
STATES OF JERSEY



STATES OF JERSEY PRISON SERVICE: H.M. PRISON LA MOYE – ANNUAL REPORT 2015

Presented to the States on 19th April 2016
by the Minister for Home Affairs

STATES GREFFE



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HM PRISON LA MOYE

ANNUAL REPORT 2015

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1. INTRODUCTION

I am pleased to report on the performance of the Jersey Prison Service during 2015.

Prisoner numbers were up on the previous year, with the daily average increasing from 141 to 151 and peaking at 166.

The numbers of young offenders and juveniles were low (albeit up on 2014) with 12 male and one female young offenders and 2 male juveniles being sentenced to periods of Youth Detention.

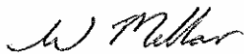
I am pleased to report a significant reduction in assaults on staff and although assaults on prisoners were up on 2014, they were low in comparison with previous years.

Prisoner achievements in regard to educational or skills development courses completed and certificates received were again excellent and the products from the horticulture and carpentry work areas continued to be of very high quality.

Our drive for efficiency and success in this regard is once again evidenced by the fact that our net expenditure for 2015 was less than it was in 2010.

The Prison Service continued to benefit from excellent partnership working arrangements with the States of Jersey Police, the Honorary Police, Customs and Immigration, the Probation and After-Care Service and a number of voluntary groups including the Freedom for Life Ministry, Corner stone and the Samaritans.

In conclusion, I am delighted to report on another excellent performance by the Jersey Prison Service and I take this opportunity to thank the staff at the Prison for their commitment and support during 2015.



Bill Millar
Governor

2. MISSION STATEMENT

- H M Prison La Moye will provide a healthy, safe, secure and stimulating environment for all who live and work here. Prisoners will be encouraged to address their offending behaviour and to become involved in education and work related training, which will enable them to live a law-abiding and purposeful life in custody and after release.
- Supportive relationships with families will be facilitated in order to maintain the positive links that will ensure a successful return to the community. In partnership with other agencies, the Prison will provide effective ways to reduce crime and its resultant social and economic costs.
- Our aim is to be a model of best practice and an exemplar for other prisons.

3. PRIMARY AIMS

- Protection of the public by keeping in custody those persons committed to us by the Courts in a safe, decent and healthy environment.
- Reduce re-offending by providing constructive regimes, which address offending behaviour and which improve educational and work skills.
- Supporting offenders' positive relationships with their families in order to assist their successful return to the community.

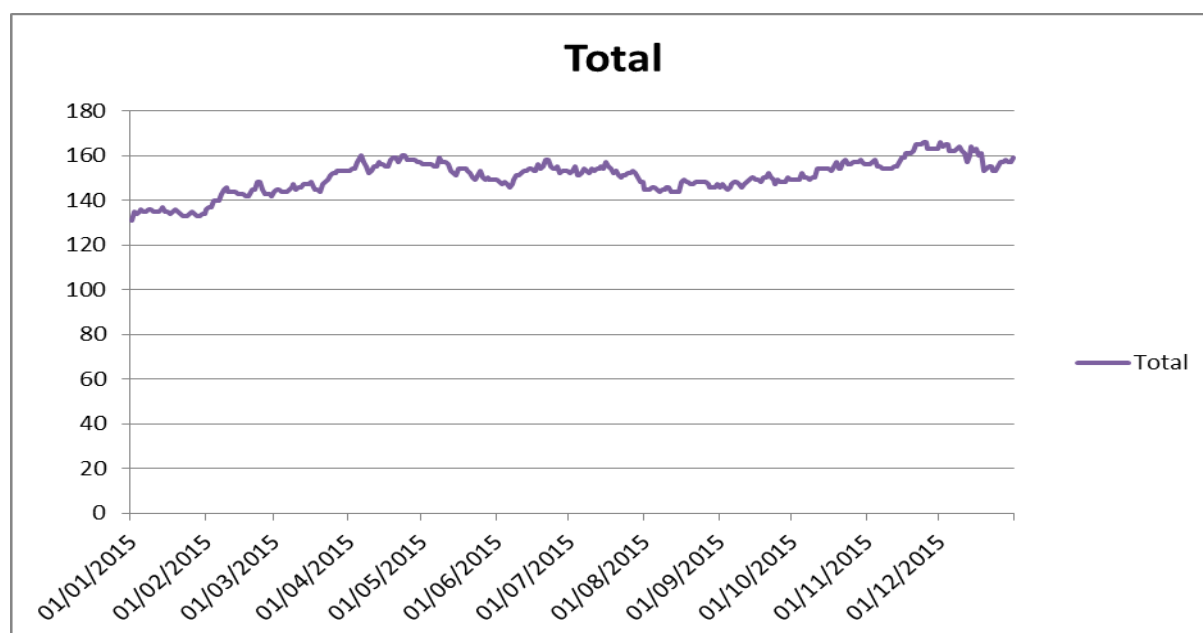
4. STATISTICS

4.1. Breakdown of Prisoner Accommodation

Wing	No. of Cells	No. of Prisoner Places	No. with access to in cell toilet
H (Females)	31	35	35
K3 (Young Offenders)	20	26	26
J Wing (Vulnerable Prisoners)	41	62	62
K 1&2 (Adult Male Mainstream)	26	31	31
L Wing (Adult Male Mainstream)	60	87	87
G Wing (out workers)	22	14*	Communal facilities
Total	200	255	241

*a restricted number of cells designated for use in G Wing

4.2. Total population during 2015



4.2.1.

Population	2011	2012	2013	2014	2015
Maximum Daily Population	200	170	169	150	166
Minimum Daily Population	163	142	148	129	131
Average Daily Population	184	157	159	141	151

4.2.2.

New Receptions in Period

	Male	Female	Total
New Receptions	275	33	308
Of which were sentenced to imprisonment or youth detention	109	5	114
Of which were dealt with by methods other than imprisonment	63	9	72
Of which were remaining in custody unsentenced at Period End	30	7	37
Of which were released from court	73	12	85
Of which were < 21 Years and received on remand	31	7	38
Of which were < 18 Years received on remand	5	1	6
Of which were < 21 Years and received convicted	12	1	13
Of which were < 18 Years received convicted	2	0	2
Of which were sentenced <= 1 Month	12	3	15
Of which were sentenced to > 1 Month and <= 3 Months	7	0	7
Of which were sentenced to > 3 Months and <= 6 Months	9	1	10
Of which were sentenced to > 6 Months and <= 12 Months	26	0	26
Of which were sentenced to > 12 Months and <= 24 Months	28	1	29
Of which were sentenced to > 24 Months and <= 60 Months	17	0	17
Of which were sentenced to > 60 Months and <= 72 Months	5	0	5
Of which were sentenced to > 72 Months	5	0	5
Of which were sentenced to Life			0
Totals	109	5	114
Of which were known to have previous convictions	265	33	298
Of which were known to have been previously imprisoned	142	17	159

Releases

	Male	Female	Total
Total Releases	255	27	282
Of which were transferred to another jurisdiction	13	0	13

Temporary Releases

	Male	Female	Total
Home Leave	176	41	217
Work Experience	1239	218	1457

Community Visit	107	15	122
Overnight Home Leave	34	9	43
Total	1556	283	1839
Number of individuals released	27	3	30
Escorted External Healthcare Appointments	258	21	279

4.3. Discipline

4.3.1. 195 misconduct reports were submitted during the year for contravening Prison Rules. 189 were committed by 73 male prisoners and 6 by 4 female prisoners.

