
STATES OF JERSEY



JERSEY COUNCIL FOR SAFETY AND HEALTH AT WORK: APPOINTMENT OF CHAIRMAN

Presented to the States on 23rd May 2013
by the Minister for Social Security

STATES GREFFE

REPORT

In accordance with the decision of the States made on 2nd February 2010 in support of the Proposition made by the Privileges and Procedures Committee, P.205/2009 'Appointments made by the States: revised procedures', the Minister for Social Security hereby notifies the States of his intention to appoint Mr. Paul Leighton Richardson to the position of Chairman of the Jersey Council for Safety and Health at Work for a period of 3 years with effect from 1st July 2013.

Jersey Council for Safety and Health at Work

The Jersey Council for Safety and Health at Work was established by the States in 1973 as an independent body to promote health and safety at work.

The constitution of the Council was amended in 1991 to provide for a Chairman to be appointed by the States, and 4 members, appointed by the Social Security Committee, (a task now undertaken by the Minister for Social Security), all of whom have been recognised as having an interest in health and safety at work. The Council is assisted by a part-time secretary, the only paid employee of the Council, the Chairman and members serving in an honorary capacity.

The procedure for appointment of the Chairman has been revised as a result of P.205/2009, requiring the Minister for Social Security to present a report to the States providing details of his nominee, together with a brief description of the duties of the position and the selection process.

The Council's terms of reference, as set out in the proposition agreed by the States in 1991, is "to take all necessary steps to promote the safety and health of workers and others affected by work activities" with its objectives, which are also noted in the proposition, to –

- (a) identify and examine problem areas in matters covered by their terms of reference, and to provide educational and training facilities where these measures appear to be needed in these areas;
- (b) promote interest in general occupational accident prevention in Jersey and to foster and develop the spirit of co-operation between employer and employee as regards safety and health at work;
- (c) provide opportunities for informed comment on any matters connected with occupational safety and health;
- (d) afford facilities for the pooling and dissemination of knowledge, for the study of the appropriate statutory requirements, for the reading of papers and the promotion of lectures and discussion and for such other activities as may tend to further the general objectives of the Council.

In accordance with the terms of reference and objectives, Council is involved with raising the profile of health and safety at work by carrying out awareness campaigns and other promotional activities, arranging seminars, engaging with industry representatives to promote initiatives aimed at improving health and safety performance and organising training courses which are not provided by trainers

currently working in the Island. The Council also provides a source of information through its website, including a directory of local training providers and details of current campaigns.

The constitution of the Council requires the Chairman to be widely respected in the Island and not a substantial employer themselves, their role being to lead and direct the Council members to achieve the aims and objectives of the Council.

The Council receives an annual grant to carry out its work and is required to submit an annual report and audited accounts to the States.

Appointment process

Under the terms of the Jersey Appointments Commission Code of Practice for Appointments to Autonomous and Quasi-Autonomous Public Bodies and Tribunals, the Council is considered to be a Lower Tier body. The appointment process for the Chairman has therefore been carried out in accordance with the principles and practices set out in the Code of Practice.

Mr. Paul Leighton Richardson

Only one application for the position of Chairman was received. This was from the existing Chairman, Mr. Paul Leighton Richardson who, under the terms of the Code of Practice, is eligible to serve a further term of office.

Mr. Richardson was first appointed to serve as a member of the Council on 1st July 2008, and subsequently appointed to the role of Chairman on 1st July 2010. During the time he has served on the Council, Mr. Richardson has shown an enthusiasm and commitment in seeking improvements in the arrangements for health and safety at work and, since taking over the role of Chairman, has shown strong leadership and commitment to the aims of the Council.

Mr. Richardson is currently employed as the Managing Director of Building Renovations Limited. He is also a member of the British Institute of Facilities Management, a BREEAM Commercial Energy Assessor, Member of the Institute of Directors, Trustee of Centre Point Trust and a member of the Sustainable Business Forum of the Chamber of Commerce.

Mr. Richardson's Curriculum Vitae is included as the **Appendix** to this report.

In view of Mr. Richardson's experience and commitment to health and safety at work, it is considered that he is a suitable candidate to be appointed to the position of Chairman of the Council.

The appointment is an honorary position and therefore has no implications for the financial or manpower resources of the States.

Appointment

The appointment of Mr. Richardson as Chairman to the Jersey Council for Safety and Health at Work will be confirmed on 1st July 2013 for a period of 3 years.

