

STATES OF JERSEY

ANNEX TO DRAFT ANNUAL BUSINESS PLAN 2009

Council of Ministers

F.H. Walker	Senator	Chief Minister
T.A. Le Sueur	Senator	Treasury and Resources and Deputy Chief Minister
P.F.C. Ozouf	Senator	Economic Development
M.E. Vibert	Senator	Education, Sport and Culture
B.E. Shenton	Senator	Health and Social Services
W. Kinnard	Senator	Home Affairs
T.J. Le Main	Senator	Housing
F.E. Cohen	Senator	Planning and Environment
P.F. Routier	Senator	Social Security
G.W.J. de Faye	Deputy	Transport and Technical Services
W.D. Ogley	Chief Executive	

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Introduction

Under the Public Finances (Jersey) Law 2005, the detail of each Department's expenditure and resources is required at the States Annual Business Plan debate in September at which all States spending decisions will be made.

The Budget in December will approve the tax and funding proposals required as a result of the expenditure decisions.

The Annual Business Plan document is in two parts. Part one is the main Annual Business Plan Report, summarising the expenditure proposals and key objectives with key success criteria which are the items being proposed and to be debated.

Part two is the Annex providing additional detail of each Department's expenditure and resources. The Annex also provides full details of the individual proposals in support of the proposals within the Capital, Legislation and Property programmes.

The format of the departmental entries which form the Annex to the States Annual Business Plan has been reviewed since last year :

- simplify the information to make it easier for the reader to understand;
- to include an accumulative figure for the capital programme for 2010 – 2013 with a project start date;
- remove the summary of key objectives and key success criteria from the Annex and include them in the Annual Business Plan such that all items for debate are in the main report; and
- improve the link between resource allocation and activity within the detailed service analysis.

The information provided in the annex for each department, and Non Ministerial States funded body, which will also be presented in their individual annual business plans when produced later in the year, includes:

- an overview of the department's business plan and objectives from the Minister;
- a summary service analysis and capital programme for the Department;
- a reconciliation of the changes in expenditure allocations for the three years 2009 to 2013 including a commentary on these changes and the budgeted manpower levels;
- a detailed service analysis providing, performance measures, links to key objectives and a financial commentary of the movement in expenditure and manpower allocation from 2008 to 2009 for each service area.

The Chief Minister and Treasury and Resources Departments are indebted to all departments for their co-operation in providing this information.

Other information provided in this annex includes details of:

- the proposed 2009 to 2013 capital programme;
- a reconciliation with the approved programme from last year's Business Plan;
- the key IS projects;
- the properties proposed for disposal in 2009; and
- the comprehensive schedules of the legislation programme including work in progress and details of the impact on the resources of the States of the proposed law drafting in 2009.

Departments will produce their own detailed annual business plans later in the year and these will be at a level where they can be used operationally within that department.

The Chief Minister and Treasury and Resources Departments hope readers will find the information in the annex of benefit and would encourage any queries in relation to the annex to be addressed to the relevant Department.

Summary Tables

Table A - Department Heads of Expenditure 2009

Approval of Revenue Heads of Expenditure			
States Funded Bodies	Gross Revenue Expenditure £	Income £	Net Revenue Expenditure £
<u>Ministerial Departments</u>			
Chief Minister	16,331,800	1,258,100	15,073,700
- Grant to the Overseas Aid Commission	7,731,200	-	7,731,200
Economic Development	17,718,000	1,295,400	16,422,600
Education, Sport and Culture	111,613,600	13,653,000	97,960,600
Health and Social Services	170,785,900	17,186,000	153,599,900
Home Affairs	46,899,500	1,562,800	45,336,700
Housing	13,553,300	35,915,500	(22,362,200)
Planning and Environment	9,949,100	3,808,000	6,141,100
Social Security	149,727,100	10,000	149,717,100
Transport and Technical Services	38,754,100	16,049,200	22,704,900
Treasury and Resources	67,093,400	6,019,900	61,073,500
<u>Non Ministerial States Funded Bodies</u>			
- Bailiff's Chambers	1,319,100	66,200	1,252,900
- Law Officers' Department	5,556,800	165,000	5,391,800
- Judicial Greffe	4,577,800	610,000	3,967,800
- Viscount's Department	1,883,300	458,500	1,424,800
- Official Analyst	654,100	55,000	599,100
- Office of the Lieutenant Governor	783,000	40,000	743,000
- Office of the Dean of Jersey	22,200	-	22,200
- Data Protection Commission	309,700	85,200	224,500
- Probation Department	1,544,000	-	1,544,000
- Comptroller and Auditor General	728,600	-	728,600
States Assembly and its services	5,223,500	20,000	5,203,500
Proposed Revenue Expenditure 2009	£ 672,759,100	£ 98,257,800	£ 574,501,300

Adjustments to reconcile to Financial Forecast:

Treasury and Resources

Interest and Repayments on Capital Debt	(43,925,000)	(205,000)	(43,720,000)
Revenue Expenditure for Financial Forecast	£ 628,834,100	£ 98,052,800	£ 530,781,300

Note:

The Overseas Aid Commission expenditure allocation appears as a grant from the Chief Minister's department, solely for the purpose of the expenditure allocations, as it has not yet been established as a States funded body under the Finance Law.

Table C - Total States Net Expenditure Allocations 2009 - 2013

States Funded Bodies	2009	2010	2011	2012	2013
	Expenditure Allocation	Expenditure Allocation	Expenditure Allocation	Expenditure Allocation	Expenditure Allocation
	£'000	£'000	£'000	£'000	£'000
<u>Ministerial Departments</u>					
Chief Minister	15,074	15,643	16,143		
- Grant to the Overseas Aid Commission	7,731	8,118	8,524		
Economic Development	16,422	16,814	17,209		
Education, Sport and Culture	97,961	100,167	102,518		
Health and Social Services	153,600	160,276	167,507		
Home Affairs	45,337	46,362	47,457		
Housing	(22,362)	(22,947)	(23,559)		
Planning and Environment	6,141	6,277	6,424		
Social Security	149,717	156,349	162,089		
Transport and Technical Services	22,705	23,217	24,106		
Treasury and Resources	61,073	62,455	63,264		
<u>Non Ministerial States funded bodies</u>					
- Baliff's Chambers	1,253	1,282	1,312		
- Law Officers' Department	5,392	5,753	5,888		
- Judicial Greffe	3,968	4,059	4,155		
- Viscount's Department	1,425	1,457	1,492		
- Official Analyst	599	613	627		
- Office of the Lieutenant Governor	743	760	778		
- Office of the Dean of Jersey	22	23	23		
- Data Protection Commission	224	229	235		
- Probation Department	1,544	1,640	1,679		
- Comptroller and Auditor General	729	746	764		
States Assembly and its services	5,203	5,324	5,447		
Savings target from CAG proposals	-	(1,600)	(3,100)		
Net Revenue Expenditure Allocation	£ 574,501	£ 593,017	£ 610,982	£ 627,700	£ 645,750
Capital Expenditure Allocation	£ 54,851	£ 61,399	£ 52,209	£ 61,874	£ 35,663
Total States Net Expenditure Allocation	£ 629,352	£ 654,416	£ 663,191	£ 689,574	£ 681,413

Adjustments to reconcile to Financial Forecasts:

<i>Net Revenue Expenditure Allocation</i>	£ 574,501	£ 593,017	£ 610,982	£ 627,700	£ 645,750
<i>Repayment of Capital Debt</i>	(£ 43,720)	(£ 43,700)	(£ 43,700)	(£ 43,700)	(£ 43,700)
<i>Net Revenue Expenditure Allocation (as shown in financial forecasts)</i>	£ 530,781	£ 549,317	£ 567,282	£ 584,000	£ 602,050
<i>Capital Expenditure Allocation</i>	£ 54,851	£ 61,399	£ 52,209	£ 61,874	£ 35,663
<i>Property Capital Receipts</i>	(£ 4,000)	(£ 4,000)	(£ 4,000)	(£ 4,000)	(£ 4,000)
<i>Housing Capital Receipts</i>	(£ 12,770)	(£ 17,633)	(£ 10,950)	(£ 22,703)	(£ 15,363)
<i>Net Capital Expenditure Allocation (as shown in financial forecasts)</i>	£ 38,081	£ 39,766	£ 37,259	£ 35,171	£ 16,300
<i>Total States Net Expenditure Allocation (as shown in financial forecasts)</i>	£ 568,862	£ 589,083	£ 604,541	£ 619,171	£ 618,350

Note:
The Overseas Aid Commission expenditure allocation appears as a grant from the Chief Minister's department, solely for the purpose of the expenditure allocations, as it has not yet been established as a States funded body under the Finance Law.

Chief Minister

Chief Minister

Minister's Introduction

The Department will continue to develop across its wide range of services, leading to continued development and improved efficiency. The corporate support facilities of HR, IS, Law Drafting and Emergency Planning are fundamental to the continued work of the States. However, two issues in particular stand out as the priorities. These are working with the next Council of Ministers to develop and implement their strategic plan and work on developing the Island's international identity and standing.

The main areas of operation for the Chief Minister's Department are:

- The Policy Unit (policy support and research for the Council of Ministers and Chief Executive; strategic and business planning; communications; statistics; the Population Office)
- International Affairs, including constitutional matters, economic advice and international finance
- Law Draftsman's Office
- States Human Resources, including Customer Services
- Information Services
- Emergency Planning

The key projects and issues for the Department in 2009 are:

1. Policy

2009 will see a new Council of Ministers and its priorities will drive the department's policy programme. A new Strategic Plan will be developed during the first few months of 2009 and whilst it is assumed that in 2009 there will be continuity of the key policies that have already been approved by the States, there will inevitably be some change. A major priority for the Chief Minister's Department will be to ensure that development and implementation plans for any new policy direction are put into place and properly co-ordinated.

The Social Policy Framework will continue to be implemented. This will ensure that social policies approved by the States are developed and implemented in a co-ordinated way. This will include arrangements for the collection and management of information which will help to inform and evaluate social policy decisions in Jersey.

The implementation of the migration policy will continue with the finalisation of legislation and the commencement of the creation of a population register.

An initial response into the effects of an ageing population will be published by the Council of Ministers this year and in 2009 the States will consult and debate possible ways forward on this important issue.

We will continue to raise the profile of the Council of Ministers so as to increase public awareness and understanding of States policies and performance.

2. International Affairs

Jersey's international identity will continue to be developed, principally by meeting its international obligations, explaining and promoting Jersey in all international contacts and wherever possible, by seeking to enter into agreements in our own name.

Jersey's international promotion activities will be reviewed and developed in the light of the International Monetary Fund's report expected at the end of the first quarter in 2009.

Jersey's international strategy for its finance industry will be developed with Jersey Finance Limited (JFL) and industry. Overseas representation will be considered in conjunction with Jersey's wider needs for international representation.

The provision of quality economic advice will continue to support effective management of the economy.

3. Information Technology

Investment in Corporate Information Technology will continue to underpin delivery of services, improve efficiency and will support many of the new initiatives. A major re-organisation of the service will be completed in 2009. This will complete the creation of a stateswide professional function with an increased emphasis on professional standards, project management and the appropriate involvement of commercial partners in the provision of a modern IS infrastructure. Key projects for 2009 include:

- a Population Register to support the Migration Strategy. This will enable the States to balance economic growth and demand on the Island's resources by monitoring the employment and housing status of individuals as well as the total population size;
- Health systems to support New Directions. New Directions will deliver improved patient care through development of streamlined processes and the replacement of existing Health systems with a integrated set of applications that share the same patient data; and
- the States website to support the Web Development Strategy. This will enable the States to deliver its vision of improved customer service by providing clear, relevant and current information, online services that the public expect and a greatly improved user experience which is consistent, reliable and fit for purpose

4. Human Resources and Organisational Development

The Organisation Development Programme aim is to place the customer at the heart of everything we do. The focus of the programme will be on the further development of customer focussed services (particularly through the use of the Web) and on the further implementation of process improvement initiatives. Linked to this, the Modern Manager, Future Leaders, First Impressions and other learning and development programmes are designed to underpin the cultural shift in the delivery of public services which is necessary to bring demonstrable improvements to the users of our services.

Underpinned by the new HR Information System, Human Resources will lead initiatives designed to significantly improve, across the States, the management of attendance, performance and succession. Additionally there will be significant exploration of more flexible methods of remuneration in response to the challenges set by the "Emerging Issues" report of the Comptroller and Auditor General on States Spending.

5. Law Drafting

The Law Draftsman's department is a vital service providing the legislative framework within which the States operates and services are provided and is a significant part of the annual consideration of the States resources. The legislation programme 2009 is described in section 7 of the Annual Business Plan, and is set out in detail on page 149 of this Annex.

6. Emergency Planning

Following the major review of arrangements and consequential change of direction in 2007, the Emergency Planning function will continue to improve civil protection planning arrangements and awareness. This will include emphasis on closer working in partnership with other organisations, developing the overall resilience framework for the Island and the development of emergency co-ordination arrangements.

Experience in previous years has shown that the department is not properly resourced to meet the full range of emerging pressures and represent Jersey's interests as the centre of its government. There is a real need for additional resources that would allow:

- the creation of a core international relations unit, to provide sufficient expertise to promote Jersey's developing International Identity including increased representation in Brussels and London;
- a good standard of office support to the Chief Minister as recommended by the Privileges and Procedures Committee;
- a dedicated resource to implement the Social Policy Framework and;
- corporate resources support to improve performance across States departments.

Each of these is considered vital to improve governance but cannot be provided within the current funding arrangements.

Senator Frank Walker
Chief Minister

Chief Minister's Department

Net Expenditure - Service Analysis

2008 Estimate		2009 Gross Revenue Expenditure	2009 Income	2009 Net Revenue Expenditure
£		£	£	£
Policy Unit				
1,028,000	Chief Executive's Office	845,400	-	845,400
165,600	Communications Unit	208,800	-	208,800
209,200	Population Office	557,600	(273,900)	283,700
Statistics				
395,400	Statistics Unit	450,100	-	450,100
External Affairs, Economics and International Finance				
949,200	External Affairs, Economics and International Finance	935,300	-	935,300
Information Services				
265,900	Corporate Projects	733,200	(271,900)	461,300
1,277,700	Infrastructure	1,570,200	(326,300)	1,243,900
1,789,000	Business Support Groups	1,994,500	(353,500)	1,641,001
Human Resources				
1,122,000	Head of Profession and Core Team	-	-	-
1,466,500	HR Business Partnering	2,259,300	(32,500)	2,226,800
1,447,900	HR Business Support	626,401	-	626,401
	HR Learning and Development	533,600	-	533,600
218,900	Employee Relations	346,500	-	346,500
3,126,300	PECRS Pre-1987 Debt	3,319,600	-	3,319,600
	Pensions (Other)	459,600	-	459,600
Customer Service				
244,200	Customer Service Centre	447,300	-	447,300
Law Drafting				
871,700	Law Drafting Department	861,200	-	861,200
Emergency Planning				
129,100	Emergency Planning	138,200	-	138,200
Legislation Advisory Panel				
50,600	Legislation Advisory Panel	45,000	-	45,000
£ 14,757,200	Revenue Expenditure	£16,331,800	(£1,258,100)	£15,073,700

Capital Programme 2009 - 2013

	2009 £	START YEAR	2010 - 2013 £
Corporate IT Vote - Rolling Allocation	5,000,000	2010	20,000,000
	£5,000,000		£20,000,000

The Corporate IT Capital vote is used to fund capital projects, annual licences and hardware renewal

Chief Minister's Department

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	14,757,200	15,073,700	15,642,900
Departmental Transfers			
Transfer 1FTE to Treasury & Resources	(67,200)	-	-
Recruitment advertising transferred to Departments	(293,100)	-	-
Cross departmental surveys transferred from Departments	16,300	-	-
Transfer to Customer Services from Transport and Technical Services	27,000	-	-
Systems Officer 1FTE to Information Services from Customs	35,000	-	-
Recharge to Dwelling House Loan Fund from Housing	75,000	-	-
Family Nursing & Homecare Pensions transfer from Health and Social Services	93,300	-	-
Transfer of Procurement savings to Treasury and Resources Department	(18,600)	-	-
Resource Allocation Process			
CoM Allocations			
Contribution to Overseas Aid	-	(11,000)	(23,400)
Census	-	200,000	100,000
Allocation of Efficiency Savings			
Change programme savings	(1,700)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	409,100	342,600	379,900
Non-Staff Inflation	41,400	37,600	43,300
Net Revenue Expenditure	£ 15,073,700	£ 15,642,900	£ 16,142,700

Manpower Numbers (FTE)	181.6	181.6	181.6
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Financial Summary 2009 - 2011

The total budget from the Department has increased by £0.32 million since 2008, mainly due to the effect of inflation increases. Total inter-departmental transfers in 2009 amount to £0.13 million, notable transfers including the transfer of recruitment advertising budgets to individual departments and the transfer of the Family Nursing and Health Care PECS liability from the Health and Social Security Department.

The 2010 and 2011 budgets increase by 2.0% and 3.2% respectively, principally due to pay awards.

Resource Allocation Process

The Resource allocation in 2010 and 2011 is the allocation of monies to Overseas Aid as approved by the Council of Ministers. £200,000 increasing to £300,000 has been granted in 2010 and 2011 respectively for the preparation and implementation of the 2011 Census.

Efficiency Savings 2009 -2011

The final year of the five year Change Programme of Efficiency Savings are due in 2009 and will be largely driven by Procurement initiatives led by the Treasury and Resources Department.

Chief Minister's Department

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Policy Unit								
Chief Executive's Office: Provide support and advice to the Chief Minister and Council of Ministers in establishing, co-ordinating and implementing States approved policies and objectives;	% Strategic Plan initiatives on track;	1	1,028,000	845,400	(182,600)	10.1	10.1	Decrease due to internal transfer of staff to Human Resources and Customer Services Centre.
Communications Unit: Improvement in communication between the States, as government and as employer, with the community of the Island and with the public sector workforce, by providing clear information with consistently high standards of delivery.	Number of unique visitors to gov.je; Number of people on the consultation register; Number of public responses to consultation documents.	1	165,600	208,800	43,200	4.6	4.6	Reallocation required to fund Centre manager.
Population Office: A balance between economic growth and the supply and demand of labour, accommodation, infrastructure and resources, and the promotion of greater social inclusion.	% points variance in population growth compared to States target (over rolling 5-year period); Average £ to process each licence, consent or qualification application.	1,5	209,200	283,700	74,500	9.8	9.8	Transfer from Housing Department to fund Dwelling House Loan administration.
Statistics								
Provide a high quality statistical service for the government, people and businesses of Jersey, such that all users of the data can have confidence in the accuracy of the data produced.	% of statistical information released to pre-announced dates; Costs of the Statistics Unit per head of population.	1,4	395,400	450,100	54,700	6.6	6.6	Increase due to transfers from other Departments to fund cross departmental surveys.
External Affairs, Economics and International Finance								
External Affairs, Economics and International Finance: Co-ordinated economic strategy and policy-making; Improved economic policy development through sound and timely advice.	Cost of economic advice per head of population	1,2,3,4	949,200	935,300	(13,900)	5.0	5.0	Reallocation to Customer Service Centre.
Jersey's international responsibilities fulfilled; Stronger constitutional position for Jersey; A favourable international image for Jersey; Beneficial relations with other countries and regional organisations developed.	Cost of International Relations per head of population							
Sustainability and growth in the Island's financial services sector; Consolidation of EU and key country relationships; Widespread understanding of Jersey's strategy and specific approach to international fiscal and regulatory issues.	Cost of International Finance Policy per head of population; Cost of Finance Industry support per head of population; GVA created by the Finance Industry.							
Information Services								
A robust, well-managed States networking and communications infrastructure; Security of States information and systems; Robust, well-managed corporate and departmental computing platforms and equipment, Provision of technical advice and guidance.	Cost of ISD (i.e. spend on ISD and equivalent including employee costs and overheads) as a % of States expenditure;	1						
- Corporate Projects	Average cost of IS per member of the public sector workforce; Cost of IS per user; % Projects delivered using best practice governance and delivery index;	1	265,900	461,300	195,400	22.0	22.0	Variances due to re-allocation of overhead.
- Infrastructure	% of incidents resolved within agreed service levels; Availability of core IS systems;	1	1,277,700	1,243,900	(33,800)	27.0	27.0	

- Business Support Groups	User satisfaction.	1	1,789,000	1,641,001	(147,999)	21.4	21.4	Variances due to re-allocation of overhead.
Human Resources								
Provision of a comprehensive HR support service to managers and employees which supports the organisation in achieving its strategic aims and objectives;	Cost of the HR function as % of organisational running costs; Cost of HR function per employee;	1						
Development, implementation, monitoring and evaluation of human resource policies, practices and procedures;	Ratio of HR staff to fte employees;							
Development and implementation of corporate training programmes to facilitate learning and development; Administration of PECRS; Negotiation and implementation of States Employment Board's annual pay policy for public sector workers;	Average elapsed time (working days) from a vacancy occurring to the acceptance of an offer for the same post;							
Develop and provide specialist support in respect of Employment Tribunals, minimising the need for Tribunals wherever possible. Resources are allocated as follows:	Cost of recruitment per vacancy; % of people still in post after 12 months service;							
- Head of Profession and Core Team	Leavers in the past year as % of overall total staff;		1,122,000	-	(1,122,000)	3.0	3.0	Service line now allocated as overhead.
- HR Business Partnering	% of public sector staff permanent and locally qualified		1,466,500	2,226,800	760,300	28.0	28.0	Variance relates to reapportionment of overhead.
- HR Business Support			1,447,900	626,401	(821,499)	21.0	21.0	Representation of activities into separate service lines.
- HR Learning and Development			-	533,600	533,600			Previously included in Business Support service line.
- Employee Relations			218,900	346,500	127,600	3.0	3.0	Internal transfer of staff from Chief Executive Offices.
- PECRS Pre-1987 Debt			3,126,300	3,319,600	193,300			Inflation and transfer from Health and Social Services re Family Nursing and Home Care PECRS debt.
- Pensions (other)				459,600	459,600			Previously included in Business Support service line.
Customer Service								
Make it easier for the public to access services through a Customer Access Centre; Provide an effective, measurable service for dealing with public feedback and complaints.	Customer Services Centre - % Customer Charter targets met;	1	244,200	447,300	203,100	11.7	11.7	Reallocation of internal resources to fully fund the Centre.
Law Drafting								
Delivery of time-critical effective legislation through completion of the Legislation programme	Cost of Law Draftsman per head of population:	1	871,700	861,200	(10,500)	6.6	6.6	Decreased rental recharge from States Assembly.
Emergency Planning								
Co-ordinate the preparation of plans to mitigate the effects of major emergencies	Cost of emergency planning per head of the population	1	129,100	138,200	9,100	1.8	1.8	
Legislation Advisory Panel								
The Legislation Advisory Panel provides advice and recommendations to the Chief Minister on a range of matters that was formerly dealt with by the Legislation Committee, e.g. the laws relating to property, wills and succession.		1	50,600	45,000	(5,600)	-	-	Reduction in budget to reflect current and ongoing spending levels.
Total			14,757,200	15,073,700	316,501	181.6	181.6	

Overseas Aid

Net Expenditure - Service Analysis

2008 Estimate £		2009 Gross Revenue Expenditure £	2009 Income £	2009 Net Revenue Expenditure £
7,363,000	Grant to the Overseas Aid Commission	7,731,200	-	7,731,200
£ 7,363,000	Net Revenue Expenditure	£ 7,731,200	£ -	£ 7,731,200

Capital Programme 2009 - 2013

	2009 £	START YEAR	2010 - 2013 £
No schemes in proposed programme	-		-
	-		-

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	7,363,000	7,731,200	8,117,800
Departmental Transfers			
Resource Allocation Process			
Grant	368,200	386,600	405,900
Allocation of Efficiency Savings			
Additional Expenditure			
Provision for Annual Pay Awards	-	-	-
Non-Staff Inflation	-	-	-
Net Revenue Expenditure	£ 7,731,200	£ 8,117,800	£ 8,523,700

Economic Development

Economic Development

Minister's Introduction

The aim of the Economic Development Department is to achieve sustainable economic growth and diversification in the economy, based on productivity improvements.

Every economic indicator we have indicates the economy performed very strongly in 2007 and as yet there are no signs of the Island being affected by the credit crunch in 2008.

- Employment continues to grow strongly with almost all the growth in the private sector, more importantly – it is split quite evenly between the finance and non-finance parts of our economy. The majority of growth has also been in local employment.
- Bank deposits, funds under administration and trust activity are holding.
- On the macro economic level strong economic growth has been accompanied by low inflation with RPIX within 0.5% of States target in 11 of last 13 quarters. Higher food and oil prices are feeding through into higher inflation in Jersey and elsewhere, although RPIX was still only 2.9% in March this year.

This is encouraging news and as we look to 2009 we hope to see continued growth while remaining ever watchful of inflation.

The Finance Industry continues to be a major driver of our economy and in 2009 we hope to see the growth seen in 2006 and 2007 sustained. Economic Development and Jersey Finance Limited are working together to develop both new products and new markets that will maintain and enhance Jersey's position in an increasingly competitive market place.

With our limited land and labour, we have to manage all our resources effectively and our skills development strategy will continue to be a key element of our emphasis in 2009. Higher productivity across the **whole** economy is a priority and I see Economic Development's raison d'etre as improving productivity and skills. The newly formed Skills Executive (combining staff and financial resources from Economic Development, Education Sport & Culture and Social Security into a single entity with direct industry involvement) will provide a more joined up approach to skills development and we are happy to be an integral part of this initiative.

The Enterprise and Business Development Strategy will continue to be a key element in achieving our growth targets. The strategy has three aims:

- Increasing the rate of business start ups and growth;
- Developing international trade and inward investment;
- Encouraging commitment and investment into work related skills training.

The provision of a First Stop Shop for business in Jubilee Wharf provides, for the first time a valuable service to new and existing businesses.

One of the biggest challenges, if not **the** biggest in managing a growing Island economy is keeping inflation in check. Inflation is the thing that undermines all businesses and today it undermines efficiency and erodes our competitiveness. The rise in oil and food prices means that we will have to give even greater focus to the factors that Jersey can influence and that help keep inflation under control. The new Anti-inflation Strategy sets out how we can do this – through setting policy relative to our position in the economic cycle, supporting productivity growth across the economy and creating the conditions for competition to prevail. We cannot afford to see a repeat of past problems when strong economic growth has fed quickly into higher inflation and then into higher costs (e.g. wages and rents) sucking the economy into an inflationary cycle.

Competition is the healthy way of ensuring that efficiency improvements continue and that the pressure to keep prices and costs down remains strong and Economic Development will continue to support the JCRA.

Economic Development will continue to reap the benefits of the integration of Jersey Harbours and Jersey Airport to our department and visitors and residents will both be winners. We will work together with air and sea carriers to develop new and existing routes.

Senator Philip Ozouf
Minister for Economic Development

Economic Development

Net Expenditure - Service Analysis

2008 Estimate £		2009 Gross Revenue Expenditure £	2009 Income £	2009 Net Revenue Expenditure £
2,204,900	Enterprise and Business Development	2,013,700	-	2,013,700
	Marketing			
4,063,300	Destination Marketing and Communication	4,471,000	(260,000)	4,211,000
738,300	Events	742,400	-	742,400
1,025,000	Finance Industry Development	1,800,600	-	1,800,600
980,400	Joint Marketing	1,028,800	(20,000)	1,008,800
217,000	Research and Statistics	137,600	-	137,600
350,700	Visitor Services	598,200	(235,800)	362,400
	Policy and Regulation			
573,000	Competition Law	594,600	-	594,600
455,500	Consumer Affairs / Trading Standards	579,300	(14,600)	564,700
77,600	Finance Sector	192,000	-	192,000
189,900	Gambling Legislation and Control	523,100	(187,600)	335,500
319,600	Regulation of Undertakings	386,800	(6,200)	380,600
342,800	Rural Sector	291,700	(1,000)	290,700
301,900	Policy Development	1,126,600	(529,200)	597,400
	Rural Support			
1,203,300	Single Area Payment	1,091,100	-	1,091,100
655,500	Quality Milk Payment	631,500	-	631,500
234,600	Dairy Service Support Payment	241,000	-	241,000
185,000	Provision of School Milk	-	-	-
515,000	Rural Initiative	515,000	-	515,000
362,200	General Support	278,100	(41,000)	237,100
	Skills			
1,061,200	Training and Workforce Development	474,900	-	474,900
£ 16,056,700	Net Revenue Expenditure	£ 17,718,000	(£1,295,400)	£ 16,422,600

Capital Programme 2009 - 2013

	2009 £	START YEAR	2011 - 2013 £
No schemes in proposed programme	-		-
	-		-

Economic Development

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	16,056,700	16,422,600	16,813,500
Departmental Transfers			
Recruitment advertising budget from Chief Minister's Department	2,100	-	-
Foreshore lease budget to Treasury and Resources' Department	(5,600)	-	-
Procurement savings to Treasury and Resources' Department	(14,200)	-	-
Resource Allocation			
CoM Allocations			
Contribution to Overseas Aid	-	(12,000)	(25,200)
Allocation of Efficiency Savings			
Change programme savings	(12,800)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	89,900	89,600	100,100
Non-Staff Inflation	306,500	313,300	320,900

Net Revenue Expenditure	£ 16,422,600	£ 16,813,500	£ 17,209,300
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Manpower Numbers (FTE)	73.7	73.7	73.7
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Financial Summary 2009 - 2011

The total budget for the department has increased by £0.366 million in 2009 due mainly to inflation and pay awards. The 2010 and 2011 budget increase by 2.4% and 2.4% respectively driven by inflation and pay awards.

There have been significant reallocations of funding between sectors as the Department looks to capitalise on and consolidate growth in the Finance Sector with the relevant legislative and regulatory support infrastructure, to ensure longevity.

It should be noted that the Department undertakes continuous business planning throughout the year to ensure that budget is allocated to the most effective investments, this may lead to a revised budget being presented in the Department's Business Plan in November.

Resource Allocation

The Resource allocation in 2010 and 2011 is the allocation of monies to Overseas Aid as approved by the Council of Ministers. For 2009, there will be an increase in manpower of 2FTE, which relates to the transfer of the Shipping Register function from Harbours to Economic Development.

Efficiency Savings 2009 - 2011

The final year of the five year Change Programme of Efficiency Savings are due in 2009 and will be largely driven by Procurement initiatives led by the Treasury and Resources Department.

Economic Development

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Enterprise and Business Development								
Maximise business opportunities for Jersey companies from a combination of in-island collaboration and off-island opportunities.	Demonstrable increase in the number of opportunities identified for in-island and off-island collaborations.	1 (i)	2,204,900	2,013,700	(191,200)	10.6	10.6	
Align with business community, organisations and companies to better present a Jersey business proposition.	Increase in the level of collaborations with companies and organisations and improved alignment of E&BD initiatives with business support needs.	1 (ii)						
Integrate and maximise opportunities from working with Jersey -based and international intermediaries.	Identifiable increase in the number, scale and scope of interactions with in-island and offshore intermediaries, generating potential opportunities.	1 (ii)						
Deliver high quality business support products and services to Jersey companies and entrepreneurs, leading to future business and economic growth.	Demonstrable increase in the scale of business support provided, with over 1800 Jersey companies included on EDD CRM system by December 2009.	1 (ii)						
Develop stronger, more effective links with the Jersey business community, to maximise opportunities for local residents.	Increased E&BD profile within the local business community, leading to significant First stop shop through-flow and opportunities created for local businesses / population.	1 (ii),(iii)						
Establish and promote the 'Enterprise Agenda' in-island encouraging the establishment of future successful growth companies.	Increased profile for Enterprise Agenda and the number of individuals/organisations engaged.	1 (ii)						
Marketing								
Destination Marketing and Communication								
Develop and implement a marketing and communications strategy across all market sectors.	Visitor value and numbers.	5 (ii)	4,063,300	4,211,000	147,700	10.7	10.7	Increase as a result of development of air and sea routes.
Develop Jersey's potential as a conference and incentive destination.	Conference numbers.	5 (ii)						
Develop Jersey.com and subordinate sites for maximum sales.	On line sales volumes.	5 (ii)						
Events								
Fund and manage a series of events to encourage visits to Jersey and enhance visitor enjoyment.	Visitor numbers and customer satisfaction.	5 (ii)	738,300	742,400	4,100	3.3	3.3	
Finance Industry Support								
Provide funding for Jersey Finance Limited, as per the partnership agreement with the Department.	Activities promoting the Island's Finance Industry go ahead, and the reputation of the Island as an International Finance centre is maintained.	4 (i),(ii),(iii),(iv)	1,025,000	1,800,600	775,600	0.0	0.0	
Joint Marketing								
Encourage industry support and investment in Jersey by creating joint marketing initiatives.	Air and sea arrivals data and value of external revenue generated.	5 (ii)	980,400	1,008,800	28,400	3.7	3.7	

Economic Development

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008	2009	Increase / (Decrease) £	2008	2009	Financial Summary
			Estimate £	Estimate £		FTE	FTE	
Research and Statistics Ensure that robust research (and compilation of statistics) is carried out in order to inform the department and the industry on future planning.	Research projects delivered on time and within budget.	5(ii)	217,000	137,600	(79,400)	0.6	0.6	Greater cost in 2008 due to expense of Visitor Services survey.
Visitor Services Operate information and sales outlets to ensure that potential and actual visitors are directed to relevant segments of the Jersey offering and to maximise revenue.	Retail sales and customer satisfaction.	5(ii)	350,700	362,400	11,700	9.8	9.8	
Policy and Regulation								
Competition Law Promote competition and consumer interests through economic regulation and competition law.	Number of complaints received/number of complaints substantiated and outcome of remedial action.	7(ii),(iii)	573,000	594,600	21,600	0.1	0.1	
Consumer Affairs / Trading Standards Support a safe and fair trading environment. Seek information, investigate, highlight and publicise anomalies and irregularities in consumer affairs. Promote good trading practices, the ability to exercise individual rights, value for money and adequate compensation.	Consumer feedback. Number of newsletters / press releases issued. Customer satisfaction.	7(i),(ii),(iii) 7(i),(ii),(iii) 7(i),(ii),(iii)	455,500	564,700	109,200	6.5	6.5	Increase in Jersey Consumer Council grant.
Finance Sector To support the finance industry, particularly through developing new legislation for the benefit of the industry.	Number of pieces of legislation passed on time/industry feedback.	1(ii), 4(i),(ii),(iii),(iv)	77,600	192,000	114,400	1.1	1.1	Increase to fund demand in industry legislation.
Gambling Legislation and Regulation of sector, issuing of licences.	Customer satisfaction. Level of revenue.		189,900	335,500	145,600	2.6	2.6	Increase required to fund the set up of the Gambling Commission.
Regulation of Undertakings % working population growth (over rolling 5 year period) Issue licences within 15 days of receipt of full details.	States target 1% Time taken to issue licences.	1(ii), 7(iii) 1(ii), 7(iii)	319,600	380,600	61,000	5.2	5.2	Increase relates to revision of budget to cover presently unrealised savings
Rural Sector Strategic development for the Rural sector as a whole including the key sectors of Agriculture. Implementation of the Rural Economy Strategy.	2% real economic growth in the Rural Economy per annum. Compliance with EU Trade commitments.	1(iv),(v), 6(i),(ii),(iii),(iv)	342,800	290,700	(52,100)	3.4	3.4	2008 funding for fishing dispute not required in 2009.
Policy Development Consider and evaluate various policy proposals.	Number of staff engaged and proportion of department's budget used. Number of meetings and presentations held with key representatives.		301,900	597,400	295,500	7.9	9.9	Growth required for Intellectual Property Legislation and decrease in La Collette income. In addition, the Shipping Register function will transfer from Harbours, increasing manpower by 2FTE, but with a net financial impact of zero.
Rural Support								
Single Area Payment Part of Rural Economy Strategy.	Increase in GVA per vergee. Increased number of new businesses.	6(i),(ii),(iii),(iv)	1,203,300	1,091,100	(112,200)	0.4	0.4	Reduction due to the roll up of the glass house subsidy. Area payment is maintained at 2008 levels.

Economic Development

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Quality Milk Payment Part of Rural Economy Strategy.	100% of herds to have a FMWMP. Reduced % of non-compliance on previous year.	6(i), (ii), (iii), (iv)	655,500	631,500	(24,000)	0.1	0.1	Reduced herd numbers.
Dairy Service Support Payment Payment to Royal Jersey Agricultural and Horticultural Society for historical dairy services such as milk recording and AI service.		6(i), (ii), (iii), (iv)	234,600	241,000	6,400	0.0	0.0	
Promote the Jersey Royal potato brand.	Volume and value of exports.	6(i), (ii), (iii), (iv)						
Develop and implement a marketing plan for Genuine Jersey products.	Volume and value of exports.	6(i), (ii), (iii), (iv)						
Provision of School Milk	Payments made on time and within budget.	6(i), (ii), (iii), (iv)	185,000	-	(185,000)	0.0	0.0	Reallocation of service priorities
Rural Initiative Grant based scheme to encourage enterprise and growth	Number of new initiatives supported	6(i), (ii), (iii), (iv)	515,000	515,000	(0)	0.6	0.6	Temporary reduction to Rural Initiative Scheme based on trend in applications
General Support Miscellaneous support such as administration of Agricultural Loans, BSE compensation payments and UK produce export officers.	Agricultural loans arrears lowered by 10% over previous year.	6(i), (ii), (iii), (iv)	362,200	237,100	(125,100)	2.6	2.6	2008 inflated for write off of Agricultural loans (one off) and payments re Vehicle Registration Duty, due to the introduction of GST there will be no Vehicle Registration Duty to subsidise in 2009.
Skills								
Training and Workforce Development Ongoing support for training, skills and workforce development in line with likely developments from the Skills Executive review of current support provision.	Outputs against targets to be agreed.	1(vii), 3(i)	1,061,200	474,900	(586,300)	2.5	2.5	
Total			16,056,700	16,422,600	365,898	71.7	73.7	

Education, Sport and Culture

Education, Sport and Culture

Minister's Introduction

As Minister for Education, Sport and Culture I have a key responsibility for developing and delivering over-arching policies for learners of all ages; policies that will provide individuals with the opportunity to develop their potential throughout their lives and to play a full part as engaged, economically active citizens.

Alongside the key projects that will be developed or implemented during the year, work will continue on a new long-term strategy for Education, Sport and Culture. This will explore the main issues likely to face the service over the next ten years and be set in the context of a new States Strategic Plan. It will build on the successes of the past, involve consultation with key stakeholders and provide a clear framework to guide the future direction of the service.

In 2009, the Department will continue to drive forward proposals for integrated early education and care as a fundamental strategy for ensuring that our children get the best start possible.

A review of the primary curriculum will place greater emphasis on the development of skills, particularly literacy, to ensure that all pupils achieve their expected levels of attainment and are fully prepared to make a successful transition to secondary education.

A review of the teaching of French across primary and secondary schools will help us focus on the best strategies for enhancing the teaching of languages and developing in our children, an enthusiasm for learning to communicate in a modern foreign language.

The introduction of Professional Partnering for schools and better training and support for Governing Bodies will lead to enhanced governance and accountability. This will happen in the context of a new framework for school evaluation.

Working with Planning and Environment there will be a greater focus on Environmental Education and working more closely with the Health and Social Services Department we will continue the drive towards healthier schools.

A major priority for 2009 will be to encourage even more people to participate in sport or leisure activities so that they reach recommended levels which will benefit health and quality of life. In partnership with Health and Social Services, exercise referral programmes will be provided which will ultimately improve health and reduce dependency on health and social service support.

