



Scrutiny Liaison Committee

Records of Meetings

2024

The Constitution of the Committee changed in January 2024. Deputy Inna Gardiner was appointed as President of the Committee on 6th February. These minutes have been approved by the Committee.

President
Inna Gardiner



Scrutiny Liaison Committee

Record of Meeting

Date: 24th January 2023

Present	Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Moz Scott Deputy Geoff Southern Deputy Max Andrews (on behalf of Deputy Mézec) Deputy Rob Ward (on behalf of Deputy Luce)
Apologies	Deputy Sam Mézec (President) Deputy Steve Luce
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committees and Panels Janice Hales, Research and Project Assistant

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the records of the meetings held on 29th November and 6th December 2022, subject to minor agreed revisions.</p>	
<p>2. Work Programmes and Activity Reports</p> <p>The Committee noted the work programmes and activity reports of the various Scrutiny Panels, including the Future Hospital Review Panel.</p> <p>The recently lodged P.115/2022 The Draft Sea Fisheries (TCA - Licensing of Fishing Boats) (Amendment of Law and Regulations (No. 2) (Jersey) Regulations 202- was discussed. It was noted that the regulations had been lodged by the Minister for the Environment and were in the process of being reviewed by the Environment, Housing and Infrastructure Panel (EHI), although there were elements of the matter that were of interest to the Economic and International Affairs Panel (EIA). It was agreed that, if required, the Chair of the EIA Panel would contact the Chair of the EHI Panel to discuss any potential remit overlap.</p> <p>The Chair of the Children, Education and Home Affairs Panel (CEHA) informed the Committee that her Panel had only recently become aware of work to be undertaken by both the Children's Commissioner and the Minister for Children and Education in respect of looked after young people, that would duplicate work planned by the Panel. It had therefore agreed to not pursue those matters at this stage. Ongoing challenges with timely communication of notable policy matters and media announcements by Ministers to Scrutiny Panels, and access to work programmes of Arm's Length Organisations was discussed. It was considered that, in addition to continued relationship building to help overcome such matters, the adherence to existing protocols or the creation of new ones might be explored. It was agreed that this would be raised with the Chief Minister at the upcoming Scrutiny Liaison Committee President/Chief Minister (SLCP/CM) meeting .</p>	

<p>3. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the work programme and activity report of PPC.</p>	
<p>4. Government Plan 2023 – 2026</p> <p>The Committee reflected on the recent approach of Scrutiny Panels to the Government Plan and discussed what, if any, changes could be made to the approach in future. Key themes identified included:</p> <ul style="list-style-type: none"> • delays in receiving requested information was a problem and had had an impact on deadlines • ongoing wait for the publication of Ministerial Plans • some late and incomplete Ministerial Responses • significant time pressures on all parties caused by the General Election • concerns over the quality and transparency of business cases • pressures of the number and timing of amendments • Corporate Services Panel to follow up on overarching themes arising from all Panel output and Ministerial Responses <p>Uncertainty over the Government's approach to mid-term reporting was also considered a potential problem for Panels undertaking follow up work, as this would, amongst others, cause uncertainty as to how funding was being spent if there was little or no access to transparent mid-term reporting. The Committee also asked how funding was spent and who had responsibility for which areas. It was agreed that relevant issues would be taken forward with the Chief Minister at the upcoming liaison meeting.</p>	
<p>5. Formation of new Health and Care Board</p> <p>The Committee discussed the recent appointment of Professor Hugo Mascie-Taylor for a fixed term period of 12 months as Chair of a new Health and Care Board, which was being established to oversee the Health and Community Services Department as it worked to advance the quality and safety of services. Professor Mascie-Taylor was appointed by the Minister for Health and Social Services, and his work during that time would include advising the Minister on the terms of reference for the new Board, overseeing the work of the turnaround team and a reform of the Department's clinical governance arrangements.</p> <p>The Committee considered a number of concerns about the process undertaken in respect of the appointment and noted that the Health and Social Security Panel had received a briefing on the issue and was continuing work in the area. It was also noted that the Public Accounts Committee (PAC) might undertake further work at the appropriate time in due course.</p>	
<p>6. Bilateral Investment Treaty (BITs)</p> <p>Concerns were raised over the notification period provided to States Members to raise comments ahead of the BIT between Jersey and the United Arab Emirates coming into force. It was agreed that this matter would be raised with the Chief Minister at the upcoming liaison meeting.</p>	
<p>7. Training and Work Programme</p> <p>The Committee was informed of ongoing work to establish a specific training programme for Scrutiny Members that would work in tandem with a wider training programme for all States Members. A further update and draft Scrutiny programme would be provided at the next meeting.</p>	TO