4.3.2. The highest number of misconduct reports committed by one individual was 12.

4.3.3. The longest period of cellular confinement awarded was 14 days.

4.3.4. A breakdown of the punishments awarded during 2015 is attached at Annex A.

4.4. Home Detention Curfew (HDC)

4.4.1. A total of 10 prisoners were granted release on HDC during the year, 9 adult males, and 1 adult female. 1 adult male was recalled to prison for breaching licence conditions. Interesting to note this is an exact repeat of the data recorded in 2014.

4.5. Staff in Post

4.5.1. On 31st December, 2015 the Prison's approved staff complement was as follows:-

	Approved	In post
Governor	1	1
Deputy Governor	1	1
Senior Unit Manager	1	1
Unit Manager	4	4
Senior Officers	13	12
Catering Officer (including a manager)	6	6
Prison Officer (Residential)	55	49
Prison Officer (Operations)	36	32
Nurse Officer (including a manager)	6	6
Engineer Officer (including a manager)	5	4
Civil Servants	23*	23*
Vocational Training Instructors	10	10
Physical Training Instructors (including a manager)	<u>4</u>	<u>4</u>
TOTAL	165	153

*rounded up to whole full-time equivalents

5. Financial Report for 2015

5.1.

	BUDGET	ACTUAL SPEND / INCOME	VARIANCE (OVER) / UNDER
Staff	£8,445,827	£8,390,488	£55,339
Non staff			
Premises + Maintenance	£986,913	£984,809	£2,104
Supplies + Services	£1,348,479	£1,357,115	-£8,636
Administrative Costs	£133,575	£156,099	-£22,524
Cost of Prisoners in UK	£141,000	£141,000	-
Total Non-Staff	£2,609,967	£2,639,023	-£29,056
Total Expenditure	£11,055,794	£11,029,511	£26,283
Less Income			
Prison Industries	-£291,806	-£278,976	-£12,830
Rent	-£141,200	-£127,687	-£13,513
Net Expenditure	£10,622,788	£10,622,848	-£60

5.2. Net revenue expenditure for HM Prison was just over £10.6 million, of which just over £8.4 million (79.0%) were staff costs.

5.3. The cost of prisoners' food was £3.82 per prisoner per day.

5. Learning and Skills Department

6.1 Staffing

6.1.1 At the end of 2015 the Learning and Skills Department consisted of the following sections, managed by the Head of Learning and Skills:

General Education

Head of Learning and Skills

Education Manager

3 qualified teachers

1 part-time librarian

1 librarian/information resource assistant

1 part time teacher for ICT

1 part time teacher for ESOL

Construction training

1 Vocational Training and Workshop Manager

	5 Vocational Instructors covering brickwork, carpentry x2, painting and decorating, industrial cleaning
Horticultural training	1 Horticulture Manager 3 Horticultural Instructors
Catering training	1 Catering Manager 5 Catering Instructors
Physical Education Department	1 PE Manager 3 PE Officer Instructors

6.2 Facilities

6.2.1 The Department operates in the following areas within the Prison:

- Carpentry production & training workshops
- Painting and decorating training workshop
- Brick and blockwork training workshop
- Production kitchen & kitchen classroom
- Life skills training kitchen
- Vulnerable Prisoner workshop
- Horticulture compound with separate classroom and training area
- Education Centre (EC), consisting of a general classroom and an IT classroom
- Library
- Art room
- Association Rooms on each Wing – for basic skills and ESOL Lessons
- Fitness Centre and Sports Hall, including astroturf area and classroom

6.3 Changes and events in 2015

6.3.1 Expansion in the content on the in-cell intra-net has improved interaction between the tutors and learners.

6.3.2 A drama group produced and performed a short play in front of invited guests from the Jersey Arts Centre. The British and International Federation of Festivals provided adjudication and they received a gold certificate from the Eisteddfod for their performance.

6.3.3 As part of the creative programme, two motivational talks entitled 'A Talk on the Wild Side' were delivered in February and December by the McCann brothers from England.

6.3.4 The 7th annual art exhibition took place at the Harbour Gallery in March: *InsideOut7* was opened by Lieutenant Governor Sir John McColl and Lady McColl, Patron of Art in the Frame. The exhibition offers a showcase for prisoner artwork. It also exhibits some of the carpentry and horticultural products generated by prisoners working within the learning and skills department. The costs of the exhibition were met from the sale of prisoner art and a 10% contribution was given to the Freedom for Life Church in recognition for their work in assisting prisoners with finding housing on release.

6.3.5 The 2015 External Verifier reports from City and Guilds, Scottish Qualifications Authority, British Computer Service, Ascentis (Open College Network), British Industrial Cleaning Society and Highlands College have all been very positive. This enables all of the exam board courses delivered to be OfQual accredited.

- 6.3.6 The horticulture area has received a significant building investment, which has improved the storage sheds and garage facilities and has also extended the outside training area to include a polytunnel. A single span polytunnel was replaced by three new multispan polytunnels, which were erected by prisoners, significantly improving work area.
- 6.3.7 The carpentry production workshop has had the storage and work tent replaced by a steel structure. This has created improved working conditions and enabled all year painting and varnishing to take place in the work area.
- 6.3.8 The carpentry production workshop made the podiums for the Island Games opening and medal ceremonies and the horticulture compound provided the flowers. The workshop also provided a range of recycled furniture items for Acorn Industries.
- 6.3.9 In July the horticultural workers entered herbs and vegetables in the West Show and were awarded four first prizes for their exhibits.
- 6.3.10 When the opportunity arises prisoners who have completed the City and Guilds courses are used to improve the fabric of the buildings. During 2015, prisoners have painted the sports hall corridors, the gymnasium and areas of J wing and L wing.
- 6.3.11 The weight training area of the gym has had air conditioning installed.

