



| States Assembly

States Greffe

Deputy Elaine Millar
Minister for Treasury and Resources

BY E-MAIL

16th August 2024

Dear Minister

Corporate Services Scrutiny Panel

Proposed Budget 2025 – 2028 Review

I write to inform you that the Corporate Services Scrutiny Panel has agreed to undertake a review of the Proposed Budget 2025-2028 [P.51/2024]. Attached to this letter are the Terms of Reference for the Panel's review, and a list of the revenue expenditure growth and capital and other projects allocated to the Panel's remit.

We intend to begin our work immediately and shall hold public hearings with you and the Chief Minister. In addition, we shall seek the views of industry professionals and the general public to collect evidence and insights into the Proposed Budget 2025-2028.

We note receipt of the 2024 Departmental Business Plans, however, as we will be reviewing the proposals for 2025, the Panel also requests the Department's Business Plans in respect of the Treasury and Exchequer for 2025. If this is not possible, we request any supporting documentation which has informed the proposed funding allocations for 2025 for the Treasury workstreams.

In addition, in respect of your Ministerial portfolio and responsibilities can you please provide the following information:

- A detailed list of the projects and/or workstreams that you will be undertaking in 2025
- An outline of your legislative programme for 2025
- A progress update in respect of any projects and/or workstreams agreed by the States Assembly as part of the Government Plan 2024-27 including:
 - Where these are continuing in 2025
 - Where these have been delayed and the rationale for this
 - Where these have been cancelled and the rationale for this
- An outline of any changes in policy direction or delivery for 2025 and the impact thereof
- An outline of any changes to staff posts and restructuring within your department and the anticipated resultant savings and impact on service delivery

We would be grateful to receive this information by a formal response no later than **Monday 9th September 2024**. Please be advised that it is the Panel's intention to publish the response it receives on the States Assembly website.

We hope that the evidence we gather, and our final output will help inform the work of Government for the Proposed Budget 2025-2028. I would be happy to address any questions you may have regarding the Panel's work for this review.

Yours sincerely,

A handwritten signature in blue ink that reads "Helen Miles". The signature is written in a cursive style with a small dot above the 'i' in Miles.

Deputy Helen Miles

**Chair
Corporate Services Scrutiny Panel**

**Proposed Budget 2025 – 2028 Scrutiny Review
Corporate Services Scrutiny Panel**

Terms of Reference

1. To review components of the Proposed Budget 2025-2028 Proposition [[P.51/2024](#)] which are relevant to the Corporate Services Scrutiny Panel to determine the following:
 - a) The impact of the Budget proposals on departmental budgets, savings and staffing levels.
 - b) Whether the revenue expenditure growth, capital and other projects are appropriate and likely to have a positive impact on Islanders and Island life.
 - c) How the proposed revenue expenditure growth, capital and other projects align with the Common Strategic Policy to deliver on the priorities, and in line with the Departments' Business Plans.
 - d) Whether the resources allocated to revenue expenditure growth and capital and other projects are sufficient, ensure value for money and demonstrate best use of public funds.
2. To assess the impact of the Budget proposals on the Consolidated Fund, Strategic Reserve Fund and Stabilisation Fund.
3. To assess the expected impact on the ongoing delivery of public services, by Minister, through reprioritisation and rebalancing of Government finances.

Budget

- To examine income raising, borrowing and debt management proposals.
- To explore how spending will be funded.
- To clarify how States expenditure has materially evolved.
- To ascertain individual departmental budgets and their feasibility based on future spending.
- To examine the deliverability of capital projects.
- To consider rebalancing and borrowing plans being sufficient or excessive to meet stated aims.
- To examine the use of the Revolving Credit Facility.

Financial, economic and growth forecasts

- To examine the levels of income against expenditure.
- To examine the assumptions made for the economic forecasts.
- To explore the impact of the financial and economic forecasts in the Proposed Budget on the Stabilisation Fund.
- To explore any continued impact of emergency incidents on the 'financial envelope'.

Design and implementation of the Budget

- To assess reserves; their use, and how they are allocated.