<p>8. Meeting with SLC President, Vice President and Chief Minister</p> <p>The Committee was informed that the next meeting with the Chief Minister was to be held on 26th January. Areas identified for discussion included:</p> <ul style="list-style-type: none"> • Government Plan • Civil Servant Pay Increase • Process for agreeing on Bilateral Investment Treaties coming into force • Communication between Ministers and Scrutiny Panels 	
<p>9. Future Meetings</p> <p>The Panel noted its next meeting was scheduled to be held on 14th February 2023 at 2pm in Blampied Room, States Building. The Committee asked that an alternative date during the following week be identified due to a clash with the half-term school holidays.</p>	<p>JH</p>

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 9th February 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Steve Luce Deputy Moz Scott Deputy Geoff Southern
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Work Permit Holder Welfare Review Panel</p> <p>The Committee approved a Scoping Document and Terms of Reference for the establishment of Scrutiny Review Panel which will examine the effectiveness of the current Work Permit Policy in protecting people from exploitation and Modern Day Slavery.</p> <p><u>Budget</u></p> <ul style="list-style-type: none">• Smart Survey Costs Promotional Costs: £620.00• Transcription costs at £150 per hearing: 5 hearings = £750.00• Focus Group Sessions (X 4) = £9,480• Radio Advertisement Campaign (2 weeks) (Based on 30 second – 35 spot advert) = £2,635• Total = £13,485	

Scrutiny Liaison Committee

Record of Meeting

Date: 21st February 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Moz Scott Deputy Geoff Southern Deputy Rob Ward (on behalf of Deputy Luce)
Apologies	Deputy Steve Luce
Absent	
In attendance	Lucy Marsh-Smith, Senior Legislative Drafter (item 4) Yannick Fillieul, Assistant Greffier of the States, Chamber and Members' Services (item 5) Tim Oldham, Assistant Greffier of the States, Committees and Panels

Agenda matter	Action
1. Records of Meetings The Committee approved the records of the meetings held on 24th January 2023 and 9th February 2023, subject to minor agreed amendments to the record of 24th January in relation to Bilateral Investment Treaties.	
2. Work Programmes and Activity Reports The Committee noted the work programmes and activity reports of the various Scrutiny Panels, including Review Panels. Particular consideration was given to the following matters: <ul style="list-style-type: none">• Gender Pay Gap Review Panel – it was noted that the obligated formal Ministerial Response to the Panel's report, that had been published towards the end of the previous Assembly, remained outstanding despite the long since passed 6 week deadline and recent communication with relevant members of the Government requesting that the situation be rectified. It was agreed that the President would formally write to the Chief Minister on behalf of the Committee to outline the position, and that it would be further raised at the forthcoming liaison meeting with the Chief Minister.• The Chair of the Health and Social Services Panel, Deputy Geoff Southern, raised the matter of a Vote of No Confidence in his position that had been lodged by his Vice Chair, Deputy Sir Philip Bailhache, and which was scheduled to be debated at the next meeting of the States on 28th February. The Chair explained that he had approached two other Members of his Panel to discuss a letter of complaint about their conduct, which he had recently received from the Minister for Health and Social Services. The discussions about the complaint, coupled with previous challenges the Chair had raised with the Members concerned as to their conduct, had resulted in the Chair asking the Members to consider resigning from the Panel in light of an irreparable breakdown in trust and in the relationship with the Minister. In view of the escalation that had occurred with the lodging of the Vote of No	