In terms of social inclusion, a major review of our policies will take place in 2009 and further programmes will be developed in the community to engage young people in purposeful activity thereby reducing the potential for anti-social behaviour. Youth, school and hard to reach groups will be targeted as part of the 'Access for All' initiative and activities will be provided at affordable rates.

The Department for Education, Sport and Culture has a crucial role in delivering the States Cultural Strategy by raising the profile of culture and by maintaining the infrastructure which supports cultural development throughout the Island. Through partnerships with non-profit organisations, islanders and visitors enjoy a wide range of cultural experiences. These partners also provide valuable educational opportunities and help to sustain the many community organisations which make up the fabric of our cultural life. In 2009 the Department will continue to provide advice and encourage cultural development at all levels. It will ensure that the cultural sector receives appropriate support and that the outcomes of

the first public Cultural Council conference in June 2008 are used to inform development of the strategy in 2009.

Since its introduction in 2007, the Citizenship Programme in schools has flourished as children and young people have embraced the subject. This has helped them to understand their Island and presented them with opportunities to explore their own social and political views. In 2009 the Citizenship Curriculum will be firmly embedded across all schools.

In sport, individuals and teams from Jersey have performed with great credit in National and International competition. Work will continue with Clubs and Associations so that they develop plans leading to greater success both at home and overseas thereby raising the Island's profile at an international level.

Significant changes have been made to the way in which local students are supported through higher education. In 2009 it will again be necessary to re-negotiate Island tuition fees with UK universities. These discussions will take place against a background of great change and uncertainty and it will be important to ensure that a fair settlement is obtained for students and their parents.

In 2008, the introduction of a local Foundation Degree in Financial Services was a welcome addition to the Highlands portfolio. A feasibility study will explore whether a similar programme for 'Enterprise and ICT' might be developed for launch in 2009 paving the way for the development of a University Centre in Jersey as envisaged in the 'Goldstein Report on Higher Education'.

Additional investment in the Youth Service in recent years and the development of partnerships with parishes and other organisations has enabled the Service to increase the level of activity and the range of services to young people. Programmes of activity have been extended through sports development and holiday activity programmes which have been effective in engaging a wider range of young people. In 2009, the Department will seek to draw together the wider range of services and activities for young people to provide a more effective and comprehensive service.

Senator M.E. Vibert
Minister for Education, Sport and Culture

Education, Sport and Culture

Net Expenditure - Service Analysis

2008 Estimate £		2009 Gross Revenue Expenditure £	2009 Income £	2009 Net Revenue Expenditure £
	Schools and Colleges			
	Non Fee-Paying Provided Schools			
1,955,100	Pre-School Education	2,093,200	-	2,093,200
22,573,800	Primary Education	23,094,300	-	23,094,300
23,007,300	Secondary Education	23,597,100	-	23,597,100
	Fee-Paying Schools			
5,709,200	Provided Schools	12,753,100	(7,024,700)	5,728,400
4,605,400	Non-Provided Schools	4,722,900	-	4,722,900
7,495,300	Special Educational Needs and Special Schools	8,079,800	(7,600)	8,072,200
694,000	Instrumental Music Service	852,200	(129,500)	722,700
	Culture and Life Long Learning			
	Further, Vocational and Tertiary Education			
9,073,500	(including Highlands College)	11,590,600	(2,730,200)	8,860,400
1,652,900	Public Libraries	1,732,500	(53,700)	1,678,800
1,440,900	Youth Service	1,974,800	(488,100)	1,486,700
9,822,700	Higher Education (Student Finance)	9,460,200	-	9,460,200
	Child Care Support			
184,600	Day Care Services	194,900	-	194,900
167,100	Jersey Child Care Trust	171,200	-	171,200
2,006,700	Heritage (Grant to the JHT)	2,076,700	-	2,076,700
1,616,100	Culture (including the Grant to the JAT)	1,592,800	-	1,592,800
	Sport and Leisure			
2,155,800	Sports Centres	4,640,500	(2,548,700)	2,091,800
881,600	Playing Fields and Schools Sports	1,714,800	(445,300)	1,269,500
496,100	Sport Development	624,000	(70,200)	553,800
206,200	Grants and Advisory Council	250,300	-	250,300
239,800	Playschemes and Outdoor Education	397,700	(155,000)	242,700
£ 95,984,100	Net Revenue Expenditure	£ 111,613,600	(£13,653,000)	£ 97,960,600

Capital Programme 2009 - 2013

	2009 £	START YEAR	2010 - 2013 £
Minor Capital Allocation	100,000	2010	400,000
	£100,000		£400,000

Education, Sport and Culture

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	95,984,100	97,960,600	100,166,700
Departmental Transfers			
Finance Officer 0.5 FTE from Treasury and Resources	15,400	-	-
Recruitment budget from Chief Minister's Department	54,100	-	-
Home/School Liaison Officer from Health and Social Services	23,400	-	-
Transfer of Procurement savings to Treasury and Resources	(39,300)	-	-
Resource Allocation			
CoM Allocations			
Contribution to Overseas Aid	-	(71,500)	(148,900)
Funding for Aquasplash contract	370,000	-	-
Social Inclusion - Mont a l'Abbe School	370,000	-	-
Student Finance	(689,000)	-	-
Demographic changes	(325,000)	-	-
Allocation of Efficiency Savings			
Change Programme savings	(72,000)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	1,938,700	1,959,300	2,188,400
Non-Staff Inflation	330,200	318,300	312,000
Net Revenue Expenditure	£ 97,960,600	£ 100,166,700	£ 102,518,200
Manpower Numbers (FTE)	1486.7	1486.7	1486.7

Financial Summary 2009 - 2011

The Department has initiated a process of consultation with major stakeholders in order to identify key opportunities and challenges for the future. This will form the foundation for a strategic vision for Education, Sport and Culture over the next ten years and will provide the basis for long term financial planning. Key challenges include planning for the effective management of forecast changes to pupil numbers without impacting on the quality of provision and developing a Skills Strategy for the Island in partnership with other States Departments. An essential component in meeting these challenges will be to develop a revised method of funding for primary, secondary and tertiary provision which would take account of surplus school places if they materialised and the recognition that further education cannot, due to a different curriculum and priorities, be funded on the same basis. This will ensure that the current high standards of educational provision can be maintained. It will also be necessary to respond to the potential expenditure reductions proposed in the recent review by the Comptroller and Auditor General.

Resource Allocation

The Council of Ministers has approved the allocation of funds required for the introduction of a banded funding methodology for Mont a l'Abbe School based on level of need, which will ensure that the Department can respond to the increasingly complex needs of children and young people in education. Responsibility for the administrative arrangements relating to the Aquasplash Leisure Pool was transferred to the Department in 2004 - additional funding reflects the revenue implications of management arrangements established prior to that date.

The budget has been reduced in respect of the following: -

- savings based on predicted pupil numbers at Highlands College;
- the number of students in higher education. The Student Finance budget had been supplemented by £1 million which the Council of Ministers proposed be transferred from Vocational Education and an additional Resource Allocation of £300,000 in 2008, whilst the impact of the new Student Grant funding proposals was being phased in.

The majority of assumptions in respect of these areas are beyond the control of the Department, and the savings identified above will only be realised if demographic projections are correct.

Resource allocations in 2010 and 2011 relate to the transfer of funds to Overseas Aid.

Efficiency Savings 2009 -2011

The Department will achieve efficiency savings in 2009 amounting to £72,000 from a reorganisation of administrative and front of house support. Funds have been transferred to the corporate Procurement function which it is anticipated will lead to the identification of further Departmental savings in the future.

Education, Sport and Culture

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Schools and Colleges								
Pre School Education Provide Nursery classes at most primary schools.	Proportion of cohort in a States nursery; Cost per pupil; % 3-4 year olds with access to free early years education.	1	1,955,100	2,093,200	138,100	44.9	44.9	Increase due to pay award provision.
Primary Education (Non-Fee Paying) Provide compulsory education from reception to year 6 in primary non fee paying schools.	Number of classes over maximum class size; Average class size; Planned maximum class size; Cost per pupil; Average pupil teacher ratio; Attendance rates; Suspension rates.	3	22,573,800	23,094,300	520,500	400.1	400.1	Increase due to pay award provision.
Secondary Education (Non-Fee Paying) Provide compulsory education from Year 7 to year 11 in secondary non fee paying schools and post 16 at Hautlieu. Implement revised programme of Citizenship within the curriculum.	Cost per pupil. GCSE 5+ passes at A* to C; passes at A* to G; GCE A level % of passes at A to C; Mean points score; Post-16 participation rates (including work based learning); Whole school and 6th forms/post-16 pupil teacher ratio.	3	23,007,300	23,597,100	589,800	373.0	373.0	Increase due to pay award provision.
FP Education (Provided Schools) Provide fee paying education for pupils at States run schools.	As above.	3	5,709,200	5,728,400	19,200	181.4	181.4	
FP Education (Non-Provided Schools) Facilitate fee paying education for pupils dependent on religious choice or ability to pay.	As above.	3	4,605,400	4,722,900	117,500	0.5	0.5	
Special Educational Needs and Special Schools Provide educational support for children with special educational needs.	Cost per pupil; % of records of need completed within 3 months; Expenditure per head of population.	3	7,495,300	8,072,200	576,900	134.3	142.4	In addition to pay awards, the budget increase relates to the allocation of resources to Mont a l'Abbe School (Social Inclusion).
Instrumental Music Service Provide tuition in a wide range of musical instruments including preparation for the Royal School of Music examinations; Maintain Island orchestras and classroom support.	Average cost per pupil.		694,000	722,700	28,700	12.2	12.2	
Culture and Life Long Learning								
Further, Vocational, and Tertiary Education (Including Highlands College) Provide further and vocational education in the Island; Provide opportunities for learning for residents of all ages; Introduce vocational options for 14-16 year olds at Highlands College.	Student examination results at all levels; Participation rates in adult learning; Average cost per student; Cost of Further Education per head of population.	5	9,073,500	8,860,400	(213,100)	183.8	183.8	The budget decrease is in respect of the forecast saving in respect of pupil numbers at Highlands College, offset by staff and non-staff inflation.
Public Libraries Cater for the educational, cultural, recreational and information needs of all members of the community.	Customer surveys - standards of service, participation and satisfaction; Cost per head of population.	5	1,652,900	1,678,800	25,900	33.0	33.0	
Youth Service Support and develop work with young people in their leisure time through a network of organisations	Proportion of 12-18 year olds engaged with activities; Cost per head of population 13-19; Youth Workers per head of 13-19 population.	5	1,440,900	1,486,700	45,800	31.0	31.0	
Higher Education (Student Finance) Provide grants for further and higher education (UK and home) and education allowances.	Average cost per student; % students graduating.	5	9,822,700	9,460,200	(362,500)	2.0	2.0	The budget decrease is in respect of the forecast saving in respect of students attending UK institutions of higher education, offset by non-staff inflation.
Day Care Services Regulate and monitor all day care providers.	% day care providers registered.		184,600	194,900	10,300	3.5	3.5	
Jersey Child Care Trust Provide support for the development of high quality childcare.	Cost per head of population.		167,100	171,200	4,100	0.0		
Heritage Provide grant to the Jersey Heritage Trust.	Cost per head of population.		2,006,700	2,076,700	70,000	0.2	0.2	
Culture Provide support for cultural development including grants to various Arts organisations.	Indicators to be developed.	6	1,616,100	1,592,800	(23,300)	1.1	1.1	

Education, Sport and Culture

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Sport and Leisure								
Sports Centres Provide and maintain high quality indoor and outdoor sports centres and opportunities for participation.	% increase in participation in sport and leisure activities; % Centres with Quest accreditation; Number of Active members; Customer surveys -standards of service, participation and satisfaction; Average cost per user.	7	2,155,800	2,091,800	(64,000)	64.1	64.1	
Playing Fields and School Sports Maintain playing fields and sports facilities at Haute Vallee, Langford, FB Fields and other sports sites.	% achieve Quest accreditation; Numbers participating.		881,600	1,269,500	387,900	5.4	5.4	In addition to pay awards, the budget increase relates to the allocation of resources to meet the cost of the Aquasplash contract.
Sports Development Increase participation and provide opportunities to improve at all levels of sport and recreation.	% increase in numbers attending holiday and after school activities; International events held.		496,100	553,800	57,700	5.2	5.2	
Grants and Advisory Council Provide miscellaneous sports grants to support individuals and organisations.	Number attending off-Island events; Festival and Events held.		206,200	250,300	44,100	0.1	0.1	
Playschemes and Outdoor Education Organise holiday activities and outdoor programmes.	Numbers attending; Cost per pupil.		239,800	242,700	2,900	2.8	2.8	
Total			95,984,100	97,960,600	1,976,500	1478.6	1486.7	

Health and Social Services

Health and Social Services

Minister's Introduction

The main areas of operation for Health and Social Services are:

Public health services
Acute health services
Community health services
Mental health services
Social services
Ambulance and patient transport services

The key projects and issues for the Department in 2009 are as follows:

1. **Strategic direction- *New Directions*- a plan for health and well being in the 21st century.**

Jersey delivers high quality health and social care services, but the system as currently organised, faces significant challenges due to service and demographic pressures. The main ones are:

- long-term care needs of an ageing population
- the impact of healthcare inflation.
- fewer people of working-age to fund increasing health and social care services
- increased illness related to obesity, tobacco and alcohol consumption
- high rates of depression, heart disease and diabetes
- tackling the most common and preventable diseases that affect our health.

If nothing is done, Jersey, within 30 years, will have high levels of untreated disease and insufficient resources to deliver the required treatment.

Important strands of *New Directions* therefore include:

a) **Health for Life**

The main focus is on remaining healthy into old age through the introduction of new health and social care services. Action plans have been devised in a number of crucial areas:

- Obesity and food
- Physical activity
- Tobacco
- Sexual health
- Mental health
- Alcohol
- Illegal drugs

An infrastructure for delivery will be required as well as establishing action groups for each of the critical areas.

b) **An integrated health service**- It is proposed that GPs become the first point of contact for access to a wide range of health and community care services. This is part of

a plan to create closer working and improved communication between those providing health and social care services in the community (primary health care providers), and the Jersey General Hospital and other institutions (secondary care providers).

c) **Adding Years to Life-** Jersey, along with many other developed economies, faces the challenge of caring for larger numbers of older people, with fewer working-age people paying social security and income tax to fund this care. Plans to combat this include:

- An independently managed compulsory insurance scheme to help pay for health and social care in old age.
- Community based care and self help programmes.
- Supporting independent living in the community with attention also being applied to those under 65 years of age who require specialised support and care.
- Consideration to be given to the impact of an ageing population during all policy and strategy development.

The *New Directions* plan is based on extensive, rigorous, world-wide research which aims to address the issues described. It will result in a programme of active health for island residents where people are given the tools to take their own health and well being seriously, resulting in a healthier population and slower growth in the future costs of health and social care.

In 2009 it is intended that New Directions will be a central element of the overarching strategy that the new Council of Ministers will bring before the States Assembly during the first 3 months.

2. Primary Care Governance Unit

Health and Social Care professions have in place registration systems which govern the qualifications needed to enter their respective professions and, once a member of that profession, to govern the practitioner's professional behaviours.

Over recent years, this professional supervision by external registration bodies has been found to be insufficient and unsatisfactory having been highlighted by a series of scandals and medical disasters in the NHS. As a result the UK government will shortly begin implementing new systems of *Governance* that cover an organisation's systems and processes for monitoring and improving services.

Whilst governance arrangements within HSSD are relatively well- developed and HSSD is confident that the requirements for governance overall and compliance with established standards of external inspecting bodies can be met, the status of governance within general practice in Jersey is less robust.

To start the process of addressing this issue, the Public Health Department, in partnership with the Social Security Department will be supporting the Jersey Primary Care Body in developing appraisal for GPs alongside a new Primary Care Governance system which will need statutory basis. To this end a new Health Professionals Registration and Registration Law will be drafted.

3. Integrated Care Record

The Integrated Care Record (ICR) Programme is a £12m project which will bring Health and Social Services' information infrastructure into the 21st century over the period 2008 to 2011. It is a key enabler of the New Directions vision for service delivery. Over the

three years of the implementation, the ICR will gradually build up a comprehensive record of client/patient events as a by product of daily administrative and care activities. More and more of the care documentation will become electronic as the different components of the solution are rolled out in a phased way. The opportunity will be taken to review and streamline how we work to get the best out of the new technology.

In 2009, the ICR will:

- Replace the old health administration systems from the 1970's which are no longer fit for purpose, and are a threat to our ability to run our 'business as usual'.
- Implement new systems planned to support decision making and allow improvements to care and productivity.
- Introduce computers to take the strain out of administration in the Community for the first time.
- Begin the process of linking to the existing specialist systems which we wish to retain.
- Begin to build the electronic records of care and make them available at the point of care, according to need and security permissions.
- Make it easier to analyse what we do, and how well we do it.

All this will help us to structure services better around individual needs and reduce wasted time for our clients and patients. It will also enable us to plan better for the future, to support inspection and quality review and thus become more accountable to the tax payer.

4. The sustainable hospital

The sustainable hospital is a generic term for the redesign of acute secondary care to facilitate a more efficient and effective service. Investment will be targeted at the prevention of unnecessary admissions and the promotion of rapid and effective discharge.

Action will also be taken to support the development of a hospital safe from hospital-acquired infections (MRSA, C difficile) through the provision of more single room accommodation to enable more effective isolation and treatment of infected patients.

5. Children's Services

The launch of various reviews and enquiries into 'children's services' in Jersey during 2007 and 2008, together with the appointment of a new Chair for the Jersey Child Protection Committee from outside the Island, are all likely to lead to a new focus on the needs of a range of services in this specialist sector.

As Health and Social Services has full operational responsibility for the Children's Service (under Social Services), and shares a similar responsibility for the Children's Executive with Education, Sport & Culture and Home Affairs, it is likely that the outcomes and recommendations from any reports will have significant resource and 'structure' implications for the development of future provision.

6. Occupational Health Services

Worklessness causes social exclusion, poverty and dependency. This can be a ruthless cycle that sadly infiltrates families and whilst the huge financial burden on the island is indeed measurable, the human costs are largely hidden.

In collaboration with the Social Security Department; Health and Social Services aims to modernise the mechanisms of support for the sick and injured, with a bias on keeping people at work, or getting people back to work as soon as possible.

This initiative has 3 main areas of focus:

- Release of funds for primary and public health care through changes in law.
- Provision of a robust Occupational Health Service, to support the Social Security Department in its “return to work” strategies.
- Improved management of absenteeism in the States of Jersey – this being a major theme to be tackled as part of the present States Spending Review.

Senator B.E. Shenton
Minister for Health and Social Services

Health and Social Services

Net Expenditure - Service Analysis

2008 Estimate		2009 Gross Revenue Expenditure	2009 Income	2009 Net Revenue Expenditure
£		£	£	£
	<u>Public Health Services</u>			
893,700	Public Health Medicine	694,727	(3,041)	691,686
1,020,900	Clinical Public Health Services	969,208	(97,102)	872,106
1,206,000	Health Protection	1,323,951	(179,526)	1,144,424
1,194,300	Health Improvement	1,191,682	(22,531)	1,169,152
	<u>Medical Services</u>			
6,868,100	Medical Specialties	9,719,233	(690,100)	9,029,132
2,716,900	Paediatrics	3,642,458	(174,840)	3,467,619
1,594,300	Renal Services	1,602,975	(77,708)	1,525,267
1,511,600	Outpatient Services	1,672,143	(72,085)	1,600,058
7,188,500	Medical Wards	7,996,081	(815,119)	7,180,962
3,319,100	Accident and Emergency	3,481,720	(459,916)	3,021,804
4,085,600	Assessment and Rehabilitation for Older People	3,424,824	(195,747)	3,229,077
11,885,200	Continuing Care for Older People	16,749,242	(3,951,044)	12,798,198
7,926,100	Pathology	8,759,560	(355,070)	8,404,490
1,940,200	Pharmacy	2,173,654	(167,028)	2,006,625
4,041,200	Therapy Services	4,498,411	(86,590)	4,411,821
	<u>Surgical Services</u>			
14,597,800	Surgical Specialties	17,279,325	(299,072)	16,980,253
5,454,900	Obstetrics and Gynaecology	6,780,240	(337,648)	6,442,592
7,592,900	Theatres	8,783,491	(1,653,745)	7,129,746
10,821,800	Surgical Wards	10,114,519	(1,234,443)	8,880,075
432,700	Private Patients Wards	2,500,843	(2,007,178)	493,665
3,334,600	Physiotherapy	3,548,368	(164,241)	3,384,127
3,247,000	Radiology and Diagnostic Imaging	4,612,624	(1,574,183)	3,038,441
	<u>Mental Health Services</u>			
1,330,300	Alcohol and Drugs Service	1,593,209	(392,651)	1,200,558
9,106,700	Adult Mental Health Service	10,587,788	(365,209)	10,222,579
927,400	Child and Adolescent Mental Health Services	956,095	(13,922)	942,173
6,417,700	Elderly Mental Illness Services	7,163,354	(1,144,183)	6,019,172
	<u>Social Services</u>			
8,454,300	Children's Services	9,111,608	(213,654)	8,897,954
3,943,600	Adult Social Services	4,108,009	(83,077)	4,024,932
9,649,000	Special Needs Services	10,360,679	(291,145)	10,069,534
	<u>Ambulance Services</u>			
4,451,900	Ambulance	4,635,940	(52,316)	4,583,624
747,200	Patient Transport	749,939	(11,885)	738,053
£ 147,901,500	Net Revenue Expenditure	£ 170,785,900	(£17,186,000)	£ 153,599,900

Capital Programme 2009 - 2013

	2009	START	2010 - 2013
	£	YEAR	£
Minor capital	1,800,000	2010	7,200,000
Replacement Health IT System	3,000,000	2010	2,000,000
Replacement CT Scanner	-	2010	1,260,000
	£4,800,000		£10,460,000

Health and Social Services

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	147,901,500	153,599,900	160,276,000
Departmental Transfers			
Recruitment budget from Chief Minister's Department	194,900	-	-
Home/School Liaison Officer 1.00 FTE transfer to Education	(23,400)	-	-
Subsidised Products transfer from Social Security	175,000	-	-
Family Nursing & Homecare Pensions transfer to Chief Minister's Dept	(93,300)	-	-
Procurement Savings transfer to Treasury & Resources	(80,600)	-	-
Finance Officers 1.75 FTE from Treasury & Resources	57,300	-	-
Resource Allocation			
Growth	2,057,500	3,081,800	3,220,900
Allocation of Efficiency Savings			
Change programme savings	(114,100)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	2,848,900	2,886,200	3,281,800
Non-Staff Inflation	676,200	708,100	728,300

Net Revenue Expenditure	£ 153,599,900	£ 160,276,000	£ 167,507,000
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Manpower Numbers (FTE)	2,500.5	2,541.5	2,581.0
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Financial Summary 2009 - 2011

Sustainability of services, in a climate of ever increasing demand is the Department's key financial challenge over the next 3 years. A significant amount of investment will therefore be made in the provision of long term care, supporting care in the community and also specialist treatment in the UK. In addition, investment will be made in enhancing the quality of our services and ensuring that we keep up with technological advances, including new drugs.

As part of the introduction of the new HR system, H&SS has taken the opportunity to clarify budgeted FTE and incorporate the resulting figures, which are 213FTE higher, into the 2009 Business Plan.

It is important to note that there has been no increase in actual/budgeted staff in post, above and beyond those signed off as part of prior years' Business Plans. By updating this figure, the relationship between budget (£) and budgeted FTE is clear.

Work has been done to refine the allocation of direct/overheads across the service areas, which has led to movement between them.

Resource Allocation

Service growth amounting to £8,360,200 has been allocated to the Department for the period 2009 to 2011. During this period, in addition to supporting the cost pressures outlined in the section above, investment will be made in reducing the number of Hospital Acquired Infections (e.g. MRSA), Social Service provision for Adult, Children and Special Needs clients, Mental Health Services and Health Screening Programmes. The investment has been planned to underpin the New Directions Strategy and directed towards addressing priority areas where there are currently unmet health/social care needs.

Efficiency Savings 2009 - 2011

In 2009 the Department will make efficiency savings in line with the Change Programme amounting to £114,100, through a range of measures, which will include: more effective use of temporary staff, procurement savings and a review of our UK healthcare arrangements.

Health and Social Services

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Public Health Services								
Services include: public health medicine, health intelligence, health promotion and health protection.	< Increased life expectancy at birth. < Reduced mortality rates for people under 75 from: Heart Disease, Stroke and related diseases, Cancer. < Reduced smoking rates for adults and children. < Controlled overweight and obese rates for adults and children. < Proportion of population reporting alcohol consumption above sensible limits < Improved vaccination uptake rates for Diphtheria and MMR. < Introduction of HPV vaccination.	1, 2 and 4	4,314,900	3,877,368	(437,532)	60.4	57.2	Pay awards have increased the direct public health budget by £50k & the overhead element by £20k.
Objectives: To improve health outcomes by reducing the incidence of mortality, disease and injury in the population.								Restatement of budgeted FTE has led to decrease of 3.39FTE. Reapportionment of overheads has decreased the budget by £500k.
Medical Services								
Services include: medical specialties, paediatrics, outpatient services, medical wards, assessment and rehabilitation for older people, continuing care for older people, pathology and pharmacy.	< Minimised elective inpatient and outpatient waiting time. < Minimised number of patients aged 65 or over whose transfer from the hospital back to the home or community setting is delayed for non medical reasons.	1, 2, 3, 4 and 5	53,076,800	56,675,053	3,598,253	716.0	814.0	In addition to £700k pay awards in direct medical services, the budget has increased by £1.2m (4FTE) growth monies relating to : drugs, schemes to reduce hospital acquired infection, nursing staff, increased demand for long term care & surgery for obese patients.
Objectives: To provide prompt diagnosis, effective treatment and rehabilitation for medical patients.								Restatement of budgeted FTE has led to an increase of 93.15FTE. Reapportionment of overheads has increased the budget by £1.8m.
Surgical Services								
Services include: surgical specialties, obstetrics and neonatology, theatres, surgical wards, private patient services, physiotherapy, radiology and diagnostic imaging.	< Minimised elective inpatient and outpatient waiting time.	1, 2, 3 and 4	45,481,700	46,348,900	867,200	737.7	850.2	In addition to £800k pay awards, the budget has increased by £460k (6FTE) growth monies relating to: nursing staff, the sustainable hospital programme, drugs & specialist UK surgery.
Objectives: To provide prompt diagnosis, effective treatment and rehabilitation for surgical patients.								Restatement of budgeted FTE has led to an increase of 106.06FTE. Reapportionment of overheads has decreased the budget by £360k.
Mental Health Services								
Services include: alcohol and drugs service, mental health services, child and adolescent mental health services.	< Maintained progress in reducing occupied bed days for working age adults with mental health problems. < Reduced mortality from suicide. < Provide secondary health care to HMP La Moye.	1, 2, 4 and 5	17,782,100	18,384,482	602,382	325.0	322.5	In addition to £300k pay awards, the budgets have increased by £200k growth relating to: specialist UK treatment & drugs.
Objectives: To provide accessible and high quality services based in the community whenever possible: and ensuring quality inpatient treatment and continuing care facilities for patients who require it.								Restatement of budgeted FTE has led to a decrease of 2.77FTE. Reapportionment of overheads has increased the budget by £100k.

Health and Social Services

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Social Services			22,046,900	22,992,420	945,520	356.8	374.1	
Services include: childrens services, adult social services, special needs services	<ul style="list-style-type: none"> < Increased percentage of adult social work service users receiving a statement of their needs; < Increased Adult Social Work service users receiving a formal review as a percentage of those receiving a service; < Stability of placements for children under the care of the department; < Increased proportion of children in care in family placements; < Minimised number of children registered during the year on the Child Protection Register who had been previously registered; < Minimised number of children de-registered who had been on the Register for longer than two years due to changed risk profile. 	1, 2, 4, 5 and 6						In addition to £300k pay awards, the budget has increased by £450k (3FTE) growth monies relating to: increased demand for community care packages & fostering & adoption service developments.
Objectives:	<ul style="list-style-type: none"> < To promote the independence of adults needing health and social care enabling them to live as safe, full and as normal a life as possible, in their own home wherever feasible. < To maximise the social development of children within the most appropriate environment to meet their needs. 							Restatement of budgeted FTE has led to an increase of 13.97FTE. Reapportionment of overheads has increased the budget by £170k.
Ambulance Services			5,199,100	5,321,677	122,577	76.6	82.6	
Services include: emergency ambulance services and patient transport.	< To agree and pilot new performance criteria based on outcomes of category A calls.	2,4						The budget has increased by £80k for ambulance specific pay awards.
Objectives:	To provide an Ambulance Service and related activities that are recognised as being in the best interest of the patients and community we serve.							Restatement of budgeted FTE has led to an increase of 5.92FTE. Reapportionment of overheads has increased the budget by £40k.
Total			147,901,500	153,599,900	5,698,400	2272.5	2500.5	

Home Affairs

Home Affairs

Minister's Introduction

The main areas of operation for the Home Affairs Department are:

- Home Affairs Executive
- States of Jersey Police
- Fire and Rescue Service
- Customs and Immigration Service
- HM Prison
- Building a Safer Society
- Jersey Field Squadron
- Superintendent Registrar

The key projects and issues for the Department in 2009 are as follows:

Home Affairs Executive

Following a decision of the Council of Ministers funds of £500,000 previously provided for the implementation of discrimination legislation will be diverted to supplement the Prison budget from 2009. Consequently, the implementation of discrimination legislation as drafted would require new growth funding.

In 2009 expenditure related to the Criminal Injuries Compensation Scheme will be funded outside the Department's cash limit allowing £177,000 to be diverted to fund the financial implications of the Sex Offenders (Jersey) Law and £98,000 for the establishment of a 'Vetting and Barring' office as a joint initiative with the Education, Sport and Culture and Health and Social Services Departments to enable access to the UK Criminal Records Bureau.

States of Jersey Police

Each year, the States of Jersey Police's planning process identifies operational policing priorities intended to deliver tangible improvements in community safety. Inherent to this process is the development of a Strategic Threat Assessment which reviews trends in crime and community safety, identifies emerging issues and the operational responses open to the Police in terms of crime prevention, intelligence gathering and enforcement initiatives. This in turn drives organisational improvement projects that align internal processes and resources and staff training to deliver the policing strategy for the coming year. This planning process cannot be completed until later in 2008; however, no significant changes are foreseen to the current operational priorities. The means by which these objectives are delivered may change in response to the ongoing evaluation of current operational activity.

In 2009 funding of £177,000 will be available to fund the financial implications of the implementation of the Sex Offenders (Jersey) Law.

Fire and Rescue Service

The main areas of operation for the States of Jersey Fire and Rescue Service are Emergency Response, Fire Protection and Community Prevention. Emergency Response refers to the operational preparedness and capability to respond to fires and other emergency incidents quickly, safely and effectively. Fire Protection refers to the specialist technical and legislative activities which help to secure a safe built environment that protects people and property should a fire occur. Community Prevention refers to community safety education, awareness and partnership activities which help to prevent fire and other emergency incidents occurring.

Customs and Immigration Service

Funding pressures within the Service have been recognised with the allocation of additional funds of £250,000 in 2009. This will allow for the Service to operate without having to carry vacancies to meet expenditure targets and may provide the opportunity to recruit additional staff on the frontier teams.

It is the firm aim of the UK authorities that from October 2010 all British passports applied for in the United Kingdom will be issued centrally. From that date the capability will exist to issue biometric passports containing both facial imagery (as in present biometric passport) and fingerprint. The Island will have to make appropriate arrangements with the UK for the retention of its own style of passport while meeting the high standard of security that will be a mandatory requirement.

HM Prison

Following a review of the Prison budget in 2007, additional funds of £1,000,000 have been made available to increase the base budget from 2009. In addition, the Council of Ministers has agreed that funds of £500,000 previously provided for the implementation of discrimination legislation should be diverted to supplement the Prison budget. The effect of this decision increases the base budget of the prison by £1,500,000 from 2009. If matched with the ability to recruit the appropriate staff, this should allow the overall performance of the Prison to reach acceptable international standards in the coming years.

Jersey Field Squadron

The Jersey Field Squadron will continue to maintain Jersey's defence contribution to the UK. As this element of the budget is outside the control of the Department amendments to the Inter-Governmental Agreement are being discussed with the Ministry of Defence to seek to achieve more financial certainty.

Other service areas will continue to meet the Department's objectives during 2009.

Senator W. Kinnard
Minister for Home Affairs

Home Affairs

Net Expenditure - Service Analysis

2008 Estimate		2009 Gross Revenue Expenditure	2009 Income	2009 Net Revenue Expenditure
£		£	£	£
	Home Affairs			
69,800	Explosives Officer / Explosives Licensing	71,700	-	71,700
275,000	Criminal Injuries Compensation Scheme	-	-	-
518,000	Statutory and Legislative Provisions	16,500	-	16,500
-	Vetting and Barring Office	98,000	-	98,000
-	Communications Data (Police and Customs)	150,000	-	150,000
	Police			
10,876,700	Response and Reassurance Policing	11,197,700	43,600	11,154,100
4,120,200	Specialist Crime Investigation	4,438,400	15,400	4,423,000
906,700	Manage Offenders through Custody	933,400	5,200	928,200
1,632,700	Supporting the Criminal Justice System	1,717,600	64,000	1,653,600
2,093,400	Manage Intelligence	1,990,700	4,300	1,986,400
1,406,600	Financial Crime Investigation	1,446,100	6,000	1,440,100
1,395,800	National Security Policing	1,435,000	6,000	1,429,000
	Fire and Rescue (see note 1 below)			
4,012,000	Emergency Response	4,115,800	9,600	4,106,200
411,400	Fire Protection	422,000	-	422,000
247,800	Community Prevention	291,200	35,700	255,500
	Customs and Immigration			
769,900	Revenue Collection	894,200	-	894,200
3,913,300	Enforcement	4,241,000	25,000	4,216,000
123,200	External Obligations	1,045,500	820,000	225,500
	HM Prison (see note 2 below)			
5,564,300	Residential Accommodation	7,343,800	-	7,343,800
441,700	Prisoner Activity	1,260,700	330,000	930,700
563,000	Performance Improvement Plan (PIP)	-	-	-
1,901,100	Operations and Administration	1,995,300	100,000	1,895,300
338,100	Building a Safer Society	346,100	-	346,100
	Jersey Field Squadron			
1,116,200	UK Defence	1,140,200	-	1,140,200
30,000	Uniformed Youth Organisations	30,000	-	30,000
47,300	IMLO and Careers Office	48,200	-	48,200
126,900	Superintendent Registrar	230,400	98,000	132,400
£ 42,901,100	Net Revenue Expenditure	£ 46,899,500	£ 1,562,800	£ 45,336,700

Notes

1. The Fire and Rescue Service new service areas more adequately reflect the business - 2008 estimates have been restated.
2. From 2009 initiatives included within the PIP will be integrated and delivered as part of the prison regime.

Capital Programme 2009 - 2013

	2009 £	START YEAR	2010 - 2013 £
Minor Capital	200,000	2010	800,000
TETRA Radio Replacement	-	2010	4,450,000
	£200,000		£5,250,000

Home Affairs

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	42,901,100	45,336,700	46,362,600
Departmental Transfers			
GST Officers 3 FTE from Treasury and Resources	186,600	-	-
Recruitment budget from Chief Minister's Department	32,500	-	-
Systems Officer 1 FTE to Information Services Department	(35,000)	-	-
Transfer of Procurement savings to Treasury and Resources Department	(16,000)	-	-
Resource Allocation Process			
CoM Allocations			
Emerging Pressures - HM Prison	1,000,000	-	-
Emerging Pressures - Customs and Immigration	250,000	-	-
Contribution to Overseas Aid	-	(33,100)	(69,400)
Allocation of Efficiency Savings			
Change Programme Savings	(30,600)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	861,100	868,200	969,600
Non-Staff Inflation	187,000	190,800	194,600
Net Revenue Expenditure	£ 45,336,700	£ 46,362,600	47,457,400
Manpower Numbers (FTE)	699.8	699.8	699.8

Financial Summary 2009 - 2011

Home Affairs services are, by their nature, significantly demand - led and therefore changes in circumstances and conditions require an immediate reprioritisation of resources. Production of plans, such as the Annual Policing Plan and the Fire and Rescue Service's Integrated Risk Management Plan, ensure that the Services contribute to the States overall objectives and plan their resources as pro-actively as possible based on *best practice* and *custom and practice*. During the period 2009 - 2011 there will undoubtedly be changes in priorities which will need to be managed within individual service areas. Such changes include :

- the impact of future pay settlements over and above the amount included in cash limits;
- the cost of implementing any recommendations following the International Monetary Fund inspection of financial crime investigation and international co-operation;
- any additional costs of policing events if the States do not approve a new "User Pays" policy;
- the increased revenue costs of new prison and police buildings;
- the management of "on board" controls within the Customs and Immigration Service.

In addition, with over 80% of the budget attributable to staff costs, the continuous identification and achievement of significant savings is more difficult given States manpower policies.

Resource Allocation Process

The additional funding agreed for 2009 recognises the under funding of the Prison and Customs and Immigration Service, which was recognised by the Comptroller and Auditor General in his recent Spending Review. The additional funds of £1,000,000 allocated for the Prison, along with the reallocation of funding originally allocated for the implementation of discrimination legislation, will bring the Prison closer to the base budget requirement identified in the review of the Prison budget undertaken in 2007.

Funding pressures within the Customs and Immigration Service have been recognised with the allocation of additional funds of £250,000 in 2009. This will allow for the Service to operate without having to carry vacancies to meet expenditure targets.

As a result of expenditure related to the Criminal Injuries Compensation Scheme being funded outside the Department's cash limit from 2009 the budget has been reallocated to fund the financial implications of the Sex Offenders (Jersey) Law and the establishment of a "Vetting and Barring" office.

Efficiency Savings 2009 -2011

The Department will seek to achieve its contribution to the change Programme and procurement savings by working closely with Corporate Procurement to deliver procurement initiatives across all Service areas.