6.4 Learning opportunities

- 6.4.1 The areas within the Learning and Skills Department at the prison include employment, education and training, the library and physical education. These make up a section in Her Majesty's Chief Inspector of Prisons report titled 'Purposeful Activity'.
- 6.4.2 A core curriculum is accessible to all prisoners. This consists of a minimum of:
- 1 Functional Skills lesson per week
 - 1 ESOL lesson per week
 - 1 ICT lesson per week
 - Additional ICT lessons linked to ECDL training
 - 1 Open Learning tutorial per week for those on programmes
 - 1 Art lesson per week
 - 1 library session per week, plus one other for those engaged in learning programmes
 - 1 library extension session for those on open learning programmes
 - A programme, offered in rotation, of Level 1 and 2 vocational training in painting, carpentry and brickwork; each of these courses is of 6 weeks duration and is full-time
 - Industrial Cleaning Training for all prisoners employed as cleaners in the Prison
 - Enhanced prisoners receive 4 recreational, staff supported, Fitness Centre sessions per week and 3 recreational, staff supported Sports Hall sessions per week; standard prisoners receive 3 and 2 sessions respectively.
 - A fitness referral programme linked with Health Care – those placed on this are not able to access main stream PE activities but receive 3 fitness and 1 general sports session
 - A programme, offered in rotation, of accredited sports courses in a variety of disciplines, some using Community Sports Development Officers, others linked to gaining industry standard vocational training qualifications
 - An arts exploration course is offered to a targeted group of prisoners; this has a specific therapeutic element that links in with the work of the psychology department.

- 6.4.3 All new prisoners receive an education induction interview within the first week of entering the Prison. These interviews link into the sentence planning process. All prisoners embarking on learning and skills programmes must complete the BKSB assessment. The outcome of these assessments determines the level of support provided by the department to the individual during the course.
- 6.4.4 The Library facility is accessible twice per week to all prisoners via a fixed timetable. During 2015, there were 3087 visits from prisoners to the library and 3410 books were borrowed. The Education Manager oversees the operation of the library, which is staffed by the L&S administrator in the morning and by a Library Assistant from the Central Library in the afternoons.
- 6.4.5 The Youth Service provided bi-monthly sessions to the Young Offenders and the Jersey Careers Service attended one to one sessions, according to need, throughout the year.
- 6.4.6 The Learning and Skills Department have accreditation with several examination boards, allowing the Prison to administer and invigilate a wide range of public examinations and to deliver OfQual accredited qualifications. Accreditation is in place for: Scottish Qualifications Authority (SQA), Central YMCA Qualifications (CYQ), Sports Leaders Awards, Junior Football Leaders Awards (JFL), English Basketball Association Awards (EBA), Ascentis (Open College Network), the European Computer Driving Licence (ECDL), British Institute of Cleaning Science (BICS), Oxford, Cambridge and RSA Examinations (OCR) and Assessment and Qualifications Alliance (AQA), University of Cambridge ESOL

6.5 Learning and Skills taught hours

- 6.5.1 Annex A provides a breakdown of the teaching hours for educational and vocational training courses.

6.6 Examination Results for 2015

- 6.6.1 Annex B shows assessments completed by Prison population at the end year point.

6.7 Staff development

- Two of our vocational training staff, were nominated for a City & Guilds Certificate of Excellence following a recommendation from the External Verifier
- 4 vocational training instructors completed the City and Guilds Teacher and Assessor Quality Assurance Internal Verifier course (TAQA IQA) taught by Highlands College and 1 member of staff completed the basic assessor TAQA course.
- 2 Physical Education Instructors completed the CYQ Level 3 Personal Trainer qualification and 3 staff completed the CYQ Level 2 Gym Instructor qualification
- 1 member of the General Education staff completed the Award in Education and Training (AET)) with Highlands College
- 1 vocational training instructor completed the Approved Code of Practice (ACOP): safe use of woodworking machinery course
- Other CPD for the PE staff in 2015: safe lifting course; YMCA data processing training from Highlands College; training in short cricket from the Jersey Cricket Development Officer; 2 staff attended a 1 day movement conference

6.8 Work based learning

6.8.1. There are a number of opportunities for prisoners to gain work based learning, including:

- Scottish Vocational Qualification in Catering at Level 1 and Level 2
- City and Guilds craft courses in carpentry, with additional opportunities for learning machining skills
- City and Guilds Level 1 and 2 in horticulture
- British Institute of Cleaning Courses

6.8.2. All prisoners working in the kitchen completed the 3 mandatory units of the SVQ. These units are: Food Safety and Hygiene; Health and Safety; and Team Working.

6.9 Employment

6.9.1. The carpentry workshop produced a range of garden furniture products, sold mainly to other States Departments but also the general public. This unit also supported a number of community projects in schools and larger orders for the Cooperative Society, sold under Genuine Jersey logo.

6.9.2. The production in 2015 from the horticultural unit out-performed the 2013 and 2014 output, despite having suffered from a sciarid infection that destroyed 40% of the poinsettias.

6.9.3. A number of full-time vocational training courses in brickwork, painting, carpentry and industrial cleaning are run throughout the year. The courses run from 6 weeks for a Level 1 course to 12 weeks for a Level 2 course and the City and Guilds or the British Institute of Cleaning Science accredits them.

6.9.4. The numbers shown in the table 1.1.8 below show the numbers of prisoner jobs available throughout 2015. The monthly average rate of employment for all those wishing to work, including a remand prisoner, was between 79% and 90%. For convicted prisoners the monthly average range was between 85% and 95%.

6.10 Employment availability

6.10.1 The table below details the work opportunities available in each wing during 2015.

Wing	Wing cleaning	Off wing cleaning	Other wing work	Compound work	Recycling workshop	Carpentry workshop	Kitchen	Out on licence	Maximum employment available
H	2	1	3		8*				14*
J	4	2	7		10				23
K3	2								2
K1 + K2	4		3						7
L1 + L2	5	1	5	15-22		10	16		52-59
Vocational Training									19
G								4-8	4-8
Total	17	4	20	15-22 (Seasonal)	18	10	16	4-8	104-115

Key to headings for table 6.10.1.

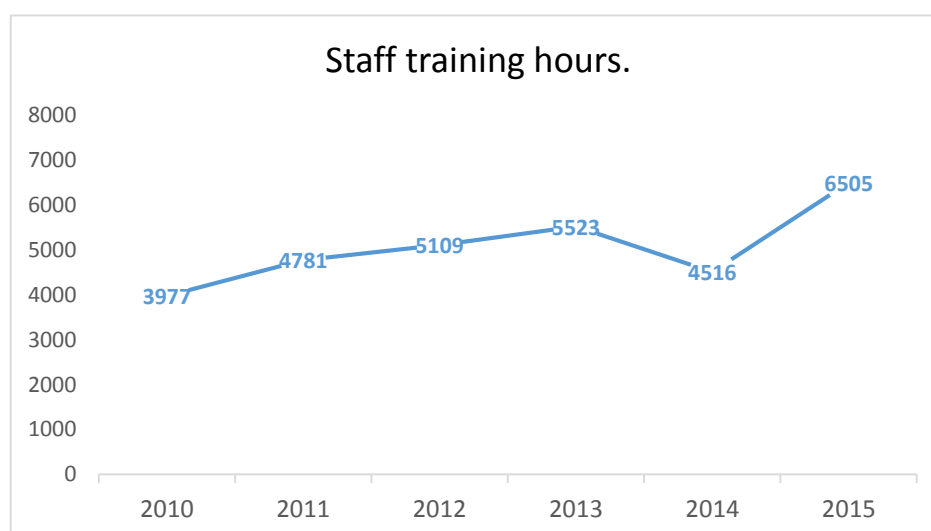
- Wing cleaners – this shows the numbers for the residential areas.
- Off-wing cleaning covers administrative areas and non-wing areas; for example, link corridors and classrooms
- Other wing based work includes a laundry and servery for each area; in addition J wing has light assembly work available to the wing
- Compound – employment opportunities vary in the horticultural compound from a minimum of 15 in the winter to a maximum of 22 in the summer.
- Recycling – the workshops have a maximum capacity of 10 for J wing and 8 for H wing.
- Kitchen – maximum 16 (two teams of 8 working weekly alternate morning and afternoons)