<p>Confidence, the Committee discussed that it had limited options available to it to address the matter, although consideration was given to the possible merits of conversations being held by the President or the wider Committee with Deputy Sir Bailhache and the Members concerned, despite the late stage, about the wider implications to the reputation and good functioning of the Scrutiny system of the present situation.</p> <p>Mindful of the situation with the Health and Social Security Panel and having been informed of challenges that Members of the Economic and International Affairs Panel were working to resolve, it was noted that the relevant Codes of Practice governing the Scrutiny function outlined certain, albeit limited, courses of action that might be taken by Chairs and the Committee in circumstances of dispute on or with Scrutiny Panels. Such actions, in line with relevant Standing Orders, did not include the authority for Chairs themselves, nor indeed the Committee, to remove Members from their Panels if Members did not themselves agree to resign. The Committee resolved that it might, in due course, consider re-visiting the options available to Chairs and itself in such circumstances, work which could lead to proposals to amend Standing Orders or the Scrutiny Proceedings and/or Engagement Codes should such a need be identified.</p>	
<p>3. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the work programme and activity report of PPC, including its sub-Committees.</p>	
<p>4. Legislative Drafting Office</p> <p>The Committee welcomed the Senior Legislative Drafter to discuss, amongst a range of matters, how legislative drafting priorities were established and progressed.</p> <p>In the course of the discussions, the Senior Legislative Drafter undertook to give further consideration to the routine provision of marked up copies of draft amendments to legislation when lodged for debate in the States Assembly, to help assist Members in their navigation of often complex matters. It was noted that such a “Keeling Schedule” showing amendments in situ currently occurred on a request basis, as to provide this for every legislative project was not practical within current resourcing. However, the Legislative Drafting Office embraced technology and would be mindful of opportunities in this area.</p> <p>Furthermore, the Senior Legislative Drafter would provide an update the Committee, following the meeting, in respect of a breakdown of the timeline of the progression of law drafting for the Zero hours Contracts (Employment (Amendment No, 12) (Jersey) Law 2022) and Landlords not to discriminate against tenants with children (Discrimination (Amendment of Law) (Jersey) Regulations 2021).</p> <p>The Committee thanked the Senior Legislative Drafter for her time and she withdrew from the meeting.</p>	
<p>5. Training for States Members</p> <p>The Committee welcomed the Assistant Greffier of the States (Chamber and Members’ Services) to the meeting and received and discussed a draft training programme for States Members, in addition to a separate Scrutiny specific programme that would supplement the overarching provision. The Committee was informed that it was intended for the overarching programme to be considered for approval at a forthcoming meeting of the Privileges and Procedures Committee, but that the opportunity that had arisen to share an earlier draft with the Chairs of the Scrutiny function, due to their particular interest in this area, had been very welcome.</p>	