Home Affairs

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Home Affairs								
Explosives Officer / Explosives Licensing Bomb disposal and explosives licensing contracted out.		1	69,800	71,700	1,900	-	-	
Criminal Injuries Compensation Scheme Awards payable to victims of violence.		1	275,000	-	(275,000)	-	-	Funding transferred to Vetting and Barrister Office (£98,000) and Police Specialist Crime Investigation (£177,000)
Statutory and Legislative Provisions Police Complaints Authority and Discrimination Legislation.		1	518,000	16,500	(501,500)	-	-	Discrimination Legislation Funding transferred to HM Prison (£500,000)
Vetting and Barrister Office Joint initiative to be established with the Education, Sport and Culture and Health and Social Services Departments to enable access to the UK Criminal Records Bureau.		1	-	98,000	98,000	-	3.00	Funding transferred from CICS budget
Communications Data (Police and Customs) Revenue costs associated with the Regulation of Investigatory Powers (Jersey) Law.		1	-	150,000	150,000	-	-	Funding transferred from Police and Customs and Immigration
Police								
Response and Reassurance Policing This service area covers a broad range of essential policing activity and is provided over a 24-hour period, 365 days a year. The main functions are: Maintain as high a uniformed police presence as possible in areas and at times where they will be most effective Receive and respond to calls for assistance from the public Investigate crime and detect offenders and provide a range of other services including missing person enquiries and sudden death investigation Provide public liaison, information and advice. Record details of offences and offenders on police systems.	Recorded crimes per '000 population. % of recorded crime resulting in detection. % of crimes where an offender is brought to justice. Number of prosecution cases per investigating officer. Number of domestic burglaries per '000 households. % of burglaries resulting in detection. Number of recorded assaults per '000 population. % of assaults resulting in detection. Number of serious assaults in public places per 1,000 population. % of population living in urban/semi-urban parishes who perceive their local neighbourhood to be safe.	2	10,876,700	11,154,100	277,400	166.7	166.7	The Annual Policing Plan is reviewed in the latter part of the year and resources are reallocated to reflect Police priorities which may vary from year to year
Specialist Crime Investigation To provide specialist detective and forensic investigation services, with particular emphasis on serious and serial offences and crimes requiring specialist knowledge and training such as child protection.	% of population living in rural parishes who perceive their local neighbourhood to be safe. Number of fatal or serious injury RTCs per '000 population. Number of speeding offences reported for prosecution. Number of drink-drive prosecutions.	2	4,120,200	4,423,000	302,800	60.7	63.7	£177,000 transferred from CICS budget for the financial implications of the Sex Offenders (Jersey) Law
Manage Offenders through Custody Provide an independent check that a detained persons' rights have been observed at the time of arrest, provide for their welfare whilst in detention and facilitate in accordance with their human rights.	% of drink-drivers caught as a result of RTCs. Street value of Police drugs seizures.	2	906,700	928,200	21,500	12.1	12.1	

Home Affairs

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Supporting the Criminal Justice System Process case files from the point of charge or report to court or parish hall enquiry, arrange disclosure of evidence, warn witnesses, notify victims of court dates and results and process prosecution information on national and local police systems Maintain records in respect of offences committed in Jersey, liaise with UK and international criminal record agencies and carry out vetting and security checks on behalf of other agencies.	Value of criminal assets restrained as a result of JFCU investigations.	2	1,632,700	1,653,600	20,900	33.6	33.6	
	% of crime victims who were totally or very satisfied with Police call handling service.							
	% of emergency responses attended within target response times.							
	% of crime victims who were totally or very satisfied with service from attending officers.							
	% of crime victims who were totally or very satisfied with the feedback they received on the progress of their investigation.							
	Number of complaints per 100 officers.							
	% of population who think States of Jersey Police do a good job of policing Jersey.	2	2,093,400	1,986,400	(107,000)	30.9	30.9	Funding transferred to Home Affairs - Communications Data (£150,000)
Manage Intelligence Develop sources of intelligence and collate and analyse information to inform operational policing and ensure compliance with Regulation of Investigatory Powers legislation.								
Financial Crime Investigation Enforce local legislation and comply with internationally agreed standards designed to prevent laundering of money associated with crime, drugs and terrorism.		6	1,406,600	1,440,100	33,500	21.6	21.6	
National Security Policing Protect Jersey's security and fulfil international security obligations with particular emphasis on monitoring movements in and out of the United Kingdom to identify the activity of persons of interest to the local and international intelligence community.		2	1,395,800	1,429,000	33,200	20.5	20.5	
Fire and Rescue								
Emergency Response Provides an effective 24/7 emergency response to a wide range of fires and other emergency incidents including road traffic collisions, inshore sea rescues and off-shore maritime incidents, cliff/height rescues, animal rescues, hazardous material/environmental pollution incidents. Also responsible for tactical planning and fleet management.	Number of primary fires per 10,000 population.	4	4,012,000	4,106,200	94,200	68.0	68.0	
	Number of accidental dwelling fires per 10,000 population.							
	Number of deaths per 100,000 population.							
	Number of injuries per 100,000 population.							
	Number of emergency special services per 10,000							
	Number of deliberate fires per 10,000.							
	% of times when emergency response to dwelling fires are in accordance with FRS Policy.							
	Number of Tactical plans issued or reviewed.							

Home Affairs

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Fire Protection Technical Fire Safety Managers provide fire safety and engineering advice and carry out inspections/ enforcement under various fire related legislation. This ensures that buildings are designed and maintained as fire safe so that people are protected in premises should a fire occur.	<p>Number of statutory fire safety inspection completed.</p> <p>Number of fire certificates issued or amended.</p> <p>Number of licensing inspections completed.</p> <p>Number of Petroleum licenses issues.</p> <p>Number of building regulations consultations completed.</p> <p>Number of fire prohibition notices issued.</p> <p>Number of emergency special services attended.</p>	4	411,400	422,000	10,600	6.5	6.5	
Community Prevention Involves delivering community safety education and awareness to the public to prevent fire and other emergency incidents occurring in the first place. Home Fire Safety Checks are used to specifically reduce fire risks in dwellings. Working in partnership with Jersey Council for Safety and Health at Work to deliver Fire Safety Awareness Courses to local employees and managers.	<p>Number of Home Fire Safety Checks completed.</p> <p>Number of smoke alarms fitted.</p> <p>Percentage of Home Fire Safety Checks completed in 12 days.</p> <p>% of dwelling fires attended in dwellings where a smoke alarm had been fitted and actuated.</p> <p>% of dwelling fires attended in dwellings where a smoke alarm had been fitted but not actuated.</p> <p>% of dwelling fires attended in dwellings where a smoke alarm had not been fitted.</p> <p>Total number of attendees on Fire Safety Awareness Courses.</p>	4	247,800	255,500	7,700	4.0	4.0	
Customs and Immigration								
Revenue Collection Maintain the efficient and effective collection and management of the Customs and Excise revenues.	Impôts receipts, based upon previous years' levels are within acceptable levels of tolerance.	5	769,900	894,200	124,300	11.0	12.2	
Enforcement Detect, deter and investigate the smuggling of prohibited, restricted and dutiable goods. Maintain effective immigration controls on behalf of the Island and the UK.	<p>% of commercial foreign arrivals subject to control.</p> <p>Number of smuggling attempts detected.</p> <p>Number of illegal immigrants detected in the island.</p>	5	3,913,300	4,216,000	302,700	54.9	59.0	Additional funding of £250,000 allocated in recognition of financial pressures
External Obligations Safeguard the Island's constitutional position and reputation by ensuring compliance with international requirements. Manage allocation of Passports, British Citizenship applications and legalisation of documents.		5	123,200	225,500	102,300	11.1	12.3	
HM Prison								
Residential Accommodation provide accommodation, facilities and care for prisoners.		3	5,564,300	7,343,800	1,779,500	89.0	125.0	Additional funding (£1m) and FTE's allocated in recognition of financial pressures following a review of the Prison base budget plus £500,000 previously allocated for the implementation of Discrimination Legislation.
Prisoner Activity Prisoner regimes.		3	1,004,700	930,700	(74,000)	10.0	11.5	

Home Affairs

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Performance Improvement Plan (PIP) A range of improvements to the operation of the prison.		3	563,000	0	(563,000)	6.0	0.0	Within the review of the Prison Budget presented to the Council of Ministers in November 2007 it was recognised that the PIP is a series of initiatives that should be integrated into the Prison regime. Consequently the PIP is not presented as a separate service area but has been absorbed within the three service areas within the Prison.
Operations and Administration Provide operational and administrative support.	Number of prisoners escaping. % of prisoners breaching whilst on temporary release.	3	1,901,100	1,895,300	(5,800)	35.6	37.6	
Building a Safer Society								
Provides a multi-agency, multi project approach to reducing the harm associated with criminal and anti-social behaviour.		1	338,100	346,100	8,000	2.5	2.5	
Jersey Field Squadron								
UK Defence A trained unit capable of contributing to the UK Defence Policy.	% of manning and training in accordance with MOD chain of command policy.	7	1,116,200	1,140,200	24,000	4.5	4.5	
Uniformed Youth Organisations Provide grants to CIF, ACT and Sea Cadets.		7	30,000	30,000	-	-	-	
IMLO and Careers Office Provide MILO with office space which is also utilised by UK service recruiting agents.		7	47,300	48,200	900	1.0	1.0	
Superintendent Registrar								
Performance of marriage ceremonies, Registration of all births, deaths and marriages in the Island, Provide family history research facilities.		1	126,900	132,400	5,500	3.5	3.5	
Total			43,464,100	45,336,700	1,872,600	653.8	699.8	

Housing

Housing

Minister's Introduction

The Social Housing Property Plan was adopted by the States Assembly on 17th July 2007. It represented a significant milestone in achieving a number of the States strategic aims, not least the aim to increase the level of home ownership in the Island through the sale of some 800 States Rental Homes to States tenants over a period of 10 years, through an innovative shared equity scheme. That programme of sales is already underway and will continue apace in 2009.

The income from those sales will be put to good use in refurbishing the States owned social rental stock at minimum cost to the Public. It will also be used to acquire significant numbers of retirement homes to meet the needs of our ageing population. That programme is already underway with large schemes in progress at Samares, the Cedars and Clos de Roncier. A detailed and costed forward capital programme has been designed to bring the stock up to the decent homes standard and will increasingly seek to incorporate sustainability principles aimed at minimising the impact of the homes on our environment.

The Review of Social Housing undertaken by Professor Chistine Whitehead from the Centre for Housing and Planning Research at the University of Cambridge is an independent, in depth study of social housing provision in the Island. Professor Whitehead's review will also consider methods for delivering appropriate regulation applicable to and agreed by all local social housing providers. Perhaps one of the most significant aspects of the review will be recommendations regarding the future status of States Rental Accommodation. The findings will be published for consultation late in 2008 with, it is anticipated, a debate on the recommendations in 2009. Implementing the findings of the Review will be a major piece of work which is eagerly anticipated by the Department.

The Housing Department is working ever closer with colleagues at the Planning Department. The Housing Needs Survey, Jersey Homebuy Proposition and recent proposals for the rezoning of land for life-long homes are all illustrative of that close and collaborative working relationship.

The relationship between the Housing Department and its Tenants is vitally important and significant work in this area has led to the establishment of a Tenants Forum. Collaborative working with the Forum has already led to improvements in the management of issues such as anti-social behaviour and capital refurbishment projects. Building on these successes the Department is increasingly committed that tenants will have a powerful and meaningful voice in the determination of policy and the provision of housing services. Tenant participation initiatives will continue unabated in 2009.

The Housing Department continues to play a corporate role in the provision of services and has played a particularly important part in the successful introduction of Income Support. Other initiatives such as, Building a Safer Society, (BASS) and the recently presented Social Policy Framework continue to receive significant input from the Housing Department.

As I have said before, it would not be possible to achieve such demanding objectives if one did not have such dedicated and professional staff. The need for continual development and training has never been more important. Whether through active participation in the Organisational Development programme or the Investors in People charter, the Department will continue to ensure staff are equipped to deliver the highest standards in customer service.

Senator T.J. Le Main
Minister for Housing

Housing

Net Expenditure - Service Analysis

2008 Estimate £		2009 Gross Revenue Expenditure £	2009 Income £	2009 Net Revenue Expenditure £
	Estate Services			
5,044,600	Maintenance	5,105,500	-	5,105,500
1,980,400	Operations	4,553,000	(2,585,900)	1,967,100
1,051,900	Cleaning	996,700	-	996,700
	Tenant Services			
324,800	Assisted Living	361,800	-	361,800
231,400	Tenant Participation	246,000	-	246,000
1,665,200	Lettings	1,689,900	-	1,689,900
	Finance Services			
(32,312,900)	Rent and Fee Collection	600,400	(33,329,600)	(32,729,200)
(£22,014,600)	Net Revenue Expenditure	£ 13,553,300	(£35,915,500)	(£22,362,200)

Capital Programme 2009 - 2013

	2009 £	START YEAR	2010 - 2013 £
Social Housing - Rolling Allocation	5,000,000	2010	12,750,000
Social Housing - funded from Housing Capital Receipts	12,770,000	2010	66,649,000
	£17,770,000		£79,399,000

The extent of the Social Housing programme is dependant upon the achievement of the required level of capital receipts.

Housing

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	(22,014,600)	(22,362,200)	(22,946,900)
Departmental Transfers			
Adjustment to housing subsidy transfer from Social Security Department	320,000	-	-
Recruitment Budget from Chief Minister's Department	3,200	-	-
Recharge of Dwelling House Loan to Chief Minister's Department	(75,000)	-	-
Transfer of Procurement savings to Treasury and Resources	(27,300)	-	-
Resource Allocation			
Departmental reprioritisation			
Removal of consultancy cost for Review of Social Housing in 2008	(60,000)	-	-
Removal of IT Investment in 2008	(170,000)	-	-
Removal of Ann Court Decant Allowance	(40,000)	-	-
Cost of Ann Court loss in rental Income	471,500	-	-
Rent Maximisation Initiative	(96,000)	-	-
CoM Allocations			
Contribution to Overseas Aid increase	-	(16,300)	(34,400)
Allocation of Efficiency Savings			
Change programme savings	(8,900)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	64,600	63,800	71,100
Non-Staff Inflation	166,900	218,400	223,500
Rent Increase	(896,600)	(850,600)	(871,900)
Net Revenue Expenditure	(£22,362,200)	(£22,946,900)	(£23,558,600)
Manpower Numbers (FTE)	39.4	39.4	39.4

Financial Summary 2009 - 2011

The overall strategy for the Housing Department over the next 3 years is to delivery the Social Housing Property Plan as agreed by the States in July 2007. The business plan for 2008 reflected the key financial changes required to deliver the Property Plan and so the business plan for 2009 is simply a continuation of the 2008 strategy. Following the implementation of Income Support in January 2008, the Housing Department no longer has any accountability for Housing subsidy schemes.

Resource Allocation

As mentioned above, resources were allocated in 2008 to deliver the Property Plan. The business plan for 2009 therefore reflects the removal of one-off investments in 2008 and the generation of additional income. Additional income is being generated in 2009 from rent increases in October 2008 and 2009, but this income is reduced as a result of lost rental income from property sales and refurbishments. Significantly, the loss of income at Ann Court will total £470K in 2009. The Department is mitigating these losses by undertaking a review of recently improved properties to ensure the rental income charged is appropriate.

Efficiency Savings 2009 - 2011

The final year of the five year Change Programme of Efficiency Savings are due in 2009 and will be largely driven by Procurement initiatives led by the Treasury and Resources Department. As a result of Income Support and encouragement of payment by direct debit, commission charges should reduce further in 2009. The Housing Department will work with the procurement team to drive down costs of postage and generate ideas for further efficiencies in voids. In addition, the billing process with Jersey water is being changed in July 2008 which will drive further savings in 2009. Finally, the regeneration of a number of family estates will see the replacement of oil fired heating systems with Electric heating, leading to a reduction in annual servicing costs.

Housing

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Estate Services								
Maintenance - Provision of a property maintenance programme to sustain the longevity of the Housing stock in addition to meeting the current needs of tenants. The programme includes areas such as planned & cyclical maintenance, as well as external decorations and reactive repairs. Also includes the management and control of all ongoing and new capital improvement schemes. From 2008 onwards this will primarily involve the project management of the Department's Property Plan	% of response repairs ytd carried out on a fixed price basis	2	5,044,600	5,105,500	60,900	10.2	10.2	The step change in investment during 2008 is maintained in order to enable the delivery of the Social Housing Property Plan
Operations - Efficient and effective provision of key Tenant services including: provision of utilities, car parking, TV services etc Also includes costs involved in the operation of Jubilee Wharf.	Outlined Efficiency savings are delivered	2	1,980,400	1,967,100	(13,300)	4.3	4.3	Efficiency savings in water billing and heating systems servicing are reducing costs in this area
Cleaning - Routine facility management and the cleaning and servicing of the common areas of housing estates. This is undertaken by a team of caretakers and supported with the use of a small number of specialist contractors.	Staff are transferred to TTS	7	1,051,900	996,700	(55,200)			The cost reduction is driven by more accurate staff costs, there is no service change. This area will move to TTS during 2008, although the budget will remain within Housing and be managed as a service contract.
Tenant Services								
Assisted Living - Coordination of the Supported Housing Group and the direct provision of assisted living services, including management of the Cottage Homes complexes. The provision of medical adaptations for States Tenants.	Number of new clients in period	4	324,800	361,800	37,000	4.5	4.5	The increase in costs is driven by additional investment of £25K in medical adaptations versus the original £75K allocated in the original 2008 Business plan.
Tenant Participation - Engaging Tenants in the management of their homes.	Number of clients no longer requiring support in period	4	231,400	246,000	14,600	3.4	3.4	The increase in costs is largely driven by inflation and pay awards
Lettings - Management of the States rental waiting and transfer lists and allocation of void units to ensure equitable treatment for all	% of tenants involved in consultation with the Department	4	1,665,200	1,689,900	24,700	6.8	6.8	The increase in costs is largely driven by inflation and pay awards but this increase is counter-balanced by the removal of the costs relating to the decant of Ann Court.
	Average number of days for which a standard void (vacant) property is empty	2						
	% of available stock which is void (vacant) ytd	2						
	% of Void Properties created as a result of Full Occupancy Policy	2						
	Average level of the States Rental Waiting List during the period	2						
	Average waiting time for a States Rental Property	2						
Finance Services								
Rent and Fee Collection - Management of the rent and fee collection process to ensure that income is maximised across the department thus enabling monies to be reinvested in the maintenance programme. In addition, dealing with complaints of anti-social behaviour	Rent arrears equates to 1.6% of gross rental income	4	(32,312,900)	(32,729,200)	(416,300)	10.2	10.2	A rent increase is assumed in October 2008 and 2009. However, the rent raised from this is significantly reduced by the impact of lost rental income as a result of delivering the property plan. If the target of 80 sales per year are achieved this results in £830K of lost rental income. In addition, the loss of Ann Court in 2009 loses £470K in income.
	% decrease in level of rent arrears	4						
	% of tenants have rent arrears which equates to more than 5 weeks rent	4						
Total			(22,014,600)	(22,362,200)	(347,600)	39.4	39.4	

Planning and Environment

Planning and Environment

Minister's Introduction

The main areas of operation for the Planning and Environment Department are:

Planning and Building Services, comprising

- Policy and Projects
- Historic Built Environment
- Development Control
- Building Control
- Mapping

Environment, comprising

- Environmental Management and Rural Economy
- Environmental Policy and Awareness
- Environmental Protection
- Fisheries and Marine Resources
- Meteorology
- Veterinary Services

The key projects and issues for the Department in 2009 are as follows:

Development Control

During 2009 the Development Control section will focus on improving the efficiency and effectiveness of its service to the public. Introducing a new fee structure for commercial developers will enable the Department to commit to reducing waiting times and raising standards across the whole development control function.

In addition to service improvement, it is anticipated that the Department will handle approximately 2,400 planning applications during the course of the year and continue in its drive to raise design standards.

Policy and Projects

If development in the Island is to be sustainable – having regard to economic, social and environmental objectives – there is a need to ensure that the Island Plan remains up-to-date, robust and fit-for-purpose. The Review of the Island Plan, which began in 2007, will continue to be progressed during 2009 when the draft Island Plan will be published for an extensive process of consultation - including a formal *Examination in Public*. Work will continue on the realisation of the Esplanade Quarter Masterplan, the implementation of the St Helier Development and Regeneration Strategy and the development of a comprehensive framework for the protection of the historic built environment.

Building Control

During 2009 the building control section will continue to strive to improve building standards through regular site inspections of works in progress. Particular emphasis will be given to helping developers and householders comply with the bye-law requirements relating to improving energy efficiency in buildings which were introduced in 2008. The section will also continue work on changing the building bye-law requirements relating to fire safety in an effort to further improve building standards in this regard.

Mapping and IT

Work will continue to ensure that the Jersey Digital Map is robust and up-to-date. In addition, the Department will focus on the development of a web based planning service.

Environment Division

Environmental Management and Rural Economy (EMRE)

A diverse, working countryside is one of Jersey's key assets. The significant functions of EMRE allow for the promotion of growth, efficiencies and diversification within the countryside whilst protecting and enhancing Jersey's natural environment.

In 2009 the ongoing implementation of the Rural Economy Strategy, the Countryside Renewal Scheme, and the Biodiversity Strategy in conjunction with the provision of specialist advice and research, will allow EMRE to continue to facilitate the delivery of important economic and environmental outputs from our natural and working countryside.

In addition, EMRE manages some 600 hectares of land for conservation purposes. A robust monitoring regime ensures that the 250 projects carried out on the sites achieve the desired objectives of improving the condition of the habitats and species. Any areas which meet the criteria for SSI designation and have not yet been designated will be considered in 2009.

Environmental Policy and Awareness

This section co-ordinates and facilitates the development of new and emerging areas of environmental policy across the range of States activities. 2009 will see a focus on realising the vision 'Keeping Jersey Special' and achieving our objective of a 'Sustainable Island Community'. Developing and progressing the appropriate supporting policies and communicating these to the public will be critical in reaching our aspiration of an environmentally responsible Island. In particular, wise resource management will be fundamental and there will be a continuation of the implementation of energy policy to ensure we are on the right track for Jersey's carbon reduction target. The establishment of 'Sustainable Energy Jersey' will be vital and the role of this organisation will be to advise Islanders on energy efficiency. The States of Jersey will need to lead by example and the development of an Environmental Action Plan for all Departments will realise environmental benefits as well as efficiency savings.

With ever increasing development pressure, the administration and review of Environmental Impact Assessments for major projects will continue to be a key area of work, particularly for existing and proposed new developments on the Waterfront, as well as the development of new policy for Strategic Environmental Assessments. This section will also be involved in ongoing input to the Island Plan Review and ensuring that we remain on target to meet Jersey's obligations under Multi-lateral Environmental Agreements by 2010.

The ECO-ACTIVE campaign drives our programme of environmental education and awareness and in 2009 will continue to work in partnership with the private sector through the ECO-ACTIVE business accreditation scheme. In addition there will be a focus on travel and in particular 'the school run' with a continuation of the development of sustainable travel plans that encourage alternatives to travel to school by private car.

Environmental Protection

Two important pieces of legislation to better manage water resources and waste came into force in 2007. In 2009 waste operators will continue to be regulated against the conditions of agreed licences. The introduction of environmentally sound internal waste management practices ensures compliance with the Basel Convention and will enable Jersey to put in place procedures for reinstating the export of hazardous waste.

Subject to approval by the States, the Water Resources (Jersey) Law 2007 is expected to come into force in January 2009. Environmental Protection will focus on processing, assessing and issuing Water Abstraction Licenses and registration of sources of supply during 2009.

Regulation of the Water Pollution (Jersey) 2000 and Agricultural Inspectorate duties will continue in 2009.

Fisheries and Marine Resources

We will continue to regulate and support commercial and leisure fisheries, aquaculture and promote care of the marine habitat in 2009. New fisheries measures will be introduced as necessary to keep in line with changes in EU regulations and amendments under the Granville Bay Treaty. Working closely with stakeholders actions developed within the Integrated Coastal Zone Management Strategy will need to be adopted to ensure sustainable management of the marine environment in 800 square miles of Jersey waters.

Meteorology

Jersey Met aims to deliver the best and most reliable weather service for the Channel Islands for all sectors of industry and the community. In support to this aim we will focus on-going quality management development as part of the ISO9001 colon 2000.

Veterinary Services

High standards of animal health and welfare are necessary for the benefit of the animals themselves and to protect society from the impact of important animal and fish diseases. Routine welfare inspections and response to reports of poor welfare will continue. Animal by-products legislation introduced in 2008 will be implemented in 2009. We shall continue working to protect public health by ensuring compliance with Food Hygiene legislation in the EU Approved States Abattoir and carry out shellfish monitoring in line with requirements. A major review and introduction of new Animal and Fish Health legislation is planned.

Senator F.E. Cohen

Minister for Planning and Environment

Planning and Environment

Net Expenditure - Service Analysis

2008 Estimate		2009 Gross Revenue Expenditure	2009 Income	2009 Net Revenue Expenditure
£		£	£	£
Planning and Building Division				
911,100	Development Control	2,300,900	(1,542,300)	758,600
202,100	Building Control	1,336,100	(1,169,900)	166,200
508,600	Policy and Projects	632,200	(1,000)	631,200
152,500	Historic Buildings	166,700	-	166,700
17,400	Mapping	131,200	(109,000)	22,200
Environmental Division				
1,672,400	Environmental Management and Rural Economy	1,753,700	(29,900)	1,723,800
268,800	Environmental Policy and Awareness	310,800	(16,800)	294,000
963,200	Environmental Protection	1,130,100	(126,500)	1,003,600
426,100	Fisheries and Marine Resources	462,400	(19,200)	443,200
241,900	States Veterinary Officer	288,400	(29,700)	258,700
651,500	Meteorology	1,436,600	(763,700)	672,900
£ 6,015,600	Net Revenue Expenditure	£ 9,949,100	(£ 3,808,000)	£ 6,141,100

Capital Programme 2009 - 2013

	2009	START	2010 - 2013
	£	YEAR	£
Weather Radar La Moye - Replacement and Upgrade	150,000	-	-
Fisheries Vessel Mid-Life Refit	334,000	-	-
Urban Renewal	-	2010	400,000
Minor Capital	100,000	2010	400,000
	£584,000		£800,000

Planning and Environment

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	6,015,600	6,141,100	6,277,100
Departmental Transfers			
Annual Social Survey Contribution to Chief Minister's Department	(5,800)	-	-
Recruitment budget from Chief Minister's Department	1,100	-	-
Transfer of Procurement to Treasury and Resources Department	(3,500)	-	-
Resource Allocation Process			
CoM Allocations			
Contribution to Overseas Aid	-	(4,500)	(9,200)
Allocation of Efficiency Savings			
Change Programme Savings	(6,800)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	154,200	154,900	172,800
Non Staff Inflation	(13,700)	(14,400)	(16,900)
Net Revenue Expenditure	£ 6,141,100	£ 6,277,100	£ 6,423,800
Manpower Numbers (FTE)	128.8	128.8	128.8

Financial Summary 2009 - 2011

The Department's 2009 cash limit incorporates the Minister's far-reaching improvement programme for the Planning and Building Services Division.

In recent years, demand for planning and building services has outstripped the Department's capacity to deliver to a satisfactory standard; case loads far exceed the UK benchmarked levels.

Growth in resources is planned which will be funded by increases in commercial planning and building fees. It is proposed that the increased charges will be targeted at applications for commercial use and applications for residential development involving more than 5 dwellings – clearly, the target is the commercial development sector rather than the householder. In the main it is these applications which make the greatest demands on the Department's time, particularly the large-scale office and residential developments.

The increase in fees will result in both the gross revenue expenditure and income of the Planning and Environment Department to increase by approximately £700,000 per annum. The increase in resources will result in 9 additional posts, of which 3 are J-category.

The additional resources provided from increasing charges will enable the implementation of a far-reaching programme of service improvements. This programme has two main aims:

- to improve standards of building and development in Jersey, by improving design and creating better buildings; and
- to raise the standards of customer service, by setting tough targets for service delivery with a firm timetable for decision-making on all applications as articulated within a Service Level Commitment.

Resource Allocation

The Resource allocations in 2010 and 2011 is the allocation of monies to Overseas Aid as approved by the Council of Ministers.

Efficiency Savings 2009 - 2011

The Department will make efficiency savings amounting to £6,800 in 2009. The current transport policy will be reviewed to drive savings in vehicle costs. Administration costs have also been target not only to drive savings but also to encourage environmentally friendly behaviour. The Department has also been tasked with giving consideration to 'privatising' the Meteorological Office.

Planning and Environment

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Planning and Building Division								
Development Control To determine planning applications that ensure effective, innovative and intelligent use of land having regard to all material considerations and primarily, the Island Plan.	Percentage planning applications determined in 8 weeks.	1,2	911,100	758,600	(152,500)	27.7	35.2	Growth in resources is planned in 2009 which will be funded by increases in commercial planning and building fees. The additional resources will enable the implementation of a far-reaching package of service improvements within the Planning and Building Division. The aims are to:
Building Control To set and enforce standards for building work to secure the health and safety of building users, promote energy efficiency and make life easier for disabled people.	New building bye-laws for energy efficiency, fire safety and structure implemented.	4	202,100	166,200	(35,900)	18.9	19.6	1. Reinforce business processes. 2. Improve quality of service to applicants. 3. Improve quality of service to complainants. 4. Enhance customer service. 5. Enhance the quality of Ministerial support. 6. Deliver the St Helier Regeneration programme.
Policy and Projects To maintain, monitor and review the Island's land use planning policy framework, provided by the Island Plan and supporting guidance, to ensure that development in the Island is sustainable having regard to economic, social and environmental objectives.	Review of Island Plan progressed against milestones.	1,2	508,600	631,200	122,600	5.6	6.3	The increase in fees will result in both the gross revenue expenditure and income of the Planning and Environment Department to increase by approximately £700,000 per annum. The increase in resources will result in 9 additional posts, of which 3 are J-category.
Historic Buildings To effectively regulate and promote the sustainable conservation and management of the Island's built heritage.	Number of SSI's of architectural, archaeological or historical interest Listed.	1,3	152,500	166,700	14,200	2.3	2.4	
Mapping To provide and develop the Island's definitive geographic information system and its application, maintenance and management, to meet the needs of both the public and private sectors.	Up-to-date Jersey Digital Map.	6	17,400	22,200	4,800	-	-	
Environmental Division								
Environmental Management and Rural Economy Protect and improve the environment. Promote a sustainable Island economy which includes a diverse, modern and adaptable farming industry. Ensure high standards of animal and plant health and animal welfare	Progress against implementation of Rural Strategy. Increase to 30% the area of natural habitats. Number of designated ecological and geological Sites of Scientific Interest. Uptake of measure within the Countryside Renewal Scheme. CITES licences issued within stated timescales. Occurrence of notifiable pests and diseases.	1 2 5	1,672,400	1,723,800	51,400	20.3	20.3	

Planning and Environment

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
<p>Environmental Policy and Awareness Protect and improve the environment.</p> <p>Promote sustainable management and prudent use of natural resources.</p>	<p>Progress against implementation of Coastal Zone Management Strategy.</p> <p>Progress against implementation of Energy Policy.</p> <p>Progress of ECO-ACTIVE initiative against agreed milestones.</p> <p>Customer satisfaction with Visitor Centres.</p>	1 3	268,800	294,000	25,200	2.6	2.6	
<p>Environmental Protection Protect and improve the environment.</p> <p>Promote sustainable management and prudent use of natural resources.</p>	<p>% appropriate response within 1 hour to report of WR Section in working hours (0830-1700 Mon-Fri).</p> <p>Number of pollution incidents compared with the same quarter in previous year.</p> <p>Bathing Water standard compliance.</p> <p>Progress of Waste Management (Jersey) Law 2005 against milestones.</p> <p>Progress of Water Resources (Jersey) Law 200- against milestones.</p>	1 3	963,200	1,003,600	40,400	15.6	15.6	
<p>Fisheries and Marine Resources Protect and improve the environment.</p> <p>Promote a sustainable Island economy which includes a diverse, modern and adaptable fishing industry.</p>	<p>Number of reported minimum size offences per 100 inspections.</p> <p>New fisheries measures to keep in line with EU legislative requirements and amendments under Granville Bay Treaty.</p>	1 2	426,100	443,200	17,100	6.5	6.5	
<p>States Veterinary Officer Ensure high standards of animal health and animal welfare.</p>	<p>Approval visits to premises eligible for licence under Animal Welfare Law within stated time (3 months).</p>	5	241,900	258,700	16,800	2.5	2.5	
<p>Meteorology To provide accurate, timely, reliable and, where appropriate, specialised weather services to meet the needs of the Channel Islands communities.</p>	<p>Accuracy of weather forecast.</p>	7	651,500	672,900	21,400	17.8	17.8	
Total			6,015,600	6,141,100	125,500	119.8	128.8	

Social Security

Social Security

Minister's Introduction

The core objectives for the Social Security Department are:

- Support people to achieve and maintain an acceptable standard of living.
- Provide opportunities for higher skills and better employment.
- Help employers and employees to work well together for their mutual benefit and the economy of the island.
- Deliver benefits and high quality services, now and in the future.

The key initiatives and issues for the Department in 2009 are:

1. Income Support

2009 will see the first full year of the Income Support Scheme, following implementation in 2008. A key development within Income Support for 2009 will be the introduction of a more coherent framework for the funding of residential care for those without the means to meet the cost themselves.

2. Ageing Population

The ongoing consultation programme, widening the understanding of the consequences and opportunities presented by the ageing society and receiving feedback in regards to the options for addressing the issues, will form the cornerstone of further consultation and proposals in respect of pension and other income provision beyond current retirement age.

3. Long-term Care Scheme

The costs of long term care are increasingly an issue for people facing the prospect of requiring such care. Those with insufficient income or assets can currently expect support from within the Income Support Scheme, yet the increasing size of such a burden upon the taxpayer, combined with an increasing demand for a mechanism by which those faced with funding their own care can make adequate provision for that care, has led to a growing momentum for a compulsory insurance scheme to be introduced in the Island. The Department will consult, research and bring forward proposals for consideration by the States.

4. Employment Reform

During 2008 proposals will be made to the States under Phase 2 of Employment Reform, introducing redundancy rights and the protection of employees involved in business mergers and acquisitions (TUPE). If these proposals are adopted they will be implemented during 2009.

Legislation will also be prepared for the first stage of introducing rights in respect of parental leave, flexible working and family friendly initiatives further to the recommendations of the Employment Forum, with the view to these being introduced during the year.

5. Incapacity Benefits Reform

The Department will also be implementing actions arising from the review of Incapacity Benefits. These actions are likely to include revisions to the medical assessment process and early intervention initiatives, to ensure people return to the workplace in sufficient time to avoid losing their jobs, whenever possible.

6. Skills and Supported Work

The Department will work together with our partners in the Skills Executive to enhance the opportunities of all the Island community to participate in the workforce.

7. Supplementation

The costs of supplementation are currently forecast to exceed the sum allocated within the cash limit proposed for 2009. The department is currently formulating proposals to limit or reduce the costs of supplementation. These proposals if adopted by the States, will allow costs to be maintained within the cash limit. However, if not, agreed further funds will need to be made available.

Senator P.F. Routier
Minister for Social Security

Social Security

Net Expenditure - Service Analysis

2008 Estimate		2009 Gross Revenue Expenditure	2009 Income	2009 Net Revenue Expenditure
£		£	£	£
61,214,700	States Contribution to Social Security Fund	63,601,800	-	63,601,800
460,800	Health and Safety at Work	467,500	-	467,500
1,036,100	Employment Services	1,055,300	(5,300)	1,050,000
493,400	Employment Relations	557,100	(4,700)	552,400
729,100	Jersey Employment Trust	867,300	-	867,300
2,401,200	Invalid Care Allowance	2,687,700	-	2,687,700
200,000	Child Care Support	223,500	-	223,500
138,400	Dental Benefit Scheme	131,100	-	131,100
271,700	Social Fund	107,800	-	107,800
572,900	Jersey 65+ Health Plan	534,600	-	534,600
16,400	Non Contributory Death Grants	18,000	-	18,000
1,700,200	Christmas Bonus	1,803,200	-	1,803,200
312,100	TV Licence 75+	248,200	-	248,200
77,049,100	Income Support	77,424,000	-	77,424,000
£ 146,596,100	Net Revenue Expenditure	£ 149,727,100	(£10,000)	£ 149,717,100

Capital Programme 2009 - 2013

	2009	START	2010 - 2013
	£	YEAR	£
No schemes in proposed programme	-		-
	-		-

Social Security

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	146,596,100	149,717,100	156,349,500
Departmental Transfers			
Recruitment budget from Chief Minister's Department	3,200	-	-
Subsidised products transfer to Health & Social Services (FNHC)	(175,000)	-	-
Adjustment of subsidy transfer to Housing	(320,000)	-	-
Transfer of Procurement savings to Treasury and Resources Department	(38,600)	-	-
Resource Allocation			
CoM Allocations			
Income Support Growth in Residential Care Costs	1,500,000	1,500,000	-
Income Support Transitional Protection for Claimants	(4,100,000)	(1,900,000)	-
Food Costs GST Offset Bonus Scheme	400,000	-	-
Jersey Employment Trust	120,000	10,000	-
Allocation of Efficiency Savings			
Change programme savings	(2,100)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	47,300	47,200	52,700
Non - Staff Inflation	73,400	73,200	75,000
Up rating of Benefits	2,989,200	3,225,800	3,256,800
States Supplementation	2,623,600	3,676,200	2,354,700
Net Revenue Expenditure	£ 149,717,100	£ 156,349,500	£ 162,088,700
Manpower Numbers (FTE)	53.8	53.8	53.8

Financial Summary 2009 - 2011

The total budget for the Department has increased by £3.12million since 2008. This increase consists of pay and non-pay inflation, the annual uprating of benefit payments and supplementation, offset by the phased reduction in transitional funding. The Department has also received growth funding to meet demographic pressures upon the residential care cost within Income Support and funding for the proposed Food Costs GST Offset Bonus Scheme. Reductions in funding have resulted through savings to be derived from corporate procurement initiatives that have been transferred to fund the Procurement Strategy. These savings, in the main, are to be derived from corporate contracts negotiated by Treasury and Resources. These increases have been offset in part by transfers to other Departments.

Budgets for 2010 and 2011 are to increase by 4.4% and 3.7% respectively. Both years include a provision for the GST Bonus Scheme and further reductions in the baseline as a result of the phased reduction in protection to claimants who are affected by the introduction of the new Income Support Scheme.

Resource Allocation

The resource allocation process for 2009 resulted in a total net increase of £0.5m in the baseline budget of the Department. Phased reduction in protection given to income support claimants are outweighed by increases such as a result of demographic pressures upon residential care costs; the new allowance to offset the impact on the costs of food resulting from the introduction of GST (given to people who fall in the gap between income support and income tax); and an additional allocation to Jersey Employment Trust to meet ongoing revenue costs as approved by Council of Ministers. There will be further movements in the baseline during 2010 and 2011 as set out in the financial summary above and due to the continued phased reduction of transitional funding as approved by Council of Ministers.

Efficiency Savings 2009 -2011

Since 2005 the Department has directly implemented £51.7k of efficiency savings. This is a significant achievement given 94% of expenditure consists of benefits and other costs which are statutory and driven by legislation. In 2009 further savings will be achieved in support functions and administration. The Department has also supported the transfer of £38,600 in 2009 to Treasury and Resources in support of the Corporate Procurement Strategy.

Social Security

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Supplementation								
States Supplementation to Social Security Fund	% of contributors receiving supplementation		61,214,700	63,601,800	2,387,100	0.0	0.0	Increases in the working population and benefit uprating necessitate further increases to supplementation to protect benefit entitlement. Estimates based on previous trends indicate that the budgets provided for will be exceeded. Whilst work continues to improve the financial modelling, options and recommendations are being developed during 2008.
Employment Services								
Health and Safety at work	% of incidents responded to within 5 working days		460,800	467,500	6,700	5.8	5.8	
Employment Services	Number of interviews and computer based sessions		1,036,100	1,050,000	13,900	11.4	11.4	
Employment Relations	Number of enquiries to JACS. % of enquiries referred to JACS and resolved.		493,400	552,400	59,000	1.2	1.2	
Jersey Employment Trust	% of clients referred to JET obtaining employment.		729,100	867,300	138,200	0.0	0.0	The total grant awarded in 2009 is £867,300 due to an increase of £120,000 for additional resources as agreed by Council of Ministers.
Benefits								
Invalid Care Allowance	No of individuals receiving Invalid Care Allowance; average turnaround time		2,401,200	2,687,700	286,500	0.6	0.6	
Child Care Support Scheme	No of individuals receiving support; average turnaround time		200,000	223,500	23,500	0.2	0.2	
Dental Benefit Scheme	No of individuals receiving dental benefit; admin cost as % of benefit		138,400	131,100	(7,300)	0.1	0.1	
Social Fund	No of individuals assisted through home adaptations		271,700	107,800	(163,900)	0.2	0.2	Reduction due to the budget transfer of £175,000 to Health & Social Services for the Subsidised Product Scheme, administered by Family Nursing & Home Care.
Jersey 65+ Health Plan	No of individuals enrolled in 65+ Health Plan		572,900	534,600	(38,300)	0.2	0.2	
Non Contributory Death Grants	No of Grants; average turnaround time for applications		16,400	18,000	1,600	0.1	0.1	
Christmas Bonus	No of individuals receiving Christmas Bonus; average turnaround time		1,700,200	1,803,200	103,000	0.4	0.4	
TV Licence 75+	No of individuals receiving TV Licence benefit; average turnaround time for applications		312,100	248,200	(63,900)	0.4	0.4	
Income Support								
Income Support	No of households receiving benefit; average turnaround time for applications. Administration cost as % of benefit.		77,049,100	77,424,000	374,900	33.2	33.2	Includes Food Offset GST Bonus Scheme of £400,000
Total			146,596,100	149,717,100	3,121,000	53.8	53.8	

Transport and Technical Services

Transport and Technical Services

Minister's Introduction

The main areas of operation for Transport and Technical Services are:

- Waste Management
- Transport
- Municipal Services

The key projects and issues for the Department in 2008 are as follows:

1. Waste Management

In 2009 the Department will be pushing ahead with the implementation of the Solid Waste Strategy. Subject to the approval of the project by the States, the initial phases of the construction of the waste disposal plant to replace the Bellozanne incinerator should be well underway. It will not be until 2011, that the new plant can take over from the old one, which has been experiencing a growing amount of maintenance and breakdown problems. It is expected that keeping the old plant operational will continue to be a challenge for the Department throughout 2009 and until it is decommissioned in 2011.