- To consider how the treatment of contingencies/reserves, or any other areas of non-routine proposals have evolved in respect of the Proposed Budget.
- To consider the overall fiscal soundness of the Proposed Budget.
- To consider gender-responsive budgeting of the Proposed Budget.

Below is a compiled list of all revenue expenditure growth, capital and other projects which have been assigned to the Corporate Services Panel for consideration to review:

Budget 2025-28: Revenue Expenditure Growth for Review

Revenue Expenditure Growth							
Bailiff's Chamber	I-BAC-GP25-001	Court & Case Costs	174	174	174	174	CSSP
Comptroller&Auditor	I-CAG-GP25-001	Contractual Inflation	-	-	-	32	CSSP
Judicial Greffe	I-JUG-GP25-001	Staff Resources, Legal Aid Costs & Court Refurbishment	860	820	824	828	CSSP
Law Officers' Dept	I-LOD-GP25-001	Staff Resource for Additional Cases	258	463	463	463	CSSP
Probation	I-PRO-GP25-001	Staff Resources, Recharge Removal & Fleet Management	268	292	295	289	CSSP
States Assembly	I-STA-GP25-001	Members and Staff Costs and Election 26'	553	836	717	802	CSSP
Viscount's Department	I-VID-GP25-001	Staff Resources	114	109	109	109	CSSP

Budget 2025-28: Capital and Other Projects for Review

Information Technology								
Project	Spon	Supp	2025	2026	2027	2028		
Total £'000	Dept	Dept	Estimate	Estimate	Estimate	Estimate		
10,261	Cyber Programme 2.0 (M)	TDS	2,514	3,608	3,403	-	CSSP	Continuing
13,000	IT Major Upgrade and Replacement	TDS	6,000	6,000	1,000	-	CSSP	New
1,800	Digital Services Platform	TDS	600	600	-	-	CSSP	Continuing
9,425	Revenue Transformation Programme	T&E	1,316	-	-	-	CSSP	Continuing
11,274	Revenue Transformation Programme	T&E	3,270	3,122	3,122	-	CSSP	Continuing
4,017	Court Digitisation	JG	1,230	220	-	-	CSSP	Continuing
650	Replacement LC-MS System	OA	-	650	-	-	CSSP	Continuing
974	Automatic Electoral Registration	SA	385	45	45	-	CSSP	Continuing

Replacement Assets and Minor Capital								
Project	Spon	Supp	2025	2026	2027	2028		
Total £'000	Dept	Dept	Estimate	Estimate	Estimate	Estimate		
-	Replacement Assets and Minor Capital	TDS	2,500	2,500	2,500	2,500	CSSP	Continuing

Reserve for Central Risk and Inflation								
Project	Spon	Supp	2025	2026	2027	2028		
Total £'000	Dept	Dept	Estimate	Estimate	Estimate	Estimate		
	Reserve for Central Risk and Inflation	T&E	T&E	-	-	-	-	CSSP
-	Total Reserve for Central Risk and Inflation			-	-	-	-	

Major Projects						
	Spon	Supp	Previous	Total Project		
£'000	Dept	Dept	Total	Approval	Change	
Revenue Transformation Program	T&E	T&E	9,425	9,425	-	CSSP
Revenue Transformation Program	T&E	T&E	11,274	11,274	-	CSSP
Cyber Programme 2.0	TDS	TDS	10,261	10,261	-	CSSP

Other Projects						
	Spon	Supp	Previous	Total Project		
£'000	Dept	Dept	Total	Approval	Change	
Digital Services Platform	TDS	TDS	6,257	1,800	(4,457)	CSSP
Court Digitisation	JG	JG	5,315	4,017	(1,298)	CSSP
Replacement LC-MS System	OA	OA	650	650	-	CSSP
Automatic Electoral Registration	SA	TDS	974	974	-	CSSP

Rolling Votes						
	Spon	Supp	2024	2025		
£'000	Dept	Dept	Approval	Approval	Change	
Replacement Assets and Minor	TDS	TDS	2,500	2,500	-	CSSP