<p>The Committee was supportive of the overarching direction of travel of a structured, wide-ranging and ongoing schedule of training opportunities and provided some further suggestions of areas that might be added. Deputy Rob Ward highlighted that as part of his ongoing engagement with the Commonwealth Parliamentary Association (CPA) and the associated CPA Academy, he was due to attend their headquarters in March. He offered, should it be helpful, to share the programmes with colleagues involved in the Academy to gather further informed feedback.</p> <p>The Committee noted that in addition to individual Panels and the PAC continuing to arrange training specific to their own needs through the Scrutiny training programme, it might give further consideration to arranging further all Scrutiny Member training at an appropriate time.</p> <p>The Committee thanked the Assistant Greffier for his time and he withdrew from the meeting.</p>	
<p>6. Meeting with SLC President, Vice President and Chief Minister</p> <p>The Committee was informed that the next meeting with the Chief Minister was scheduled to be held on 27th February. Areas identified for discussion included:</p> <ul style="list-style-type: none"> • Late or incomplete Ministerial Responses to Scrutiny/PAC reports • Recent roll out of significant IT platforms • Avoiding arrangement of Government briefings that clashed with existing Scrutiny commitments 	
<p>7. Future Meetings</p> <p>The Panel noted that its next meeting was scheduled to be held on 14th March 2023 at 2pm in Le Capelain Room, States Building.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 10th March 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Bridging Liquid Waste Strategy 2023-26 Review</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Environment, Housing and Infrastructure Panel (EHI) for a review into the Bridging Liquid Waste Strategy.</p> <p><u>Budget</u></p> <ul style="list-style-type: none">• Review Costs: Public Hearing Transcripts £150 (per audio hour) x 6 hours = £900• Expert Adviser Estimated around 15-20 days at £1,200 per day, plus travel costs if visits are required = £25,000• Digital and Public Engagement A D&PE plan will be prepared for the Panel's consideration although it is envisaged that the type and scope of this particular review will not require any additional budget for advertising / call for evidence etc. a minimal budget is included at this stage to promote the panel's review with paid sponsored social media posts = £30 <p>Total £25,930</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 14th March 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Moz Scott Deputy Sir Philip Bailhache (Vice-Chair Health and Social Security Panel)
Apologies	Deputy Steve Luce
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committees and Panels Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the records of the meetings held on 21st February 2023 and 10th March 2023, subject to a minor typographic amendment to the record of 21st February 2023.</p> <p>The Committee considered the record of the meeting of 10th March 2023, noting it related to a digital meeting held to approve Terms of Reference and a Scoping Document for an upcoming review. It recalled that it had previously agreed that such requests for approval would be sent digitally via Teams and the documents would be considered approved within 48 hours subject to any communication from Members to the contrary. The Committee agreed to maintain this process, however, requested additionally that the record of the meeting should record whether each Member had actively responded or whether their consent derived from the aforementioned process.</p>	
<p>2. Training for States Members</p> <p>The Committee recalled that at its last meeting it had received an update on the draft training programme for States Members, in addition to a separate Scrutiny specific programme that would supplement the overarching provision. It was noted that the overarching programme had subsequently been considered by the Privileges and Procedures Committee and had been well received.</p> <p>It was further noted that work continued to establish specific options in the areas agreed for further Scrutiny training, and the Committee requested to be provided with an update as progress was made.</p>	TO/JH
<p>3. Work Programmes and Activity Reports</p> <p>The Committee noted the work programmes and activity reports of the various Scrutiny Panels, including Review Panels.</p> <p>The Chair of the Children, Education and Home Affairs Panel relayed her Panel's disappointment that a question on youth knife crime that it had submitted for inclusion on the forthcoming Children and Young People's survey had been rejected by the selection body for the survey. The Panel had received feedback about the possible</p>	

<p>'sensitivity' of the matter but remained unclear as to how the determination to exclude the question had been made and the extent of the relationship between Government and Statistics Jersey. It was agreed that a briefing should be arranged with the Chief Statistician to help better understand the role of Statistics Jersey and how information it generated could be used to help inform Scrutiny Panels.</p>	<p>JH</p>
<p>The Committee was informed that the Chair of the Economic and International Affairs Panel had met recently with members of the Digital and Public Engagement team at the States Greffe, to discuss a number of possible initiatives regarding how the Panel might develop its engagement with stakeholders and the wider public. The Committee was informed that it would shortly begin to receive a monthly activity report on Scrutiny public engagement, and that it was proposed that relevant members of the team would attend the Committee on an occasional basis, at the invitation of the Committee, to provide an opportunity for more detailed discussions on the work being undertaken or as significant matters arose.</p>	<p>TO/JH</p>
<p>4. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the work programme and activity report of PPC, including its sub-Committees.</p>	
<p>5. Children's Commissioner Law</p> <p>The President informed the Committee that, in the context of the role ascribed to him in the legislation, he had been liaising with the Chief Minister regarding a forthcoming proposition that contained minor amendments to the Law in respect of the eligibility criteria for applicants to the role of Children's Commissioner, and the term of office. The Committee was informed that the proposition was due to be lodged that week.</p>	
<p>6. Meeting with SLC President, Vice President and Chief Minister</p> <p>The Committee noted the meeting that was due to take place in February had been postponed due to the Chief Minister being off Island. It was noted that the next meeting was due to take place on 20th March 2023. The Committee agreed that topics it would like to be discussed as follows:</p> <ul style="list-style-type: none"> • Delays in receiving Ministerial Responses and other Government documentation • Briefings being offered at short notice with minimal information provided • Recommendations Tracker • Role of Statistics Jersey <p>The Committee discussed the topic related meeting with the Chief Minister and the Panel Chairs and agreed that a meeting be scheduled to discuss Government Transparency.</p>	<p>JH</p>
<p>7. Conduct</p> <p>The Committee considered a complaint regarding the conduct of one its Members. This matter was discussed in private in accordance with the Freedom of Information (Jersey) Law 2011.</p>	
<p>8. Future Meetings</p> <p>The Panel noted that its next meeting was scheduled to be held on 4th April 2023 at 2pm in Le Capelain Room, States Building.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 27th March 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Governance of Health and Social Care</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Public Accounts Committee for a review into the Governance of Health and Social Care.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Deputy Scott and Deputy Ward.</p> <p><u>Budget</u></p> <p>Review Costs:</p> <ul style="list-style-type: none">• Transcription costs at £150 per hearing (10 hearings): £1,500.00• Social Media promotion: £40.00 <p>Total £1,540.00</p>	
<p>2. Performance Management - Follow up</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Public Accounts Committee for a review into Performance Management – Follow up.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Deputy Scott, Deputy Luce and Deputy Ward.</p>	