In May 2008, I set a new recycling target of at least 36% by 2018. The public has responded well to our call to recycle and has exceeded annual targets previously set. However, in order to achieve the new target the public will have to be supported by the provision of appropriate facilities and systems which keep pace with recycling growth. Additional funding will be required to meet the high costs of recycling. It is also important for the Parishes to work with TTS to establish a new and improved doorstep collection system if Jersey is going to reach the 36% target.

The Liquid Waste Strategy will be going to the States for approval in 2009. It will be imperative that a sustainable funding route is found to ensure proper support for the ongoing maintenance of the Island's drainage infrastructure and upgrade of the Sewage Treatment Works. A key question for the States to consider, is whether they want to fund new foul sewer extensions to improve on the 87% of the Island currently connected.

Over the last few years the Department has been undertaking drainage projects to separate the surface water running into the drains which does not require treatment, from the sewage which does, thereby reducing the amount of flow through the sewage treatment works. This will continue in 2009 as budgets will allow.

The second phase of the Odour Control project at the Bellozanne sewage treatment works will be implemented and it is hoped this will further reduce the unpleasant smells experienced in the Bellozanne area.

2. Transport

Subject to the approval of the States and funding being available, the Department will be developing an implementation plan for the Integrated Travel and Transport Plan (ITTP). The recent change in the global energy market will inevitably have a significant effect on the public's choice of travel and the ITTP must deliver new and innovative systems to meet this demand.

The redevelopment of multi storey car parks is progressing in line with the EDAW Report that concluded that a new multi storey car park at Ann Court should be constructed to serve the commuter, resident and shopper at the northern part of St Helier. This project will be progressed through the planning stages in 2009.

Passenger numbers on the buses have been increasing annually and in 2007 nearly 3million passengers were carried which is a 10% increase on the previous year. This trend is continuing into 2008, with the figures for the first quarter showing a 6% increase. Having awarded the three year contract extension to Connex for the integrated Island bus service, it is essential that in 2009, any rationalisation of the service is developed so that by 2010 a full specification of the service can be produced in preparation for a tendering exercise to be undertaken for the new contract to commence in 2012.

3. Municipal Services

TTS will be reprioritising the highway resurfacing programme taking account of rising costs and competing demands on the Department's Capital Infrastructure Maintenance vote from waste and sea defences.

TTS will continue to implement the Sea Defence Strategy to ensure that critical areas of the Island are adequately protected.

The Jersey Annual Social Survey 2007 indicates that there continues to be a high degree of public satisfaction with the cleanliness of public areas and, in particular the standard of parks and gardens. TTS always strives to maintain the highest possible standards for these important public areas. However, the continuing funding pressures on the Department mean it is a challenge to ensure these standards are maintained on a year on year basis.

Deputy Guy de Faye
Minister for Transport and Technical Services

Transport and Technical Services

Net Expenditure - Service Analysis

2008 Estimate		2009 Gross Revenue Expenditure	2009 Income	2009 Net Revenue Expenditure
£		£	£	£
	Waste			
4,335,400	Liquid Waste	4,765,800	(358,200)	4,407,600
2,334,000	Energy from Waste	3,743,400	(1,386,900)	2,356,500
2,134,300	Solid Waste	5,143,300	(2,447,200)	2,696,100
1,598,700	Drainage	2,203,200	(598,900)	1,604,300
	Municipal Services			
3,189,400	Highways and Infrastructure Maintenance	3,346,800	(144,400)	3,202,400
(1,615,000)	Buildings	-	(1,655,400)	(1,655,400)
918,300	Coastal and Footpath Maintenance	973,100	(30,300)	942,800
2,042,500	Cleaning	3,802,400	(1,743,800)	2,058,600
2,339,400	Parks and Gardens	3,792,800	(1,395,100)	2,397,700
-	Jersey Harbours	2,160,900	(2,160,900)	-
	Transport			
4,682,900	Transport Policy and Buses	7,943,000	(3,150,700)	4,792,300
(82,900)	Driver and Vehicle Standards	879,400	(977,400)	(98,000)
£ 21,877,000	Net Revenue Expenditure	£ 38,754,100	(£ 16,049,200)	£ 22,704,900

Capital Programme 2009 - 2013

	2009	START YEAR	2010 - 2013
	£		£
Minor Capital Pre-determined Allocation	350,000	2010	1,400,000
Infrastructure Works	4,500,000	2010	19,250,000
Energy from Waste - Plant and Ancillary Works	7,000,000	2010	14,000,000
Permanent Re-Use / Recycle Centre	-	2010	1,452,000
Town Park	-	2010	7,500,000
Bellozanne Energy from Waste enhanced maintenance	331,000	2010	347,000
Refurbish Sludge Digesters / STW Tanks	-	2011	1,000,000
Inert Waste Disposal - Planning & Tranche No. 1	-	2011	750,000
Relocation of Animal Carcass Incinerator - HDF to Bellozanne	-	2011	970,000
STW - Secondary Treatment Upgrade	-	2012	14,079,000
Refurbish Clinical Waste Incinerator	-	2013	1,000,000
	£12,181,000		£61,748,000

The States, at their meeting of 9th July 2008, approved the proposed replacement for the Bellozanne Incinerator and the recommended funding route. P73/2008 (T&R) provided for a release of funds of £102.81 million from the Consolidated Fund to the Transport and Technical Services Department in 2008. Consequently, there is no requirement for the States to further approve this allocation within the Plan.

A consequence of funding the proposed replacement EfW Plant from the Consolidated Fund in 2008 is to remove the requirement to provide future allocations, previously set at £7 million per annum, to finance external borrowing. The allocations of £7 million approved in principle for 2010 - 2013 have been deleted from the revised Capital Programme allocation, this having the effect of reducing the call from the Consolidated Fund in these, and subsequent, years.

The proposed allocation of £7 million in 2009 has been retained but converted into an allocation to the States risk element of the Capital Reserve.

Transport and Technical Services

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	21,877,000	22,704,900	23,216,800
Departmental Transfers			
Customer Services Contribution to Chief Minister's Department	(27,000)	-	-
Annual Social Survey Contribution to Chief Minister's Department	(10,500)	-	-
Recruitment budget from Chief Minister's Department	1,100	-	-
Transfer of Procurement savings to Treasury and Resources Department	(41,400)	-	-
Architects Software budget to Treasury and Resources Department	(10,700)	-	-
Finance Officer (0.75 FTE) from Treasury and Resources Department	24,300	-	-
Resource Allocation Process			
CoM Allocations			
Solid Waste: Shortfall in Tipping Fee Income	400,000	-	-
Contribution to Overseas Aid	-	(16,600)	(34,800)
Revenue implications of Town Park Project	-	-	340,600
Allocation of Efficiency Savings			
Change programme savings	(27,000)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	458,600	459,300	513,000
Non-Staff Inflation	60,500	69,200	70,500
Net Revenue Expenditure	£ 22,704,900	£ 23,216,800	£ 24,106,100

Manpower Numbers (FTE)	524.8	524.8	524.8
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Financial Summary 2009 - 2011

The Department faces major challenges in the years ahead which include - the implementation of the Solid Waste Strategy, the Liquid Waste Strategy, the Integrated Travel and Transport Plan and the Town Park - in addition to maintaining the Island's key infrastructure of roads, sewers and sea defences.

The significant financial issues facing the Department continue to be:

Revenue

- The increasing maintenance costs of the incinerator as it comes to the end of its useful life, which results in having to stockpile and bale refuse for storage and disposal until a new plant has been commissioned.
- The additional annual revenue costs of £450,000 per annum required to meet the departments proposed recycling targets. This additional revenue will be subject to a bid from Environmental Taxes. In the interim, the recycling initiatives will be rolled out subject to the availability of funds.
- The unreliability of the Sewage Treatment Works as the existing secondary treatment works comes to the end of its useful life at which time it will be replaced with a more traditional system with proven capabilities.

The department will require the flexibility to divert funds from other service areas during the course of the year if it is required to significant unplanned maintenance expenditure.

Capital

The Department currently receives a capital allocation of £4.5 million per annum to fund maintenance on the existing drainage and highways networks and the Island Sea Defences.

Recent reviews of the Island's drainage and highway's network indicate that the Department is inadequately resourced to maintain the current condition of the Island's Infrastructure Network and unless the Department receives additional funds there will, inevitably, be a further deterioration in the condition of the network. As a result, an increased proportion of the budget will need to be spent on the safety work, further reducing the funds available for restorative maintenance.

Bids for increased future funding have been made. However, the Department has been unsuccessful in receiving the funds it requires to maintain the existing network and prevent deterioration to the Island's Infrastructure Assets.

Resource Allocation Process

The 2010 and 2011 budget have increased by 2.2% and 3.8% respectively, principally due to pay awards. £340,600 is granted to the department in 2011 to fund the revenue costs associated with the Town Park.

Efficiency Savings 2009 -2011

The Department has been allocated efficiency savings amounting to £27,000. These savings will be achieved through a number of measures which include making efficiencies on the cost of administration, vehicles and stationery.

Transport and Technical Services

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Waste Management								
Liquid Waste Treat and dispose of liquid waste to minimise the impact on the environment.	Sewage effluent quality within consent. Cost of treating a cubic metre of sewage.	2	4,335,400	4,407,600	72,200	46.4	45.7	The Department faces significant funding pressures within Liquid Waste due to the unreliability of the Sewage Treatment Works . The Department has put forward a capital bid in 2012 to replace the existing secondary treatment works with a more traditional system with proven capabilities.
Energy from Waste Dispose of residual solid waste and ensure continued operation, including power generation, of the current Energy from Waste Plant until the replacement is operational.	Cost per tonne of disposal /handling of residual waste.	1	2,334,000	2,356,500	22,500	44.1	49.4	The current Bellozanne Energy from Waste Plant is nearing the end of its useful life and requires increased maintenance to ensure it remains operative until the replacement plant comes on stream. An additional 5 established manual worker technician/operator posts will be required during the period 2009 to 2012 to provide succession planning cover whilst the move is made from the old Incineration Plant to the new Energy from Waste Plant.
Solid Waste Provide effective recycling and processing for the Island's solid waste.	% recycled and composted. Unit cost of recycling commodities. Tonnage of soil improver sold. Tonnage of scrap metal sold.	1,8	2,134,300	2,696,100	561,800	56.4	58.3	Solid Waste received additional resources amounting to £0.4 million to fund the expected shortfall in tipping fee income.
Drainage Ensure the integrity of the infrastructure to move waste water and effluent.	Number of pollution incidents caused by failure of infrastructure. % of properties connected to main drains.	2	1,598,700	1,604,300	5,600	48.1	48.2	
Municipal Services								
Highways and Infrastructure Maintenance Maintain the highway network and infrastructure to maximise the lifespan of the asset.	Reactive maintenance as a % of budget. % of highway maintenance undertaken annually against recommended life cycle requirements. Cost per linear metre of lane resurfaced.	3	3,189,400	3,202,400	13,000	18.5	36.2	
Buildings Rental income received from Jersey Car Parking.			(1,615,000)	(1,655,400)	(40,400)	0.0	0.0	
Coastal and Footpath Maintenance Maintain the integrity and upkeep the Island's sea defences, ancient monuments and footpaths.	Number of sea defence breaches. Customer satisfaction with condition of pavements.	6	918,300	942,800	24,500	29.9	31.4	

Transport and Technical Services

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Cleaning Maintain cleanliness of roads, beaches, promenades, footpaths and toilets.	Feedback on cleanliness of municipal areas. Cost of beach cleaning. Cost of cleaning roads and footpaths per metre.	6	2,042,500	2,058,600	16,100	89.0	99.2	In 2009 it is expected that 24 manual workers will transfer from the Housing Department to the Cleaning Section.
Parks and Gardens Maintain parks, gardens, open spaces and sports grounds to as high a standard as budgets will allow.	Cost of Parks and Gardens. Customer satisfaction with Parks and Gardens. Cost of Howard Davis Park.	6	2,339,400	2,397,700	58,300	86.6	85.8	
Jersey Harbours Provide cleaning, municipal and engineering maintenance to Jersey Harbours.			-	-	-	48.0	44.0	
Transport								
Transport Policy and Buses Provide island-wide transport systems and policy which meet the needs of the community.	Share of trips made by private car. Number of bus passengers. Cost of subsidy per bus passenger. Road Usage. Number of road accidents. Number of excess charge/penalty notices issued per Parking control Officer.	4	4,682,900	4,792,300	109,400	8.4	9.4	
Driver and Vehicle Standards Ensure all road users are safe and comply with legislation.	% of vehicles in road checks issued with defect notices number of vehicles impounded. Number of driving and theory tests taken. Test failure rate.	7	(82,900)	(98,000)	(15,100)	17.2	17.2	
Total			21,877,000	22,704,900	827,900	492.6	524.8	

Note: The budgeted FTE's for 2008 and 2009 do not include the 17 seasonal posts allocated to the department.

Treasury and Resources

Treasury and Resources

Minister's Introduction

The main areas of operation for the Treasury and Resources Department are:

To support the delivery of the States strategic objectives by maintaining sound and sustainable public finances and effectively managing the financial and property assets of the States.

The divisions of the Department are:

- **Treasury**
- **Income Tax**
- **Property Holdings**

The key projects and issues for the Department in 2009 are as follows:

Treasury

There is no doubt that Jersey is experiencing a period of substantial change, at a time when the Island needs to curtail its expenditure in accordance with public expectations. As this Plan illustrates the Treasury and Resources Department has set an ambitious agenda for 2009 in line with the efficiency savings it committed to in 2008.

The Treasury and Resources Department takes the lead for all taxation policy, for planning States income and expenditure, for ensuring the most efficient and effective use of all States assets including investments and property, and for the allocation and monitoring of public sector manpower. This is taking place against a backdrop of reducing resources as the Treasury and Resources Department continues to commit to the efficiency savings derived from the Finance Transformation in 2006.

In the Procurement section much work was undertaken in 2008 to lay the foundations and build the infrastructure for a professional integrated corporate procurement function. Work will continue during 2009 to consolidate and embed systems and practices and to develop skills and procurement capacity across the States in line with the Procurement Strategy

Major initiatives which will be progressed during 2009 include:

- Implementation and integration of new processes and procedures to ensure the States accounts are being produced in accordance with Generally Accepted Accounting Principles (GAAP)
- Developing longer term capital planning for maintenance and replacement of States property and assets
- Continued integration of comprehensive and consistent reporting of States financial, manpower and benchmarking performance information
- Consolidation of the Procurement Strategy in 2009 to derive a long term savings strategy across the States
- Developing and implementing a risk management strategy across the States

Income Tax Office

Income Tax is facing significant changes in 2009 with the introduction and successful implementation of several new tax initiatives:

- A Goods and Services Tax – the Primary Law was approved by the States in April 2007 with the tax effective and operational from 6th May, 2008.

- The 0/10% corporate tax regime which was approved by the States in January 2007 and effective and operational from 3rd June, 2008.
- Potential new pensions provisions to simplify and liberalise the existing pensions tax legislation.

All these matters have undergone extensive consultation and still require considerable amounts of work for the Income Tax Office in terms of education and assistance for those businesses affected, as well as the more practical day to day considerations which need to be taken into account in their administration.

In addition, Income Tax is in its third year of successfully implementing the requirements of the European Union Savings Directive which collected £35 million for distribution to member countries in 2008 (including £8.75 million to the Treasury), as well as meeting its obligations under the Tax Information Exchange Agreements – two have already been signed with the USA and the Netherlands and are currently active and operational, and a number of other Agreements are currently being negotiated around the world.

The Income Tax Instalment System is now in its third year and is operating successfully – 2009 also sees the continued phased abolition of tax allowances for those on higher incomes.

As well as handling these administrative, legal and operational challenges Income Tax must continue to service and assess their 105,000 personal and corporate taxpayers from whom the Income Tax Office collected £432.5 million (net) in 2007.

Property Holdings

2008 is a further year of consolidation and data gathering within Property Holdings that will provide the springboard for implementation of major property initiatives across the States in 2009.

The key task of obtaining a full understanding of the property estate is being achieved through:

- The first ever comprehensive valuation of States land and building assets under GAAP requirements;
- Production of a full condition survey of buildings under the direct management of Property Holdings - to provide a robust assessment of the extent and value of backlog maintenance together with the means to develop a comprehensive forward maintenance programme;
- Development of a suite of property policies;
- Enhanced supplier management and procurement processes;
- Survey information from all States office users to inform the office strategy;
- Procurement and implementation of an integrated property data management system;

In 2009, Property Holdings business activities will focus on the means of delivering more effective use of States property. A key element will be the implementation of an office accommodation strategy, as the first strand of a five year property portfolio plan, with the introduction of internal rents initially for office accommodation in 2009 and all other properties in 2010.

Property Holdings is currently undergoing an internal organisational restructure to accommodate the influx of resources from other States departments. Once complete, Property Holdings will evaluate the potential to become a trading body from 2010.

Property Holdings will continue to manage the delivery of building works in the capital programme, with the redevelopment of Mont A L'Abbe school main building being the major new project commencing in 2009.

Revenue savings targets have been very challenging to deliver and have required prioritisation of resources to statutory and health and safety items. Analysis of the results of the condition survey will provide a better base to determine an appropriate base level of funding, which will be benchmarked against suitable comparators.

The capital receipts target of £3m by the end 2008 from disposal of surplus assets is on schedule. A further tranche of surplus assets and development opportunities have been identified for 2009 and, subject to approval, should enable Property Holdings to meet its target of achieve £4 million form sales in 2009.

Senator T.A. Le Sueur
Minister for Treasury and Resources

Treasury and Resources

Net Expenditure - Service Analysis

2008 Estimate		2009 Gross Revenue Expenditure	2009 Income	2009 Net Revenue Expenditure
£		£	£	£
States Treasury				
1,080,300	Corporate Financial Strategy	1,253,400	(79,600)	1,173,800
372,000	Decision Support	421,300	(31,300)	390,000
222,900	Investments	282,400	(104,800)	177,600
1,604,400	Financial Services	1,699,900	(346,800)	1,353,100
1,128,000	Systems	1,366,300	-	1,366,300
620,400	Internal Audit	628,600	-	628,600
318,000	Procurement	613,200	(49,600)	563,600
Income Tax Department				
3,163,800	Personal Tax Assessing	3,273,100	-	3,273,100
876,800	Company Assessing	908,300	-	908,300
284,900	Policy Development	297,600	-	297,600
196,400	Investigations and Compliance	203,200	-	203,200
396,900	Tax Collection and Arrears	457,600	(119,000)	338,600
885,800	Goods and Services Tax	734,300	-	734,300
Property Holdings				
5,100	Architects	1,464,200	(1,404,600)	59,600
321,200	Strategy	563,100	(226,000)	337,100
2,814,200	Property Services and Maintenance	6,264,900	(3,440,700)	2,824,200
Non-Departmental				
2,584,000	Insurance	2,737,000	(12,500)	2,724,500
£ 16,875,100	Sub Total Treasury and Resources Departments	£ 23,168,400	(£5,814,900)	£ 17,353,500
Non-Cash Limit Items				
44,711,000	Repayments and Interest on Capital Debt	43,925,000	(205,000)	43,720,000
£ 61,586,100	Net Revenue Expenditure	£ 67,093,400	(£6,019,900)	£ 61,073,500

Capital Programme 2009 - 2013

	2009	START	2010 - 2013
	£	YEAR	£
Increase to Risk Element of Capital Reserve (re EFW)	7,000,000	-	-
Mont A L'Abbe School - Phase 2	4,212,000	-	-
JDE Development & Upgrade	750,000	2010	5,250,000
Replacement Police Station and HQ (Sinking Fund 3rd Tranche)	4,254,000	2011	2,000,000
Replacement Prison Visits Centre	-	2010/2011	1,170,000
Prison Education/Workshop Development	-	2010/2011	1,644,000
St Martin's School Refurbishment and Extension	-	2011	2,239,000
Grainville - Phase 4	-	2010	4,478,000
Oncology	-	2011	2,765,000
Les Quennevais Refurbishment	-	2012	7,282,000
FB Fields Running Track	-	2012	510,000
	£16,216,000		£27,338,000

Treasury and Resources

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	16,875,100	17,353,500	18,754,600
Departmental Transfers			
Foreshore lease budget from Economic Development Department	5,600	-	-
Architects software budget from Transport and Technical Services	10,700	-	-
Recruitment budget from Chief Minister's Department	900	-	-
Systems Officer 1 FTE from Chief Minister's Department	67,200	-	-
Finance Officer 0.75 FTE to Transport and Technical Services	(24,300)	-	-
Finance Officers 1.75 FTE to Health and Social Services	(57,300)	-	-
Finance Officer 0.5 FTE to Education, Sports and Culture	(15,400)	-	-
GST Officers 3 FTE to Home Affairs	(186,600)	-	-
Procurement recharge to Jersey Airport and Harbour	(43,500)	-	-
Procurement budgets from other Treasury Departments	(16,400)	-	-
Procurement budgets from States' Departments	350,000	-	-
Resource Allocation			
CoM Allocations			
Contribution to Overseas Aid increase		(12,700)	(28,000)
Provision for Stateswide unfunded pressures	-	1,000,000	-
Lost revenue implications of Town Park project	-	-	341,500
Allocation of Efficiency Savings			
Change programme savings	(8,000)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	290,000	285,800	319,200
Non-Staff Inflation	105,500	128,000	176,100
Net Revenue Expenditure	£ 17,353,500	£ 18,754,600	£ 19,563,400

Manpower Numbers (FTE)	241.8	241.8	241.8
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Financial Summary 2009 - 2011

The total budget for the Department has increased by £0.48 million since 2008, mainly due to the effect of pay and non-pay inflation and transfers of savings to be derived from corporate procurement initiatives that have been transferred from other Departments to fund the Procurement Strategy. These savings, in the main, are to be derived from corporate contracts negotiated by Treasury and Resources. These increases have been offset in part by transfers to other Departments.

Budgets for 2010 and 2011 are to increase by 7.9% and 4.0% respectively. 2010 includes a provision, granted by the Council of Ministers, for Stateswide unfunded pressures. This Stateswide provision has only been included in the Treasury and Resources cash limit for administrative purposes. The increase in the 2010 excluding this provision is 2.1%.

Resource Allocation

The Resource allocations in 2010 and 2011 relate to the allocation of monies to Overseas Aid as approved by Council of Ministers. As discussed in the financial summary above, Council of Ministers have also approved allocation of monies for a provision for Stateswide unfunded pressures in 2010. In 2011 Council of Minister have approved an allocation to address the implications of lost revenues as a result of the Town Park project.

Efficiency Savings 2009 -2011

Since 2005 Treasury and Resources has directly implemented £2.5million of efficiency savings and facilitated a further £6.0million via corporate efficiency initiatives. Consolidation of the corporate Procurement Strategy will also precipitate additional savings in the future.

A £600,000 Property Saving in 2008 is the final part of the 3 year maintenance savings programme totalling. A period of stability will be required between the years 2009-2011 to allow the Department to identify accurately the base operating cost of the estate. This will enable the preparation and implementation of a property portfolio plan with a medium term objective to provide a sustainable estate, through improved policies combined with disposal of surplus property and rationalisation of the remaining estate.

Treasury and Resources

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Treasury								
Corporate Financial Strategy Preparation and production of States Annual Budget, Annual Business Plan and States Annual Accounts. Facilitating revenue and capital resource allocation. Setting the financial control framework. Provision of expert financial advice and support service	Accounts and Business Plan produced on time. Implementation of action plan to ensure that States 2009 accounts are GAAP compliant.	1(i), 2(ii,vi), 3(ii), 4(v), 5(i,ii,iii)	1,080,300	1,173,800	93,500	14.0	14.0	Increase in overhead allocation and reinstatement of Treasury recharge.
Decision Support Provide a management accounting service to the Chief Ministers, Treasury and Resources, Economic Development and Non Ministerial Departments.	Statutory accounts, budgets and quarterly reports provided on time.	1(i), 2(i)	372,000	390,000	18,000	7.0	7.0	
Investments Secure the maximum return from the safe investment of all public funds.	Performance of funds against benchmarks.	2(vii)	222,900	177,600	(45,300)	4.0	4.0	Reduced due to restructure of section with change of personnel
Financial Services Payroll, transaction processing, credit control and cashing services for all States Departments.	Amount of Jersey currency in circulation compared to previous years. Costs per payslip compared to last year. Amount of value and volume of 90 day debt compared to same period last year.	2(i)	1,604,400	1,353,100	(251,300)	45.0	42.0	Reduced due to the transfer of 3 FTE to Health and Social Services, Transport and Technical Services and Education Sport and Culture
Systems Provision, maintenance and development of States resource management and control systems. Advice to Departments on all financial, HR, payroll, assets and procurement systems.	System hours available against hours 'promised' (%) Implement E-procurement tools	3(i), 6(iii)	1,128,000	1,366,300	238,300	13.0	15.0	Budget enhanced by transfer of 2 FTE from Procurement and Chief Minister's Department.
Internal Audit Internal audit is to provide independent objective assurance and consulting services designed to add value and improve the organisation's operations. It helps the organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and corporate governance process.	To encourage and advising all departments on incorporating a risk assessment within their business planning process. Positive feedback from Accounting Officers, finance directors and the Audit Committee on quality of work from the provider.	2(iii,iv)	620,400	628,600	8,200	2.0	2.0	
Procurement Development of Procurement Strategy	Achievement of Procurement Savings. Procurement policies and procedure in place. E-procurement tools available.	6(i,ii,iii,iv,v,vi)	318,000	563,600	245,600	5.0	4.0	Increase due to transfers of budget from States' departments re Procurement savings, offset by transfer of 1 FTE to Systems.
Pensions Administration of the States Pension Schemes.	Reduction in the total cost per Pension scheme member.		-	-		6.0	6.0	
Income Tax								
Personal Tax Assessing Assess and collect tax revenues from over 95,000 personal taxpayers.	All assessments completed on time and target tax collection figure met.	2(i)	3,163,800	3,273,100	109,300	56.0	56.0	
Company Assessing Assess and collect tax revenues from over 90,000 corporate taxpayers.	All assessments completed on time and target tax collection figure met.	1(ii)	876,800	908,300	31,500	14.0	14.0	

Treasury and Resources

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Policy Development Progress the implementation of the States Fiscal Strategy.	Shareholder taxation provisions agreed by States Assembly for full implementation in 2009.	1(ii,iii,iv,v,vi)	284,900	297,600	12,700	3.0	3.0	
Investigations and Compliance Continue compliance activities in areas such as tax evasion, attempts to convert income into capital and the claiming of expenses in business accounts.	Target amount collected from investigations and compliance work.	1(vii)	196,400	203,200	6,800	3.0	3.0	
Tax Collection and Arrears.	Target amount of tax and arrears collected	1(vii)	396,900	338,600	(58,300)	9.0	9.0	Reallocation of recovered costs re tax collection
Goods and Services Tax Prepare and implement the Goods and Services Tax in 2008.	GST implementation in 2009 and post implementation review.	1(iii)	885,800	734,300	(151,500)	13.0	10.0	Transfer of 3 FTE to Customs re GST
Property Holdings								
Architects								
Architecture, building and engineering services	1. Provide professional services to States departments that benchmark positively against private sector providers in terms of customer satisfaction and value.	4(i,v,vii)	5,100	59,600	54,500	23.0	23.0	Potential reduction in income due to reductions in the capital programme building works
Property strategy and capital management	1. Development of a financial structure which supports an effective integrated property function. 2. Achieve the approved property sales to meet the 2009 capital receipts target. 3. Monitor expenditure against allocated budgets. 4. Commence implementation of the States Office Strategy as part of the Property Portfolio Plan.	4(ii,iii,iv,vi), 2(v)	321,200	337,100	15,900	6.5	6.5	
Property Services and Maintenance								
Property management and advice plus maintenance of the estate.	1. Create a single corporate property administration function 2. Implement an integrated property management system accessible to all sections of Property Holdings. 3. Develop and implement an action plan in response to the findings of the Condition Survey	4(ii,iii,iv,v, vi)	2,814,200	2,824,200	10,000	23.3	23.3	
Non-Departmental								
Insurance	Provide optimum insurance cover for the States' needs.	2(iii,v)	2,584,000	2,724,500	140,500	0.0	0.0	Increase due to 2 year's worth of inflation as no inflation included in 2008
Total			16,875,100	17,353,500	478,402	246.8	241.8	

Non-Ministerial States Funded Bodies

Non Ministerial

Net Expenditure - Service Analysis

2008 Estimate		2009 Gross Revenue Expenditure	2009 Income	2009 Net Revenue Expenditure
£		£	£	£
Bailiffs Chambers				
838,600	Royal Court	878,100	(28,800)	849,300
114,300	States Assembly	117,300	-	117,300
28,100	Licensing	66,400	(37,400)	29,000
114,300	Civic Head	127,400	-	127,400
19,700	Jurats Expenses	19,700	-	19,700
87,300	Distinguished Visitors	87,300	-	87,300
22,900	Commemorative Functions	22,900	-	22,900
1,225,200		1,319,100	(66,200)	1,252,900
Law Officers' Department				
1,155,800	Criminal Prosecutions	1,173,223	-	1,173,223
1,294,900	Legal Advice	1,400,270	-	1,400,270
380,000	Conveyancing	413,714	(30,000)	383,714
318,400	Civil Proceedings	481,204	(135,000)	346,204
636,800	Interjurisdictional Assistance	822,978	-	822,978
32,700	Duties of the Attorney General	34,686	-	34,686
2,269,000	Court and Case Costs	2,325,725	-	2,325,725
(815,500)	COCF Recharges	(1,095,000)	-	(1,095,000)
5,272,100		5,556,800	(165,000)	5,391,800
Judicial Greffe				
743,600	Samedi, Family, Appellate & Interlocutory Service	1,160,100	(386,000)	774,100
1,015,000	Magistrates Court	1,064,200	(8,000)	1,056,200
366,000	Maintenance of Registries	598,000	(216,000)	382,000
1,755,500	Court and Case Costs	1,755,500	-	1,755,500
3,880,100		4,577,800	(610,000)	3,967,800
Viscount's Department				
92,300	Coroner	118,050	(500)	117,550
355,400	Desastre	380,400	(30,000)	350,400
432,700	Enforcement	838,840	(408,000)	430,840
148,600	Assize Jury Functions	121,870	-	121,870
60,400	Curatorships	120,140	(20,000)	100,140
304,000	Court and Case Costs	304,000	-	304,000
1,393,400		1,883,300	(458,500)	1,424,800
Official Analyst				
585,900	Forensic, Environmental Analysis	654,100	(55,000)	599,100
585,900		654,100	(55,000)	599,100
Office of the Lieutenant Governor				
726,600	Duties of the Lieutenant Governor	783,000	(40,000)	743,000
726,600		783,000	(40,000)	743,000
Office of the Dean of Jersey				
21,700	Office of the Dean of Jersey	22,200	-	22,200
21,700		22,200	-	22,200
Data Protection Commission				
219,600	Data Protection Commission	309,700	(85,200)	224,500
219,600		309,700	(85,200)	224,500
Probation				
236,500	Community Service by Offenders	241,250	-	241,250
1,273,100	Information and Supervision Service	1,302,750	-	1,302,750
1,509,600		1,544,000		1,544,000
Comptroller and Auditor General				
712,400	Comptroller and Auditor General	728,600	-	728,600
712,400		728,600		728,600
£ 15,546,600	Net Revenue Expenditure	£ 17,378,600	(£1,479,900)	£ 15,898,700

Non Ministerial

Capital Programme 2009 - 2013

	2009 £	START YEAR	2011 - 2013 £
No schemes in proposed programme	-		-
	-		-

Non Ministerial

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	15,546,600	15,898,700	16,562,200
Departmental Transfers			
Procurement transfers	(9,000)	-	-
Resource Allocation			
CoM Allocations			
Funding for Law Officers		230,000	-
Funding for Probation Family Welfare Court		60,000	-
Contribution to Overseas Aid Increase	-	(11,800)	(24,800)
Allocation of Efficiency Savings			
Change programme savings	(12,300)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	219,000	227,700	254,300
Non-Staff Inflation	154,400	157,600	161,300
Net Revenue Expenditure	£ 15,898,700	£ 16,562,200	£ 16,953,000

Manpower Numbers (FTE)	175.6	175.6	175.6
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Financial Summary 2009 - 2011

The total cash limit represents 3% of States revenue expenditure. In 2009 the budget increased by 4.1%, this was the result of pay and non-pay inflation and Council of Minister allocations amounting to £0.29 million. In both 2010 and 2011 budgets have increased by 2.3% and 2.4% respectively.

Resource Allocation Process

The Non Ministerial Departments were included in the Resource Allocation considerations; however no cuts were applied except, along with other departments, to fund the contribution to the Overseas Aid Commission in 2010 and 2011.

Efficiency Savings 2009 -2011

Efficiency savings have been applied to these budgets inline with savings applied to Ministerial Departments. Savings derived from the corporate Procurement Strategy have been transferred to Treasury and Resources.

Non Ministerial

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Bailiffs Chambers								
Royal Court	Criminal and Civil cases heard within established timeframe.	1	838,600	849,300	10,700	7.0	7.0	Increases relate to inflation.
States Assembly	Propositions and Questions handled in accordance with requirements of Standing Orders.	2(ii)	114,300	117,300	3,000	1.0	1.0	
Licensing	Licensing extensions and transfers dealt with within established timeframe.	4(v)	28,100	29,000	900	1.0	1.0	
Civic Head	Successful participation of the Bailiff in community events and functions to support community endeavour.	4(iii)	114,300	127,400	13,100	1.0	1.0	
Jurats Expenses	Availability of Jurats to service cases and matters heard before the Court system within established timeframe.	1	19,700	19,700				
Distinguished Visitors	Successful organisation of visits by Ambassadors and other distinguished visitors.	4(ii)	87,300	87,300				
Commemorative Functions	Successful organisation of ceremonial activities.	4(i)	22,900	22,900				
Law Officers' Department								
Criminal Prosecutions	A high quality prosecution service working in the interests of justice and contributing to a reduction in the level of crime in the Island.	3	1,155,800	1,173,223	17,423	12.5	12.2	Variances due to allocation of overheads and funding of additional funding pressures.
Legal Advice	Objective legal advice of a high quality provided within reasonable timescales.	2	1,294,900	1,400,270	105,370	13.1	13.4	
Conveyancing	Efficient conveyancing in relation to property matters affecting the Crown and the States of Jersey.	7	380,000	383,714	3,714	5.3	5.2	
Civil Proceedings	The interests of the Crown and the States of Jersey are protected by acting on their behalf in civil proceedings brought by or against the Crown or the States	4	318,400	346,204	27,804	3.3	3.5	
Interjurisdictional Assistance	Effective assistance provided within reasonable timescales to overseas judicial and law enforcement agencies in criminal matters	6	636,800	822,978	186,178	6.6	6.8	
Duties of the Attorney General	The functions and duties of the Attorney General arising from custom or statute performed to a high standard and in a timely manner	5	32,700	34,686	1,986	0.2	0.2	
Court and Case Costs			2,269,000	2,325,725	56,725			
COCF Recharges			(815,500)	(1,095,000)	(279,500)			Increase recharge, as agreed, of additional funding pressures.
Judicial Greffe								
Samedi, Family, Appellate and Interlocutory Service	Issue Convening Acts and Acts ordering Public Elections within one working day. Issue Company Acts, Decrees Absolute and standard-form Acts within five working days. Issue non-standard form Acts, Decree Nisi and Liquor and Gambling Licences within ten working days. Issue all Court of Appeal Acts and Register Orders in Council within one working day. Issue all Interlocutory Acts within three working days. Appointment to fix a hearing date within three working days of request.	1	743,600	774,100	30,500	19.6	19.6	Increases relate to inflation.
Magistrates Court	Issue Arrest Orders, Attendance Centre Orders and Acts of Committal within two working days. Issue Petty Debts Court Acts within three working days.	3	1,015,000	1,056,200	41,200	13.3	13.3	

Non Ministerial

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate	2009 Estimate	Increase / (Decrease)	2008 FTE	2009 FTE	Financial Summary
			£	£	£	FTE	FTE	
Maintenance of Registries	Register Judicial Hypothecs within five working days. Register Wills of Immovables, Powers of Attorney and Public Service and Water Notices within twelve working days. Appointment for cancellation of Acts within four working days of request. Issue Acts of Probate Division, Curatorship Acts of Jurats' Appointment and Curatorship Acts of Appointment within five working days. Issue Grants of Probate and Letters of Administration within seven working days. Issue Intellectual Property Certificates and Certificates of Eligibility within three working days.	2	366,000	382,000	16,000	9.5	9.5	
Court and Case Costs			1,755,500	1,755,500				
Viscount's Department								
Efficiency savings have been applied to these budgets inline with savings applied to Ministerial Departments. Savings derived from the corporate Procurement Strategy have been transferred to Treasury and Resources.			92,300	117,550	25,250	1.0	1.0	
Desastre		5	355,400	350,400	(5,000)	5.3	5.3	
Enforcement		4	432,700	430,840	(1,860)	13.3	13.3	
Assize Jury Functions		8	148,600	121,870	(26,730)	2.7	2.0	
Curatorships		6(i)	60,400	100,140	39,740	1.4	2.0	
Court and Case Costs			304,000	304,000				
Official Analyst								
Forensic, Environmental Analysis	95% of services delivered within target times. Satisfactory results in all relevant external quality assurance schemes	1,2	585,900	599,100	13,200	8.2	8.2	
Office of the Lieutenant Governor								
Duties of the Lieutenant Governor			726,600	743,000	16,400	14.0	14.0	
Office of the Dean of Jersey								
Office of the Dean of Jersey			21,700	22,200	500			
Data Protection Commission								
Data Protection Commission	Implement and ensure compliance with the Date Protection (Jersey) Law 2005.		219,600	224,500	4,900	4.0	4.0	
Probation								
Community Service by Offenders	To achieve an average work rate of at least three hours per week in Community Service cases. To place at least one third of Community Service cases in individual placements, subject to satisfactory risk assessments being completed.	2	236,500	241,250	4,750	3.0	3.0	
Information and Supervision Service	Enforcement for non compliance with Court Orders and Licence conditions will be in line with Service standards. To maintain a statistically significant reduction in Probationer's risk of re-offending using locally calibrated measures. To review the impact of the Probation Service's Victim work.	2	1,273,100	1,302,750	29,650	25.0	26.0	Increase agreed by CoM for Family Welfare Court.
Comptroller and Auditor General								
Comptroller and Auditor General			712,400	728,600	16,200	3.0	3.0	
Total			15,546,600	15,898,700	352,100	174.3	175.6	

States Assembly and its Services

States Assembly

Role:

The States Assembly budget is held under the responsibility of the Privileges and Procedures Committee and provides for all costs relating to the work of the States Assembly as Jersey's legislature including the operation of all panels and committees of the Assembly, members' remuneration, interparliamentary exchanges and the support services provided by the States Greffe.

