Grande Route de St Ouen St Ouen, JE3 2DA Project Manager: Vicki Twohig	485656	vickitwohig@youthservice.yc.je
St Peter's Youth Club St Peter's Youth and Community Centre St Peter, JE3 7AH Project Manager: Mark Capern	483011	markcapern@youthservice.yc.je
Trinity Youth Club La Rue du Presbytere Trinity, JE3 5JB Project Manager: TBA	862691	TBA
Jersey Youth Council Project Manager: Ted Pafitis	07797 741669	tedpafitis@youthservice.yc.je
Bus Project Project Manager: Judy Cornwall	509394/509418	judycomwall@youthservice.yc.je

#### **Registered Voluntary Youth Projects**

<b>Youth Club</b>	<b>Telephone</b>	<b>E-mail</b>
St Mary's Youth Club Leader: Alice Chanter	484063	chant@localdial.com
St Lawrence Youth Club Leader: Chris Durbano	862378	chrispdur@aol.com
St John's Youth Club Leader: Tony Lilley	864086	tlilley@jerseymail.co.uk

For further information on the Youth Service contact the following:

<b>Position/Name</b>	<b>Telephone</b>	<b>Email</b>
Principal Youth Officer Shirley Costigan	509394/509418	s.costigan@gov.je
Youth Service Administrator Jenny Bailey	509418	j.bailey@gov.je
Youth Service Administrator Carole Willoughby	509394	c.willoughby@gov.je
Area Youth Work Manager – West Mark Capern	509394/509418	markcapern@youthservice.yc.je
Area Youth Work Manager – East Sandra Winnie	509418/509418	sandrawinnie@youthservice.yc.je
Area Youth Work Manager – Town Mark Renouf	509394/509418	markrenouf@youthservice.yc.je
Activities and Award Officer Mitch Couriard, MBE	509392	m.couriard@gov.je
General enquiries	509394/509418	jys.youthservice@jerseymail.co.uk





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Email: [esc@gov.je](mailto:esc@gov.je)  
Website: [www.esc.gov.je](http://www.esc.gov.je)