7. Staff Training and Development

7.1 Staff Training Hours

2013	2014	2015
5523 (Not including POELT training)	4516 (Not including POELT training)	6505 (Not including POELT training)

7.1.1.



7.1.2 In addition to the above, approximately 2500 hours of training were delivered to 8 new recruits. The remainder of the training covered:

- Control and Restraint (Basic & Personal protection)
- First Aid & AED (Uniformed staff/senior officer)
- Fire training (Basic)
- Adult & Child Safeguarding awareness
- Vocational Qualification in Custodial Care - Assessor & Candidate (SVQ)
- Diversity
- PPIMS training
- Core operational skills training (security, drug detection, gatelodge duties, Heartbeat monitor, fork lift, manual handling)
- Fitness testing
- Infection Control

- C&R instructor training (UK)

7.2 Further information

- All staff have completed their fitness test apart from those on long term sickness.
- **Control & Restraint** – All instructors re-validated plus 2 new instructors have received their UK training.
- 70% of identified staff have now been trained in Adult Safeguarding.
- Child Safeguarding has been rolled out for PMNW staff.
- **SVQ** - 44 Staff currently involved in the SVQ process, this includes 7 new candidates and a further 5 Staff have received Assessor training.
- 76 uniformed staff have completed First Aid training.
- Fire training/awareness/extinguisher training delivered to 88 staff.
- Infection Control awareness: 6 sessions delivered with further training sessions planned for the new year to include a more in-depth blood borne session (all free).
- **CYQ** – Currently 9 staff participating (hours not included in stats).

8. Healthcare

8.1 Complaints

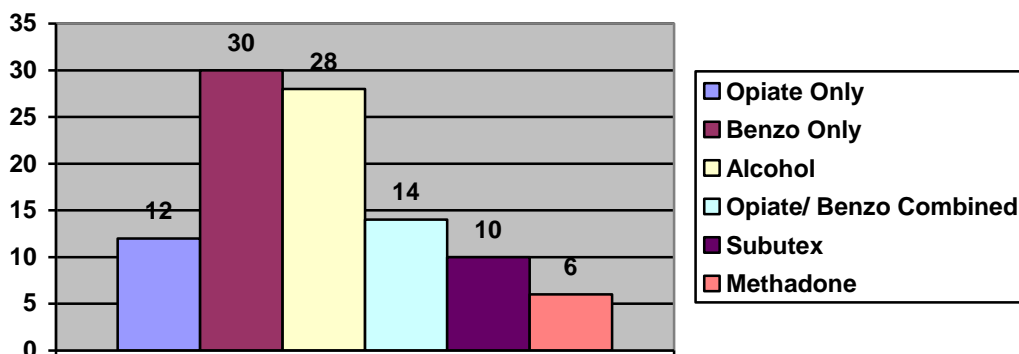
8.1.1. Eight formal complaints related to health care were recorded in 2015, 3 of which were upheld. In each case, the prisoner received a written explanation.

8.2 Detox

8.2.1. The number of detoxes for substance abuse is divided into 4 main categories; alcohol, opiates, benzodiazepines and the majority of poly drug abusers require a combination detoxification for both opiates and benzodiazepines.

8.2.2. The breakdown of detoxes in 2015 was as follows:

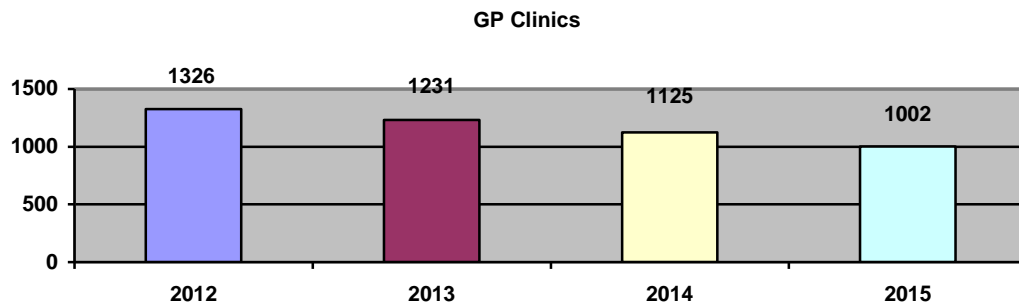
Alcohol and Drug Detoxification Programmes



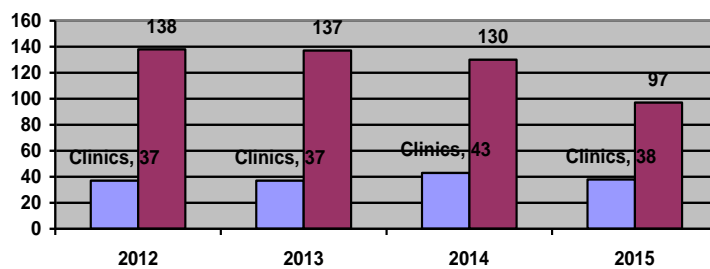
8.2.3 New admissions placed on remand who were in receipt of methadone or Subutex in the community had that maintained until sentenced, after which they were detoxed. This is done in collaboration with the Drug and Alcohol Service.