Net Expenditure - Service Analysis

2008 Estimate £		2009 Gross Revenue Expenditure £	2009 Income	2009 Net Revenue Expenditure £
1,472,700	Scrutiny	1,498,600	-	1,498,600
45,700	States Messenger	47,500	-	47,500
94,300	Inter-Parliamentary Relations	127,400	-	127,400
127,900	Bookshop	158,500	(20,000)	138,500
14,800	Complaints Panel	15,300	-	15,300
338,400	Clerks Secretariat	330,400	-	330,400
2,390,200	Members Remuneration	2,450,600	-	2,450,600
600,100	Assembly Support & Facilities	595,200	-	595,200
£ 5,084,100	Net Revenue Expenditure	£ 5,223,500	(£20,000)	£ 5,203,500

Capital Programme 2009 - 2013

	2009 £	START YEAR	2010 - 2013 £
No schemes in proposed programme	-		-
	-		-

States Assembly

Reconciliation of Net Revenue Expenditure

	2009 £	2010 £	2011 £
Prior year Net Revenue Expenditure	5,084,100	5,203,500	5,324,300
Departmental Transfers			
Transfer of procurement savings to Treasury and Resources Department	(1,600)	-	-
Resource Allocation Process			
CoM Allocations			
Contribution to Overseas Aid	-	(3,700)	(7,800)
Allocation of Efficiency Savings			
Change programme savings	(3,700)	-	-
Additional Expenditure			
Provision for Annual Pay Awards	36,400	36,600	40,800
Non-Staff Inflation	88,300	87,900	90,000
Net Revenue Expenditure	£ 5,203,500	£ 5,324,300	£ 5,447,300
Manpower Numbers (FTE)	30.6	30.6	30.6

Financial Summary 2009 - 2011

The total budget has increased by £0.119 million, 2.3%, since 2008. In 2010 and 2011 budgets are to increase by 1.8% and 2.3%. In the main budget increases are due to inflation. There are no significant financial changes anticipated over the next three year period but Scrutiny expenditure will be kept under review to ensure that the level of funding is appropriate.

Resource Allocation Process

The Resource allocations in 2010 and 2011 relate to the allocation of monies to Overseas Aid as approved by Council of Ministers.

Efficiency Savings 2009 -2011

The final year of the five year Change Programme of Efficiency Savings are due in 2009 and will be largely driven by Procurement initiatives led by the Treasury and Resources Department.

States Assembly

Service Analysis - Objectives and Performance Measures

Description of Service and Objectives	Performance Measure	Ref. key objectives	2008 Estimate £	2009 Estimate £	Increase / (Decrease) £	2008 FTE	2009 FTE	Financial Summary
Scrutiny								
To maintain an effective and efficient Scrutiny function	Reviews have a positive impact on the development of policy	2	1,472,700	1,498,600	25,900	16.0	15.0	Reduction of one (unfilled) proposed post as an efficiency saving
Messenger Service								
To provide corporate messenger service	All items are delivered to correct addressee within 24 hours	5	45,700	47,500	1,800	1.1	1.1	
Inter Parliamentary Relations								
To maintain and facilitate relationships with other jurisdictions through a number of inter-parliamentary bodies	Level of participation by Members of the States in inter-parliamentary exchanges	1	94,300	127,400	33,100	0.2	0.2	Budget for APF increased to cover costs of hosting the 2009 Regional Conference
Bookshop								
To provide front -line service in terms of point of sale for official publications and information to States Members, States Departments and the general public	All enquiries are dealt with in timely, efficient and friendly manner	4	127,900	138,500	10,600	2.7	2.7	Income reduced due to increased access to free information on websites
Complaints Panel								
Operation of the States of Jersey Complaints Board system for the resolution of complaints from members of the public	All complaints dealt within statutory timescales and according to statutory procedures	5	14,800	15,300	500	0.2	0.2	
Clerks Secretariat								
To act for the Greffier of the States in relation to Council of Ministers and a number of other Committees and Panels in providing an impartial and professional service to these bodies	Accurate record of meeting produced to agreed timescales. Administrative support provided as required to enable these bodies to function efficiently	5	338,400	330,400	(8,000)	5.1	4.8	
Members Remuneration								
To provide budget for States members remuneration and expenses	Budget is set to provide correct amount of remuneration	1	2,390,200	2,450,600	60,400	0.0	0.0	
Assembly Support and Facilities								
Provision of full range of support services and facilities to enable the States Assembly to operate as Jersey's legislature	States Business administered according to the Standing Orders; all States Members supported in the delivery of their functions to agreed standards; up to date and current facilities provided	1,3	600,100	595,200	(4,900)	7.3	6.7	Reduction of one post as an efficiency saving
Total			5,084,100	5,203,500	119,400	32.6	30.6	

States Trading Operations

Table B - Summary of States Trading Operations 2009

Operating Accounts of the States Trading Operations 2009						
	Operating Income	Authorised Operating Expenditure	Gross Operating Surplus	Repayment of Capital Debt	Financial Return	Transfer of Operating Surplus
	£	£	£	£	£	£
Economic Development						
Jersey Airport	23,404,000	18,203,000	5,201,000	2,666,000	-	2,535,000
Jersey Harbours	13,643,000	10,483,500	3,159,500	1,427,425	232,440	1,499,635
Transport and Technical Services						
Jersey Car Parking	5,894,500	4,519,600	1,374,900	-	-	1,374,900
Jersey Fleet Management	3,170,936	3,022,126	148,810	-	-	148,810
Total All Trading Operations	£ 46,112,436	£ 36,228,226	£ 9,884,210	£ 4,093,425	£ 232,440	£ 5,558,345
Trading Funds of the States Trading Operations 2009						
	Opening Balance 1.1.2009	Plus: Additions 2009	Less: Expenditure 2009	Balance C/forward 31.12.2009		
	£	£	£	£		
Economic Development						
Jersey Airport	13,597,495	2,535,000	20,627,700	(4,495,205)		
Jersey Harbours	6,792,386	1,699,635	3,738,000	4,754,021		
Transport and Technical Services						
Jersey Car Parking	9,885,603	1,374,900	9,000,000	2,260,503		
Jersey Fleet Management	991,588	148,810	150,000	990,398		
Total All Trading Operations	£ 31,267,072	£ 5,758,345	£ 33,515,700	£ 3,509,717		

SUMMARY TABLE E – Proposed Trading Organisation Capital Expenditure for 2009

<u>Trading Organisation</u>	<u>Project</u>	Estimated Outturn Cost £'000	Total Allocation £'000
Airport	Air Traffic Control Centre (ATCC) Equipment Phase 2	2,250	
	CUTE/CUSS system	1,000	
	Engineering/ARFFS building - inflation	508	
	Regulatory Compliance and Safeguarding	500	
	Public Address/Fire Alarm system	398	
	Access control system	150	
	Minor Capital Assets	300	
			5,106
Harbours	Marina Electricity System	160	
	Elizabeth Pontoon Fingers	240	
	CCTV	200	
	Elizabeth Terminal (Phase II)	250	
	MCA (2009)	513	
	Minor Remediation Projects (M&E)	300	
	Minor Remediation Projects (Civils)	350	
			2,013
Jersey Fleet Management	Vehicle and Plant Replacement	150	
			150
Jersey Car Parking	Multi Storey Car Park at Anne Court	9,000	
			9,000
	Total Capital Expenditure to be Financed from Trading Funds in 2009		16,269

Economic Development Jersey Airport

Jersey Airport

Aim:

The aim of Jersey Airport is to provide an Airport that strives to meet:

- the economic and social needs of the Island;
- the expectations of passengers by providing facilities that are equal to, or better than those found in comparable UK and European regional airports;
- the expectations of airlines in handling their aircraft and passengers in a safe and secure environment.

Financial Implications 2009 to 2011

This period brings major challenges and opportunities for Jersey Airport. The period will be influenced by a number of key activities and will be characterised by:

- A continued focus on the growth of new routes and the development and retention of existing routes. This will involve continued close co-operation with the Economic Development Department.
- Major capital investments in critical operational infrastructure e.g. Apron replacement programme, Runway resurfacing and new Air traffic Control building and tower;
- A focus on safety and security compliance and the associated increase in costs.
- The development and progressive implementation of a strong corporate ethic including adherence to best practice governance principles;
- A need for Jersey Airport to be competitive in its charging regime in order to ensure existing airline services are sustainable and growth is encouraged
- Improved amenity and customer service; and
- A continued focus on the Airport's ongoing financial viability

These elements will variously have impacts on operating and capital costs as the airport comes into line with international best practice. Recent compliance audits confirm the requirement for investment in both areas to achieve this. This cost pressure and reduction to the annual operating surplus, and the associated challenge to fund the ongoing capital programme, is compounded by inflationary pressures. This particularly relates to staff costs which are a major and necessary element of the Airport's operation.

There are strong market pressures not to increase Airport charges, the main source of income. Therefore to help offset some of the increased costs, attention will be applied to increasing alternative revenue streams, with a focus on non-aeronautical – or commercial activities. Key elements of this include the plan to introduce Arrivals Duty Free and the development of plans for the commercial use of non-operational land. However, it is likely that the latter will take time to achieve full potential and generate the significant increases in income required by the Airport. This creates continued financial challenges for the Airport, because as stated earlier, costs increases are occurring now and are ongoing.

The above activities will be undertaken within the context of the Jersey Airport Business Plan submitted to the Treasury in January 2008 and which was subsequently adopted.

The Airport is also currently in negotiation with the French & UK Governments on the Channel Island Control Zone Financial protocol, for the review period 2009-2011. A key element of this negotiation is to secure an appropriate funding contribution from the French & UK governments towards the capital cost of building and equipping the new Air Traffic Control Centre at the Airport. As these negotiations are not concluded at this time no provision for changes to the existing income has been included in the 2009 Budget.

Capital Programme

Jersey Airport, given the ongoing financial challenges it faces, regularly reviews the adequacy, timing and cost levels of its proposed capital investment programme. The following areas are of particular note. Following the recent appointments of a new Airport Operations Director and Manager, Air Traffic Services (on secondment from National Air Traffic Services (NATS)) and the appointment of a new Manager, Air Traffic Engineering, a number of changes to the programme are planned which will generate overall savings whilst meeting the needs of the airport more effectively. This change reflects a key element of the Business Plan which is to undertake a fundamental review of the Air Traffic and associated electronic engineering support. Key aims of the review are:-

- to ensure that the Airport achieves the necessary certification as an “Air Navigation Service Provider”.
- that the move to the new ATC Centre is achieved safely and with no operational risk.
- that it should have the right equipment procured in the optimum way,
- that maintenance of equipment is appropriately and cost effectively maintained
- that staffing levels are appropriate and cost effective

The work on this review and re-structuring is complex and ongoing. An early outcome of the review is an opportunity to secure significant overall financial savings by equipping the ATC centre with new equipment rather than migrating equipment as previously planned. This will save £4.12 million over the period to 2012 and can be achieved by delaying certain equipment purchases already approved and bringing forward others. This is reflected in the request for £2,250,000 in the 2009 Capital Programme. If approved, this will allow a sum of £6,372,000 to be removed from the previously planned capital programme between 2009 and 2012. As identified above, the intention is that a significant element of the cost of the equipment will be funded by the French & UK governments through the Channel Islands Control Zone agreement.

At the time of compiling the Budget the Airport is considering an outline proposal from its retail and catering business partners for a major upgrade and improvement of the current facilities. This is larger and more radical proposal than originally proposed and follows the opportunities created by the airside/landside changes in 2007. The new proposals offer significant improvements for the passenger and improved commercial income for the Airport. This proposal is likely to require the Airport to undertake some landlord’s works in order to secure the capital investment of the business partners. The scheme is at an early conceptual stage but the proposed implementation timescales are short. At this stage no figures are available to include in the Budget. The Airport will be undertaking a full business case analysis which will be independently verified. If there is a solid business case to support the proposals then the Airport will seek the necessary funding, from its Trading Fund, through the appropriate capital approval mechanism.

Economic Development

Jersey Airport

Operating Account

2007 Actual	2008 Revised		2009 Estimate
£	£		£
		Income	
8,986,512	8,739,000	Aeronautical Services	8,739,000
7,391,137	8,030,000	Passenger and Security Charges	8,242,000
3,559,611	3,624,000	Concessions and Rentals	3,641,000
1,481,448	1,480,000	Sales and Services	1,622,000
1,154,996	1,148,000	Communications Services	1,160,000
22,573,704	23,021,000	Total Income	23,404,000
9,788,317	10,207,000	Aeronautical Services	10,368,000
5,268,066	5,527,000	Passenger and Security Services	6,081,000
589,300	614,000	Commercial Services	672,000
1,096,344	1,026,000	Communications Services	1,082,000
16,742,027	17,374,000	Total Expenditure	18,203,000
5,831,677	5,647,000	Gross Operating Surplus	5,201,000
2,666,011	2,666,000	Loan Repayments	2,666,000
3,165,666	2,981,000	Net Surplus	2,535,000
£ 3,165,666	£ 2,981,000	Transfer to Trading Fund	£ 2,535,000

Economic Development

Jersey Airport

Trading Fund

2007 Actual £	2008 Revised £		2009 Estimate £
29,873,598	£ 26,379,395	Balance brought forward 1st January	£ 13,597,495
3,165,666	2,981,000	Add:	2,535,000
1,483,341	500,000	Transfer of Operating Surplus	-
		Interest	
4,649,007	3,481,000	Total Additions	2,535,000
1,720,207	7,011,900	Less:	17,165,900
9,264,003	12,092,000	Capital Expenditure - above ground works (Note 1)	8,461,800
(2,841,000)	(2,841,000)	Capital Expenditure - total below ground works	(5,000,000)
		Less: States contribution to below ground works	
8,143,210	16,262,900	Total Expenditure	20,627,700
£ 26,379,395	£ 13,597,495	Net balance carried forward 31st December	-£ 4,495,205
£ 38,575,229	£ 35,044,329	Balance carried forward 31st December Airport	£ 20,413,429
-£ 12,195,835	-£ 21,446,835	Balance carried forward 31st December BGW (Note 2)	-£ 24,908,635

Note 1: Items included here will be funded initially from the Trading Fund. However, the plan is to fund suitable building related projects through a loan facility. This will be reviewed in 2008 and a proposition brought to the States in due course.

Note 2: P198/2002 agreed that below ground capital works should be met from General Revenues. Accordingly the Trading Fund is permitted to go into deficit up to the value of agreed projects which is £40,233,676. The States contribution will increase to £5,000,000 per annum until the deficit on the Below Ground Works element of the Trading Fund balance is recovered.

Below Ground Works - Summary

2007 Actual £	2008 Revised £		2009 Estimate £
£ 5,772,832	£ 12,195,835	Balance brought forward 1st January	£ 21,446,835
7,288	-	Fire Training Ground	-
2,076	-	Apron and Taxiway re-sealing	-
4,385,436	611,800	North Apron Area (Note 3)	-
3,381,164	4,201,200	South Apron Area (Note 3)	1,533,200
270,706	6,809,000	Runway Re-surfacing	6,309,000
697,497	350,000	Freight Taxiway	619,600
519,836	-	Ground Water Remediation	-
-	120,000	Fire Pumps replacement	-
9,264,003	12,092,000	Total Expenditure	8,461,800
(2,841,000)	(2,841,000)	Less:	(5,000,000)
		States of Jersey Funding Contribution	
£ 12,195,835	£ 21,446,835	Total Balance Outstanding at 31 December	£ 24,908,635

Note 3: The works planned for the Western section of the Apron have been included into the North and South Apron budgets.

Economic Development

Jersey Airport

Capital Programme 2009 - 2011

	2009 £	2010 £	2011 £
Air Traffic Control Centre (ATCC) Equipment Phase 2 (Note 1)	2,250,000		
CUTE/CUSS system (see Note 2)	1,000,000		
Engineering/ARFFS building - inflation (Note 3)	508,000		
Regulatory Compliance and Safeguarding	500,000		
Public Address/Fire Alarm system	398,000		
Access control system	150,000		
Minor Capital Assets	300,000		
Aviation Services building (Note 4)		2,000,000	
Demolish 1937 Building - Top 2 Floors (Note 5)		800,000	
Regulatory Compliance and Safeguarding		500,000	
Minor Capital Assets		300,000	
Departures Air Handling/Chiller Units			1,298,000
Hangar demolition works			790,000
Regulatory Compliance and Safeguarding			500,000
West Uninterruptable power supplies			271,000
Runway sweeper			220,000
Minor Capital Assets			300,000
	£5,106,000	£3,600,000	£3,379,000

Note 1 See Capital Programme section of Budget report for further detail.

Note 2 This is the subject of a feasibility study in 2008 including analysis of cost and potential cost recovery from users.

Note 3 This project approved in the 2007 Budget is to be delayed to 2010. The inflation request is as advised by Treasury based on outturn cost and runs from December 2007 to mid 2011. The project will be the subject of a full feasibility study in 2008/9.

Note 4 This proposal is to meet additional identified commercial accommodation needs for airlines and ground handlers, as well as Airfield Operations and ATC contingency facility. At this stage this is purely a budget estimate. Potentially this project could be combined with the ARFFS/Engineering Building. It will therefore form part of the same feasibility study/business case.

Note 5 This was previously identified as £3,254,000. The project will be now be undertaken in two phases - the element shown above and the second phase, £2,454,000 in 2012

Economic Development Jersey Harbours

Jersey Harbours

Aim

Jersey Harbours aspires to be **recognised** for **providing modern port and coastguard services** with **guaranteed long term viability**. We do this by:

1. Keeping the port open and safe
2. Looking after our customers
3. Making enough money and contributing to the economy

Financial Implications 2009 to 2011

Jersey Harbours faces a number of fundamental challenges and opportunities over the coming years including:

Challenges

- Salary increases negotiated through central pay awards remain unrelated to Policy constraints on our ability to increase revenue;
- Significant infrastructure costs and a need for substantial investment in key operational assets;
- Cashflow management, to ensure long term self sufficiency;
- The continued aim for greater productivity to be achieved;
- Coastguard obligations and other heritage and community funding, including the States of Jersey 'debt';
- No 'real' increase in key income streams;

Opportunities

- Opportunities to increase and add value to revenue streams;
- Revenue expenditure savings, especially through our TTS Service Level Agreement;
- East of Albert Master development and planning programme.

As indicated above, a number of key operational assets have reached the end of their useful life and no longer comply with best practice or health and safety requirements. 2008 saw the purchase of a new Harbours Crane, and other assets including linkspans and walkways will also need to be replaced within a relatively condensed period, although some projects are being deferred on the basis of uncertainty regarding East of Albert project.

Furthermore, certain Harbours infrastructure will require refurbishment (including the Elizabeth Terminal) in the short/medium term. Harbours also face the challenges presented by the refurbishment/maintenance costs of non-core property, in particular in relation to Outlying Harbours. Consultation is underway with the Property Holdings Department to review the continued allocation of such properties within the Harbours portfolio. Until this review is completed there is some uncertainty as to what property will continue to be administered by Harbours. In order to satisfy capital funding requirements, Harbours will seek to obtain appropriate financing.

Staff costs are forecast to remain a significant proportion of overall operational costs and are expected to continue to be subject to inflation related increases. This, in conjunction with our requirement for continued staff restructuring, causes the single most significant cost increase, along with Utilities (Electricity and fuel) and Port Security.

The management and operation of the Coastguard under the umbrella of Jersey Harbours remains a fundamental obligation, however a significant element of this role is governmental and does not constitute a core function of a 'commercial' Jersey Harbours. Whilst the logic of continuing the management of the Coastguard under the umbrella of Jersey Harbours remains, our objective is to define a clear and transparent funding policy for 2009. This transparency will extend to policies for other cost areas such as Port Security, Navigational 'Light Dues', Pilotage, Conservancy and other Harbour charges for facilities and services in 2009.

Harbours also continue to bear the cost of a capital return of almost £1 million in 2009. The most significant element of this relates to the Elizabeth Marina which is due to be repaid by 2011.

Increases in key income streams will continue to be capped in accordance with States of Jersey policy at 2.5%, representing a reduction in 'real' terms. Our key income budgets have been prudently restated at 2007 activity levels.

The continued adherence to this Policy will undermine our ability to meet our aim for self sustainability, with the resultant divergence between annual operating income and expenditure amounting to c£0.75M over the last five years. Implementation will be reviewed for our 2010 budget. In conjunction with opportunities identified as a result of a business review conducted this year, capital items of expenditure have and will be delayed or reviewed where possible.

Further scope remains to grow business and revenue through both Marine Leisure, as reflected in our capital programme, and the development of our Port Estate as we actively seek to work in partnership with Property Holdings Department and WEB to deliver on new opportunities.

The East of Albert Master planning programme, in which Harbours is a partner, will prompt potentially significant developments in and around the harbour influencing Port Operations and Marine Leisure business in the next 20 years. The key objective will be a positive impact on Jersey's economy.

Economic Development Harbours

Operating Account

2007 Actual	2008 Estimate Restated		2009 Estimate
£	£		£
		Income	
2,890,089	3,273,900	Passenger Port and Terminal	2,504,800
4,932,245	4,918,800	Commercial Port	5,524,450
2,918,830	2,955,300	Marine Leisure	3,016,850
2,550,955	2,092,000	Port Estate	2,310,400
289,887	240,000	Coastguard	286,500
13,582,006	13,480,000	Total Income	13,643,000
		Expenditure	
2,150,028	2,162,100	Passenger Port and Terminal	2,378,800
3,360,920	2,993,900	Commercial Port	3,379,400
1,649,277	1,944,100	Marine Leisure	2,187,300
955,778	1,078,600	Port Estate	1,128,100
1,196,377	1,225,300	Coastguard	1,409,900
9,312,380	9,404,000	Total Expenditure	10,483,500
4,269,626	4,076,000	Gross Operating Surplus	3,159,500
		Less:	
		Payments made to the States:	
-	450,000	Transport and Technical Services Capital Repayment	450,000
-	-	Other Repayments	-
1,397,508	1,287,131	Capital Return paid to the States	977,425
366,000	452,400	Revenue Return paid to the States	232,440
2,506,118	1,886,469	Net Surplus	1,499,635
£ 2,506,118	£ 1,886,469	Transfer to Trading Fund	£ 1,499,635

Economic Development Harbours

Trading Fund

2007 Actual £	2008 Estimate Restated £		2009 Estimate £
4,908,430	£ 6,952,917	Balance brought forward 1st January	£ 6,792,386
Add:			
2,506,118	1,886,469	Transfer of Operating Surplus	1,499,635
-	-	Financing Requirement	-
59,932	250,000	Sale of Assets	-
381,885	50,000	Interest	200,000
2,947,935	2,186,469	Total Additions	1,699,635
Less:			
402,964	-	Capital Expenditure (St Catherines Breakwater)	-
500,484	2,347,000	Other Capital Expenditure (Note 1)	3,738,000
903,448	2,347,000	Total Expenditure	3,738,000
£ 6,952,917	£ 6,792,386	Balance carried forward 31st December	£ 4,754,021

Economic Development Harbours

Capital Programme 2009 - 2011

	2009 £	2010 £	2011 £
Marina Electricity System	160,000		
Elizabeth Pontoon Fingers	240,000		
CCTV	200,000		
Elizabeth Terminal (Phase II)	250,000		
MCA (2009)	513,000		
Minor Remediation Projects (M&E)	300,000		
Minor Remediation Projects (Civils)	350,000		
Offshore Beacon		100,000	
Elizabeth Terminal (Phase III - Security)		600,000	
Marina Facilities NMQ Development (Phase II)**		850,000	
Gorey Pierhead		1,800,000	
Elizabeth Brow & Pontoon		100,000	
Greve de Lecq Remedial		200,000	
Duke of Normandy Refit		210,000	
Albert Pier Terminal Project		650,000	
Dry Stacking Project		3,500,000	
Remove Bridge		500,000	
MCA (2010)		445,000	
St Aubin Pier Remedial			626,000
Elizabeth Trailer Park Drainage**			220,000
St Helier Marina Pontoons			650,000
St Helier Marina Gate Replacement			300,000
St Helier Marina Replace Wood Piles			1,000,000
Old Harbour Redevelopment*			8,000,000
Elizabeth Harbour WB Walkways & Linkspan			2,550,000
Elizabeth Terminal (Phase IV)**			2,000,000
La Collette Warehouse Development**			1,600,000
MCA (2011)			120,000
Minor Remediation Projects (Civils)			250,000
	£2,013,000	£8,955,000	£17,316,000

* Conditional on East of Albert/Port Relocation Proceeding

** Conditional on East of Albert/Port Relocation NOT Proceeding

Transport and Technical Services Jersey Car Parking

Jersey Car Parking

AIM:

The aim of Jersey Car Parking is to:

- provide and manage public parking facilities in accordance with the Island's needs.

FINANCIAL COMMENTARY

Financial Implications 2009 – 2011

The draft Integrated Transport and Travel Plan (ITTP) incorporates a number of initiatives that will impact on the Jersey Car Parking Fund including new car parks and an automated charging mechanism which will facilitate differential charging. Discounts for low emission vehicles have already been introduced and it would be expected that this will increase.

The creation of a Town Park requires Gas Place car park to be replaced and feasibility is underway to construct a new multi storey on the Ann Court site which would also provide a replacement for Minden Place, which is nearing the end of its useful life. The 25 year Financial Model is nearing completion and the different capital requirements will be fed in to determine how all projects can be funded, whether by means of loans or raising car park charges or, most likely, a combination of the two.

The capital programme 2009 -11 shows expenditure on Ann Court to the extent that it can be funded internally. The total cost is currently estimated at about £18 million but this is still subject to feasibility and discussion on the capacity and effect on the surrounding highways. The automated charging mechanism is estimated at £1.5 million in 2010 and a possible extra deck on Snow Hill is being investigated for 2011.

Once the ITTP has been approved and developed into the Action Plan, a revised capital programme will be proposed and incorporated within an updated 25 year financial plan to assess the funding implications.

Transport and Technical Services

Jersey Car Parking

Operating Account

2007 Actual £	2008 Revised £		2009 Estimate £
6,019,851	5,604,800	Total Income	5,894,500
Expenditure			
823,144	900,000	Manpower (FTE 26)	846,300
546,783	588,100	Supplies and Services	614,800
55,693	152,200	Administration Costs	108,400
2,521,870	2,739,400	Premises and Maintenance	2,661,500
269,532	282,600	Incidental Expenses and Charges	288,600
4,217,022	4,662,300	Total Expenditure	4,519,600
£ 1,802,829	£ 942,500	Gross Operating Surplus	£ 1,374,900
91,500	-	Proceeds from Sale	-
£ 1,894,329	£ 942,500	Net Operating Surplus and Transfer to Trading Fund	£ 1,374,900

Trading Fund

2007 Actual £	2008 Revised £		2009 Estimate £
8,282,916	9,943,103	Balance brought forward 1st January	9,885,603
Add:			
1,894,329	942,500	Transfer of Operating Surplus	1,374,900
1,894,329	942,500	Total Additions	1,374,900
Less:			
159,142	1,000,000	Structural and Concrete Degradation Repair Work on Multi-Storey Car Parks and Other Initiatives (Ann Court)	-
75,000	-	Traffic & Transport Highway Initiatives	-
-	-	Development of new multi storey car park at Ann Court	9,000,000
234,142	1,000,000	Total Expenditure	9,000,000
£ 9,943,103	£ 9,885,603	Balance carried forward 31st December	£ 2,260,503

Capital Programme 2009 - 2011

	2009 £	2010 £	2011 £
Development of new multi storey car park at Ann Court - initial cost only	9,000,000	-	-
	£9,000,000		-

Transport and Technical Services Jersey Fleet Management

Jersey Fleet Management

AIM:

The aim of Jersey Fleet Management is to:

- provide the States with a fleet of vehicles fit for purpose at the best possible whole life costs

FINANCIAL COMMENTARY

During 2009 Jersey Fleet Management will continue to provide the following services to States Departments:

- **Fleet Management**

Specialist fleet management services that is available to all States departments in respect of advice on selection, procurement, maintenance and disposal of vehicles and plant.

- **Contract Services**

A service that provides comprehensive vehicle leasing packages to States departments that offer all the financial and efficiency benefits of corporate fleet management.

- **Workshop Services**

For those departments who own vehicles and plant the Section's Bellozanne Workshops are able to offer experience in servicing and repairs covering the complete range from cars, light and heavy commercials, heavy mobile plant, agricultural and horticultural machinery.

- **Fuel Services**

This service consists of security key activated self-service pumps sited at La Collette and Bellozanne Depots. The price recharged to States departments reflects the advantageous contract prices obtained under the States Fuel Contracts and currently shows a saving over retail forecourt prices of approximately 15% - 20%.

- **Short Term Hire**

In addition to its contract hire agreements the section also has a selected range of vehicles and plant available for short-term "spot" hire on a daily rate basis.

The department has begun to see the benefits of synergies and will continue to look for improvements so that it can meet the challenges of the coming years.

Transport and Technical Services

Jersey Fleet Management

Operating Account

2007 Actual £	2008 Revised £		2009 Estimate £
3,171,930	3,030,793	Total Income	3,170,936
Expenditure			
857,551	910,103	Manpower (FTE 24)	938,156
565,274	578,279	Supplies and Services	679,300
20,455	8,130	Administration Costs	17,470
492,699	486,553	Premises and Maintenance	467,200
373,662	108,000	Incidental Expenses and Charges	107,700
785,267	790,150	Non-Service Costs	812,300
3,094,908	2,881,215	Total Expenditure	3,022,126
£ 77,022	£ 149,578	Net Operating Surplus and Transfer to Trading Fund	£ 148,810

Trading Fund

2007 Actual £	2008 Revised £		2009 Estimate £
1,035,039	992,009	Balance brought forward 1st January	991,587
Add:			
77,022	149,578	Transfer of Operating Surplus	148,810
77,022	149,578	Total Additions	148,810
Less:			
120,052	150,000	Vehicle and Plant Replacement	150,000
120,052	150,000	Total Expenditure	150,000
£ 992,009	£ 991,587	Balance carried forward 31st December	£ 990,397

Capital Programme 2009 - 2011

	2009 £	2010 £	2011 £
Vehicle and Plant Replacement	150,000	150,000	150,000
	£150,000	£150,000	£150,000

2009 – 2013 Capital Programme

SUMMARY TABLE D – Proposed Capital Expenditure Allocations for 2009

<u>Department</u>	<u>Project</u>			Allocation £'000	Allocation £'000
Earmarked funds and Rolling Allocations					
Chief Minister's	Corporate ICT			5,000	
EDD – Airport	Airport “Below Ground” Works			5,000	
H&SS	Replacement Health ICT Systems			3,000	
Housing	Social Housing Works			5,000	
T&TS	Infrastructure Works			4,500	
T&R	Capital Reserve – Risk Fund Allocation			7,000	
T&R	JD Edwards System - Development and Upgrade			750	
Various	Equipment, Maintenance and Minor Capital			2,550	
Total Earmarked Funds and Rolling Allocations					32,800
Major Equipment, Building and Civil Engineering Works					
		Base Cost & Fees £'000	Estimated Inflation £'000	Allocation £'000	
P&E	Weather Radar Station Replacement	150	-	150	
P&E	Fisheries Vessel Mid-Life Refit	310	24	334	
T&TS	Bellozanne EfW Plant - Enhanced Maintenance	300	31	331	
T&R (PH)	Police Relocation (Sinking Fund – 3 rd tranche of 4)	4,254	-	4,254	
T&R (PH)	Mont A L'Abbe (Phase 2)	3,581	631	4,212	
Total Building and Civil Engineering Works					9,281
Social Housing Works (funded from Capital Receipts)					12,770
Total Proposed Capital Expenditure for 2009					54,851

Note:

Less Contributions from Capital Receipts (T&R) Property Holdings

(4,000)

Less Contributions from Earmarked Social Housing Capital Receipts (P6/2007)

(12,770)

Net Allocation (Financial Forecast)

38,081

SUMMARY TABLE F – Proposed Capital Expenditure Allocations for 2010-2013

<u>Department</u>	<u>Project</u>				Allocation £'000	Allocation £'000
Earmarked funds and Rolling Allocations						
Chief Minister's	Corporate ICT				20,000	
EDD – Airport	Airport “Below Ground” Works				20,000	
H&SS	Replacement Health ICT Systems				2,000	
Housing	Social Housing Works				12,750	
P&E	Urban Renewal				400	
T&TS	Infrastructure Works				19,250	
T&R	JD Edwards System - Development and Upgrade				5,250	
Various	Equipment, Maintenance and Minor Capital				10,200	
Total Earmarked Funds and Rolling Allocations						89,850
		Assumed Start Year	Base Cost & Fees £'000	Estimated Inflation £'000	Allocation £'000	
Major Equipment, Building and Civil Engineering Works						
H&SS	Replacement CT Scanner	2010	1,134	126	1,260	
Home Affairs	Replacement TETRA Radio System	2010	3,938	512	4,450	
T&TS	Bellozanne EfW Plant - Enhanced Maintenance	2010	300	47	347	
T&TS	Town Park Additional Funding	2010	7,500	-	7,500	
T&TS	Permanent Re-Use/Recycle Centre	2010	1,286	166	1,452	
T&TS	Inert Waste Disposal Site – Planning and Design	2011	750	-	750	
T&TS	Refurbish STW Tanks	2011	842	158	1,000	
T&TS	Relocation of Animal Carcass Incinerator	2011	814	156	970	
T&TS	STW - Secondary Treatment Upgrade	2012	11,025	3,054	14,079	
T&TS	Clinical Waste Incinerator Refurbishment	2013	798	202	1,000	
T&R (PH)	Police Relocation (Sinking Fund 4 th tranche of 4)	2010	2,000	-	2,000	
T&R (PH)	Grainville Phase 4a	2010	3,977	501	4,478	
T&R (PH)	Prison Improvements	2010/2011	2,546	268	2,814	
T&R (PH)	St Martin's School	2011	1,882	357	2,239	
T&R (PH)	Oncology Extension and Refurbishment	2011	2,397	368	2,765	
T&R (PH)	Les Quennevais School Extension and Refurbishment	2012	6,104	1,178	7,282	
T&R (PH)	FB Fields Running Track Replacement	2012	413	97	510	
Total Building and Civil Engineering Works						54,896
Social Housing Works (funded from Capital Receipts)						66,649
Total Proposed Capital Expenditure for 2010-2013						211,395
Note:						
Less Contributions from Capital Receipts (T&R) Property Holdings						(16,000)
Less Contributions from Earmarked Social Housing Capital Receipts (P6/2007)						(66,649)
Net Allocation (Financial Forecast)						128,746

2009 – 2013 Capital Programme

Earmarked Funds and Rolling Allocations

CHIEF MINISTER'S DEPARTMENT

CORPORATE ICT	2009	£5,000,000
	2010 - 2013	£20,000,000

Department's Submission:

The Chief Minister's Department funds corporate ICT projects from the monies made available through the Corporate ICT allocation. The proposed programme includes a number of major areas of work in the next five years.

Year	2008	2009	2010	2011	2012	2013	Average
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Departmental Running Costs	12,462	12,462	12,462	12,462	12,462	12,462	
Infrastructure Maintenance Costs	2,096	3,534	1,834	1,534	1,104	4,104	
Total Baseline Running Costs	14,558	15,996	14,296	13,996	13,566	16,566	14,830
Development Projects	4,661	5,561	4,411	2,161	2,161	2,161	3,519
Total States IS Spend	19,219	21,557	18,707	16,157	15,727	18,727	18,349

Future Projects (to be prioritised)

Desktop Upgrade (to latest Microsoft)	1,900	
Document Management		1,000
Records Management		475

Key project areas

The delivery of business benefit through IS enabled projects is led on a departmental basis and is the accountability of the Project Executive. The focus in the IS Corporate projects team is to ensure projects and programmes are delivered to high standards. Corporate project team resources are allocated only to key corporate projects and to ensuring the good governance and quality control of corporate and departmental projects. Key project areas are:

Integrated Health Care Records

The Integrated Care Record ("ICR") Programme is a central plank of the New Directions Health Care Strategy and is an ambitious programme to replace all current systems and patient databases with an integrated set of applications that share the same patient data. The sheer scale and complexity of this programme introduces a high level of risk and all IS enabled projects within the programme will require good governance to ensure that they are delivered with the appropriate quality controls. IS and Health will work in partnership to ensure the effective delivery of the programme and the technical solution.

Web development strategy

The States of Jersey vision for public services, that the customer is at the heart of what we do, requires services be more customer-focused, streamlined, accessible and efficient. Delivery of information and services over the Internet is a key element of that vision and the Organisation Development Board has agreed a Web strategy for achieving it. Web-based delivery offers very significant benefits in terms of improving the quality and accessibility of customer services and information, but also drives down the cost per transaction to an extent which could save the States several million pounds per annum.

However, the States of Jersey internet site, when measured alongside other comparable sites, falls amongst the lowest 20% of UK local authority websites, and is behind those of Guernsey, Malta and Singapore.

Redesign and development of the States Internet and Intranet to deliver excellent customer services, together with the replacement of the underlying technologies, will be a key programme for 2008 and 2009, requiring significant IS resources and effective programme management and governance. This will be achieved through setting up a web programme team to deliver the programme, with resources for the ongoing management of the web, as well as an appropriate programme organisation structure.

This programme brings together other key areas for the IS Department. Services to be delivered online will require business processes to be reviewed to ensure that they are both customer focused and streamlined. IS resources will play a key role in facilitating business process improvement across the organisation and will ensure that processes are optimised and consistent.

In addition, successful delivery of the web programme requires the States to review and streamline the way that data is held and used within the organisation by ensuring that, while individual departments have responsibility for collecting data and information and holding it securely, it is made available under strict conditions to other departments where appropriate. A programme of work to identify and map key data, information and applications will be delivered.

Migration Control system

In June 2005, the States approved new mechanisms and policies to monitor and regulate migration in a fair and transparent manner. This project will bring together disparate processes and systems to enable licenses to be issued to businesses defining the number of people they can employ, and linking this to the ability of those employees to access local housing. By controlling access to employment and housing – and by recording accurately the details of all residents on a Population Register – migration can be regulated and accurate population statistics maintained to plan future services.

This project will develop and implement applications required to deliver the migration legislation, policies and procedures. A Population Register based on the current Social Security database will be developed as part of the Migration Control system, enabling the employment and housing status of individuals to be monitored in order to allow a balance between economic growth and demand on the Island's future resources.

Data Centre

Data centres represent key resources for the States of Jersey and this project addresses both the short term and longer term requirements for safe and secure environments to house the infrastructure upon which all States information and systems are held.

In addition to refurbishing the current centre at Cyril Le Marquand House, a new facility will be identified in conjunction with Property Holdings and developed to ensure that the States has two high quality but geographically separate facilities.

ECONOMIC DEVELOPMENT (AIRPORT)

AIRPORT 'BELOW GROUND' WORKS	2009	£5,000,000
	2010 - 2013	£20,000,000

Department's Submission:

By supporting P198/2002, the States agreed to meet the cost of the Airport 'below ground' works from General Revenues. The works are 'front loaded' with a requirement to make available around £40 million to complete runway and apron repairs.