27.03.2023

Budget

Review Costs:

- Transcription costs at £150 per hearing: 8 hearings. £1,200.00
- Social Media promotion £20.00

Total £1,220.00

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 24th May 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Children, Education and Home Affairs Scrutiny Panel: Review of Secondary Education Funding</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Children, Education and Home Affairs Scrutiny Panel for a review into the Review of Secondary Education Funding.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Vice President, Deputy Luce, Deputy Scott and Deputy Ward.</p> <p><u>Budget</u></p> <ul style="list-style-type: none">Review Costs: Public Hearing Transcripts £150 (per audio hour) x 6 hours = £900Expert Adviser Estimated around 15 days at £1,000 per day (no travel costs anticipated) = £15,0006 <p><i>NOTE: The Panel has not approached potential advisers to tender for this role yet. The Panel will revert to SLC with an update on the budget once further detail is available.</i></p> <ul style="list-style-type: none">Digital and Public Engagement (D&PE) = £500 <p>A detailed D&PE plan will be prepared and appended to this scoping document once finalised. The Panel will engage with the public to collect evidence for the 'public expectations' part of the Terms of Reference.</p> <p>The following items will be covered by the D&PE budget:</p> <ul style="list-style-type: none">£70 on social media boosting	

24.05.2023

- £160 on informational / contact postcards (£80 initial spend and will order more with remaining £80, if needed)

The graphic design costs of the postcard / banner do not come from the review budget

- £85 for roadside banner printing; ·
- £135 for an outside banner for the pop-up stand (this will be a generic scrutiny banner (not review specific) that can be re-used for other reviews / by other Panels)
- £50 contingency.

TOTAL REVIEW BUDGET = £16,4007

Scrutiny Liaison Committee

Record of Meeting

Date: 25th May 2023

Present	Deputy Sam Mézec, President Deputy Lyndsay Feltham, Vice President, Deputy Catherine Curtis Deputy Steve Luce Deputy Moz Scott Deputy Rob Ward
Apologies	
Absent	
In attendance	Ian Cope, Chief Statistician (Item 4 and 5) Daniel Edmunds, Principal Statistician (Item 4) Deputy Kristina Moore, Chief Minister (Item 5) Deputy Lucy Stephenson, Assistant Chief Minister (Item 5) Paul Bradbury, Head of Ministerial Support (Item 5) Dirk Danino-Forsyth, Director of Communications (Item 5) Tim Oldham, Assistant Greffier of the States (Committees and Panels) (Items 1-5) Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the records of the meeting held on 4th April. It was agreed that minor amendments would be made to the file note and private minute dated 5th May, which would be subsequently recirculated for final approval.</p>	JH
<p>2. Work Programmes and Activity Reports</p> <p>The Committee noted the work programmes and activity reports of the various Scrutiny Panels, including Review Panels.</p> <p>The Chair of the Health and Social Security Panel informed the Committee that the Panel had recently completed drafting its terms of reference and scoping document for its review into Overpayment of Social Security Benefits, and that the documents would be circulated imminently for the Committee's approval. The Chair informed the Committee that detailed discussion had gone into the scoping document to try and manage any potential 'scope creep' as this particular review could generate a lot of interest by individuals on their personal cases.</p>	
<p>3. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the work programme and activity report of PPC, including its Sub-Committees.</p>	
<p>4. Briefing: Operation of the Statistics Unit</p> <p>The Committee received a briefing from the Chief Statistician and a Governmental officer on the operation of the Statistics unit. A private detailed file note was made of</p>	