8.3 Healthcare Clinics

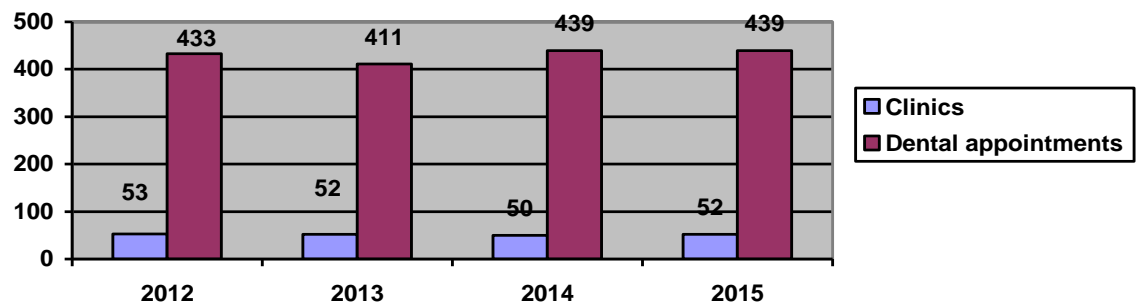
8.3.1. Number of prisoners attending GP



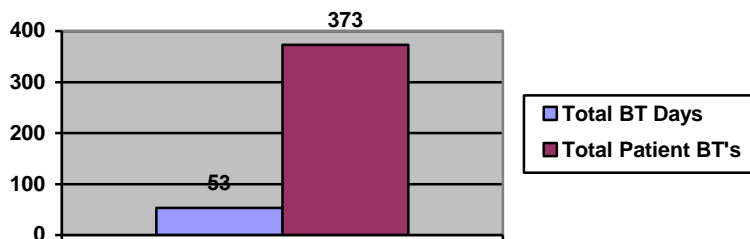
8.3.2. Psychiatric Appointments



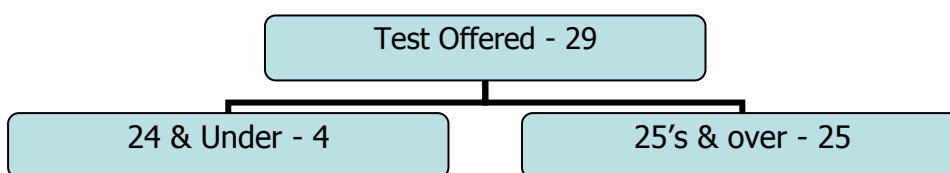
8.3.3. Dental Appointments



8.3.4. Phlebotomy Tests



8.3.5. 29 prisoners were tested for Chlamydia in 2015



8.4 Vaccinations

8.4.1. 73 Hepatitis B vaccinations and 5 prisoners were treated for Hepatitis C.

8.4.2. 22 prisoners requested and were administered the seasonal flu vaccination.

8.5 Smoke Cessation

8.5.1 A total of 42 prisoners applied for 'Help to Quit' in 2015. 7 of these were 'not-smoking' after a four week period, 16.6% stop rate.

9. Sentence Management and Community Reintegration

9.1 Psychology Interventions and Programmes

9.1.1. New prisoner admissions are asked to participate in an induction programme designed to inform them about support services available and to identify individual needs for psychological interventions and/or offending behaviour programmes. The information gathered through induction informs the sentence management plan and also the resettlement plan. The Psychological Assistants carried out **182** prisoner inductions during 2015.

9.1.2 In 2015, **714** one-to-one interventions were provided by the psychology team.

Figure 1 shows the range of types of offending behaviour addressed in one-to-one sessions each month.

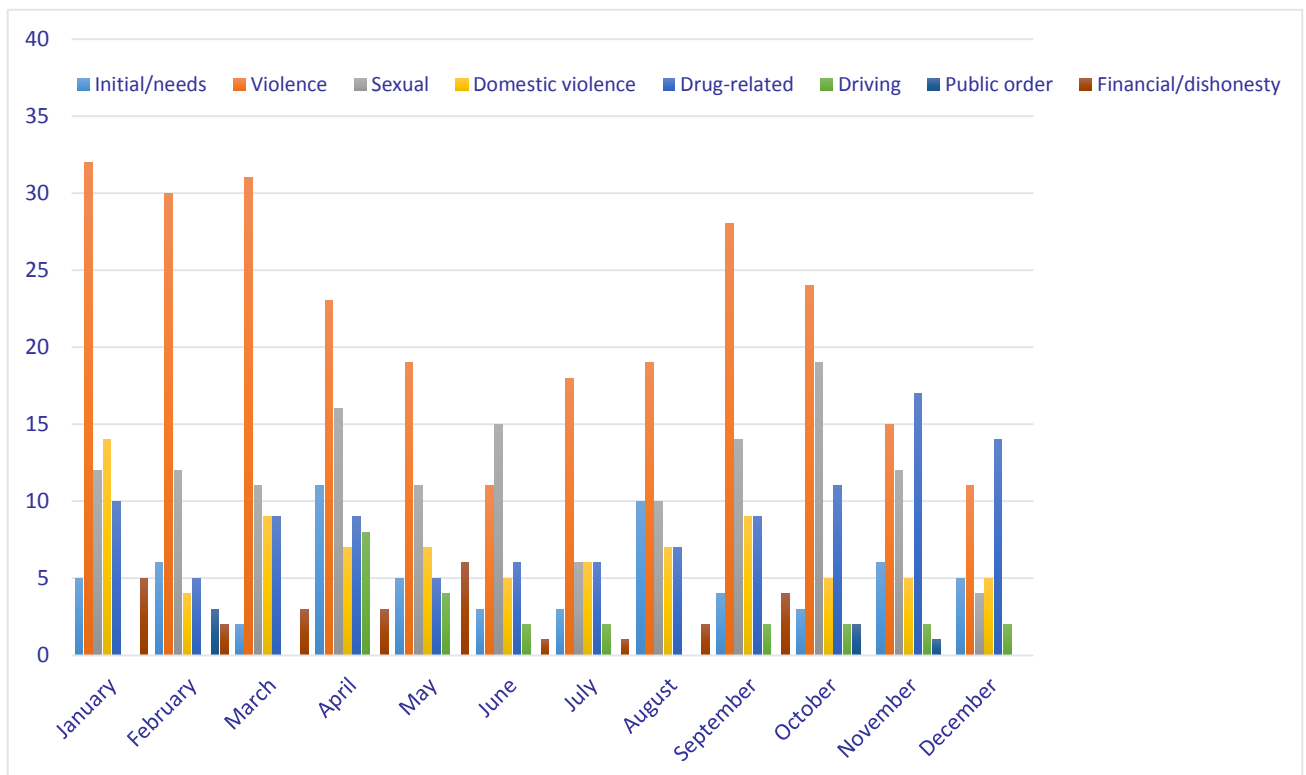


Figure 1

9.2 Risk Assessment and Management

9.2.1 During 2015, **39** risk assessments for temporary release reports were prepared to inform decisions made by the Release on Temporary License (ROTL) Panel. Forensic Psychologists in Training submitted 175 reports for sentence planning purposes.

9.2.2. The Forensic Psychologists in Training attended a range of multi-disciplinary and multi-agency meetings to contribute to the assessment and management of risk. The number of meetings attended per month is shown in Figure 2.