In view of the States commitment and the urgent nature of the works, it is proposed that the allocation of £2,841,000 that commenced in 2006 be increased to £5 million per annum for the period 2009 - 2013, when the obligation to fund 'below ground' works from General Revenues will have been met.

HEALTH AND SOCIAL SERVICES DEPARTMENT

REPLACEMENT HEALTH ICT SYSTEMS (SEE ALSO CORPORATE ICT)	2009	£3,000,000
	2010 - 2013	£2,000,000

Department's Submission:

Health ICT Systems: Funding totalling £12 million has been provided from 2007 - 2010 to meet the lowest estimated cost of replacement Health IT systems.

The company currently providing Health's ICT systems is leaving the market place. As this item is of such value and significance to Health's business it has been shown separately from the Corporate ICT funding stream, but will need to conform to all Corporate ICT protocols and requirements.

HOUSING DEPARTMENT

SOCIAL HOUSING WORKS	2009	£5,000,000
	2010 - 2013	£12,750,000

Department's Submission:

The Housing Department's property plan (P6/2007), which was approved in 2007, proposed the use of proceeds from the sale of a number of States rental homes, in addition to funding from the capital programme, to fund a ten year refurbishment plan and the acquisition of around 400 life-long homes to meet the needs of the ageing population. The table below provides a forecast of the various expenditure and funding flows over the next five years.

The proposed capital allocation provides the balance of funding, a further £17.75 million, in the period 2009 to 2013.

	Estimated Start Date	to 31/12/2008 £	2009 £	2010-2013 £
Balance of Funding b/fwd			9,297,000	11,555,000
Schemes				
The Cedars	2008	3,500,000	3,000,000	0
Clos du Fort	2007	1,100,000	0	0
Clos St Andre	2008	5,000	120,000	0
Clos de Roncier	2007	2,200,000	0	0
Hampshire Gardens	2008	3,000	650,000	350,000
La Carriere	2008	300,000	400,000	0
Clos des Quennevais	2008	300,000	400,000	0
Le Squez 2	2008	2,000,000	7,000,000	3,000,000
Le Squez 3	2010	0	0	12,000,000
Le Marais Low Rise 2	2007	6,300,000	0	0
Le Geyt 1 - 21	2008	400,000	800,000	0
Journeaux Court Phase 3	2013	400,000	200,000	1,300,000
Salisbury Crescent	2009	0	3,000,000	4,500,000
Clos Gosset	2009	0	1,000,000	4,000,000
La Collette Flats	2010	0	0	8,000,000
Convent Court	2013	0	0	8,000,000
Caeserea Court	2014	0	0	0
Catchup Heating Mains Programme	2008	100,000	100,000	400,000
Catchup Heating Installation Programme	2009	0	400,000	1,400,000
Catchup Roofing Programme	2009	0	200,000	800,000
Catchup Window Replacement Programme	2009	0	400,000	1,100,000
Other Miscellaneous Capital	2008	100,000	100,000	400,000
		16,708,000	17,770,000	45,250,000
Acquisitions of Life-long homes				34,149,000
Funding Streams:				
Capital Programme Rolling vote		10,977,000	5,000,000	12,750,000
Proceeds from Property Sales applied		5,731,000	12,770,000	66,649,000
Proceeds from Property Sales unapplied c/fwd		9,297,000	11,555,000	5,018,000

Further details of the major schemes and projects are as follows:

The Cedars

Works due to complete in 2009. By completion these 74 homes will have the benefit of an external wall insulation system, more thermally efficient replacement windows and a host of enhancements to the common areas of the estate such as new lifts.

Clos du Fort

Works completed. The 48 homes have been augmented with external wall insulation and new insulated roofs and double glazed windows making them more energy efficient.

Clos St Andre

The playing field will be split and completely fenced off; the refurbishment will include the installation of new play facilities for young children (4-10yrs) and an enclosed play space suitable for playing football. In addition there will be some minor improvement to car parking arrangements on the estate.

Clos de Roncier

A continuation of the programme to improve 83 homes. The houses have had replacement doors, windows, heating, and drainage and by completion will have been improved by the addition of external wall and loft insulation.

Hampshire Gardens

To carryout an Initial Project Assessment for the conversion of 39 bed sitter units into life-long homes.

La Carriere

The rock face stabilisation is complete. The 16 flats will be refurbished through the addition of external wall insulation, new insulated roof and double glazed windows making them more energy efficient.

Clos de Quennevais

By completion these 16 homes will have the benefit of an external wall insulation system, more thermally efficient roof covering, replacement windows, replacement heating systems and significant works to the parking arrangements.

Le Squez 2 & 3

A continuation of the wholesale regeneration of the estate.

Le Marais Low Rise 2

To be completed in 2009. A new build development of 4 No. 4 bedroom homes, 24 No. 3 Bedroom houses, 1 No. 2 bedroom flat and 18 No. 1 bedroom flats. A number of the houses will be available for purchase by tenants.

Le Geyt 1 – 21

By completion these 21 homes will have the benefit of an external wall insulation system, more thermally efficient replacement windows, new roof and a host of enhancements to the common areas of the estate.

Journeaux Court Phase 3

A proposed infill development of 11 life-long homes.

Salisbury Crescent

A brown field development of 2 No. 4 bedroom town houses, 7 No. 3 bedroom town houses some of which may be available to purchase and 24 No 1 bedroom flats designated as life-long homes for rental.

Clos Gosset

By completion the homes will have the benefit of improved levels of insulation, more thermally efficient replacement windows and doors, replacement heating systems and significant infrastructure works.

La Collette Flats

By completion these 119 homes will have the benefit of an external wall insulation system, more thermally efficient replacement windows, new roof systems and a host of enhancements to the common parts of the estate such as new lifts.

Convent Court

Demolition of the high rise building and replacement with a mixed development of life-long homes and town houses.

Caesarea Court

Demolition of the high rise building and replacement with a mixed development of life-long homes and town houses.

Catch Up Heating Mains Programme

In conjunction with the JEC, a programme of mains electricity cable replacements to cater for additional load demand.

Catch Up Heating Installation Programme

The replacement of obsolete heating systems or those systems with a high carbon footprint.

Catch Up Roofing Programme

A programme of roof replacements for homes which otherwise meet the required standard.

Catch Up Window Replacement Programme

A programme of window and door replacements for homes which otherwise meet the required standard.

Other Miscellaneous Capital

Major improvements to homes not on estates, predominantly as they become void.

PLANNING AND ENVIRONMENT

URBAN RENEWAL	2009	£0
	2010 - 2013	£400,000

Department's Submission:

Continued investment in the Island's public infrastructure to directly improve the quality of urban life for residents and sustain economic prosperity, vitality and viability of St Helier. Key elements of the renewal programme include: Pedestrian Improvement Areas, the Public Space Strategy and Action Areas Development Frameworks. The Fund had an unspent balance of some £54,523 at 31 December 2007.

TRANSPORT AND TECHNICAL SERVICES

INFRASTRUCTURE WORKS	2009	£4,500,000
	2010 - 2013	£19,250,000

Department's Submission:

The Infrastructure allocation will comprise of the following, to include continued provision for 2013:

Foul Sewer Reconstruction

Reconstruction work is required to maintain the existing sewerage network in sound working order and prevent deterioration of this fundamental Island asset. Essential work is undertaken to maintain the structural and hydraulic integrity of the sewerage system. The Island will benefit from reduced risk of sewer collapse. There is no provision for sewer extension in this reduced budget allocation.

Sea Defence Strategy

The Island's sea defences are integral to the safe maintenance of the Island's infrastructure and protect and maintain large areas of public and private property. As such, they should be considered a priority in terms of short and long term maintenance if ultimate failure or collapse is to be avoided in the future.

Highways Infrastructure

Funds will be allocated to continue the implementation of the results of the pavement management system, in particular, strengthening and reconstruction of existing highways and supporting structures and installation of new road drainage where appropriate.

Bellozanne Odour Control

The sewage treatment process commences at First Tower where there is a large underground sewage pumping station that receives sewage from the east of the Island, Town Centre and west of the Island from where it is pumped under pressure to Bellozanne Valley Treatment Works. The incoming sewage then undergoes a series of screening and settlement in open tanks, the majority of which have the ability to liberate odour.

The first phase of establishing the scale of a problem will be to undertake an odour survey which will require specialist contractors to be brought in from the UK. Following assessment, a preliminary engineering appraisal will then have to be carried out to establish the scale of the enclosure required and whether it will merely consist of covers on top of a tank or whether a full building structure has to be constructed to enclose the entire facility.

The final and complex stage will be to undertake a full engineering and hazard assessment of each area to determine whether or not it has to be classified as a hazardous zone. It is only at this time that it will be possible to accurately determine the true financial cost of providing enclosures to the Works. Following this level of detail, the final stage will be then to design a large odour control unit with associated ducting to extract all foul air from within the enclosures through the odour control unit and then exhaust to atmosphere.

TRANSPORT AND TECHNICAL SERVICES

EfW ENHANCED MAINTENANCE	2009	£331,000
	2010 - 2013	£347,000

Department's Submission:

Additional funding to meet the increasing cost of maintaining the existing plant in operational order until its replacement is commissioned in 2011.

Replacement Energy from Waste Plant (EfW)

The States have approved the proposed replacement for the Bellozanne Incinerator and the recommended funding route. P73/2008 (T&R) provided for a release of funds of £102.81 million from the Consolidated Fund to the Transport and Technical Services Department in 2008. Consequently, there is no requirement for the States to further approve this allocation within the Plan.

A consequence of funding the proposed replacement EfW Plant from the Consolidated Fund in 2008 is to remove the requirement to provide future allocations, previously set at £7 million per annum, to finance external borrowing. The allocations of £7 million approved in principle for 2010 - 2013 have been deleted from the revised Capital Programme allocation, this having the effect of reducing the call from the Consolidated Fund in these, and subsequent, years.

The proposed allocation of £7 million in 2009 has been retained but converted into an allocation to the States risk element of the Capital Reserve (see below).

TREASURY AND RESOURCES

CAPITAL RESERVE - RISK FUND ALLOCATION	2009	£7,000,000
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Department's Submission:

Since August 2006 a total of £3.3 million has been transferred from the Capital Reserve Risk Budget to fund the following expenditure risks that have materialised:

- £518,000 for St Catherine's Breakwater;
- £1.5 million in respect of the 2007 pay award; and
- £1.3 million for emergency works to the existing Bellozanne Incinerator.

As a result of these items, the risk reserve has reduced to an unsustainable level of some £19,000. The allocation of £7 million will restore the budget to a level commensurate with the value of the States' ongoing and proposed capital projects.

TREASURY AND RESOURCES

DEVELOPMENT AND UPGRADE OF JD EDWARDS	2009	£750,000
	2010 - 2013	£5,250,000

Department's Submission:

The J.D. Edwards system is the States of Jersey's Enterprise Resource Planning system, which has been in operation since 2002 and is used by all departments. It covers a wide range of functions, including financial management, asset management and human resource management, which are integral to the efficient administration of the States of Jersey.

Given the importance of the system to the administration of the States of Jersey, it is essential that it is upgraded on a regular basis to ensure that it is fully supported and to reduce the risk of system failure. It is also essential that the system is compatible with other items of the States of Jersey's infrastructure, can be adapted when changes in business processes are required, such as the introduction of G.S.T. and G.A.A.P., as well as being able to integrate with other departmental systems to streamline processes where possible.

VARIOUS DEPARTMENTS

EQUIPMENT, MAINTENANCE AND MINOR CAPITAL	2009	£2,550,000
	2010 - 2013	£10,200,000

It is proposed that the annual Minor Capital allocation continues at £2.55 million.

The Council of Ministers proposes that the above sum is allocated as follows:

Education, Sport and Culture Department	£0.10m
Transport and Technical Services Department	£0.35m
Planning and Environment Department	£0.10m
Health and Social Services Department	£1.80m
Home Affairs Department	<u>£0.20m</u>
	£2.55m

Capital Programme 2009 - Details of Major Works Projects

PLANNING AND ENVIRONMENT

WEATHER RADAR REPLACEMENT **£150,000**

Department's Submission:

The Jersey Weather Radar was commissioned in 1991. It forms part of a network of weather radars across the UK and Europe. The Jersey Weather Radar is part of the UK element of the European Weather Radar Network.

The existing Plessey 46C Weather Radar is no longer in production and replacement parts are becoming increasingly difficult to source. The new system is needed to ensure continuing compatibility with UK and French weather radar systems which is essential to maintain aviation safety.

The UK Meteorological Office is proposing to replace the UK element commencing in 2007/8. In order to continue to honour its national and international obligations, Jersey will also need to replace its weather radar in tandem with the UK upgrade. In agreeing to carry out this upgrade, the Jersey Meteorological Department will enter into a contractual obligation with the UK Meteorological Office.

Additional Land Required No **Land Available** NA

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£150,000	-	-	£150,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

PLANNING AND ENVIRONMENT

FISHERIES VESSEL MID-LIFE REFIT **£334,000**

Department's Submission:

The purpose of this refit would be to enable the vessel to continue in service with a low risk of significant operating costs/down time until at least 2019. Under the terms of the Jersey/UK Fisheries Management Agreement and the UK/France agreement concerning fishing in the Bay of Granville, Jersey is obliged to manage fishing effort in the territorial sea. Such management involves the enacting and enforcement of legislation equivalent to EU and UK fisheries regulations and beyond and the conducting of research work to further develop efficient management. Legislation relating to the exclusive rights of Jersey fishermen to access important areas is also enforced. The vessel was purpose built to conduct this role in an efficient manner and the refit is necessary to extend that capability for a further ten years.

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£310,000	-	£24,000	£334,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TREASURY AND RESOURCES - PROPERTY HOLDINGS**MONT A L'ABBE SCHOOL (PHASE 2)****£4,212,000****Department's Submission:**

Phase Two of the remodelling works involves the demolition and upgrade of the remaining part of the existing Mont a L'Abbe building. The older part of the school will be replaced with new buildings which reflect the standards attained in previous 1993 extensions and which will enable the school to meet the accommodation and curriculum requirements of its junior pupils.

Phase 1, the development of a small secondary off-site provision for special needs students at Haute Valle School, was completed in the summer of 2007.

Additional Land Required No **Land Available** NA

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£3,079,000	£502,000	£631,000	£4,212,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TREASURY AND RESOURCES - PROPERTY HOLDINGS**POLICE RELOCATION (Sinking Fund - 3rd Tranche of 4)****£4,254,000****Department's Submission:**

The current Police Headquarters at Rouge Bouillon is failing to meet its operational requirements. The building is structurally and functionally obsolescent and does not meet the requirements in respect of operational efficiency and service. Currently the States of Jersey Police operate from eighteen different locations. This proposal will centralise departments to the benefit of police efficiency and effectiveness.

This third tranche of funding, when added to funds previously voted in 2005 and 2007, provides for an overall budget of £18,065,000. A further tranche of £2 million is provided for in 2010 - 2013 for furniture, fittings and equipment.

Additional Land Required Yes **Land Available** Identified at Summerland

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£3,035,000	£775,000	£444,000	£6,254,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

Capital Programme 2010 – 2013: Details of Major Works Projects

HEALTH AND SOCIAL SERVICES

REPLACEMENT CT SCANNER	£1,260,000
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Anticipated Year of Commencement: 2010

Department's Submission:

A replacement CT Scanner is required as the manufacturer's recommended replacement period for the existing scanner will have expired. The current scanner was funded by public subscription.

Additional Land Required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£1,134,000	-	£126,000	£1,260,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

HOME AFFAIRS

REPLACEMENT TETRA RADIO SYSTEM	£4,450,000
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Anticipated Year of Commencement: 2010

Department's Submission:

A replacement radio system for the current version owned by the States of Jersey Police, States of Jersey Fire and Rescue Service and the States of Jersey Ambulance Service and used by Customs and Immigration, Prison, Honorary Police, Airport Rescue and Fire Fighting Service, Jersey Harbours, St John Ambulance and Beach Guard Service, which is reaching the end of its operational life. It provides an integrated communication system which allows the various emergency services to communicate with each other in a variety of different forms.

Additional Land Required Yes **Land Available** Yet to be identified

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£3,570,000	£368,000	£512,000	£4,450,000

Potential Revenue and Manpower Implications

The replacement system will require ongoing maintenance and operational support in respect of hardware and software issues. These have been identified and equated with the revenue costs already incurred for the current system. The current costs are already accounted for within Police, Fire and Rescue and Ambulance Services budgets. In addition, the costs to the users – such as the Honorary Police – are also accounted for on a like for like basis with current costs. It is envisaged that the operating costs for the new system will be in the region of £500,000 per annum.

There are no identified manpower implications.

TRANSPORT AND TECHNICAL SERVICES**TOWN PARK – ADDITIONAL FUNDING****£7,500,000****Anticipated Year of Commencement: 2010****Department's Submission:**

A further tranche of funding of £7.5 million is included for the Town Park development. This brings the available funding for the ongoing investigation, remediation and development to a total of £9.6 million. Until an approved remediation route has been confirmed and costed and the design of the park finalised, the total funding need to complete the project cannot be fully ascertained. The Town Park Implementation Group is seeking to resolve a number of logistical issues, not least the provision of suitable alternative car parking arrangements, to ensure that the park will be delivered.

Additional Land Required **No** **Land Available** **N/A**

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
-	-	-	£7,500,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TRANSPORT AND TECHNICAL SERVICES**PERMANENT RE-USE/RECYCLE CENTRE****£1,452,000****Anticipated Year of Commencement: 2010****Department's Submission:**

The existing Bellozanne site provides a facility for both commercial and domestic vehicles delivering bulky waste. Opening hours are extended into the weekends for domestic users. Mixing large commercial vehicles with private cars on a busy site (often over 500 vehicle movements per day) is not ideal, and the site layout allows few opportunities for segregating different types of waste.

A new permanent Reuse and Recycling Centre, purpose-built for safe and convenient public access and providing receptacles for a range of separate materials, was approved by the States in the Waste Strategy in July 2005. Model sites exist in other countries, with good signage and vehicular access and features such as a reuse shed, where working appliances and other items can be deposited for others to put back into service if they choose.

The proposed operation would include bulking and baling facilities for the efficient storage of recyclables destined for off-Island re-processors. Materials collected from the bring bank system would also be managed here. Ideally this facility would be located near the main port which would allow larger vehicles to be used for exporting the recycled materials, thus maximising efficiency.

Land required **No** **Land Available** **N/A**

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£1,184,000	£102,000	£166,000	£1,452,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TRANSPORT AND TECHNICAL SERVICES**INERT WASTE DISPOSAL SITE - PLANNING AND DESIGN****£750,000****Anticipated Year of Commencement: 2011****Department's Submission:**

Jersey generates over 200,000 tonnes of inert waste is each year. To provide a smooth transition from the La Collette phase 2 land reclamation site to a new facility, the new facility must be operational by 2015 (based on waste arisings from 2000). The existing La Collette II site retaining wall and associated works cost £26 million to construct over a 30 month period from 1993 to 1996.

The Island needs a facility to safely dispose of inert waste; this has traditionally involved marine land reclamation. The proposed funding is to undertake a feasibility assessment to determine the most appropriate location for the new facility, produce fully costed options and initiate the associated planning and design works.

Land required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
-	£750,000	-	£750,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TRANSPORT AND TECHNICAL SERVICES**REFURBISHMENT OF STW TANKS****£1,000,000****Anticipated Year of Commencement: 2011****Department's Submission:**

The original four Sewage Treatment Works (STW) final tanks (numbers 1 to 4) were built in 1959. Further tanks were added at later dates and there are now twelve final settlement tanks in total. The plant undergoes a continuous maintenance programme in order to keep it operational. It is proposed to upgrade the mechanical and electrical elements of the plant.

Land required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£752,000	£90,000	£158,000	£1,000,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TRANSPORT AND TECHNICAL SERVICES

RELOCATION OF ANIMAL CARCASS INCINERATOR	£970,000
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Anticipated Year of Commencement: 2011

Department's Submission:

Relocation of the Animal Carcass Incinerator is required to comply with the terms of the proposed covenant variation at Howard Davis Farm.

Additional Land Required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£734,000	£80,000	£156,000	£970,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TRANSPORT AND TECHNICAL SERVICES

SEWAGE TREATMENT WORKS – SECONDARY TREATMENT UPGRADE	£14,079,000
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Anticipated Year of Commencement: 2012

Department's Submission:

The existing secondary treatment works was upgraded in 1997 with a new technology to minimise space and reduce cost. This has been a very difficult plant to operate and has not provided the degree of reliability required for the treatment of the Island's sewage.

As many parts of the plant will require replacement by 2012 it is planned to replace the technology with a more traditional system that has proven capabilities. The project will require the construction of further treatment tanks at Bellozanne and the introduction of filtration systems to remove the nitrates from the effluent.

Additional Land Required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£10,500,000	£525,000	£3,054,000	£14,079,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TRANSPORT AND TECHNICAL SERVICES**CLINICAL WASTE INCINERATOR REFURBISHMENT****£1,000,000****Anticipated Year of Commencement: 2013****Department's Submission:**

The existing Clinical Waste Incinerator was commissioned in 1997 with new emission control and operational technology to safely deal with the risks associated with Clinical Waste. This plant has operated successfully for over 10 years and has been maintained to a high standard.

The asset life for this type of mechanical and electrical equipment is 15 years and a significant refurbishment will be required to continue the safe disposal of clinical waste for the Island.

Additional Land Required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£726,000	£72,000	£202,000	£1,000,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TREASURY AND RESOURCES - PROPERTY HOLDINGS**POLICE RELOCATION (Sinking Fund - 4th Tranche of 4)****£2,000,000****Anticipated Year of Commencement: 2010****Department's Submission:**

The current Police Headquarters at Rouge Bouillon is failing to meet its operational requirements. The building is structurally and functionally obsolescent and does not meet the requirements in respect of operational efficiency and service. Currently the States of Jersey Police operate from eighteen different locations. This proposal will centralise departments to the benefit of police efficiency and effectiveness.

This fourth tranche of funding for furniture and equipment, when added to funds previously voted, provides for an overall budget of £20,065,000.

Additional Land Required Yes **Land Available** Identified at Summerland

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£2,000,000	£0	£0	£2,000,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TREASURY AND RESOURCES - PROPERTY HOLDINGS**GRAINVILLE PHASE 4A****£4,478,000****Anticipated Year of Commencement: 2010****Department's Submission:**

Phase 4A of the rolling programme enables the highest priority remaining works to be undertaken, including refurbishment of the 'link' building to form a kitchen and canteen with classroom and staff resources on the first floor. The lower priority works will be undertaken either as a separate Phase 4B beyond 2014 or as minor works packages as funding becomes available.

Additional Land Required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£3,262,000	£715,000	£501,000	£4,478,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TREASURY AND RESOURCES - PROPERTY HOLDINGS**PRISON IMPROVEMENTS****£2,814,000****Anticipated Year of Commencement: 2010 and 2011****Department's Submission:**

The next phase of prison refurbishment following the ongoing current phase 3 works includes redevelopment of the prison visits area, the provision of a staff facility, enhancement of the education and workshop activity space for prisoners, which is considered to be of high importance. A revision of the master planning programme for works is ongoing, which may require some reprioritisation of those schemes for which 'in principle' agreement is sought.

An advance of £580,000 has been provided from the Capital Reserve to enhance Phase 3 of the Prison redevelopment. If commensurate savings are not achieved within that phase the budget for proposed prison improvement works will be adjusted accordingly.

Additional Land Required No **Land Available** Yes - in existing compound

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£2,138,000	£408,000	£268,000	£2,814,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

Potential Revenue and Manpower Implications

An amendment to the Strategic Plan 2006-2011 (P.40/2006) was approved such that the revenue and manpower implications of the education and rehabilitation of prisoners be established subject to funding becoming available.

TREASURY AND RESOURCES - PROPERTY HOLDINGS**ST MARTIN'S SCHOOL****£2,239,000****Anticipated Year of Commencement: 2011****Department's Submission:**

This project will address the lack of teaching and non teaching space in the school in the context of the current primary curriculum. Improvements will include: the demolition of two temporary classrooms, the creation of three new classrooms and a Special Needs/IT area in the converted hall, pupil storage, toilets and a new hall with storage; the existing mechanical and engineering services to be renewed in a phased manner to minimise disruption.

Additional Land Required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£1,543,000	£339,000	£357,000	£2,239,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TREASURY AND RESOURCES - PROPERTY HOLDINGS**ONCOLOGY EXTENSION AND REFURBISHMENT****£2,765,000****Anticipated Year of Commencement: 2011****Department's Submission:**

The current Oncology facility, situated in the existing outpatient area, is rapidly becoming too small for current and projected activity. Since its opening on 12 October 1995, the activity in the Oncology Unit (covering the treatment of both solid tumours and blood borne cancers) has risen over the last five or so years by approximately 8.5% per year. In addition, approximately 180 new cases are being referred each year.

The proposed extra floor over the existing Maternity Ward linked to Plemont Ward will help provide an oncology service for both inpatients and outpatients in an appropriate setting and meet conservative activity forecasts. The cost of providing alternative off island treatment is prohibitive to a significant extent and unnecessarily distressing and inconvenient for local patients.

Land required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£1,953,000	£444,000	£368,000	£2,765,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£25,000 (from existing revenue budget)	0.00

TREASURY AND RESOURCES - PROPERTY HOLDINGS**LES QUENNEVAIS SCHOOL EXTENSION AND REFURBISHMENT****£7,282,000****Anticipated Year of Commencement: 2012****Department's Submission:**

The scheme involves the building of additional classroom space and improvements to current facilities to meet the following needs; extra drama space, replacement of temporary classrooms, music areas and canteen facilities, refurbished ADT and art facilities and classrooms and a refurbishment of the hall.

The current facilities in these areas do not conform to UK national standards for a school of Les Quennevais' size.

Improvements to Special Education Needs facilities were undertaken in 2007.

Additional Land Required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£5,045,000	£1,059,000	£1,178,000	£7,282,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

TREASURY AND RESOURCES - PROPERTY HOLDINGS**FB FIELDS RUNNING TRACK REPLACEMENT****£510,000****Anticipated Year of Commencement: 2012****Department's Submission:**

The project involves the replacement of the existing FB Fields athletic track which will have reached the end of its useful life by 2012.

Additional Land Required No **Land Available** N/A

Capital Expenditure

Project Cost	Fees	Fluctuations	Total
£408,000	£5,000	£97,000	£510,000

Potential Revenue and Manpower Implications

Net Revenue Effect	Permanent FTE
£nil	0.00

Table 5.2 Reconciliation of movements from previous capital programme 2009 – 2013

Capital Project	Previous Programme 2009 - 2013 £000s	Current Programme 2009 - 2013 £000s	Increase/ (Decrease) £000s
Chief Minister's Department			
Corporate ICT	25,000	25,000	0
Economic Development			
Fuel Farm Fire Fighting Equipment			
Airport 'Below Ground' Works	14,205	25,000	10,795
Education, Sport & Culture			
Minor Capital 2009 - 2013	500	500	0
Health & Social Services			
Minor Capital 2009 - 2013	9,000	9,000	0
Replacement Health IT Systems	5,000	5,000	0
Replacement CT Scanner	1,260	1,260	0
Home Affairs			
Minor Capital 2009 - 2013	1,000	1,000	0
Replacement Tetra Radio System	4,450	4,450	0
Housing			
Social Housing Programme - Rolling Allocation	17,750	17,750	0
Planning & Environment			
Minor Capital 2009 - 2013	500	500	0
Weather Radar Station Replacement	150	150	0
Fisheries Vessel Mid-Life Refit	0	334	334
Urban Renewal Fund	400	400	0
Transport & Technical Services			
Minor Capital 2009 - 2013	1,750	1,750	0
EfW Plant and Ancillary Works	35,000	678	(34,322)
Infrastructure Works Rolling Allocation 2009 - 2013	23,750	23,750	0
Town Park - Additional Funding	2,500	7,500	5,000
Permanent Re-Use/Recycle Centre	1,452	1,452	0
Inert Waste Disposal Planning	20,750	750	(20,000)
Refurbish STW Tanks	1,000	1,000	0
Relocation of Animal Carcass Incinerator	0	970	970
STW - Secondary Treatment Upgrade	14,079	14,079	0
Clinical Waste Incinerator Refurbishment	1,000	1,000	0
Treasury & Resources (Property Holdings)			
Police Relocation (Sinking Fund)	6,254	6,254	0
Mont A L'Abbe (Phase 2)	3,928	4,212	284
Grainville Phase 4a	8,808	4,478	(4,330)
Prison Improvements	2,814	2,814	0
St Martin's School	2,157	2,239	82
Oncology Extension and Replacement	1,781	2,765	984
Les Quennevais School Extension and Refurbishment	7,657	7,282	(375)
FB Fields Running Track Replacement	510	510	0
Treasury & Resources			
Risk Fund Allocation	0	7,000	7,000
JD Edwards System - Development and Upgrade	0	6,000	6,000
Total	214,405	186,827	(27,578)
Social Housing Programme - Funded from disposals	0	79,419	79,419
Total (including Social Housing Programme increase)	214,405	266,246	51,841

Summary of Key IS Projects: 2009 to 2013

Year	2009	2010	2011	2012	2013
	£'000	£'000	£'000	£'000	£'000
Balance held from Previous Capital Votes	(3,036)				
Capital Funding (ISD)	(5,000)	(5,000)	(6,000)	(4,500)	(4,500)
Capital Funding (Health)	(3,000)	(2,000)			
Total Funding	(11,036)	(7,000)	(6,000)	(4,500)	(4,500)
Capital Running Costs	3,600	3,600	3,600	3,600	3,600
Infrastructure Maintenance Projects					
Network Hardware Replacement	250	150	150	150	150
Network & Communications Refresh		500	500		
Server & Desktop Hardware Replacement	390	400	350	420	420
Finance System Hardware	34	34	34	34	34
Office 2007 training	210				
Building of Data Centres	900				
Purchase of Servers for San Server	1,000				
Committed Development Projects					
Health Intergrated Care Records	3,000	2,000			
Migration Control	50				
New Projects					
Web Strategy	750	750	500	500	500
Total Spend	10,184	7,434	5,134	4,704	4,704
Cash Position	852	418	1,284	1,080	876
Future Projects (to be prioritised)					
Desktop Upgrade (to latest Microsoft)			1,900		
Document Management					1,000
Records Management					475

Key project areas

The delivery of business benefit through IS enabled projects is led on a departmental basis and is the accountability of the Project Executive. The focus in the IS Corporate projects team is to ensure projects and programmes are delivered to high standards. Corporate project team resources are allocated only to key corporate projects and to ensuring the good governance and quality control of corporate and departmental projects. Key project areas are:

Integrated Health Care Records

The Integrated Care Record (“ICR”) Programme is a central plank of the New Directions Health Care Strategy and is an ambitious programme to replace all current systems and patient databases with an integrated set of applications that share the same patient data. The sheer scale and complexity of this programme introduces a high level of risk and all IS enabled projects within the programme will require good governance to ensure that they are delivered with the appropriate quality controls. IS and Health will work in partnership to ensure the effective delivery of the programme and the technical solution.

Web development strategy

The States of Jersey vision for public services, that the customer is at the heart of what we do, requires services be more customer-focused, streamlined, accessible and efficient. Delivery of information and services over the Internet is a key element of that vision and the Organisation

Development Board has agreed a Web strategy for achieving it. Web-based delivery offers very significant benefits in terms of improving the quality and accessibility of customer services and information, but also drives down the cost per transaction to an extent which could save the States several million pounds per annum.

However, the States of Jersey internet site, when measured alongside other comparable sites, falls amongst the lowest 20% of UK local authority websites, and is behind those of Guernsey, Malta and Singapore.

Redesign and development of the States Internet and Intranet to deliver excellent customer services, together with the replacement of the underlying technologies, will be a key programme for 2008 and 2009, requiring significant IS resources and effective programme management and governance. This will be achieved through setting up a web programme team to deliver the programme, with resources for the ongoing management of the web, as well as an appropriate programme organisation structure.

This programme brings together other key areas for the IS Department. Services to be delivered online will require business processes to be reviewed to ensure that they are both customer focused and streamlined. IS resources will play a key role in facilitating business process improvement across the organisation and will ensure that processes are optimised and consistent.

In addition, successful delivery of the web programme requires the States to review and streamline the way that data is held and used within the organisation by ensuring that, while individual departments have responsibility for collecting data and information and holding it securely, it is made available under strict conditions to other departments where appropriate. A programme of work to identify and map key data, information and applications will be delivered.

Migration Control system

In June 2005, the States approved new mechanisms and policies to monitor and regulate migration in a fair and transparent manner. This project will bring together disparate processes and systems to enable licenses to be issued to businesses defining the number of people they can employ, and linking this to the ability of those employees to access local housing. By controlling access to employment and housing – and by recording accurately the details of all residents on a Population Register – migration can be regulated and accurate population statistics maintained to plan future services.

This project will develop and implement applications required to deliver the migration legislation, policies and procedures. A Population Register based on the current Social Security database will be developed as part of the Migration Control system, enabling the employment and housing status of individuals to be monitored in order to allow a balance between economic growth and demand on the Island's future resources.

Data Centre

Data centres represent key resources for the States of Jersey and this project addresses both the short term and longer term requirements for safe and secure environments to house the infrastructure upon which all States information and systems are held.

In addition to refurbishing the current centre at Cyril Le Marquand House, a new facility will be identified in conjunction with Property Holdings and developed to ensure that the States has two high quality but geographically separate facilities.

Property

Property

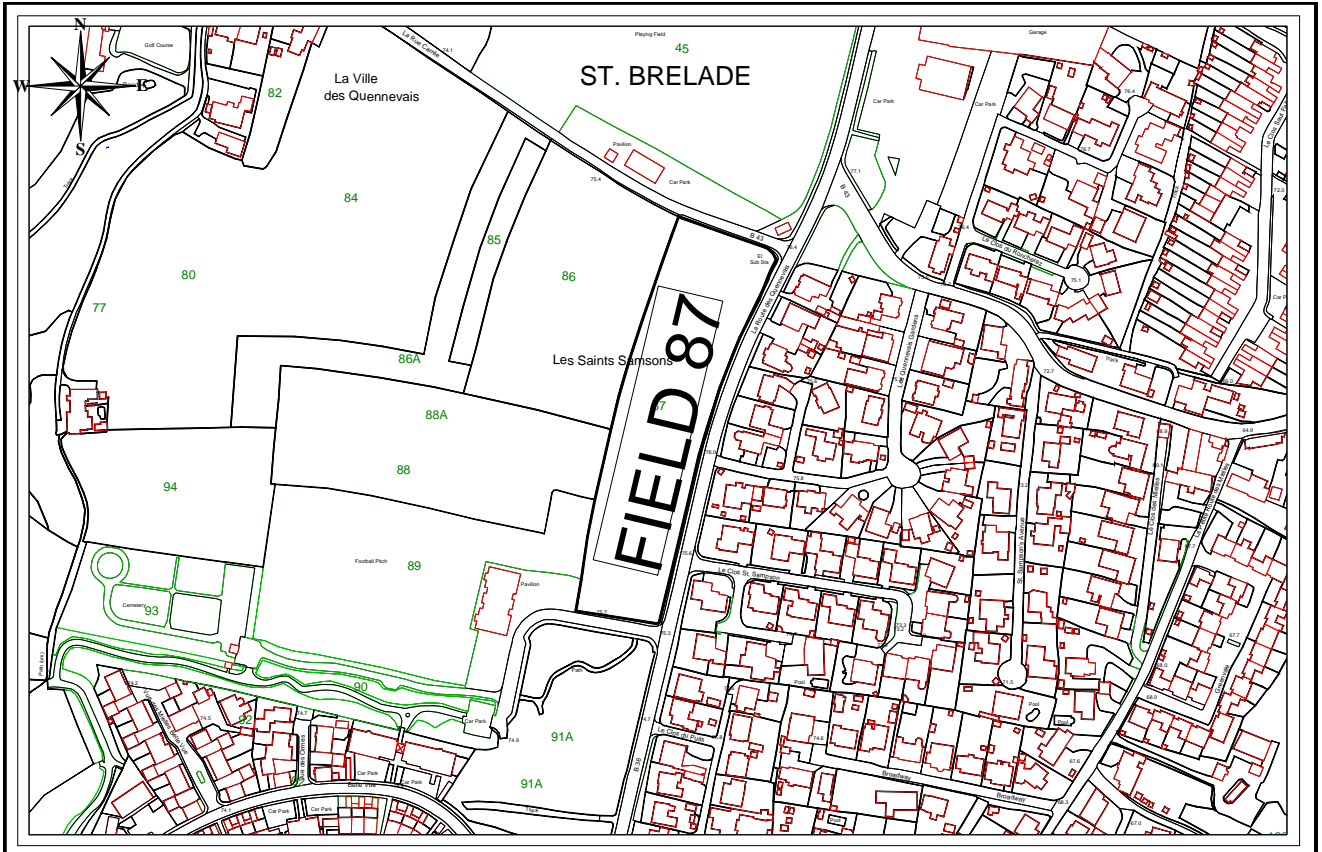
From 1 January 2006, the Property Holdings department took over responsibility for the States land and property other than Social Housing and that managed by the States Trading Operations. This portfolio represents a significant investment for the Island and must be managed efficiently and effectively.

The main draft Annual Business Plan report contains information on the Property Plan to 2013 for approval, and a summary of the properties for disposal in 2009.

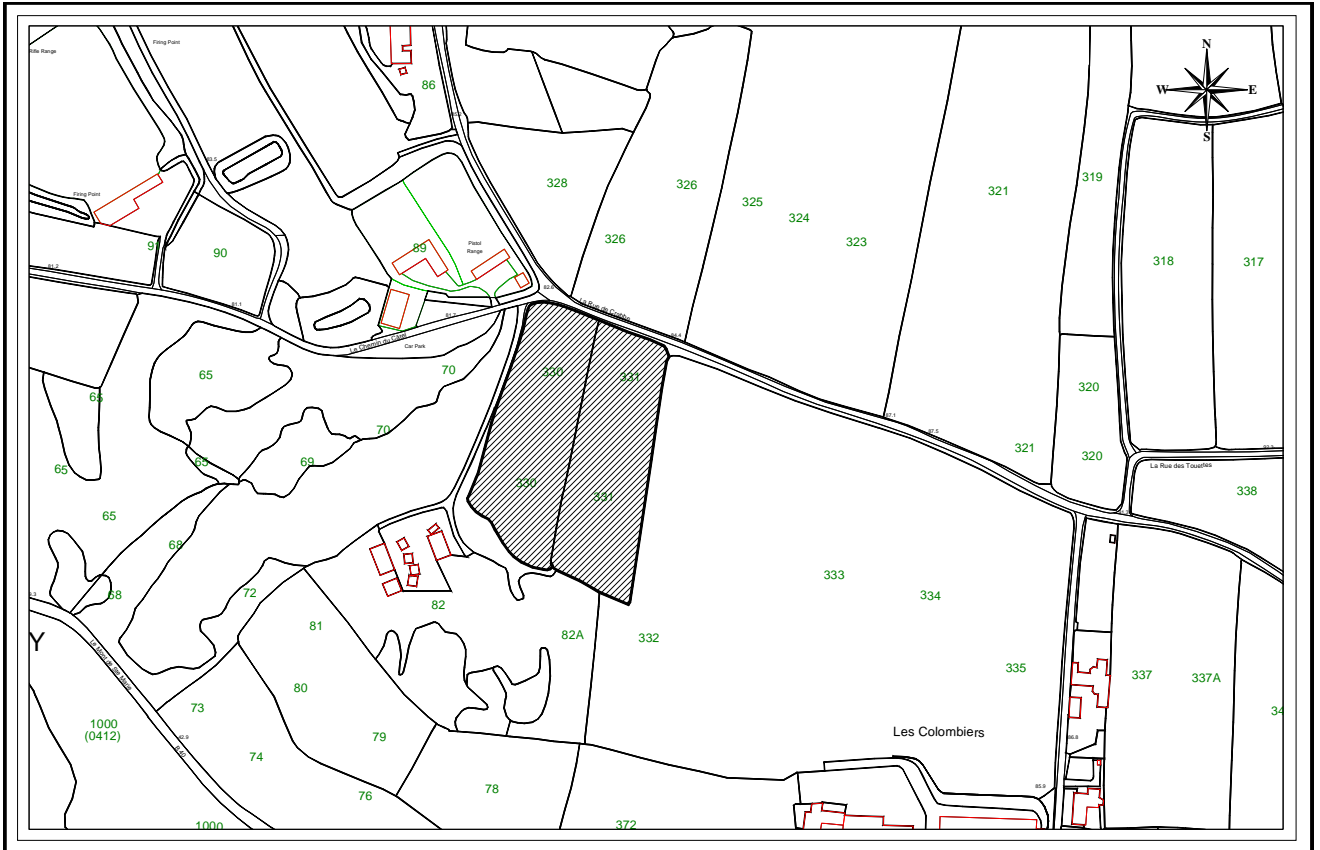
Included in this Annex are the details of those properties proposed in the main report for disposal in 2009.