the briefing, classified as exempt in accordance with Article 35 of the Freedom of Information (Jersey) Law 2011 (as amended).	
<p>5. Meeting: Transparency in Government with the Chief Minister</p> <p>The Committee received the Chief Minister and the Assistant Chief Minister, Deputy Lucy Stephenson, together with the Chief Statistician and Government officers to discuss Government transparency. A private detailed file note was made of the briefing, classified as exempt in accordance with Article 35 of the Freedom of Information (Jersey) Law 2011 (as amended).</p>	
<p>6. Meeting with SLC President, Vice President and Chief Minister</p> <p>The Committee noted the file note from the meeting held on 24th April 2023. The Committee discussed areas of questioning for the upcoming meeting on 14th June 2023 and agreed to include rescindments on propositions as an area of discussion. It was agreed that any further areas arising be forwarded to the Committee's officers on the relevant Teams channel for inclusion at the meeting.</p>	JH
<p>7. Letter from Chair Diversity Forum (PPC) Sub-Committee</p> <p>The Committee noted a letter from the Diversity Forum (PPC) Sub-Committee in respect of the diversity of membership on panels and committees and agreed that it would invite a member of the Sub-Committee to its next meeting for further discussion on the topic.</p>	JH
<p>8. Any Other Business</p> <p>The Committee recalled the earlier meeting with the Chief Minister on Government transparency, and considered the feasibility of it holding meetings with the Chief Minister in public. It was agreed this would be tabled as an item at its next scheduled meeting for further discussion.</p> <p>The Chair of the Economic and International Affairs Panel raised the potential of lay members being appointed to Scrutiny Panels, extending the structure by which the PAC was presently constituted. It was agreed this would be tabled as an item at the next scheduled meeting for further discussion.</p>	JH
<p>9. Future Meetings</p> <p>The Committee agreed its next scheduled meeting would take place on 20th June 2023 at 2pm in Le Capelain Room, States Building.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 26th May 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Health and Social Security Panel: Review of Income Support Benefit Overpayments</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Health and Social Security Scrutiny Panel for a review into the Review of Income Support Benefit Overpayments.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the Vice President, Deputy Curtis, Deputy Luce and Deputy Scott.</p> <p><u>Budget</u></p> <p>Review Costs:</p> <ul style="list-style-type: none">Public Hearing Transcripts £150 (per audio hour) x 2 hours = £300 <p>Digital and Public Engagement</p> <ul style="list-style-type: none">A D&PE plan will be prepared for the Panel's consideration although it is envisaged that the type and scope of this particular review will not require any additional budget for advertising / call for evidence etc. a minimal budget is included at this stage to promote the panel's review with paid sponsored social media posts = £30 <p>TOTAL = £330</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 9th June 2023

Present	Deputy Sam Mézec, President Deputy Lyndsay Feltham, Vice President, Deputy Catherine Curtis Deputy Steve Luce Deputy Moz Scott Deputy Rob Ward
Apologies	
Absent	
In attendance	Deputy Ian Gorst, Minister for Treasury and Resources Deputy Elaine Millar, Assistant Minister for Treasury and Resources with responsibility for Financial Services Deputy Steve Ahier, Assistant Minister for Treasury and Resources Richard Bell, Treasurer of the States Simon Hayward, Director of Treasury and Investment Russell Crowe, Head of Treasury and Investment Janice Hales, Research and Project Officer Jade Hahn, Research and Project Officer

Agenda matter	Action
<p>1. Briefing – Government Funds, Bonds and Investments</p> <p>The Committee received the Minister for Treasury and Resources, the Assistant Minister for Treasury and Resources with responsibility for Financial Services, the Assistant Minister for Treasury and Resources and Government officers to a briefing on Government Funds, Bonds and Investments. A private detailed file note was made of the briefing, classified as exempt in accordance with Article 35 of the Freedom of Information (Jersey) Law 2011 (as amended).</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 20th June 2023

