

# **STATES OF JERSEY**

**r**

## **DRAFT PUBLIC LIBRARY (JERSEY) REGULATIONS 200**

---

**Lodged au Greffe on 8th July 2003  
by the Education, Sport and Culture Committee**

---

**STATES GREFFE**





Jersey

## **DRAFT PUBLIC LIBRARY (JERSEY) REGULATIONS 200**

### **REPORT**

---

In attempting to update general rules for the running of the Jersey Library Service and conduct of users, it was brought to the attention of officers from the Department of Education, Sport and Culture that the Regulations applying to the Library Service were drafted in 1934 and needed updating.

The attached document therefore, updates and replaces the Règlement (1934) sur la bibliothèque publique. It provides a framework of regulation more closely allied to the management of a modern public library service and provides a better platform from which to develop rules for the running of the service and for the conduct of its users.

The adoption of these draft Regulations has no financial or manpower implications for the States.

## **Explanatory Note**

---

These Regulations would replace the Règlement (1934) sur la bibliothèque publique.

*Regulation 1* defines words used in the Regulations.

*Regulation 2* provides that the public library service shall be called “the Jersey Library”, and that the Education, Sport and Culture Committee shall have charge of the service.

*Regulation 3* provides for the appointment of a Chief Librarian, who will as the administrative head of the Library be responsible to the Committee for its proper management.

*Regulation 4* provides for the appointment of other staff.

*Regulation 5* authorizes the Committee to apply funds at its disposal to the purposes and expenses of the Library.

*Regulation 6* provides that, subject to the Library Rules, the public are entitled to free admission to the Library during opening hours.

*Regulation 7* authorizes the Library to lend books and other items.

*Regulation 8* enables the Committee to make rules for the running of the Library.

*Regulation 9* empowers any member of the Library staff to require a person who contravenes the Library Rules to leave the Library.

It also empowers the Committee to exclude a person from the Library permanently or temporarily for a breach of the Library Rules.

*Regulation 10* repeals the Règlement of 1934.

*Regulation 11* describes how the Regulations may be cited. It also provides that they shall come into force on 1st October 2003.





Jersey

# DRAFT PUBLIC LIBRARY (JERSEY) REGULATIONS 200

## Arrangement

---

### Regulation

<u>1</u>	<u>Interpretation</u>
<u>2</u>	<u>The Jersey Library</u>
<u>3</u>	<u>The Chief Librarian</u>
<u>4</u>	<u>Other staff</u>
<u>5</u>	<u>Application of funds</u>
<u>6</u>	<u>Library to be open to the public</u>
<u>7</u>	<u>Lending</u>
<u>8</u>	<u>Library Rules</u>
<u>9</u>	<u>Exclusion of persons from Library</u>
<u>10</u>	<u>Repeal</u>
<u>11</u>	<u>Citation and commencement</u>





Jersey

## **DRAFT PUBLIC LIBRARY (JERSEY) REGULATIONS 200**

*Made*

*[date to be inserted]*

*Coming into force*

*1st October 2003*

**THE STATES**, in pursuance of the Loi (1836) sur la bibliothèque publique,<sup>[1]</sup> have made the following Regulations –

---

### **1 Interpretation**

In these Regulations, unless the context otherwise requires –

“Committee” means the Education, Sport and Culture Committee;

“item” includes a book, audio tape, compact disc and video tape, and any other thing that in contemporary library practice is lent or provided by a public library to members of the public;

“Library” means the public library service of Jersey;

“Library Rules” means rules made by the Committee under Regulation 8.

### **2 The Jersey Library**

(1) The Library shall be called “the Jersey Library”.

(2) The Education, Sport and Culture Committee shall have the general charge of the Library, and shall be responsible for the safe keeping of its books and other items, records, documents and other property.

### **3 The Chief Librarian**

(1) The Policy and Resources Committee shall appoint a person as the Chief Librarian.

(2) The Chief Librarian shall be the administrative head of the Library, and shall be responsible to the Committee for its proper management.

(3) The Chief Librarian shall be an officer within the meaning of the Civil Service (Jersey) Law 1953<sup>[2]</sup>

### **4 Other staff**

(1) The Policy and Resources Committee may appoint such other officers (within the meaning of the Civil Service (Jersey) Law 1953<sup>[3]</sup>) and other employees as it thinks fit to assist the Chief Librarian.

(2) The other officers and employees shall perform such duties as the Chief Librarian may direct.



## **5 Application of funds**

- (1) The Committee may apply any funds at its disposal (whether derived from the States or otherwise) to the purposes and expenses of the Library.
- (2) In particular, the funds may be applied to –
  - (a) the purchase of books, periodicals and other items;
  - (b) the payment of membership or affiliation fees to other organizations;
  - (c) the payment of other expenses in connection with the administration of the Library; and
  - (d) the payment of employees other than officers,but this paragraph does not limit paragraph (1).

## **6 Library to be open to the public**

The members of the public shall be admitted to the Library free of charge during the hours of opening fixed by the Committee.

## **7 Lending**

The Library may lend items to be taken away from the Library.

## **8 Library Rules**

- (1) The Committee may make rules governing the operation of the Library, the lending of items to members of the public and the conduct to be observed by persons using the Library's facilities and services.
- (2) The Library Rules may also provide for the payment of –
  - (a) deposits for the issue of library cards to visitors to Jersey;
  - (b) charges for the replacement of lost library cards;
  - (c) charges for items that have been borrowed from the Library and are overdue for return;
  - (d) charges for the reinstatement or replacement of borrowed items that are lost or damaged; and
  - (e) charges for other services and facilities provided by the Library.
- (3) A copy of the Library Rules shall be posted up in a prominent place in the Library.

## **9 Exclusion of persons from Library**

- (1) If a person contravenes the Library Rules, any member of the Library staff may require the person to leave the Library.
- (2) The Committee may exclude from the Library, permanently or temporarily, any person who is guilty of a breach of the Library Rules.

## **10 Repeal**

The Règlement (1934) sur la bibliothèque publique<sup>[4]</sup> shall be repealed.

## **11 Citation and commencement**

- (1) These Regulations may be cited as the Public Library (Jersey) Regulations 200.
- (2) These Regulations shall come into force on 1st October 2003.

---

[1] *Recueil des Lois, Tomes I-III, page 72 and Tome VII, page 85.*

[2] *Recueil des Lois, Tome VIII, page 319.*

[3] *Recueil des Lois, Tome VIII, page 319.*

[4] *Recueil des Lois, Tome VII, page 85.*