Properties Proposed for Disposal in 2009

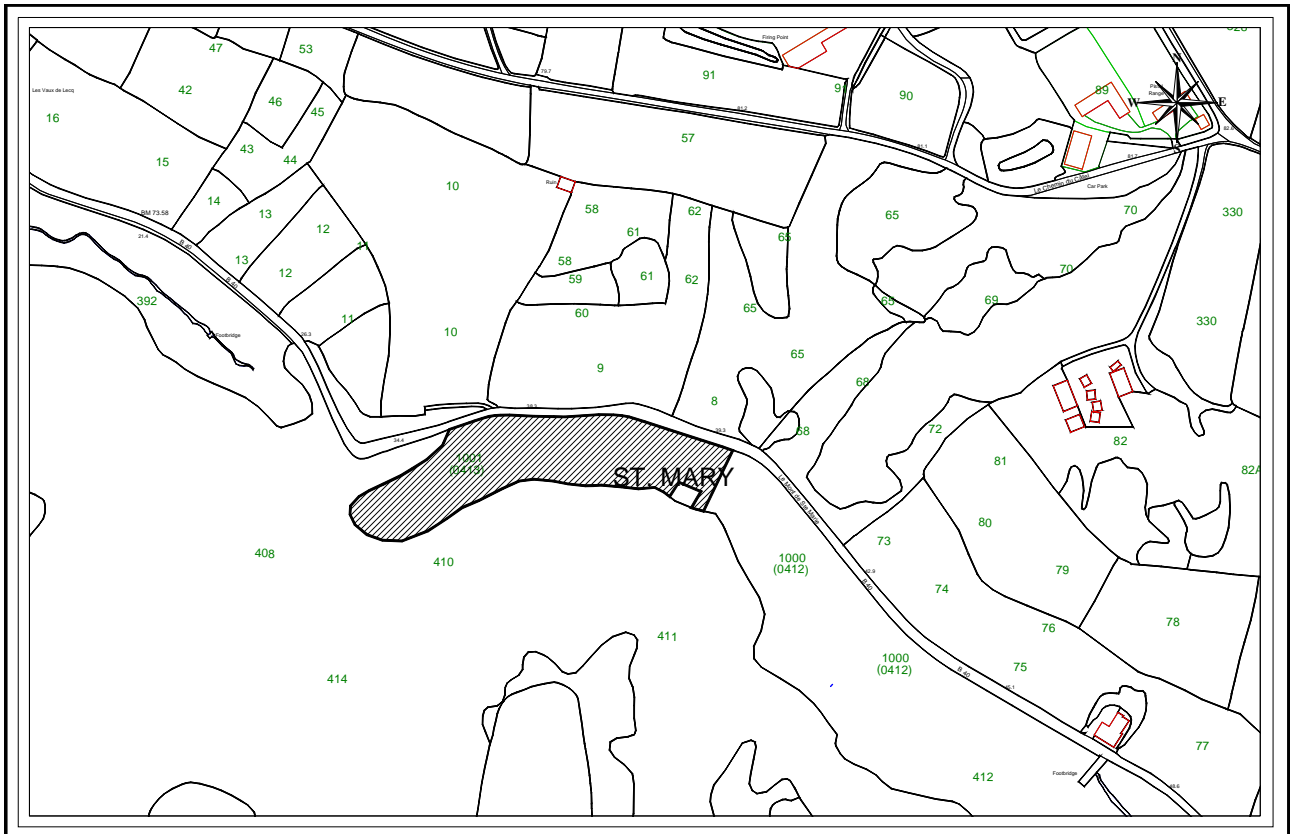
- 1. Field 87, La Route Des Quennevais, St Brelade**
- 2. Fields 330 & 331, La Rue De Crabbe, St Mary**
- 3. Field 1001, Le Mont De Ste Marie, St Mary**
- 4. Field 1489, Bellozanne Valley, St Helier**
- 5. Fields 79 & 80, Rozel, St Martin**
- 6. Land At Vue Du Soleil, Pont Du Val, St Brelade**
- 7. Highbury House / Stranton, Five Oaks, St Saviour**
- 8. Picquet House & 11 Royal Square, St Helier (1404)**
- 9. Les Maltieres Cotils, Le Chemin Des Maltieres, Grouville (398)**



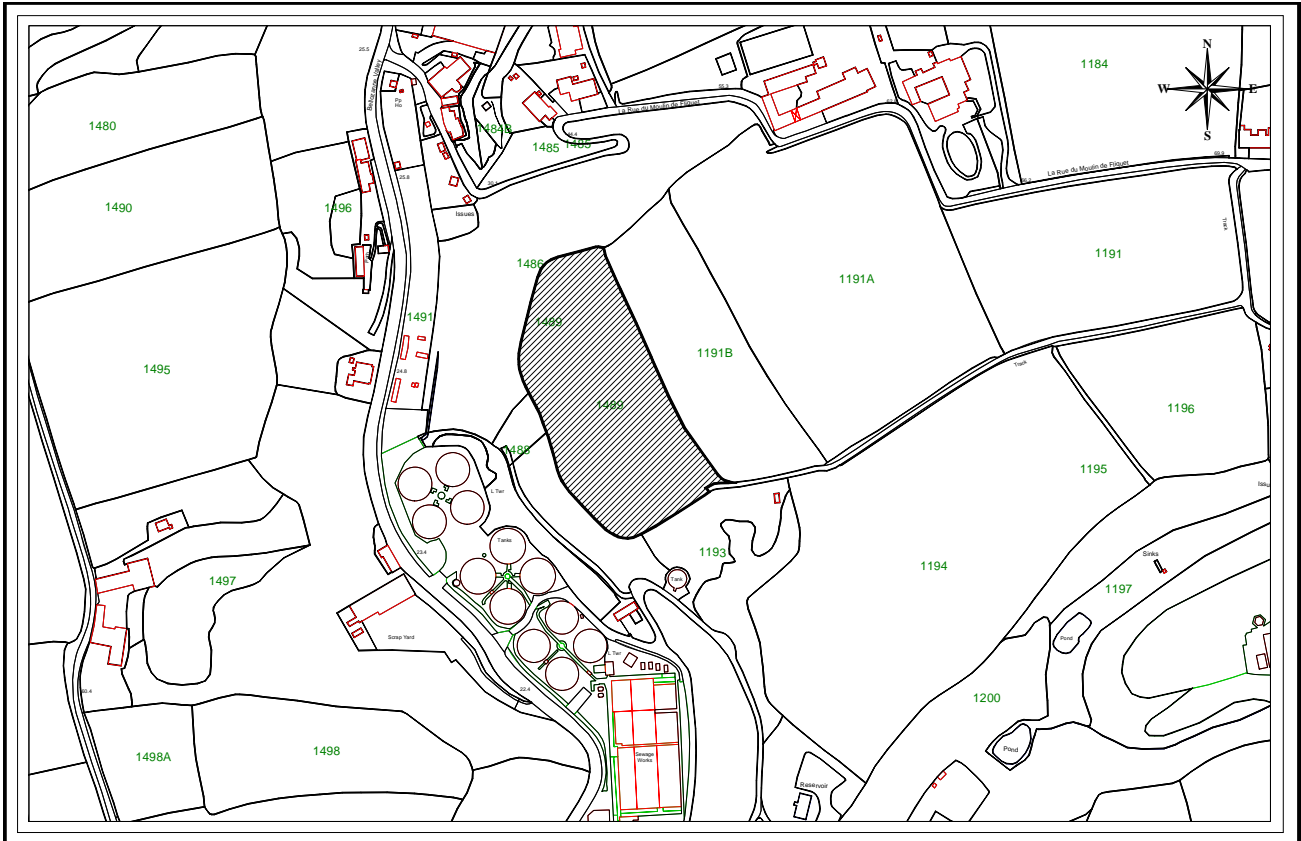
Property:	FIELD 87, LA ROUTE DES QUENNEVAIS, ST BRELADE (1648)
Current Status:	Purchased for Belle Vue estate. Administered by Property Holdings. Non-operational and let to a tenant farmer. Has been retained in public ownership pending the creation of a public cycle track along the east boundary, which is planned for 2008.
Rationale for disposal:	The field offers no prospect of serving an operational purpose to the States and cannot generate a significant rental income.
Planning issues:	<p>Current planning application to construct a public cycle track along the east boundary of the field. Disposal can only take place once this track is complete - anticipated later in 2008 (funding is in place).</p> <p>It is in the "Countryside Zone", and is not therefore zoned for residential or other development. However, as a safeguard, it is recommended that the field be sold with a covenant restricting its use to agricultural.</p>
Issues with States Departments/other stakeholders:	There are no operational States Departments/other stakeholders to consult.
Preparation for sale to obtain best value:	No specific preparatory work required to sell. It is recommended that the field be sold by informal tender.
Issues with unwilling purchasers:	Existing tenant farmer is holding-over on previous three year lease which expired December 2007. He is a willing purchaser. His position does not affect the sale of the site by tender.
Any other issues:	None known.



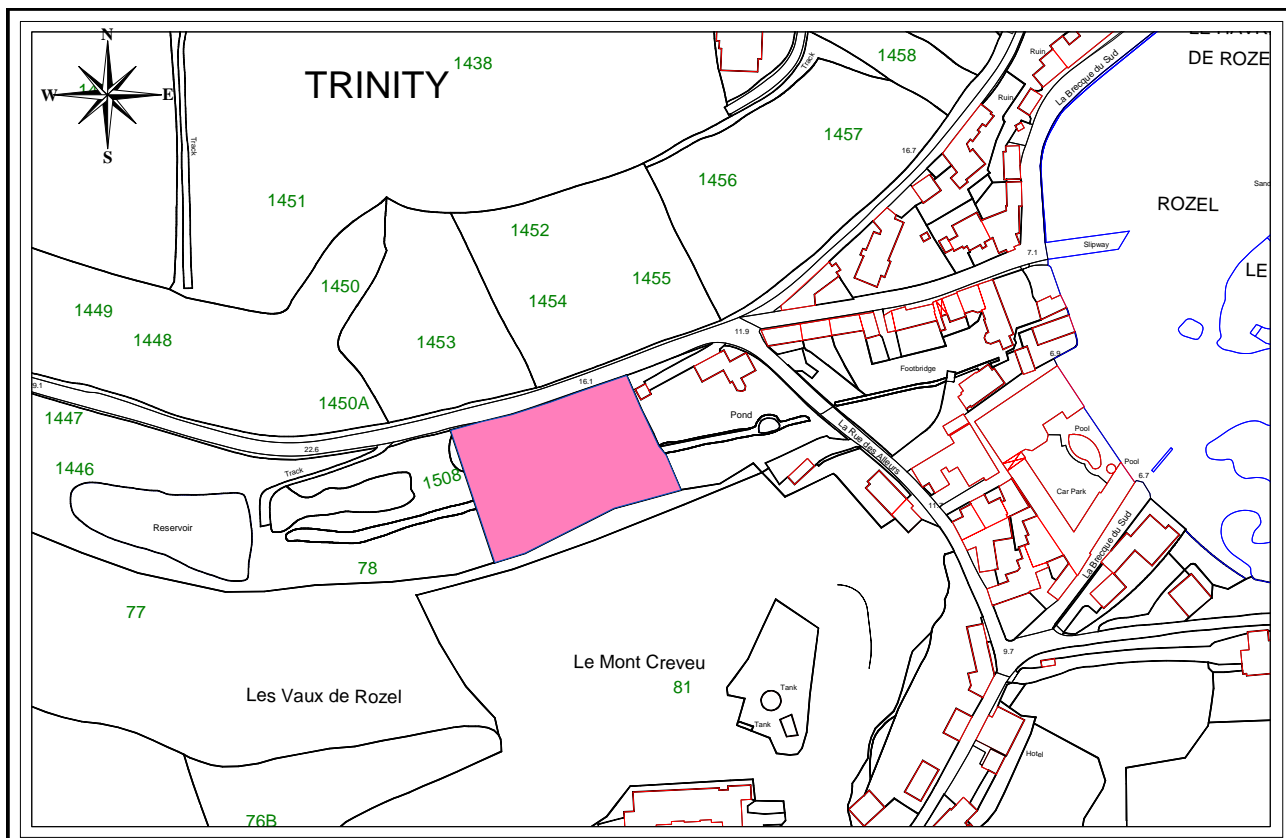
Property:	FIELDS 330 & 331, LA RUE DE CRABBE, ST MARY (1433)
Current Status:	Administered by Property Holdings. Acquired in 1860. Non-operational, let to a tenant farmer.
Rationale for disposal:	Offers no prospect of serving an operational purpose to the States and cannot generate a significant rental income.
Planning issues:	6 vergées of land located in the “Green Zone” and Water Pollution Safeguard Area.
Issues with States Departments/other stakeholders:	Leased for a period of 3 years with effect from 20 March 2008 at an annual rental of £350 per annum. No known operational requirement by a States Department. No objection has been raised by T&TS or Environment Unit.
Preparation for sale to obtain best value:	The proposal to sell the fields for agricultural use will not require any specific preparatory work. It is recommended that the fields be sold by informal tender with a sitting tenant.
Issues with unwilling purchasers:	Existing tenant farmer in occupation until 19 March 2011, who may wish to purchase the fields.
Any other issues:	Various wayleave agreements in place.



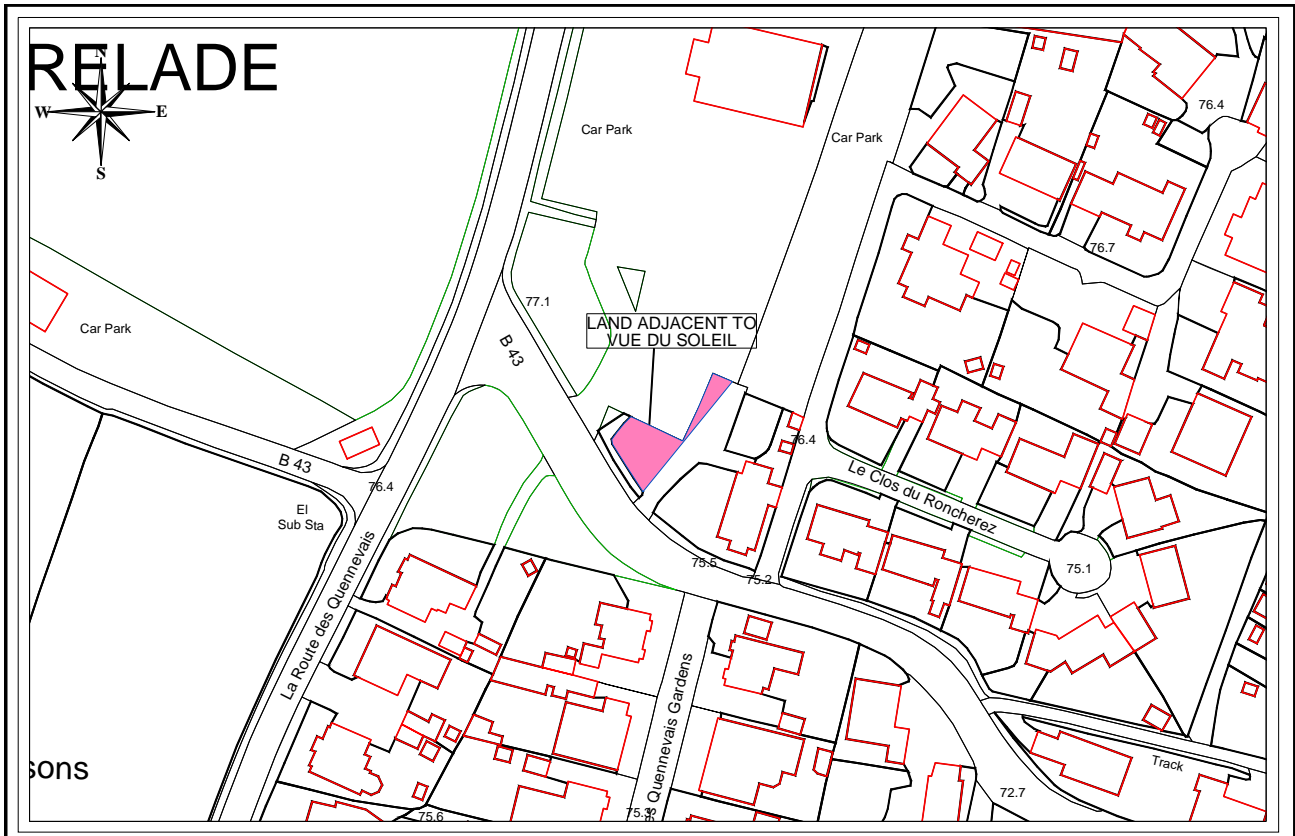
Property:	FIELD 1001, LE MONT DE STE MARIE, ST MARY (1947)
Current Status:	Administered by Property Holdings. 4.6 vergées, acquired in 2002 to enable work to widen Le Mont de Ste Marie and to retain the land slippage that had occurred at the field/roadway boundary. Currently the field is un-let.
Rationale for disposal:	The field offers no prospect of serving an operational purpose to the States.
Planning issues:	None known.
Issues with States Departments/other stakeholders:	No operational States Departments/other stakeholders to consult.
Preparation for sale to obtain best value:	The proposal to sell the fields for agricultural use will not require any specific preparatory work. It is recommended that the fields be sold by informal tender.
Issues with unwilling purchasers:	None known.
Any other issues:	The former owner has access rights to repair and maintain the fencing surrounding the reservoir retained by him and to establish any enclosures on the line of the boundary. He also has a right of way over the eastern extremity of Field 1001 via the existing entrance (from the main road) in the north-east corner.



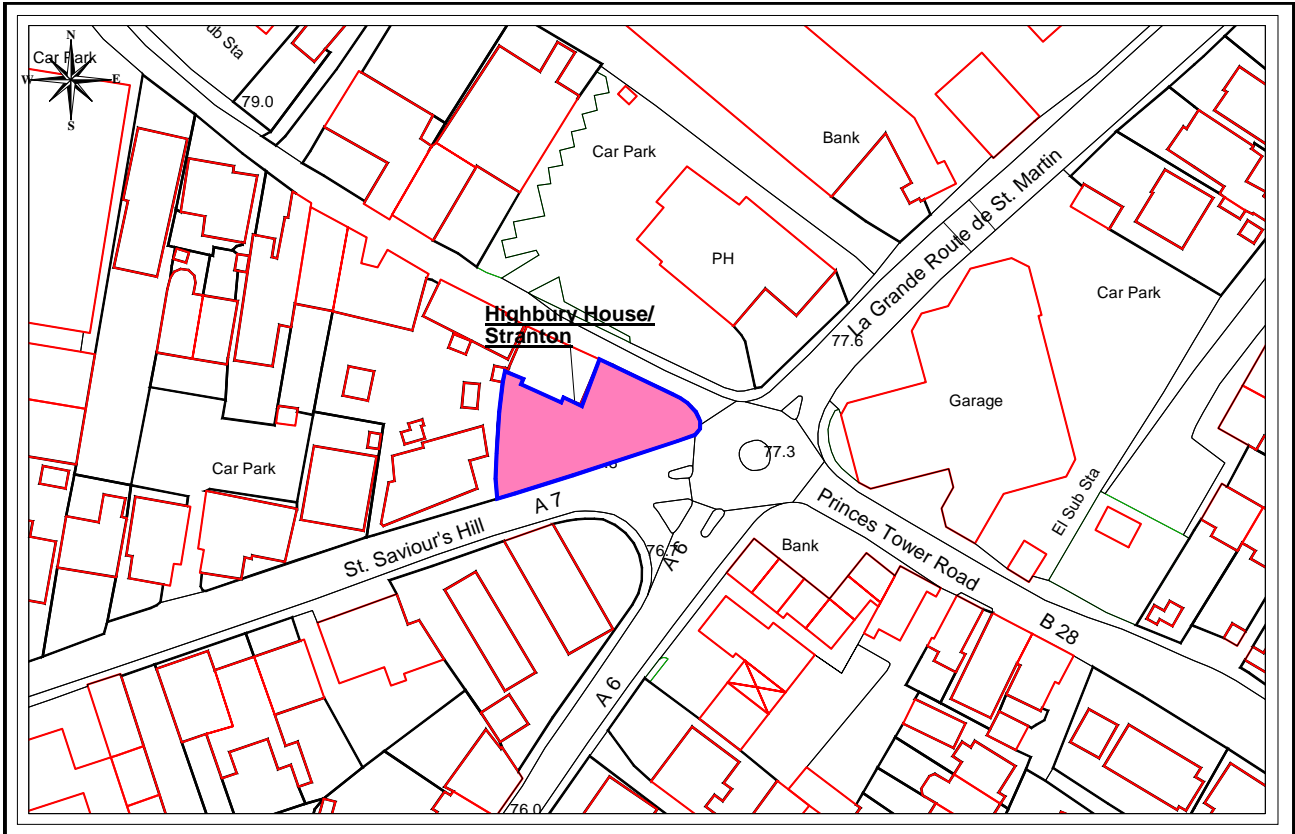
Property:	FIELD 1489, BELLOZANNE VALLEY, ST HELIER (2005)
Current Status:	Administered by Property Holdings. Acquired in 1994 for possible expansion of Bellozanne works, but to date no proposals have been made to use the land for this purpose (a significant issue is that the field is at a higher level than the adjacent Bellozanne works and thus difficult to incorporate into the site).
Rationale for disposal:	The field has remained unused since its acquisition in 1994.
Planning issues:	Not known.
Issues with States Departments/other stakeholders:	T&TS recommend retaining the field until all plans for Bellozanne Works are finalised in case land is required (a further year). Currently leased for a period of 3 years from 1 January 2006 at a rental of £200 per annum.
Preparation for sale to obtain best value:	The proposal to sell the field for agricultural use will not require any specific preparatory work. It is recommended that the field be sold by informal tender.
Issues with unwilling purchasers:	None known.
Any other issues:	Access rights over a track between Fields 1190 and 1191 to get to Field 1489. No known covenants.



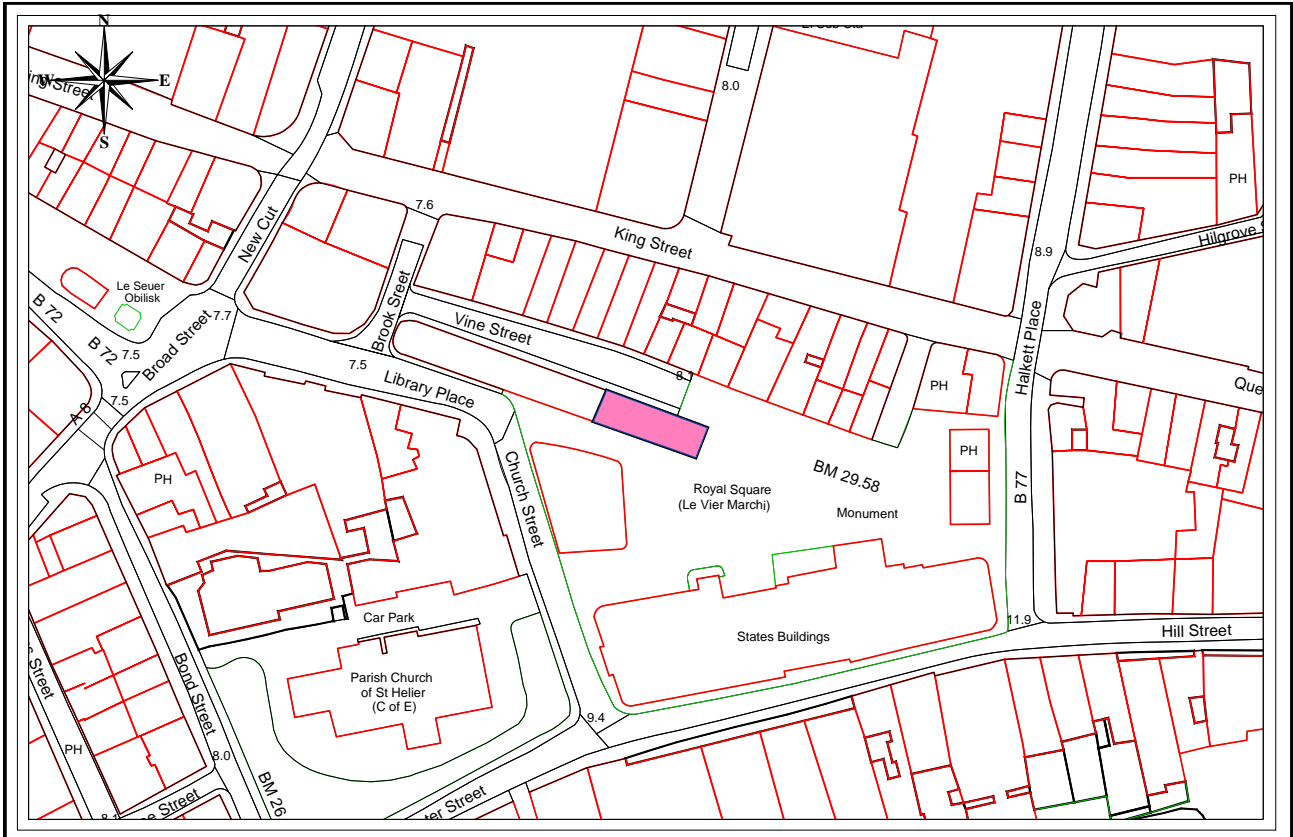
Property:	FIELDS 79 & 80, ROZEL, ST MARTIN (0405)
Current Status:	The fields (côtils) were purchased in the 1960s to create car-parking at Rozel - which was subsequently abandoned. They are currently licensed to the respective owners of the properties known as Meadow Barn (field 79) and Sous Le Bois (field 80).
Rationale for disposal:	The fields offer no prospect of serving an operational purpose to the States and cannot generate a significant rental income.
Planning issues:	The land is in the “Green Zone” and is not therefore zoned for residential or other development. However, as a safeguard, it is recommended that the fields be sold with covenants restricting their use to agricultural.
Issues with States Departments/other stakeholders:	There are no operational States’ Departments/other stakeholders to consult. However, field 79 abuts La Route des Cotes du Nord with a retaining wall supporting the road. It will therefore be necessary for the public to retain access rights onto the land to maintain the retaining wall.
Preparation for sale to obtain best value:	No specific preparatory work required for disposal. It is recommended that negotiations are opened with the respective owners to agree fair and proper prices. If this cannot be achieved, informal tenders should be sought.
Issues with unwilling purchasers:	None known.
Any other issues:	None known.



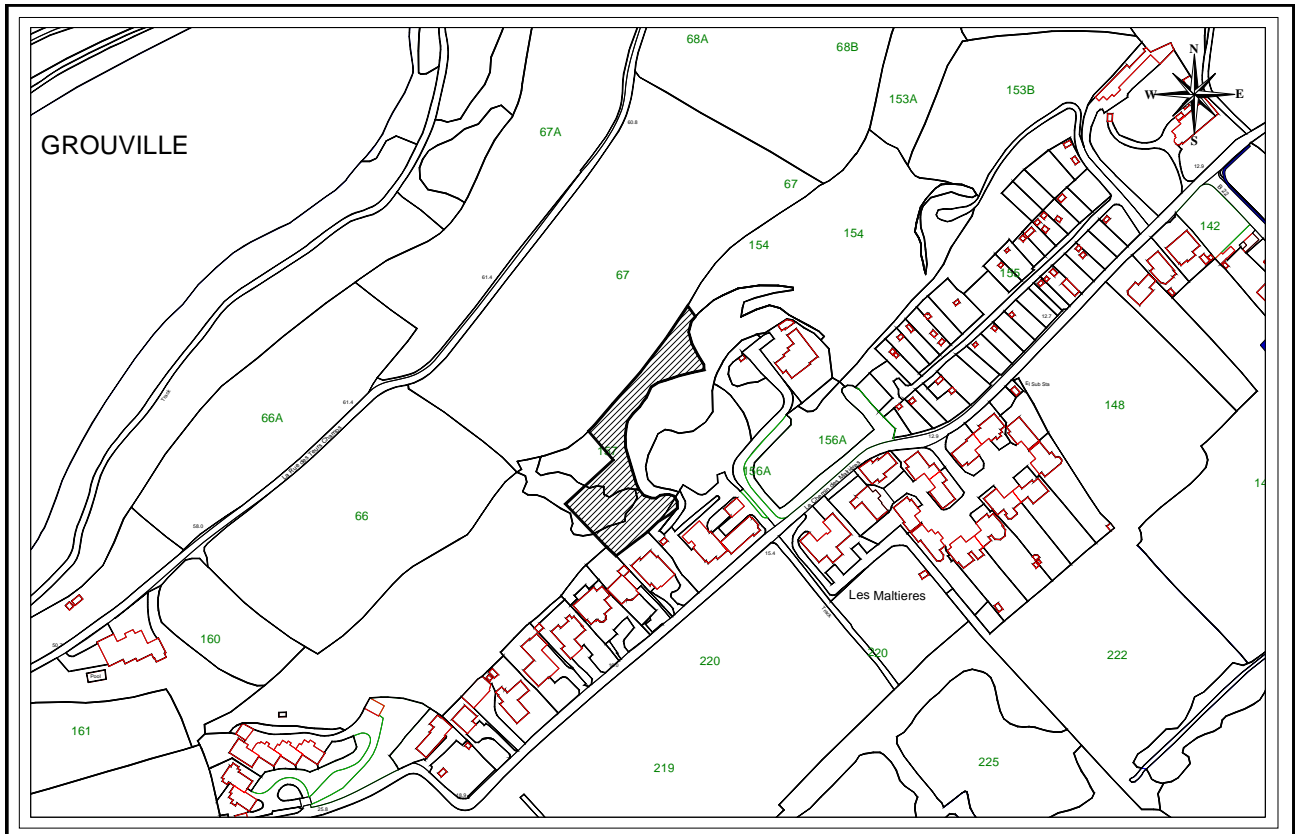
Property:	LAND AT VUE DU SOLEIL, PONT DU VAL, ST BRELADE (551)
Current Status:	Historically this area of public land has formed part of the private dwelling Vue du Soleil, for use as garden and parking (leased). Recently a second dwelling was constructed on the garden of Vue du Soleil, whose owner now wishes to purchase the public land.
Rationale for disposal:	Due to the long use by Vue du Soleil there would be practical difficulties in bringing the land back to public use. Notwithstanding that, there are no apparent operational uses to which the land could be put and disposal is therefore recommended.
Planning issues:	There are no planning issues which would prevent the land being sold for domestic use.
Issues with States Departments/other stakeholders:	There are no operational States' Departments/other stakeholders to consult.
Preparation for sale to obtain best value:	This would be a negotiated sale to the owner of Coucher du Soleil.
Issues with unwilling purchasers:	None known.
Any other issues:	None known.



Property:	HIGHBURY HOUSE / STRANTON, FIVE OAKS, ST SAVIOUR (1089):
Current Status:	Acquired by compulsory purchase in 1996 as a housing development site. Property Holdings has submitted a planning application for residential development, which is under consideration.
Rationale for disposal:	To fulfil the remit of the compulsory purchase order in respect of Highbury House (which was acquired for the purpose of housing development) and to realise the development value of the adjacent "Stranton" site.
Planning issues:	Property Holdings has submitted a planning application for residential development, which is under consideration.
Issues with States Departments/other stakeholders:	There are no known issues with States' Departments/other stakeholders.
Preparation for sale to obtain best value:	Await decision on planning application. If approval is forthcoming, recommend marketing the site by informal tender.
Issues with unwilling purchasers:	None known.
Any other issues:	None known.



Property:	PICQUET HOUSE & 11 ROYAL SQUARE, ST HELIER (1404)
Current Status:	Administered by Property Holdings and occupied by the Home Affairs Department and in part by the Parish of St Helier. Home Affairs has investigated relocation options to more suitable premises.
Rationale for disposal:	The building does not provide effective or efficient office accommodation and there are no identified alternative operational uses. Therefore, disposal is recommended.
Planning issues:	Designated a Site of Special Interest.
Issues with States Departments/other stakeholders:	Arrangements would have to be made with the Home Affairs Department and the Parish of St Helier to vacate of the building.
Preparation for sale to obtain best value:	Due to the Royal Square location, there is likely to be interest from prospective purchasers for uses other than offices – such as café/restaurant. Therefore recommend discussions with the Planning Department regarding alternative uses. It is recommended that disposal takes place by informal tender.
Issues with unwilling purchasers:	None known.
Any other issues:	None known.



Property:	LES MALTIERES COTILS, LE CHEMIN DES MALTIERES, GROUVILLE (398)
Current Status:	Administered by Property Holdings. Acquired in 1955. Consists of cõtils overgrown with mixed vegetation and diseased elms.
Rationale for disposal:	The land offers no prospect of serving an operational purpose to the States.
Planning issues:	Not known.
Issues with States Departments/other stakeholders:	The Environment Department is opposed to the sale to anyone other than the National Trust, as it is home to an egret colony. No known operational requirement by a States Department.
Preparation for sale to obtain best value:	The proposal to sell the land will not require any specific preparatory work. It is recommended that the fields be sold by informal tender.
Issues with unwilling purchasers:	Historically, two neighbouring property owners together with the National Trust were interested in acquiring the land.
Any other issues:	Possible requirement to be included in the sale of the land to a third party to preserve the natural state of the land. Accessed by a private roadway forming part of Les Jardins des Curés to the south west and via a footpath which runs through the neighbouring property. Bordered by a deep quarry to the north east, for which the public currently have liability.

Legislation Programme

Legislation Programme

The legislation programme is a significant part of the annual consideration of the States resources. It ensures that demands on the law drafting resource are properly prioritised and is an aide to predicting and planning for the impact of future legislation on the financial and manpower resources of the States.

The main Annual Business Plan report contains a summary of the process and the proposed programme for 2009 for approval.

Included in this Annex are the following tables for information:

- 2009 Proposed Legislation Programme - Detail;
- Work in progress as at 15 May 2008;
- Legislation programme 2006-2008 matters on which instructions are awaited as at 15 May 2008;
- Summary of Work Completed 16 June 2007 to 15 May 2008;
- Indication of Legislation likely to be bid for in 2010/2011.

