

Privileges and Procedures Committee

Diversity Forum

(9th Meeting)

25th April 2024

**Part A**

All members were present with the exception of Connétable Troy of St. Clement from whom apologies had been received.

Deputy L. Stephenson of St. Mary, St. Ouen and St. Peter, Chair  
Deputy L. Doublet of St Saviour  
Deputy H. Jeune of St John, St Lawrence, and Trinity  
Deputy R. Kovacs of St Saviour  
Deputy H. Miles of St. Brelade  
Deputy I. Gardiner of St. Helier North

In attendance -

T. Oldham, Assistant Greffier (Committees and Panels)  
J. Lepp, Research and Project Officer  
J. Hales, Research and Project Officer

Note: The Minutes of this meeting comprise Part A.

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| Minutes.                | A1. The Sub-Committee approved the minutes of the meeting held on 24 <sup>th</sup> January 2024.  |
| Welcome to New Members. | A2. The Sub-Committee reviewed the Diversity Forum position paper and the Terms of Reference. The Chair noted that the focus of the Diversity Forum should be on the diversity of the States Assembly. The Sub-Committee considered the process of updated the Terms of Reference to include membership requirement of a government representative. The Sub-Committee discussed that as a Sub-Committee there is a concern regarding diversity and inclusion from a government focus and there is an interest in developing a scrutiny panel dedicated to equalities and diversity in membership. |
| Vice Chair Appointment. | A3. The Chair proposed that the Sub-Committee would benefit from having two Vice Chairs and nominated Deputy Doublet and Deputy Jeune. The Sub-Committee agreed and approved of the Chair's nomination(s).  |
| Work Programme Review   | A4. The Sub-Committee noted the items on the Work Programme (previously the Legacy Report).<br><br>The Sub-Committee discussed the potential to build a guide or Best Practice document for Panel and Committee Chairs on how to properly recruit Members. The Research and Project Officer was tasked with determining the best way forward for this with the Assistant Greffier.  |

The Sub-Committee agreed to further discuss government improvement of diversity of recruitment to States-owned bodies and arm's length organisations. The Sub-Committee requested further information on what policies are in place and tasked the Research and Project Officer with determining this information.

The Sub-Committee discussed disability aspects regarding States Assembly building options for accommodations. The Research and Project Officer was tasked with circulating the Disability Audit to the Sub-Committee.

Women's  
Caucus  
Training

A5. The Sub-Committee agreed that participation in the Women's Caucus training delivered by the Commonwealth Parliamentary Association (CPA) would be beneficial. The Research and Project Officer was tasked with organizing a date for the Chair of the Privileges and Procedures Committee to meet with Deputy Doublet regarding the planning of this training.

Any Other  
Business.

A6. The Sub-Committee discussed writing a letter to the Chief Minister regarding diversity and inclusion and the equality agenda to voice concerns around who is going to taking the lead on this and how it will be kept a priority.

The Sub-Committee noted that the Gender Audit for Jersey will be commencing in June 2024.

Future  
Meetings.

A7. The Sub-Committee agreed that its next meeting was due to take place on 16<sup>th</sup> May would be adjusted to take place from 12:00pm to 2:00PM in the Blampied Room.