Present	Deputy Sam Mézec, President Deputy Lyndsay Feltham, Vice President, Deputy Catherine Curtis Deputy Moz Scott Deputy Rob Ward Connétable Michael Jackson (Vice Chair of EHI Panel) (items 2 and 3 only)
Apologies	Deputy Steve Luce
Absent	
In attendance	Lisa Hart, Greffier of the States (Item 2 only) Tim Oldham, Assistant Greffier of the States (Committees and Panels) Janice Hales, Research and Project Officer

Agenda matter	Action
1. Records of Meetings The Committee approved the records of its meetings held on 24th, 25th and 26th May 2023.	
2. Scrutiny Proceedings The Committee heard from the Chair of the Economic and International Affairs (EIA) Panel regarding a possible amendment to Standing Orders that she was considering that might, ultimately, compel the removal of Panel membership from a Member who was subject to a complaint considered and upheld by the Commissioner for Standards. There followed a broader discussion about the ability of Chairs to effectively manage unduly disruptive behaviour by Panel members. The Committee was reminded by the Greffier of the States that the role of the Commissioner was to determine whether there was a breach of the Code of Conduct for Elected Members (the Code) and could not become involved in the breakdown of relations between Panel Members, unless the Member had been accused or been seen to have broken the Code, thereby invoking her jurisdiction. The Committee further recalled that following an investigation, the Commissioner would make a recommendation, writing to PPC advising of such, with PPC being the responsible body for determining the subsequent course of action in respect of proposed sanctions. It was noted that as Members to Scrutiny Panels were appointed by the States Assembly, the responsibility to remove a Member from that position, if that course of action was determined, rested with the Assembly should a Member chose not to resign in the circumstances. It was noted that the Chair of the EIA Panel had arranged to raise the matter for further discussion with PPC at its forthcoming meeting, and that an update would be provided to the Committee in due course. The Committee also considered P.45/2023 <i>Appointment of non-elected Members on Scrutiny Panels</i> , lodged by Deputy Scott and scheduled for debate on 4th July 2023. The Chair of the EIA Panel explained the rationale behind seeking to explore	

20.06.2023

<p>the extension of provisions for 'lay members' to be appointed beyond the PAC to include other Panels within the Scrutiny function, though primarily her own. The Chair explained that her Panel had a very broad remit and, at times, it could be challenging to find Members for the Panel with the required experience to cover this remit. The Chair also explained that lay members on Scrutiny Panels may offer more flexibility in establishing appropriately sized memberships of Panels, as many Members were very busy and some chose not to serve in the Scrutiny function, despite not being in Government positions.</p> <p>Asked in respect of context, the Greffier of the States informed the Committee that she was unaware of any jurisdiction where lay members were appointed to the equivalent Panels such as Select Committees (other than the PAC equivalent). The Greffier further explained that with the existing 'Troy Rule', there was a limit on the amount of Ministers and Assistant Ministers that could be appointed that in effect provided the potential for 28 Members to be appointed for Scrutiny Panels.</p> <p>The Committee discussed the matter with the Chair of the EIA Panel, giving consideration amongst other matters to the role of States Members and expectations thereon in respect of parliamentary scrutiny, the range of skills and knowledge amongst Members, the purpose and principles of Scrutiny, the difference in the role of Scrutiny versus that of PAC, the provision of a budget for the engagement of expert advisers for reviews, access to sensitive information and payment of lay members. Further to the discussion, the Committee confirmed that it was not supportive of the proposal and requested Comments be drafted to reflect the discussions and points raised.</p> <p>The Chair of the EIA Panel informed the Committee that she would consider the feedback provided by the Committee and decide her next steps on the matter.</p>	JH
<p>3. Previously held Briefings and Meetings</p> <p>The Committee discussed the recently held briefings and meetings with the Chief Minister and the Chief Statistician. Performance management measures were discussed, with it being agreed that this area would be raised with the Chief Minister at the next meeting with the SLC President and Vice President.</p> <p>The Committee discussed the possibility of it holding public hearings with the Chief Minister to cover certain overarching issues relating to Government that were separate to those falling formally within the remit of the Corporate Services Panel. It was informed that Standing Orders were effectively silent on this matter and it was therefore agreed that this would be raised with the Chief Minister at the next meeting with the SLC President and Vice President.</p>	JH
<p>4. Work Programmes and Activity Reports</p> <p>The Committee noted the work programme and activity reports from all Panels and Review Panels.</p> <p>The Chair of the Corporate Services Panel informed the Committee that his Panel was due to launch a review on People and Culture as a follow up to a previous review on this topic. It was also informed that Comments were due to be presented on <i>P.29/2023 Draft Income Tax (High Value Residents – Amendment) (Jersey) Law 202-</i>.</p> <p>The Chair of the Economic and International Affairs Panel informed the Committee that a review on Supply Chain would be launched imminently with Terms of Reference and Scoping Document currently being drafted. It was also informed that Comments had been drafted on <i>P.28/2023 Draft Taxation (Exchange of Information – Amendment) (Jersey) Regulations 202-</i> which was due for debate on 4th July 2023.</p>	