APPENDIX

CURRICULUM VITAE

Mr. Paul L. Richardson

Personal Details	<p>E-mail: paul@br.je LinkedIn: http://uk.linkedin.com/pub/paul-richardson/14/3b7/a48 Company website: www.br.je Nationality: Jersey/British Marital Status: Married – 2 Children</p> <p>Holder of clean driving licence with categories B, C & D Primary interests include: Travel, Fishing, Football, Boating & Computing Retired crew member and helmsman of the St. Catherine’s RNLI Lifeboat (13 years’ service)</p>
Professional Memberships & Associations	<ul style="list-style-type: none"> • Member of the British Institute of Facilities Management • Member of the Institute of Directors • BREEAM Commercial Energy Assessor • Chairman of the Jersey Safety Council • Trustee of Centre Point Trust • Member of the Sustainable Business Forum of the Chamber of Commerce
Secondary Education	<ul style="list-style-type: none"> • 1978–1983 St. Helier Boys, St. Helier, Jersey
Current Employment	<p>2009 – Present Building Renovations Ltd. Position – Managing Director</p> <ul style="list-style-type: none"> • Reporting to the shareholders • Responsible for management and operational issues • Coordination of contracts management team • Project & tender adjudication • Preparation of health & safety documentation • Implementation of systems and processes • Responsible for performance and quality • Responsible for marketing & development

<p>Past employment</p>	<p>2000–2009 – Amalgamated Facilities Management Ltd. Position – Managing Director</p> <ul style="list-style-type: none"> • Reporting to the shareholder • Responsible for all operational and management issues • Negotiation of contracts • Implementation of systems and new product ranges • Development of work-streams & business direction • Responsible for Health & Safety
	<p>1997–2000 – A.C. Mauger & Son (Sunwin) Ltd. Position – Contracts Manager</p> <ul style="list-style-type: none"> • Reporting to the Construction Director • Responsible for the programming and management of the £5 million pound development of 3 La Motte Ford Buildings • Co-ordination of materials, labour and specialist sub-contractors • Liaising with client & professional management team
	<p>1993–1997 – Regal Construction (Jersey) Ltd. Position – Contracts Manager/Construction Director</p> <ul style="list-style-type: none"> • Reporting to the Managing Director and latterly the Board • Responsible for the programming and management of all projects • Management of deliveries and sub-contract labour • Allocation of labour resource across company • Refurbishment experience gained through work-stream
	<p>1993–1993 – LPF Developments Ltd. Position – Site Agent (Single Project Contract)</p> <ul style="list-style-type: none"> • Site surveying, all profile and levelling liaison with engineers and clients • Dealing with all UK and local sub-contractors • All on- and off-site management
	<p>1992–1993 – Pentagon Holdings Ltd. Position – Site Agent (Single Project Contract)</p> <ul style="list-style-type: none"> • Site surveying, All profile and levelling liaison with engineers and clients • Dealing with all UK and local sub-contractors • All on- and off-site management for £1 million contract

	<p>1990–1991 – LPF Developments Ltd. Position – Site Agent (Single Project Contract)</p> <ul style="list-style-type: none"> • Site levelling • Liaison with engineers and architects • Dealing with all UK and local sub-contractors
	<p>1990 – J. Arthur Builders Ltd. Position – Site Agent (Single Project Contract)</p> <ul style="list-style-type: none"> • Management of all on site-issues • Liaison with engineers and architects • Setting out profiles and ordering materials • Dealing with all UK and local sub-contractors
	<p>1989–1990 – Mark Amy Ltd. Position – Site Agent</p> <ul style="list-style-type: none"> • Management of all on-site issues • Liaison with engineers and architects • Setting out profiles and ordering materials
	<p>1983–1988 – Mark Amy Ltd. Position – Apprentice Carpenter</p> <ul style="list-style-type: none"> • 5 year Apprenticeship both within workshop and on site
Training	<ul style="list-style-type: none"> • 1989 Health & Safety Exec. Scaffold Safety Course • 1990 Highlands College Site Management Course • 1993 Health & Safety Exec. Management for Site Safety • 1994 RNL First Aid • 1997 JEB Asbestos Awareness • 1997 RNL First Aid Refresher • 1998 J. Wilkins Risk Assessment Course • 1998 J. Wilkins Scaffolding Safety Course • 1999 J. Wilkins COSHH • 2000 RNL First Aid Refresher • 2002 Normandie H&S Directing Safely Course • 2002 BIFM Facilities Management Int. • 2003 KAT ECDL Course • 2004 IoD Module in Company Direction • 2004 IoD Module in Company Direction • 2004 IoD Module in Company Direction

	<ul style="list-style-type: none">• 2004 IoD Module in Company Direction• 2005 IoD Module in Company Direction• 2005 IoD Module in Company Direction• 2006 IoD Module in Company Direction• 2006 Normandie H&S Asbestos awareness• 2006 Hawksmere Understanding Building Services• 2007 Normandie H&S Directing Safely• 2007 Passport to Safety (Supervisor)• 2008 Develop Training Water Hygiene C&G BS06• 2008 Normandie H&S Asbestos Awareness• 2008 St. John's Ambulance First Aid at Work (4 Day Course)• 2008 Direct Input Presentation Skills• 2008 Direct Input Media Training• 2009 BRE Global BREEAM Energy Assessor• 2009 Develop Training Water Hygiene C&G BS04• 2009 Passport to Safety (Supervisor)• 2010 First Aid• 2010 Automated External Defibrillator• 2012 Passport to Safety (Supervisor)
--	---