

Privileges and Procedures Committee

(6th Meeting)

5th September 2023

**Part A**

All members were present with the exception of Connétable M. O'D Troy of St. Clement, Deputy H.L. Jeune of St John, St Lawrence and Trinity and Deputy M.B. Andrews of St Helier from whom apologies had been received.

Deputy C.S. Alves of St Helier, Chair  
Deputy L.M.C Doublet of St Saviour  
Deputy M.R. Scott of St Brelade  
Connétable K. Shenton-Stone of St Martin  
Connétable M.A. Labey of Grouville  
Deputy I. Gardiner of St Helier  
Deputy R.L. Kovacs of St Saviour

In attendance -

K. Boydens, Principal Committee and Panel Officer  
J. Hales, Research and Project Officer  
Mr Ian Cope, Chief Statistician (Item A2)  
Mr Daniel Edmunds, Principal Statistician (Item A2)

Note: The Minutes of this meeting comprise Part A.

Minutes. A1. The Sub-Committee approved the minutes of the meetings held on 25th April and 6th June 2023.

Sex disaggregated data - A2. The Sub-Committee welcomed Mr I. Cope, Chief Statistician and Mr D. Edmunds, Principal Statistician to discuss sex disaggregated data.

Presentation from the Chief Statistician The Chief Statistician informed the Sub-Committee that the presentation included figures based on the 2021 Census however, additional analysis could be made on request into any areas within published reports by Statistics Jersey. The Sub-Committee asked how data requests were prioritised and the Chief Statistician explained that prioritisation was based on significance and importance.

The Sub-Committee was informed that the first Gender Pay Gap report was published in February 2021 which was based on administrative data held by Government. The Sub-Committee was further informed that in March 2023, the Council of Ministers had committed to publishing the Island wide gender pay gap data on an annual basis.

The Chief Statistician informed the Sub-Committee that the Jersey Opinions and Lifestyle Survey (JOLS) was run annually with a set of standard topics plus periodic questions with input from the States of Jersey Police (SoJP) every 2 years. The Sub Committee was also informed that the Statistics Unit analysed all data by age and sex with topical questions used to support policy and other users. The Chief Statistician

informed the Sub-Committee that it was the intention to publish all the sex breakdowns as open data, even where differences were not statistically significant.

The Children and Young Persons Survey was held every 2 years for school years 4, 6, 8, 10 and 12 and carried out during term time. The survey contained age appropriate questions in topics such as health and physical activity, wealth, wellbeing, smoking/drinking/drugs etc. The Sub-Committee was informed that all data was analysed by age and sex but not all such analyses were published. The Sub-Committee was further informed that the results of the Population and Migration data survey, undertaken in June 2021, had recently been published.

The Sub-Committee asked if Statistics Jersey had access to Parish data and was advised that it did not have access at that time however, could request it via data sharing.

The Sub-Committee recalled the previously circulated paper on what the United Nations (UN) considered gold standard on data collection and asked if this was used by the Statistics Unit for data publication in Jersey. The Paper used a number of characteristics to define gender statistics including:

- incorporation of a gender perspective into the design of surveys or censuses by taking into account gender issues and avoiding gender biases in measurement;
- improving data analysis and data presentation and delivery of gender statistics in a format that was easy to use by policymakers and planners; and
- ensuring that data collection methods took into account stereotypes and social and cultural factors that may induce gender bias in the data.

The Chief Statistician informed the Sub-Committee that wording used in other jurisdictions who followed this code was generally adhered to and in addition, it formed part of the training for data analysts within the team. The Sub-Committee went on to ask if there were sensitivity readers within the team and was informed that if any data that arose used relatively new terminology, it would be researched thoroughly before being presented.

The Sub-Committee thanked the Chief Statistician and the Principal Statistician for their time, and they withdrew from the meeting.

Remote  
Participation in  
States  
Meetings.

A3. The Sub-Committee considered a paper on remote participation in States meetings following PPC's proposition titled "[Amendment to Standing Orders – remote participation in states meetings](#)" (P.21/2023) which had subsequently been withdrawn. It was noted that PPC had discussed revised proposals which it intended to incorporate into a new proposition. Before doing so, however, PPC wished to consult with the Sub-Committee for its views on the matter.

The Sub-Committee agreed with PPC that the proposals should codify the current behavioural and cultural expectations for remote participation, as sought by P.21/2023, by allowing remote participation only for genuine health reasons and not from outside the Island. The Sub-Committee also agreed that States Members should be briefed on the matter before a revised proposition was lodged "au Greffe".

In conjunction with proposals for remote participation, the Sub-Committee also discussed proxy voting. The Sub-Committee believed that the two matters were linked to one another, therefore, agreed that the briefing to States Members should also include

proposals for the introduction of proxy voting. The Principal Committee and Panel Officer advised that the Sub-Committee's views would be fed back to PPC and arrangements would be made to organise a briefing on both matters.

States  
Members dress  
code.

A4. The Sub-Committee discussed a paper recently received by the PPC on the States Members dress code. The Sub-Committee noted that whilst the dress code was not specifically stated within Standing Orders, there was a long-established convention that men should wear jackets and ties (and could not remove their jackets) and women should dress more formally i.e. 'business attire'.

The Sub-Committee agreed that the dress code should be amended to "office attire" which would cover both men and women. The Sub-Committee also agreed that, in order for jackets to be removed, there should be no need for a proposition or vote on the matter.

It was agreed that the Sub-Committee would suggest to PPC that a letter was sent to the Bailiff to ascertain if he was in agreement with the proposals. If the Bailiff agreed, the Sub-Committee believed that the new dress guidance should be included within the handbook for new States Members and in the induction programme.

Diversity  
Forum's  
Legacy Report

A5. The Sub-Committee agreed this would be deferred to its next scheduled meeting.

Introduction of  
proxy voting

A6. The Sub-Committee noted that this had been discussed under item A3, remote participation in States meetings.

Gender  
balance of  
Committees  
and Panels.

A7. The Sub-Committee agreed that statistics on gender balance of Committee and Panels would be included as an appendix in the States Assembly annual report.

Forthcoming  
propositions of  
the States  
Assembly.

A8. The Sub-Committee noted the upcoming propositions lodged for debate at the next States sitting.

Future  
Meetings.

A9. The Sub-Committee noted that its next meeting was due to take place on 12th October 2023 at 2pm in Le Capelain room. A number of members of the Sub-Committee gave their apologies for the next meeting, therefore, the Chair agreed to liaise with the Principal Committee and Panel Officer as to whether the meeting would go ahead as scheduled.