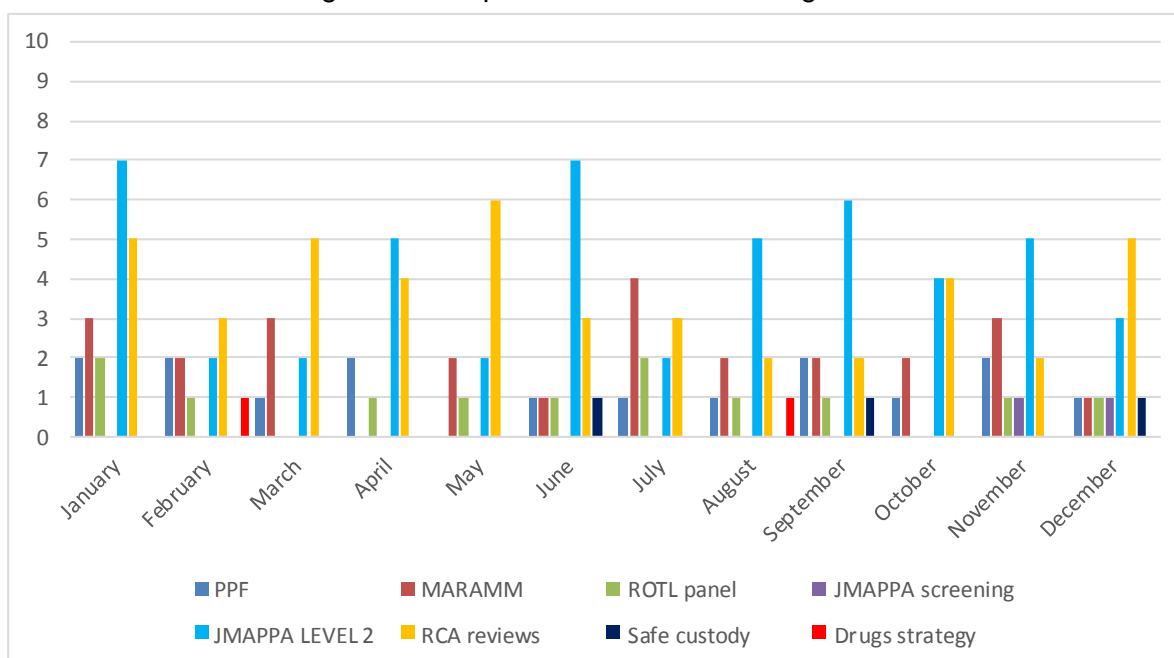


Figure 2

9.2.3. The Substance Misuse Therapist attended a total of 10 Public Protection Forum (PPF) meetings; 6 Multi-Agency Risk And Management Meetings (MARAMM); 5 Release On Temporary License (ROTL) panels; 3 Drugs Strategy meetings and provided 22 sentence planning contributions.

9.3 Offending Behaviour Programmes

9.3.1. Following thorough suitability assessments based on risk, need and responsivity factors, the Thinking Skills Programme (TSP) was delivered to two groups (TSP5 and TSP6) of prisoners. **30** group sessions and **53** individual sessions were delivered by facilitators in 2015.

9.3.2 The Alcohol Study Group (ASG) was delivered to one group of prisoners and the Dynamic Drug Awareness (DDA) course was delivered to one group of prisoners. This resulted in **6** sessions of ASG and **6** sessions of DDA.

9.3.3. A total of **28** prisoners engaged in accredited offending behaviour programmes or educational/awareness courses in 2015.

9.3.4. There were **16** TSP participants; **12** completed the programme and **4** de-selected themselves. This resulted in 12 completer reports prepared by facilitators and 12 post-programme review meetings taking place. 4 non-completer reports were written

for participants who did not complete the programme. The attrition rate for TSP in 2015 was 25%.

9.3.5. 7 prisoners completed ASG and 5 completed DDA.

9.4 Substance Misuse Interventions

9.4.1. Between January and September 2015 the Substance Misuse Therapist responsible for drug and alcohol interventions delivered 304 individual sessions, including completion of induction sessions with new receptions, one Thinking Skills Programme and one Drug Awareness course.

9.4.2. A part-time Drug and Alcohol worker commenced employment at La Moye in November 2015. During the last two months of 2015 he facilitated 32 one-to-one sessions with prisoners.

9.5 Other Psychology Activities

9.5.1. The Forensic Psychologists in Training were involved in the Prison Officer Entry Level Training (POELT) between January and March 2015. In total, 5 sessions were delivered to new Prison Officers, consisting of 3 Interpersonal Skills, 1 Violence Reduction and 1 Domestic Violence awareness sessions.

9.5.2. They also delivered 4 accredited offending behaviour awareness sessions to prison staff and 2 presentations to key Stakeholders within Jersey's Criminal Justice System to promote opportunities for joint working; the first was in regard to the delivery of the Thinking Skills Programme and the second, the proposed delivery of Building Better Relationships (to address domestic violence) by the States of Jersey Prison Service.

9.6 Resettlement

9.6.1. During 2015 a total of 179 sentence plans were completed for convicted prisoners, a breakdown of which is shown in Figure 3. The Community Integration Plans (CIP) relate to prisoners serving a sentence under 6 months where there is insufficient time to conduct reviews before discharge. A total of 44 Community Integration Plans were formed.

