



| States Assembly

Parishes and Government Review Panel

Records of Meetings

2025

The following records of meetings have been approved by the Panel.

Signed

Helen Miles

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Chair

Deputy Helen Miles

États de Jersey



L's États d'Jèrri

Parishes and Government Review Panel

Record of Meeting

Date: 3rd April 2025

Present	Deputy Helen Miles, Chair Deputy Catherine Curtis, Vice-Chair Deputy Kristina Moore Connétable Richard Honeycombe
In attendance	Kellie Boydens, Principal Committee and Panel Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
1. Welcome The Chair welcomed members of the Review Panel to the meeting.	
2. Vice-Chair The Panel agreed to appoint Deputy Curtis as its Vice-Chair.	
3. Conflicts and declarations The Panel discussed conflicts of interests, and the following was noted: <ul style="list-style-type: none">Deputy Moore declared that she held a firearms certificate. It was also noted that her husband was a member of the Comité de Cimétière. In addition, Deputy Moore's manifesto during her campaign for the elections in 2022 included addressing issues with the parish rates system.Deputy Curtis declared that she ran a grave care business and therefore had worked for the parishes.	
4. Terms of Reference The Panel noted the Terms of Reference. It was confirmed that the review would cover the civic functions of the parishes and not ecclesiastical affairs.	
5. Scoping Document The Panel noted the Scoping Document.	
6. Brainstorming The Panel received a 'Teams Whiteboard' brainstorm for the review which listed key areas to consider under each Terms of Reference. The Chair invited members of the Panel to add to the list.	
7. Next Steps The Panel agreed that a letter should be drafted to all Connétables to advise them of the review, its Terms of Reference and the Panel's intention to submit a number of questions to the parishes. In that regard, it was agreed that the parishes would be contacted with a set number of questions in tranches as the Panel was mindful that too many questions at once could be overwhelming.	

As a courtesy, the Panel also agreed that a letter should be drafted to the Chief Minister, explaining the review and including the Terms of Reference. It was the Panel's intention to write to other Ministers as the review progressed.	
<p>8. Communications Plan</p> <p>The Panel received a draft Communications Plan from the Communications Officer. The Panel agreed that it would be important to determine what views and opinions the public could provide during its call for evidence. In that regard, the Panel requested the officer to formulate a number of questions for the public which would be discussed at the next meeting.</p> <p>The Panel agreed that it would discuss the Communications Plan further at the next meeting once it had confirmed what questions it would pose to the public.</p>	KB
<p>9. Future Meetings</p> <p>The Panel agreed that its next meeting would take place on 17th April 2025 at 10am.</p>	