Legislation

Proposed 2009 legislation programme: detailed version

Bid No.	Dept'	Bid description	Resources			Strategic Plan: Link with Objectives
			Law Draft days	Revenue impact	FTE impact	
1	HA	Immigration legislation - data sharing for law enforcement agencies - sharing between C&E, police and UK authorities, in order to join UK e-Borders programme (information about passengers and freight obtained from air and sea carriers)	20	Cost unknown but expected for C&E and police. IT investment will be required. Largest costs expected to arise in 2010+. It is unlikely that costs can be met from existing budgets. No additional funding obtained as yet.	Unknown: the potential exists for an increase in intelligence gathering which may result in extra resources being required	Commitment 3, in particular, sections 3.2, 3.3 and 3.4
2	HA	Protection of children and vulnerable adults - new Law to ensure that people working with them are adequately checked and that safeguarding information remains accessible once the UK independent safeguarding authority scheme begins to be rolled out in autumn 2008	25	Estimated £250,000; a vetting fee will be imposed	Likely increased manpower implications (unspecified)	Commitment 3, promotion of a safe, just and equitable society
8	P&E	Community Provisions - implementation of EU Regulations governing trade in bovine embryos and ova	10	No additional costs	-	How does the proposed legislation link to key objectives in the strategic plan. It underpins 1.2 and 4.1 by ensuring a sustainable and productive dairy industry.
9	P&E	Legislation for the protection of archaeological artefacts	20	No additional costs	-	It will contribute towards the objectives of: 4.5: by ensuring that the Island's heritage is sympathetically protected and managed; 5.2: by ensuring that Jersey is adhering to the international conventions which apply to it. (i.e European Convention on the Protection of the Archaeological Heritage (1992) extended to Jersey in 2000)
10	P&E	Community Provisions - implementation of EC Directives related to adoption of Directive 88/407 governing the trade in bovine semen to ensure Protocol 3 compliance	15 (assuming level of reference is agreed)	No additional costs	-	Underpins 1.2.1 and 4.1. A successful rural economy depends on trade and we are aware that there are deficiencies in our implementation on EC trade requirements under protocol 3.
11	P&E	Diseases of animals - new powers to control and prevent Transmissible spongiform encephalopathies in susceptible animals	20	No additional costs of monitoring. Possible compensation costs of culling if required.	-	1.2.1 improved animal and public health is necessary for economic growth of existing and emerging sectors of the economy; 1.2.3 implementation of animal health and welfare EU directives and regulations in compliance with Protocol 3 is a prerequisite for development of trade links with France and other EU Member States; 1.5.6 high health status livestock and consumer confidence in animal products is fundamental to implementation of the Rural Economy Strategy; 2.2.2 monitoring and controlling Transmissible Spongiform Encephalopathies are part of implementing a health improvement strategy; 4.1.1 Identification and treatment of Specified Risk Materials produced at the abattoir will be controlled by this legislation; 4.5.1 contribute to a vibrant, working countryside by underpinning and promoting high health status of livestock

Legislation

Proposed 2009 legislation programme: detailed version

Bid No.	Dept'	Bid description	Resources			Strategic Plan: Link with Objectives
			Law Draft days	Revenue impact	FTE impact	
12	P&E	Diseases of animals - update of provisions dealing with notifiable disease	30 (inc. 2 items of subordinate legislation)	No additional costs		Will support 1.1.2 to strengthen trade links 1.5.6 the rural economy 2.2.2 human health improvement strategy 4.1. and 4.5.1 for diverse working countryside and 5.2.8 meet international standards by ensuring adequate mechanisms are in place to identify, control and eradicate disease
13	P&E	Fish Health Regulations - conforming to Directive 2006/88	20	No additional costs		Environment 1.1.2 – Maintain overall biodiversity of Jersey by protecting aquatic species from exotic disease incursion; EDD 1.2.1 – Support the economy by enabling the commercial shellfish, fresh water fisheries and ornamental industries to trade; EDD 1.4.1 – Economic growth through existing businesses by enabling the commercial shellfish, fresh water fisheries and ornamental industries to trade.
14	P&E	Food and Environmental Protection Order - replacement	20	No additional costs	-	This links directly with the first States Strategic objective 1.1 "Conservation and enhancement of biological diversity" (also 1.1.1 and 1.1.2) and 4.5 Jersey's natural heritage is sympathetically managed.
18	Chief Min	Post IMF visit amendments - amend financial services/ financial crime legislation to implement IMF recommendations	20 And top-up from contingency if more required	Costs are unknown at this time as we do not know what, if anything, will need to be addressed. It is thought unlikely that there will be any costs to the States of implementing the legislation beyond the resources to prepare drafts and for their review by the Law Officers.	Again unknown, but implementation of the legislation is not expected to have any effect on States' manpower.	The maintenance and development of a flourishing industry with an international reputation for integrity (objective 1.8 in the 2008 Strategic Plan) is heavily dependent upon a prompt response to any issues that may be raised by the IMF.
26	ED	Transition to Milk marketing co-operative	8	Minimal cost to implement. Met from existing resources.	No. It is short term enabling legislation	It underpins 1.2 and 4.1 by ensuring a sustainable and productive dairy industry. It is essential to ensure continued sufficient liquid milk production in the Island and is part of the industry recovery process.
27	ED	Access to shipping accidents compensation funds	10	Minor administrative oversight required after enactment. No enforcement required.	No	Commitment 1 – "We will maintain and enhance a strong, successful and environmentally sustainable economy" Commitment 4.4 – "Clean air, clean water and uncontaminated land"
28	ED	Fishing Vessels (Safety Provisions) Regulations amendments	5	Survey and certification are, as is the case at present, paid for by the vessel owner/operator.	no	Strategic Aim 3 – Enhance Quality of Life – by improving safety at sea for fishing vessel crews. Strategic Aim 7 – Develop Jersey's International Personality – by ensuring international recognition and co-operation (7.2) regarding Jersey's fishing fleet in EU and UK waters.
29	ED	Telecommunications Law amendments re JCRA	20	Question not answered	Question not answered	1.6.1 Encourage the provision of sufficient competition in the ICT industry 1.7.4 Aim to reduce the levels of red tape and regulatory legislation 6.3.1 Provide clear criteria for the protection and efficient provision of services provided by States-owned and States-controlled utility companies

Legislation

Proposed 2009 legislation programme: detailed version

Bid No.	Dept'	Bid description	Resources			Strategic Plan: Link with Objectives
			Law Draft days	Revenue impact	FTE impact	
30	ED	Sea Fisheries Regulations - amendments in line with fisheries management agreement	25	There are unlikely to be significant resource implications, although the full content of the EU revised regulations has not yet been published. Enforcement of the new measures will most likely be achievable within existing resources.	no	Any measures likely to be introduced will have the following positive effects: Jersey will be complying with international treaty obligations. Jersey will be seen externally to be playing a full part in the safeguarding of marine resources at both local and European level. Good management of fisheries resources will retain the ability of the local fishing industry to remain viable, thus securing employment of both fishermen and shore based support staff. The majority of the catch is exported bringing revenue to the Island. The marine environment will be protected for the long term enjoyment of all who benefit from it. The EU revision is intended to simplify regulations so that they are more easily understood by fishermen and can be more efficiently enforced.
31	ED	Unclaimed Assets	20	No measurable costs are anticipated.	There will be no manpower consequences.	Clearly providing certainty in the treatment of unclaimed assets and using such assets for the benefit of the Island will link to a number of key objectives. For example, they could assist in creating an environment where everyone has the opportunity to enjoy a good quality of life.
32	ED	Trusts Law amendments	25	No measurable implementation cost.	No effect on manpower	As a key part of the finance industry the proposed amendments directly links to objective 1.8 which is involves taking measure to ensure a flourishing finance industry with an international reputation for integrity. In particular, there is a risk, that if (i) is not introduced, that the reputation of Jersey's finance industry will be damaged as well as the risk that a failure to keep the Trusts Law up-to-date will compromise the industry's ability to flourish.
33	ED	Charities - definition	10	No measurable cost.	No effect on manpower.	This will link to objective 1.8 in assisting the flourishing of the finance sector with an international reputation for integrity by assisting the trusts industry in marketing its product. In addition greater clarity in this area has the potential to encourage charitable giving with benefits to Jersey's society and environment across the strategic plan.
34	ED	Companies Law - amendments	40	No measurable cost.	No effect on manpower.	The need for revisions link into many of the key objectives including objective 1.2, sustained economic growth – the success of the finance industry is clearly crucial to this goal and having an up-to-date Companies Law is of great importance in allowing the finance industry to flourish, and ensuring that Jersey remains a world class business centre (objective 1.6).
36	ED	Security Interests phase 2 - extension to tangibles	40	No measurable cost.	no effect on manpower.	This change is essential to make the economy is more competitive objective 1.7 as at present it is impossible to take adequate security over some of these types of assets. A modern security interests law is vital to ensuring that the finance industry, and in particular the banking industry remains competitive.

Legislation

Proposed 2009 legislation programme: detailed version

Bid No.	Dept'	Bid description	Resources		Strategic Plan: Link with Objectives	
			Law Draft days	Revenue impact		FTE impact
37	ED	Oversight of E Money providers	10	There should be no costs to the States of implementing the legislation beyond the resources to prepare drafts and, if necessary, for their review by the Law Officers.	Implementation of the legislation will have no effect on States' manpower.	It will assist the promotion, diversification and development of the financial services industry and help to protect the Island's international reputation for integrity (Objective 1.8 of the Strategy Plan).
39	ED	x4 Financial services regulatory Laws - post-IMF visit changes	20	Costs are unknown at this time as we do not know what, if anything, will need to be addressed. It is thought unlikely that there will be any costs to the States of implementing the legislation other than the resources to prepare drafts and for their review by the Law Officers.	Again unknown, but implementation of the legislation is not expected to have any effect on States' manpower.	The maintenance and development of a flourishing industry with an international reputation for integrity (objective 1.8 in the 2008 Strategic Plan) is heavily dependent upon a prompt response to any issues that may be raised by the IMF.
40	ED	Trademarks Law - update	30	The issue of costs has not been examined but it is likely that there would be an additional cost to running a deposit registry. There is scope for the recovery of costs through the registration system to an extent. EDD may be able to contain additional costs within its existing budget but this would need further consideration.	This has not been considered but it is anticipated that the manpower could be contained within existing allocations. Guernsey runs a deposit registry with two staff at present and there are potential options to locate this in Jersey within the Jersey Financial Services Commission or to expand the role of the current IP Registry in the Judicial Greffe. This would need further consideration.	Increased opportunities would arise for new businesses to contribute to aim 1.2 Increased Productivity and 1.5 the Economy is Diversified and Developed. Objective 5.2 related to the development of Jersey's international profile would also be supported.
41	ED	Financial services- Private trust company exemption	8	Implementation of the legislation will have no effect on States' manpower.	Implementation of the legislation will have no effect on costs to the public.	It will assist the promotion, diversification and development of the financial services industry, which is one of the indicators of Objective 1.8 of the 2008 Strategic Plan.
42	ED	Registered Designs Law - update	30	The issue of costs has not been examined but it is likely that there would be an additional cost to running a primary registry. There is scope for the recovery of costs through the registration system to an extent. EDD may be able to contain additional costs within its existing budget but this would need further consideration.	This has not been considered but it is possible that the manpower could be contained within existing allocations. The current registry is operated by the Judicial Greffe. This would need further consideration.	Increased opportunities would arise for new businesses to contribute to aim 1.2 Increased Productivity and 1.5 the Economy is Diversified and Developed. Objective 5.2 related to the development of Jersey's international profile would also be supported.

Legislation

Proposed 2009 legislation programme: detailed version

Bid No.	Dept'	Bid description	Resources			Strategic Plan: Link with Objectives
			Law Draft days	Revenue impact	FTE impact	
43	ED	Provision to facilitate entry into Single European Payments Area	10	There should be no costs to the States of implementing the legislation beyond the resources to prepare drafts and for their review by the Law Officers.	Implementation of the legislation will have no effect on States' manpower.	Without equivalent legislation, bank deposits and overall customer transactions are likely to decrease, which is contrary to objective 1.8 in the 2008 Strategic Plan.
44	ED	Patents Law - update	30	The issue of costs has not been examined but it is likely that there would be an additional cost to running a primary registry. There is scope for the recovery of costs through the registration system to an extent. EDD may be able to contain additional costs within its existing budget but this would need further consideration.	This has not been considered but it is possible that the manpower could be contained within existing allocations. The current registry is operated by the Judicial Greffe. This would need further consideration.	Increased opportunities would arise for new businesses to contribute to aim 1.2 Increased Productivity and 1.5 the Economy is Diversified and Developed. Objective 5.2 related to the development of Jersey's international profile would also be supported.
46	ED	Control of Borrowing repeal or update	20	Implementation of the legislation will have no effect on States' manpower.	It is not expected that there will be any additional cost to the public or even the finance industry.	It is a natural adjunct to the continuing development of legislation to assist the promotion, diversification and development of the finance industry (see Objective 1.8 in the Strategic Plan).
56	H&SS	Regulation of care - The current legislation regulating health and social care provision is no longer fit for purpose and does not provide an adequate level of protection required by the most vulnerable sections of the population. It is proposed to combine and amend two existing Laws, the Nursing and Residential Homes (Jersey) Law 1995 and the Nursing Agencies (Jersey) Law 1978 to ensure Jersey enjoys high quality health and social care services.	25	None required	It is not anticipated that a change in the legislation will place any more demands on manpower, as other than the four care agencies, there is no intention to increase the number and type of premises or services covered by the legislation.	Commitment 3, promotion of a safe, just and equitable society

Legislation

WORK IN PROGRESS AS AT 15 MAY 2008			
Programme number and year first instructions received	Description	Promoter	Status
2.pre-2006	DISCRIMINATION LAW	CHIEF MINISTER	2nd round of consultation closed mid March, R.10/2008 and comments reviewed; awaiting further instructions Discrimination (Race) Regulations drafted
3. pre-2006	OFFICIAL SECRETS LAW	CHIEF MINISTER	Still awaiting further instructions Latest draft is dated March 2006
9. pre-2006	COPYRIGHT LAW	ECONOMIC DEVELOPMENT	Responses to consultation under review by department, May 08
10. pre-2006	DESIGN RIGHT LAW	ECONOMIC DEVELOPMENT	Responses to consultation under review by department, May 08
13. pre-2006	FINANCIAL SERVICES (CONTROL OF ADVERTISING) ORDER	ECONOMIC DEVELOPMENT	Ready, May 08
16. pre-2006	PERFORMERS' PROTECTION LAW	ECONOMIC DEVELOPMENT	Responses to consultation under review by department, May 08
18. pre-2006	PLANT BREEDERS RIGHTS ORDER	ECONOMIC DEVELOPMENT	Ready. Cannot be made until Plant Varieties Law is drafted and made (marked as essential item in 2006 programme) Drafting instructions still awaited for Law
21. pre-2006	REGISTERED BUSINESS NAMES LAW	ECONOMIC DEVELOPMENT	awaiting outstanding instructions from JFSC since May 06 JFSC advise that delay is down to both priority of IMF work and need to tie in with Foundations Law.
23. pre-2006	SEA FISHERIES (SATELLITE MONITORING) REGULATIONS	ECONOMIC DEVELOPMENT	Awaiting agreement of final draft with UK authorities (updated Jan 2008)
24. pre-2006	SECURITY INTERESTS LAW	ECONOMIC DEVELOPMENT	Comments from external adviser under review; meeting scheduled for June 08

Legislation

WORK IN PROGRESS AS AT 15 MAY 2008			
Programme number and year first instructions received	Description	Promoter	Status
28. pre-2006	HUMAN FERTILIZATION LAW AND SUBORDINATE LEGISLATION	HEALTH AND SOCIAL SERVICES	Awaiting fresh departmental instructions following recent re-enactment of legislation in UK
29. pre-2006	MEDICAL PRACTITIONERS (REGISTRATION) LAW	HEALTH AND SOCIAL SERVICES	Under discussion with department, May 08
31. pre-2006	POISONS LAW - AMENDMENT POISONS (GEN PROV) ORDER- AMENDMENT PHARMACISTS (REGISTRATION) LAW update regarding the sale of non-medicinal poisons	HEALTH AND SOCIAL SERVICES	Draft with department, February 2008
32. pre-2006	HEALTH AND SAFETY (DWELLINGS) LAW	HEALTH AND SOCIAL SERVICES	Further draft prepared May 08 and comments under review
33. pre-2006	TOBACCO STRATEGY IMPLEMENTATION Regulations on warning notices on packaging Regulations on advertising, sponsorship and brandsharing point of sale Order	HEALTH AND SOCIAL SERVICES	Awaiting revised instructions, May 08
34. pre-2006	CRIMINAL JUSTICE (SUPERVISED RELEASE OF OFFENDERS) LAW	HOME AFFAIRS	Ready. Draft with LOD for review.
36. pre-2006	EXPORT CONTROL LAW - AMENDMENT AND NEW ORDERS (x4) (regulate dual use items that may be used for military purposes)	HOME AFFAIRS	Law - adopted 4 Orders in draft form
39 rec'd pre-2006	STATES OF JERSEY POLICE FORCE LAW	HOME AFFAIRS	Draftsman awaiting further instructions, December 07
41. pre-2006	REGULATION OF INVESTIGATORY POWERS LAW PHASE 2: implementation	HOME AFFAIRS	Maintenance of Intercept Capability Order, prepared, but awaiting further instructions

Legislation

WORK IN PROGRESS AS AT 15 MAY 2008			
Programme number and year first instructions received	Description	Promoter	Status
42. pre-2006	SEX OFFENDERS LAW	HOME AFFAIRS	Further draft prepared May 08
43.pre-2006 rec'd pre-2006	HOUSING ASSOCIATIONS LAW	HOUSING	Revised (FINAL) draft sent to department October 05; departmental policy under review
44. pre-2006	RESIDENTIAL TENANCY LAW	HOUSING	Revised draft to department, March 2008
45. pre-2006	CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES (CITES) – IMPLEMENTATION	PLANNING AND ENVIRONMENT	LOD HR audit and advice on penalties received May 08, under review, together with DEFRA comments on draft.
48. pre-2006	ROAD TRAFFIC LAW AMENDMENTS (PARKING TICKETS)	TRANSPORT AND TECHNICAL SERVICES	Awaiting department's instructions on fresh draft
49. pre-2006	TRAFFIC ORDER CONSOLIDATIONS - (a) Traffic signs (b) Speed limits (c) Pedestrian crossings	TRANSPORT AND TECHNICAL SERVICES	Draftsman has prepared short-term corrective legislation, longer-term project with LOD for comment, May 08
5.2006 Rec'd 2006	Shipping (Safety) Regulations to implement chapter V of SOLAS (4 days)	ECONOMIC DEVELOPMENT	Draft referred to LOD for comment (2006)
6.2006 Rec'd 2006	Inheritance (Illegitimacy and Provision for Family and Dependents) Law (to improve status of child born out of wedlock) (15 days)	CHIEF MINISTER	Final draft under preparation, May 08
11.2006 Rec'd 2006	Gender Recognition Law (35 days)	CHIEF MINISTER	LOD further instructions received, May 08, awaiting review by LD
15.2006 Rec'd 2006	Road Traffic legislation etc- various amendments to ensure HR compliance (10 days)	TRANSPORT AND TECHNICAL SERVICES	Still awaiting outcome of discussions between department and LOD

Legislation

WORK IN PROGRESS AS AT 15 MAY 2008			
Programme number and year first instructions received	Description	Promoter	Status
17.2006 Rec'd 2006	Health Care (Registration) Law - Amendments to introduce powers of investigation of alleged misconduct and to arrange for professional development and revalidation	HEALTH AND SOCIAL SERVICES	Under discussion with department, May 08
20.2006 Rec'd 2006	Sea Fisheries Licensing of Fishing Boats - Regulations - amendments to implement Granville Bay Treaty (20 days)	ECONOMIC DEVELOPMENT	x 5 items of subordinate legislation: 3 completed 1 cannot be progressed by dept as yet 1 – drafting completed (Misc Prov Am 5) January 08 - Department has queried whether SOS concurrence is actually required, as does not affect territorial waters
21.2006 Rec'd 2006	Criminal Procedure Law (20 days)	CHIEF MINISTER	Awaiting action by draftsman/ further instructions under preparation by LOD
22.2006 Rec'd 2006	Explosives Law (18 days)	HOME AFFAIRS	Ready, subject to any further instructions from department, April 08
26.2006 Rec'd 2006	Freedom of Information Law (25 days)	PRIVILEGES AND PROCEDURES	Policy under review
27.2006 Rec'd 2006	Limited Partnerships Law - amendments and Incorporated Limited Partnerships (30 days)	ECONOMIC DEVELOPMENT	Drafts believed ready, December 07
28.2006 Rec'd 2006	Foundations Law (20 days)	ECONOMIC DEVELOPMENT	Further instructions received May 08, under review
30.2006 Rec'd 2006	Companies (Am 10) (15 days) (in part, IMF package, registered address)	ECONOMIC DEVELOPMENT	Further draft under preparation
31.2006 Rec'd 2006	Firearms Law amendment (8 days)	HOME AFFAIRS	May 08, further draft, nearing completion

Legislation

WORK IN PROGRESS AS AT 15 MAY 2008			
Programme number and year first instructions received	Description	Promoter	Status
33.2006 Rec'd 2006	Shipping (Prevention of Pollution: MARPOL) Regulations (5 days)	ECONOMIC DEVELOPMENT	1st draft under preparation, May 08
36.2006 Rec'd 2006	Sea Fisheries (Miscellaneous Provisions) and (Bag Limits) Regulations - amendments regarding conservation areas and catch limits (10 days)	ECONOMIC DEVELOPMENT	Awaiting final agreement of drafts with SOS
38.2006 Rec'd 2006	Fire and Rescue Service Law (20 days)	HOME AFFAIRS	Awaiting LOD HR audit and review of penalties - no change since December 2006
E4.2006 Rec'd 2007	Companies (No.3) Regulations- amendments regarding auditor oversight (20 days) (IMF package)	ECONOMIC DEVELOPMENT	Draftsman awaits further instructions
1.2006 Rec'd 2007	Proceeds of Crime Law/ Money Laundering Order - 2nd phase of implementation of FATF recommendation, Basel committee standards and JFSC 'know your customer' framework and the 2nd EU Directive on Money Laundering (IMF package) (15 days)	TREASURY AND RESOURCES	Draftsman awaits further instructions
2.2006 Rec'd 2007	Proceeds of Crime and related Laws - amendments Further revisions to reflect developments in international standards, in anticipation of external assessments in 2006 and 2007 (IMF package)	TREASURY AND RESOURCES	4 sets of Regulations ready for lodging

Legislation

WORK IN PROGRESS AS AT 15 MAY 2008			
Programme number and year first instructions received	Description	Promoter	Status
4.2006 Rec'd 2007	Legislation to permit importation of bull semen (5 days, time reallocated from implementation of Directive on trade in meat and meat products - Law amendments and Order	PLANNING AND ENVIRONMENT	Regulations LODGED Order drafted
9.2006 Rec'd 2007	Community Provisions (Animal By-Products) (Jersey) Regulations 200- (15 days)	PLANNING AND ENVIRONMENT	Revised draft sent out, January 08
11.2006 Rec'd 2007	Employment Law amendments re TUPE and redundancy (15 days)	SOCIAL SECURITY	Further draft prepared May 08, referred to LOD for HR audit and review of penalties
3.2007 Rec'd 2007	FINANCIAL SERVICES LAW/ COLLECTIVE INVESTMENT FUNDS LAW/ BANKING BUSINESS LAW/ INSURANCE BUSINESS LAW Amendments to bring financial regulatory legislation up to IMF standards in anticipation of IMF assessment (25 days)	ECONOMIC DEVELOPMENT	Part complete - 1st wave of amendments lodged Outstanding: (a) final provisions to ensure consistency across the Laws (including levels of penalties) - instructions awaiting draftsman's attention (b) information gateways: further draft prepared mid-May 08
4.2007 rec'd May 08	GAMBLING LAW (25 DAYS)	ECONOMIC DEVELOPMENT	1st draft to department, May 08
5.2007	GAMBLING COMMISSION LAW (25 days)	ECONOMIC DEVELOPMENT	Draft referred to LOD for HR audit March 08
21.2007 Rec'd 2007	Sea Fisheries (Establishment and Regulation of Fisheries) Regulations amendments re development of fish farming	PLANNING AND ENVIRONMENT	Draft with SOS for concurrence

Legislation

WORK IN PROGRESS AS AT 15 MAY 2008			
Programme number and year first instructions received	Description	Promoter	Status
22.2007 Rec'd 2007	Construction (Health and Safety) Regulations 200- (20 days)	SOCIAL SECURITY	Further draft prepared, April 08
3.2006 rec'd March 2008	Residents' Registration Law	CHIEF MINISTER	1st draft under preparation, May 08
44.2006 (contingency), rec'd May 08	Armed Forces Act - implementation (15 days)	CHIEF MINISTER	1st draft under preparation
19.2008 rec'd January 2008	Food Hygiene Regulations To implement Directives 852/2004. 853/2004 and 854/2004(improved food hygiene, training of food handlers, traceability of foodstuffs - minimum standards required for export to the EU) - 60 days	HEALTH AND SOCIAL SERVICES	1st draft to department May 08
25.2008 Rec'd Dec 2007	Shops (Regulation of Opening) Law - Regulations - 5 days	ECONOMIC DEVELOPMENT	Final draft referred to LOD for HR and penalties audit
27.2008 rec'd Dec 2007	Public Elections Regulations -restrict the expenses of a candidate for election	PRIVILEGES AND PROCEDURES	Believed ready, May 08
2008 contingency rec'd April 008	Standing Orders - amendments (7 days)	PRIVILEGES AND PROCEDURES	Further instructions rec'd May 08, under review
2008 contingency rec'd April 08	Motor Vehicles - rear seat belts and child booster seats (5 days)	TRANSPORT AND TECHNICAL SERVICES	1st draft (adult rear seat belts) prepared; awaiting instructions on children's rear seat belts, May '08
2008 contingency rec'd May 08	Separate Limited Partnerships (10 days)	ECONOMIC DEVELOPMENT	First draft prepared April 08

Legislation

WORK IN PROGRESS AS AT 15 MAY 2008			
Programme number and year first instructions received	Description	Promoter	Status
2008 contingency	Recognized Funds - consequential amendments (10 days)	ECONOMIC DEVELOPMENT	First drafts prepared May 08

Legislation

MATTERS ON WHICH, AS AT 15 MAY 2008, FIRST INSTRUCTIONS ARE AWAITED			
Priority; year time allocated	Description	Promoter	Drafting days
E1.2006	COPYRIGHT/PERFORMERS' PROTECTION/DESIGN RIGHTS LAWS IMPLEMENTATION Package of subordinate legislation required to commence new Laws now being drafted (see work in progress).	ECONOMIC DEVELOPMENT	35
E3.2006	PLANT VARIETIES LAW New Law for protection of rights in relation to plant varieties (see Plant Breeders Rights Order, in work in progress)	ECONOMIC DEVELOPMENT	30
E5.2006	HEALTH INSURANCE LAW - AMENDMENTS Changes relating to introduction of new income support legislation.	SOCIAL SECURITY	15
14.2006	LODGING HOUSES (REGISTRATION) LAW - AMENDMENT To ensure powers of entry are human rights compliant.	HOUSING	3
24.2006	TRUSTS LAW - AMENDMENT To update the role of protectors and the appointment of enforcers.	ECONOMIC DEVELOPMENT	20
44.2006	ARMED FORCES (IMPLEMENTATION) LAW - contingency allocation (note correspondence with UK indicates Jersey legislation need not be in force before 1.1.09)	CHIEF MINISTER	15
5.2007	TERRORISM LAW Amendments to the 2002 Law to reflect, to the extent that they are appropriate for Jersey, the provisions of the Terrorism Act 2006	HOME AFFAIRS	25
7.2007	CRIMINAL JUSTICE (YOUNG OFFENDERS) LAW Amendments conferring new sentencing powers for the courts in respect of offenders aged 12+; linked to the development of a new secure facility at the Greenfields site	HOME AFFAIRS	15
8.2007	SHARED EQUITY LAW To enable a percentage of the equity in a property to be owned by a third party, through the creation of a second charge equal to the percentage share	HOUSING	10

Legislation

MATTERS ON WHICH, AS AT 15 MAY 2008, FIRST INSTRUCTIONS ARE AWAITED			
Priority; year time allocated	Description	Promoter	Drafting days
17.2007	LIMITED LIABILITY PARTNERSHIPS LAW A replacement for the existing Law, establishing a competitive and viable framework for the creation of Jersey LLPs	ECONOMIC DEVELOPMENT	15
18.2007	POLICE PROCEDURES AND CRIMINAL EVIDENCE LAW Amendments to the 2003 Law regarding the issue of and powers under search warrants and the taking of fingerprints and other samples	HOME AFFAIRS	25
23.2007	STREETWORKS LAW A Law to replace the Public Utilities Road Works Law 1963 and amend other Laws in order to enforce a co-ordinated and managed streetworks policy	TRANSPORT AND TECHNICAL SERVICES	20
24.2007	ROAD TRAFFIC LAW/ MOTOR TRAFFIC LAW/ PARKING CHARGES ORDER Amendments related to buses and public parking charges	TRANSPORT AND TECHNICAL SERVICES	16
2.2008	PUBLIC FINANCES LAW Amendments to permit the introduction of GAAP compliant accounting and budgeting within the States of Jersey	TREASURY AND RESOURCES	5
3.2008	SEA FISHERIES REGULATIONS (VARIOUS) Amendments to ensure that, in accordance with the Jersey/UK Fisheries Management Agreement, local regulation is harmonized, where necessary, with that of the UK and EU; and to implement fisheries management measures recommended under the Granville Bay Treaty	ECONOMIC DEVELOPMENT	15
6.2008	FINANCIAL SERVICES LAW AND SUBORDINATE LEGISLATION Amendments to ensure that the regulatory regime for investment business is consistent with EU best practice as represented by Directive 2004/39/EC (Markets in financial instruments) and as implemented by member countries	ECONOMIC DEVELOPMENT	15
7.2008	SOCIAL SECURITY LAW AND SUBORDINATE LEGISLATION Amendments for reform of incapacity benefit, pensions and funding arrangements	SOCIAL SECURITY	20

Legislation

MATTERS ON WHICH, AS AT 15 MAY 2008, FIRST INSTRUCTIONS ARE AWAITED			
Priority; year time allocated	Description	Promoter	Drafting days
8.2008	SEXUAL OFFENCES LAW Amendments to bring a comprehensive approach to sexual offences appropriate to the 21st century, redefining the offence of rape and other non-consensual sexual offences	HOME AFFAIRS	12
2008	MEDICINES LAW AND SUBORDINATE LEGISLATION Amendments to enable prescribing by nurses, pharmacists and other healthcare professionals	HEALTH AND SOCIAL SERVICES	20
10.2008	EDUCATION LAW, NEW REGULATIONS To implement the Early Years Strategy regarding the provision and funding of nursery places	EDUCATION SPORT AND CULTURE	15
11.2008	FINANCIAL SERVICES (TRUST COMPANY BUSINESS) (EXEMPTIONS NO. 2) ORDER Amendments to reduce the scope of activities that may be undertaken by 'experienced personal advisors' with the benefit of exemption from the requirement to register under the principal Law	ECONOMIC DEVELOPMENT	3
12.2008	FINANCIAL SERVICES (TRUST COMPANY BUSINESS) (EXEMPTIONS) ORDER Amendments to define more clearly the activities that may be undertaken by a director with the benefit of exemption from the requirement to register under the principal Law	ECONOMIC DEVELOPMENT	4
13.2008	CIVIL ASSET RECOVERY (PROCEEDS OF CRIME) New powers for a Jersey court to make an order, in civil proceedings, for the confiscation of the proceeds of crime; the 2nd phase of the legislation adopted in 2007	HOME AFFAIRS	15
14.2008	EMPLOYMENT LAW - SUBORDINATE LEGISLATION New legislation to implement the principal legislation allocated drafting time in 2007 (see item 11 in 2007, transfer of undertakings and protection of employment, redundancy)	SOCIAL SECURITY	8
15.2008	PLANT HEALTH ORDER Legislation to implement EU Directives for the purpose of eliminating the risk of potentially damaging pests and diseases entering Jersey	PLANNING AND ENVIRONMENT	5

Legislation

MATTERS ON WHICH, AS AT 15 MAY 2008, FIRST INSTRUCTIONS ARE AWAITED			
Priority; year time allocated	Description	Promoter	Drafting days
16.2008	LONG-TERM CARE New legislation providing for the cost of long term care to be shared by individuals and the States	SOCIAL SECURITY	20
17.2008	VARIOUS FINANCIAL SERVICES REGULATORY LAWS - Amendments to enable the Jersey Financial Services Commission to recover the costs of investigations and other regulatory actions	ECONOMIC DEVELOPMENT	10
18.2008	EMPLOYMENT LAW Further amendments to modernize employment relations through measures relating to maternity, family friendly and flexible working policies	SOCIAL SECURITY	45 10
20.2008	CRIMINAL JUSTICE (EVIDENCE AND PROCEDURE) LAW Amendments to extend existing arrangements for videotaping of evidence and other special measures for the taking of evidence to witnesses who are vulnerable by reason of age, personal circumstances, fear of intimidation or other special needs	HOME AFFAIRS	5
21.2008	PESTICIDES LAW AND ORDER Amendments to implement Directive 91/414, regulating the use of pesticides and other substances for the prevention or control of pests	PLANNING AND ENVIRONMENT	25
22.2008	PRIMARY CARE LAW A Law to implement the restructuring of the health and social care system in Jersey, expanding the work undertaken by GPs and health care professionals working within their employ	HEALTH AND SOCIAL SERVICES	25
23.2008	ACCESS TO VETTING INFORMATION New legislation to facilitate the exchange with UK agencies and use of information regarding persons unsuitable to work with children and vulnerable adults	HOME AFFAIRS	15
24.2008	INTERNATIONAL HEALTH REGULATIONS New legislation to carry out Jersey's obligation to implement the International Health Regulations	HEALTH AND SOCIAL SERVICES	40

Legislation

MATTERS ON WHICH, AS AT 15 MAY 2008, FIRST INSTRUCTIONS ARE AWAITED			
Priority; year time allocated	Description	Promoter	Drafting days
26.2008	<p>ENERGY POLICY IMPLEMENTATION: THERMAL EFFICIENCY, GREENHOUSE GAS EMISSION REDUCTIONS</p> <p>New legislation to implement the States' energy policy: improved thermal efficiency for buildings and better regulation of the energy market</p>	PLANNING AND ENVIRONMENT	30
28.2008	<p>GAMBLING REGULATIONS AND ORDERS</p> <p>Subordinate legislation to implement the new Gambling Law (see item 4 in the 2007 programme), to be a simplified regulatory regime, whilst extending anti-money laundering controls to the industry and introducing a betting levy</p>	ECONOMIC DEVELOPMENT	30
29.2008	<p>LICENSING LAW</p> <p>A new Law to provide a simplified regulatory regime suited to present needs</p>	ECONOMIC DEVELOPMENT	30

Legislation

Work completed June 2007 to May 2008

1. Legislation programme items

Banking Business (Amendment No. 6) (Jersey) Law 200-
Civil Asset Recovery (International Co-operation) (Jersey) Law 200-
Civil Aviation (Jersey) Law 200-
Collective Investment Funds (Amendment No. 4) (Jersey) Law 200-
Collective Investment Funds (Permits) (Exemptions) (Amendment No. 2) Order
Collective Investment Funds (Unregulated Funds) (Jersey) Order 2008
Community Provisions (Wire Transfers) (Jersey) Regulations 200-
Community Provisions (Wire Transfers) (Amendment) (Jersey) Regulations 200-
Companies (Amendment No. 9) Law 200-
Companies (Amendment No. 2) Regulations 200-
Connétables (Jersey) Law 200-
Crime (Transnational Organized Crime) (Jersey) Law 200-
Criminal Justice (International Co-operation) (Amendment) (Jersey) Law 200-
Customs and Excise (Amendment No. 5) (Jersey) Law 200-
Customs and Excise (Amendment No. 6) (Jersey) Law 200-
Drug Trafficking Offences (Amendment) (Jersey) Law 200-
Education (Discretionary Grants - General) (Jersey) Order
Education (Discretionary Grants - Amounts) (Jersey) Order
European Communities Legislation (Implementation) (Bovine Semen) (Jersey)
Regulations 200-
Export Control (Jersey) Law 200-
Finance (Jersey) Law 200- (Budget)
Financial Services (Amendment of Law) (Jersey) Regulations 200-
Financial Services (Amendment of Law) (No.2) (Jersey) Regulations 200-
Financial Services (Amendment No. 3) (Jersey) Law 200-
Financial Services (Amendment No. 4) (Jersey) Law 200-
Financial Services (Money Service Business (Exemptions)) (J) Order
Financial Services (Money Service Business (Registration)) (J) Order
Financial Services (Money Service Business (Fees)) (J) Order
Financial Services (Trust Company Business - Exemptions) (No. 2) Order
Financial Services (Trust Company and Investment Business (Accounts, Audits and
Reports) (Jersey) Order
Financial Services (Investment Business - Financial Service Business Exemption)
Order Financial Services (Registration and Fees) Order
Financial Services (Accounts Audits and Reports) Order
Gambling (Remote Gambling Disaster Recovery) (Jersey) Regulations 200-
Goods and Services Tax (Jersey) Regulations 200-
Goods and Services Tax (Jersey) Law 2007 (AD) Act 200-
Goods and Services Tax (International Services Entities) (Jersey) Regulations 200-
Goods and Services Tax (Amendment) (Jersey) Law 200-
Harbours (Administration) (Amendment No. 7) (Jersey) Law 200-
Harbours (Amendment No. 41) (Jersey) Regulations 200-
Health Insurance (Determination of Claims and Questions) (Jersey) Order
Health Insurance (Consequential Amendments) (Jersey) Order
Health Insurance (Evidence) (Jersey) Order
Income Support (J) Regulations 200-
Income Support (Special Payments) (J) Regulations 200-
Income Support (Consequential Amendments) (J) Regulations 200-
Income Support (Jersey) Law 2007 (Appointed Day) Act 200-
Income Support (General Provisions) (Jersey) Order
Income Support (Transitional Provisions) (Jersey) Order

Legislation

Income Tax (Amendment No. 29) (Jersey) Law 200-
Income Tax (Amendment No. 30) (Jersey) Law 200-
Income Tax (Deemed Dividends) (Jersey) Regulations 200-
Insurance Business (Amendment No. 6) (Jersey) Law 200-
Invalid Care Allowance (Jersey) Order
Misuse of Drugs (Substances Useful for Manufacture (J) Order
Money Laundering (Jersey) Order
Money Laundering (Amendment) (Jersey) Order
Non-Profit Organizations (Jersey) Law 200-
Pilotage (Jersey) Law 200-
Political Parties (Registration) (Jersey) Law 200-
Price Indicators (Jersey) Regulations 200-
Proceeds of Crime (Supervisory Bodies) (Jersey) Law 200-
Proceeds of Crime (Substitution of Schedule 2) (Jersey) Regulations 200-
Proceeds of Crime (Amendment) (Jersey) Law 200-
Proceeds of Crime (Cash Seizure) (Jersey) Law 200-
Public Elections (Amendment No. 3) (Jersey) Law 200-
Public Finances (Amendment No. 2) (Jersey) Law 200-
Social Security (Consequential Amendments) (Jersey) Order
States of Jersey (Amendment No. 5) Law 200-
Supply of Goods and Services (Jersey) Law 200-
Taxation (Land Transactions Tax) (Jersey) Law 200-
Terrorism (Amendment No. 2) (Jersey) Law 200-
Regulation of Investigatory Powers (BBC) (Jersey) Regulations 200-

2. Minor and routine items - 103

INDICATION OF LEGISLATION LIKELY TO BE BID FOR IN 2010/2011

ECONOMIC DEVELOPMENT				
YEAR OF BID	RATING (E, HD, D)	SUMMARY DESCRIPTION OF BID	BRIEF SUMMARY OF REASONS FOR RATING	SUMMARY OF IMPLEMENTATION COSTS/MANPOWER AND YEAR OF IMPLEMENTATION
2010	E	<p>A new "Super" Financial Services law to include in one law the regulation of all financial service business OR If the previous item does not go ahead for any reason</p> <p>a) An amendment to the existing Financial Services (J) Law to include regulation of deposit-taking; with the consequential repeal of the Banking Business (J) Law.</p> <p>b) Proceeds of Crime (J) Law; Drug Trafficking Offences (J) Law; and other AML/CFT legislation - provision for amendments to maintain equivalence with international standards.</p> <p>c) Companies (J) Law - provision for amendments to ensure that the law continues to meet the needs of industry.</p> <p>Insurance Business (J) Law provision to make amendments, if needed, to address the EU Solvency II requirements (if resolved by then). NB this item might be combined with item 1 above if that goes ahead.</p>		

HOME AFFAIRS				
YEAR OF BID	RATING (E, HD, D)	SUMMARY DESCRIPTION OF BID	BRIEF SUMMARY OF REASONS FOR RATING	SUMMARY OF IMPLEMENTATION COSTS/MANPOWER AND YEAR OF IMPLEMENTATION
10	E	Discrimination subordinate legislation	To implement the Law	Costs/manpower identified in primary legislation; 2011
10	D	Firearms Law amendments		Costs 0; Manpower 0; 2011

INDICATION OF LEGISLATION LIKELY TO BE BID FOR IN 2010/2011

PLANNING AND ENVIRONMENT				
YEAR OF BID	RATING (E, HD, D)	SUMMARY DESCRIPTION OF BID	BRIEF SUMMARY OF REASONS FOR RATING	SUMMARY OF IMPLEMENTATION COSTS/MANPOWER AND YEAR OF IMPLEMENTATION
2010/11	E	Catch up on essential changes to Jersey Law as required to meet our obligations to conform and adopt to EU law as it applies to Agriculture.	Law Officers have advised that this is deficiency needs to be addressed. It makes adoption of more recent Directives that refer back almost impossible.	Very large but cannot be quantified at this stage pending more detailed research.
2010/11	E	Catch up on essential changes to Jersey Law as required to meet our obligations to conform and adopt to EU law as it applies to Veterinary	Law Officers have advised that this is deficiency needs to be addressed. It makes adoption of more recent Directives that refer back almost impossible.	Very large but cannot be quantified at this stage pending more detailed research

SOCIAL SECURITY				
YEAR OF BID	RATING (E, HD, D)	SUMMARY DESCRIPTION OF BID	BRIEF SUMMARY OF REASONS FOR RATING	SUMMARY OF IMPLEMENTATION COSTS/MANPOWER AND YEAR OF IMPLEMENTATION
2010	E	Potential Secondary pensions scheme legislation	Consultation in respect of challenges and opportunities presented by an ageing population may well lead to need for Increased provision for retirement	Project and IT costs to be determined when more details are available
2010/2011	HD	Review primary Income Support legislation and regulations	Review of Income Support scheme may lead to legislation needing revision following 2 years of operation	No additional ongoing revenue costs as IS benefit now in payment. Implementation costs would depend on scale of any changes

INDICATION OF LEGISLATION LIKELY TO BE BID FOR IN 2010/2011

TREASURY AND RESOURCES				
YEAR OF BID	RATING (E, HD, D)	SUMMARY DESCRIPTION OF BID	BRIEF SUMMARY OF REASONS FOR RATING	SUMMARY OF IMPLEMENTATION COSTS/MANPOWER AND YEAR OF IMPLEMENTATION
2010	E	Proceeds of Crime Law ("POCL")	Updating the Proceeds of Crime Law ("POCL")	2010-11
2010	E	Money Laundering Order ("MLO")	Updating the Money Laundering Order ("MLO")	2010-11

No indicative bids received from other departments