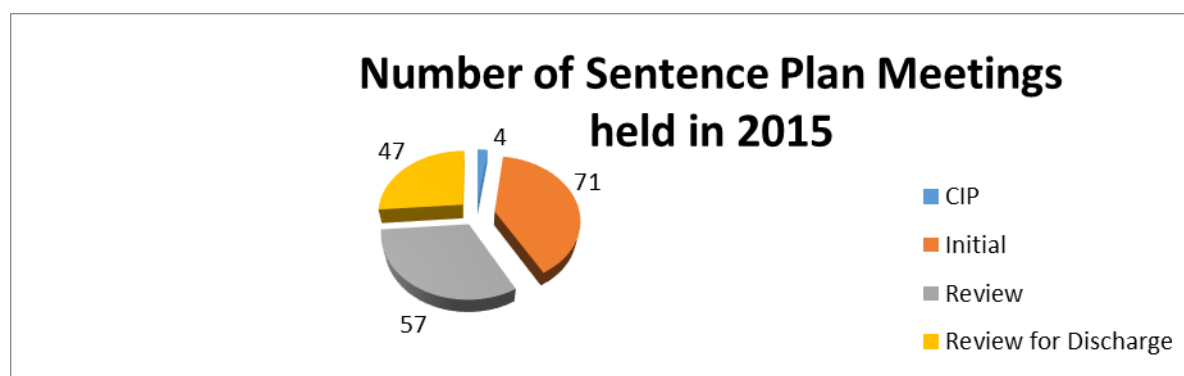


Figure 3

9.6.2. Only two eligible prisoners did not engage with sentence planning during 2015.

9.7 Sentence management targets

9.7.1. Figure 4 shows the number of sentence management targets set for completion within 2015.

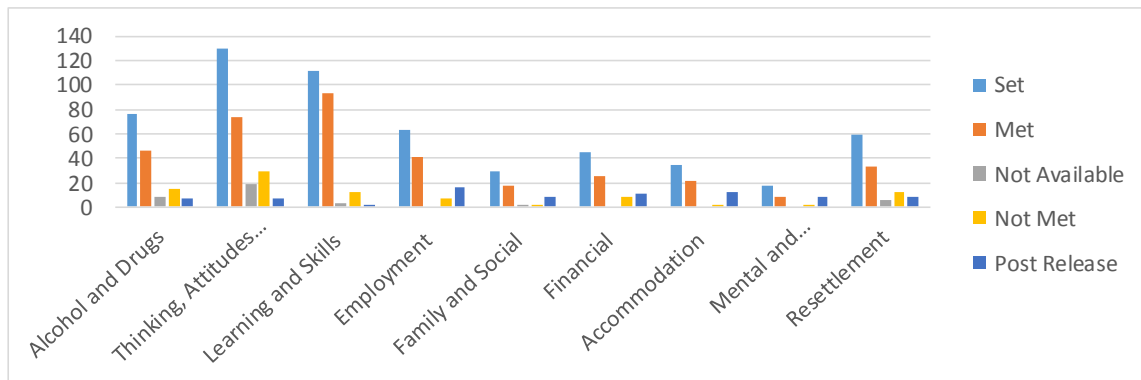


Figure 4

* Some targets weren't met due to:

- Prisoners failing to complete an objective
- The Prison being unable to facilitate a particular intervention
- Some targets set for completion post-release.

N.B. It should be noted that sentence planning targets are set to be completed during a prisoner's term in custody and this will usually be spread over several years. Consequently, some targets are unlikely to be fully met during a single year.

9.8 The Market-place

9.8.1. This event is held every two months and the purpose of the Market-place is to give prisoners access to external "resettlement" agencies towards the end of the prison sentence in order to assist them in finding accommodation or employment and/or to give general welfare advice. This information is then incorporated into their sentence planning documents. The number of prisoners, appointments and agencies that attended are shown in Figure 5.

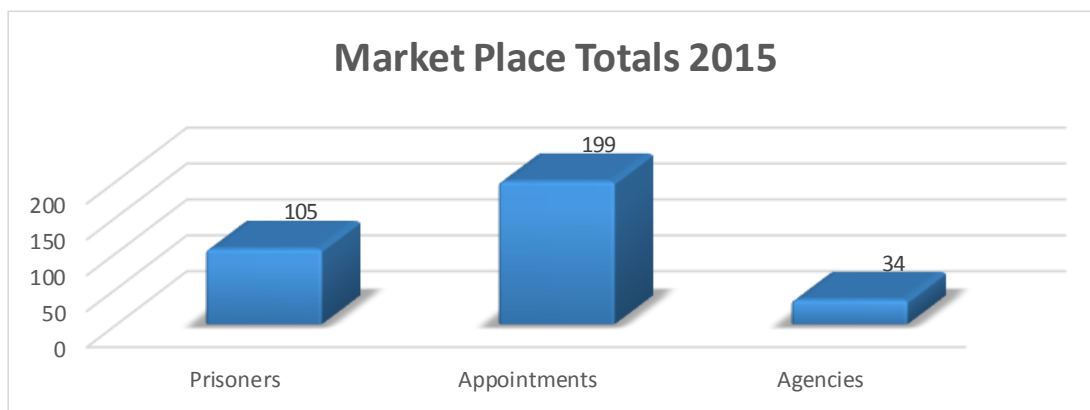


Figure 5

9.8.2. An average of 6 external agencies attended each event, including:

- Workwise
- Income Support
- Grace Trust
- The Shelter
- Citizens Advice Bureau
- Community Banking
- Freedom for Life Ministries
- Sanctuary Trust

10. Safer Custody

10.1 Assaults or Violent Incidents

10.1.1 **209** reports were submitted to the Safer Custody Officer during the year. **17** of these were Bullying Information Reports and **21** anti-bullying investigations were carried out.

10.1.2 The number of assaults reported was as follows:

	Assault No	Assaults on Prisoners	Assaults on Staff
TOTALS	19*	15*	4

* 3 were not evidenced and consequently dismissed

10.2 Self-Harm

10.2.1 **68** referrals were made to the Safer Custody Officer relating to the risk of self-harm. The causes are described below in Figure 6.

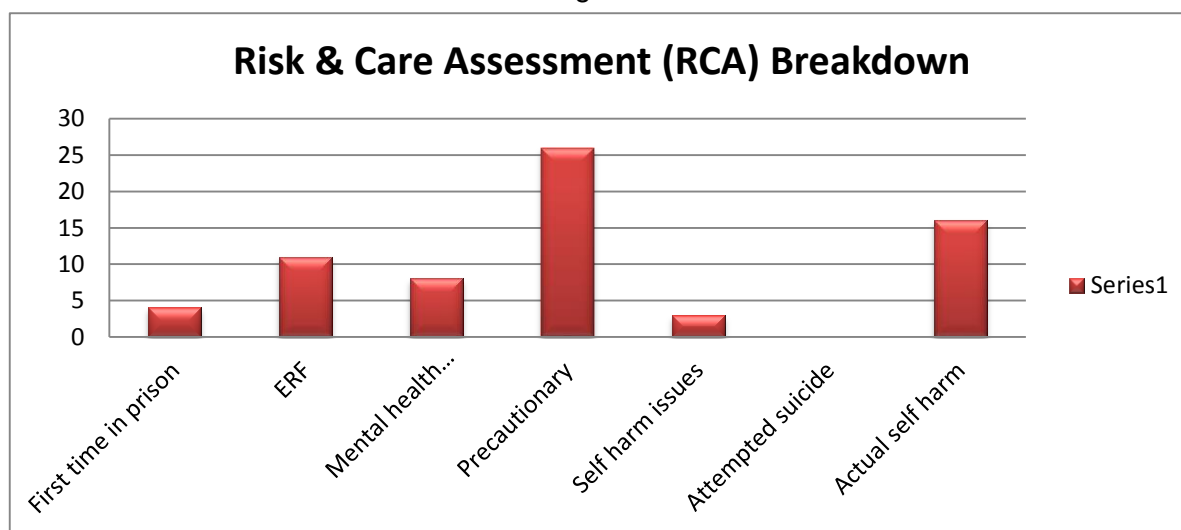


Figure 6 (* ERF = Exceptional risk form, usually provided by the police on admission)

10.2.2 **26** precautionary watches were opened, as described below in Fig 7.

