

Privileges and Procedures Committee

(3rd Meeting)

15th April 2024

**Part A (Non-Exempt)**

All members were present, with the exception of Deputies L.M.C. Doublet of St. Saviour and C. S. Alves of St. Helier Central, from whom apologies had been received.

Connétable K. Shenton-Stone of St. Martin, Chair  
Deputy L. K. F. Stephenson of St. Mary, St. Ouen and St. Peter  
Connétable M.K. Jackson of St. Brelade (for item B1, part of item B3, items B4-B6 and part of item B7 only)  
Deputy T.A. Coles of St. Helier South  
Deputy S.M. Ahier of St. Helier North

In attendance -

W. Millow, Deputy Greffier of the States  
T. Oldham, Assistant Greffier of the States, Committees and Panels (via Teams) (for a time)  
Y. Filleul, Assistant Greffier of the States, Chamber and Members' Resources (via Teams) (for a time)  
J. O'Brien, Head of Digital and Public Engagement, States Greffe (via Teams) (for a time)  
F. Walker, Head of Governance and Communities Policy, Cabinet Office (for item B1 only)  
J. Lepp, Research and Project Officer  
J. Hales, Research and Project Officer (via Teams)  
K.L. Slack, Senior Secretariat Officer, States Greffe

Note: The Minutes of this meeting comprise Parts A and B.

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| Minutes.                          | A1. The Minutes of the meeting of 18th March 2024 (Part A only), having previously been circulated, were taken as read and were confirmed.  |
| Forthcoming business.             | A2. The Committee considered items which had been lodged ' <i>au Greffe</i> ' for the meeting of the States Assembly, which was scheduled to commence on 16th April 2024 and concluded that it would not wish to comment on any of the propositions.  |
| Appointment of Vice-Chair.        | A3. The Committee, with reference to its Minute No. A2 of 7th March 2024, agreed to appoint Deputy C.S. Alves of St. Helier Central as Vice-Chair.  |
| States Greffe business plan 2024. | A4. The Committee, with reference to Minute No. A3 of the meeting of 19th June 2023 of the Committee, as previously constituted, received and noted the States Greffe business plan for 2024 and was reminded by Mr. W. Millow, Deputy Greffier of the States, that its approval was required to present the plan to the States Assembly as a Report in the Reports series. |

The Deputy Greffier informed the Committee that the business plan aimed to provide clarity with regard to the role and objectives of the States Greffe, including

the Legislative Drafting Office and listed its operational aims for 2024, as identified by the Senior Leadership Team.

In addition to the business as usual activities for the year were 12 operational objectives, which included a celebration of the 500th anniversary of the earliest surviving Minutes from the States Assembly, which dated back to 1524, and the introduction of a Constituency Support Team to assist all States Members with their constituency work. It was noted that this team would comprise a principal officer and 3 research and project officers to provide support for all members. It was acknowledged that, as this service would be new, a discussion with members around their expectations would be required and the support would be launched initially for certain constituencies only.

The Committee endorsed the business plan and approved it for presentation to the States Assembly as a Report.

Privileges and  
Procedures  
Committee –  
work  
programme  
2024 and  
membership of  
sub-  
Committees.

A5. The Committee received and noted a spreadsheet of its work programme for 2024 and recalled that it had established a number of sub-Committees in connexion with its work programme and approved the memberships of the same as follows –

Diversity Forum

Deputy L.K.F. Stephenson of St. Mary, St. Ouen and St. Peter, Chair  
Connétable M.O'D. Troy of St. Clement  
Deputy L.M.C. Doublet of St. Saviour  
Deputy I. Gardiner of St. Helier North  
Deputy H.M. Miles of St. Brelade  
Deputy H.L. Jeune of St. John, St. Lawrence and Trinity  
Deputy R.S. Kovacs of St. Saviour

Machinery of Government Sub-Committee

Deputy T.A. Coles of St. Helier South, Chair  
Connétable K. Shenton-Stone of St. Martin  
Deputy M.R. Scott of St. Brelade  
Deputy L.V. Feltham of St. Helier Central  
Deputy H.L. Jeune of St. John, St. Lawrence and Trinity  
Deputy R.S. Kovacs of St. Saviour

Political Awareness and Education Sub-Committee

Deputy C.S. Alves of St. Helier Central, Chair  
Connétable M.A. Labey of Grouville  
Deputy C.F. Labey of Grouville and St. Martin  
Deputy M. Tadier of St. Brelade  
Deputy I. Gardiner of St. Helier North  
Deputy R.S. Kovacs of St. Saviour

Pensions Sub-Committee

Deputy S.M. Ahier of St. Helier North, Chair  
Deputy M.R. Ferey of St. Saviour  
Deputy B. Ward of St. Clement

Date of next  
meeting.

A6. The Committee noted that its next meeting would be held on 20th May 2024, at 10.00 a.m. in the Blampied Room, States Building.