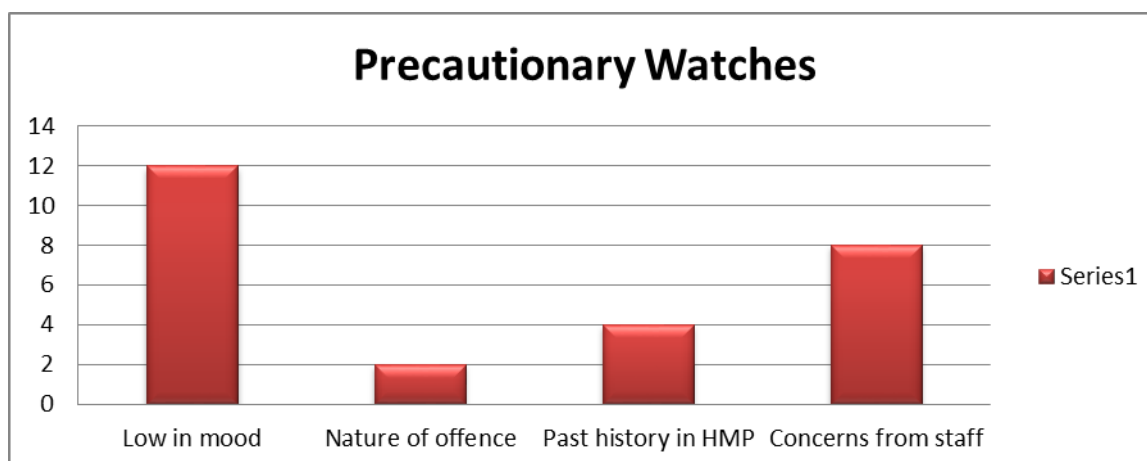


Figure 7

11. Chaplaincy

11.1 The chaplaincy team had an objective to meet with every new admission to the Prison and also with each prisoner before they are liberated. The table below records a very high level of success in this regard and also the frequency of visits to each accommodation wing in the Prison.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
% of New Receptions visited	100	100	100	95	100	100	88	95	100	100	100	100
% of days when access to Chaplain was made available to those in segregation	100	100	100	100	100	100	100	100	100	100	100	100
% of pre – release visits conducted	100	100	100	100	100	100	78	100	100	100	100	91
G wing Visits	1	1	1	3	3	0	1	1	1	1	1	1
H wing Visits	9	11	10	8	8	15	8	8	9	10	8	10
J wing Visits	13	13	12	12	11	13	12	9	14	12	11	14
K1/2 wing Visits	10	14	15	12	8	9	9	11	15	11	12	11
K3 wing Visits	1	0	2	7	8	5	5	6	8	11	8	8
L wing Visits	8	11	14	10	8	13	8	7	13	13	13	16

ANNEX A

Punishment Awards

OFFENCE AGAINST PRISON RULE 80	Number	Dismissed	Loss of Association	Cellular Confinement	Caution	Loss of privileges	Loss of Earnings	Referral to Police
1 Commits any assault	19	3		7				9
5 Fights with any person	12	4	4	4				
6 Intentionally endangers the health or safety of others or by the prisoner's conduct, recklessly endangers such health or safety	9		8	1				
7 intentionally obstructs an officer in the execution of the officer's duty or any person, other than a prisoner, who is at the prison for the purpose of working there, in the performance of that person's work	6		3	3				
10 Has: (a) in the prisoner's possession, or concealed about the prisoner's body or in any body orifice, any article or substance which the prisoner is not authorized to have	19	5	2	4	7			1
(b) in the prisoner's possession, whilst in a particular part of the prison, any article or substance which the prisoner is not authorized to have in that part of the prison	2	1	1					
12 Sells or, without permission, delivers to any person any article which the prisoner is allowed to have only for the prisoner's own use	1				1			
13 Takes improperly any article belonging to another person or to the prison	3		1	1	1			
14 Intentionally or recklessly sets fire to any part of the prison or any other property, whether or not that property belongs to the prisoner	1			1				
15 Destroys or damages any part of the prison or any other property other than the prisoner's own	23	4	7	1	3		8	
17 Displays attaches or draws on any part of the prison, or any other property, threatening, abusive or insulting racist words, drawings, symbols or other material	1		1					
18 Absents himself or herself from any place where the prisoner is required to be or is present at any place where the prisoner is not authorized to be	7	1			6			
20 Uses threatening, abusive or insulting words or behaviour	34	2	11	12	9			

21 Intentionally fails to work properly or, being required to work, refuses to do so	16	3	1		12			
22 Disobeys any lawful order	23		13	3	7			
23 Disobeys or fails to comply with any rule or direction applying to a prisoner	12		3	1	8			
25 Commits any indecent or obscene act	4			4				
30 Attempts to commit, incites another prisoner to commit, or assists another prisoner to commit any of the foregoing breaches	1			1				

ANNEX B

Core education programmes – individual hours taught

	1st quarter	2nd quarter	3rd quarter	4th quarter	Year
ICT	253	242	224	320	1039
ART	893	635.5	745	760	3033.5
FUNCTIONAL SKILLS	464	332	261	321	1378
ESOL	55	63	149	49	316
OPEN LEARNING	74	51	66	26	217
PERFORMING ARTS	219	238	140	126	723
ART EXPLORATION	51	0	42	6	99
HEALTHY EATING	0	0	0	0	0
BACK TO WORK	40	115	48	29	232
DOMESTIC COOKERY	72	60	0	149	281
FINANCIAL MANAGEMENT	0	16	88	8	112
AGENCIES	0	50	0	0	50
TOTAL	2121	1802.5	1763	1794	7480.5

Vocational training programmes- individual hours taught

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year
BRICKWORK	917	467	267	566	2217
PAINT/DECORATING	189	828	286	309	1612
CARPENTRY	967	81	0	517	1565
PE	509	339	444	420*	1712
INDUSTRIAL CLEANING	286	16	335	434	1071
HORTICULTURE	503	522	552	511	2088
KITCHEN	0	20	70	78	168
TOTAL	3371	2273	1954	2835	10433

*PE stats for Dec added after year end

Other Purposeful Activities - individual hours taught

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year
LIBRARY	728	878	829	652	3087
RECREATIONAL PE	4714	5878	5769	5881	22242
REFERRAL GYM	506	606	602	625	2339
TOTAL	5948	7362	7200	7158	27668

ANNEX C

Education and Training Courses Completed – 2015

<i>(OfQual accredited courses)</i>	
General Education	
Prison Education Trust Applications Awarded	22
Open University (OU) Courses funded and completed	2
AptEd L1 Developing Improvisation in Performance	4
AptEd L2 Developing Improvisation in Performance	3
AptEd L2 Plan & Cook	3
Functional skill	69
ECDL Essentials/Flexiqua awards	7
Passport to Safety	16
AptEd L1 Spreadsheet Software	4
AptEd L1 Software Fundamentals	8
AptEd L1 Word-processing	5
Horticulture	
C&G Diploma in Practical Horticulture Skills	7
C&G Certificate in Practical Horticulture Skills	15
C&G Award in Practical Horticulture Skills	1
AptEd Cultivating Herbs	4

Physical Education	
CYQ Level 1	13
CYQ Level 2	5
APTed Level 1	2
City & Guilds Vocational Training Units	
C&G Painting and Decorating	68
C&G Brickwork	68
C&G Carpentry	87
Industrial Cleaning	483
SQA Catering Units	
SVQ Food Preparation & Cooking Level 1	8