<p>The Chair advised the Committee that the Minister for External Relations had not attended a Public Hearing since November 2022, however, it was noted by the Panel that this was due to personal reasons.</p> <p>The Chair of PAC informed the Committee that numerous hearings were due to take place the following week with Chief Officers regarding performance management. The Committee was also informed that a public hearing had recently taken place with the Chief Executive Officer, Government of Jersey, which would be the final hearing prior to the departure following her resignation.</p> <p>The Chair of the Future Hospital Review Panel informed the Committee that the Panel was planning a hearing with the Chief Minister to discuss the status of the project and the transparency of financial information for the business case.</p> <p>The Vice Chair of the Environment Housing and Infrastructure Panel informed the Committee that a review into the Bridging Liquid Waste Strategy was underway, however, submissions from stakeholders and the public to date could be considered low in comparison to other reviews.</p> <p>The Committee discussed the upcoming Government Plan and noted it had not received a timeline for receipt of the documents or lodging dates. It also noted that the lodging of the Government Plan would likely impact on any reviews undertaken in Q3 and Q4 of 2023.</p>	
<p>5. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the work programme and activity report of PPC, including its Sub-Committees.</p> <p>The Chair of PAC, the Committee's representative on PPC, additionally informed the Committee that PPC had recently met with Dr Chris Pich who had been commissioned by the States Greffe to undertake a study which explored voter engagement and identified barriers of voter engagement. The meeting gave an opportunity for PPC to ask questions on the key findings and recommendations which had been presented to PPC in advance. The Committee was also informed that PPC had recently met with Government officers regarding voter engagement who had presented options and costs on digital voter registration. This would be discussed further at future PPC meetings.</p>	
<p>6. Government Lodging Programme (GLP) with lodging timeframes</p> <p>The Committee noted the recently circulated GLP with lodging timeframes, but questioned whether the version received was up to date. It requested that this to be clarified by officials, with a view to a more up to date version being circulated if available. It also noted that a significant amount of legislation was due to be lodged in Q3 and Q4 which would likely impact on the workloads of Panels at a busy time with the Government Plan.</p>	JH
<p>7. Meeting with SLC President, Vice President and Chief Minister</p> <p>The Committee noted there had been no meeting with the Chief Minister in May and June to date, but that a meeting was being pursued for late June/early July.</p>	JH
<p>8. Future Meetings</p> <p>The Committee agreed its next scheduled meeting would take place on 11th July 2023 at 1.30pm in Le Capelain Room, States Building and would include a meeting with the Chair of the Diversity Forum (PPC) Sub-Committee.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 30th June 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Supply Chain Resilience</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Economic and International Affairs Panel for a review into Supply Chain Resilience.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by Deputy Luce, Deputy Scott and Deputy Ward.</p> <p><u>Budget</u></p> <p><u>Review Costs:</u></p> <ul style="list-style-type: none">• Public Hearing x 4 - £600• Digital and Public Engagement - £100• Advisor - £15,000 (indicative of 15 days) <p>Total = £15,700</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 11th July 2023

Present	Deputy Sam Mézec, President Deputy Lyndsay Feltham, Vice President, Deputy Catherine Curtis Deputy Steve Luce Deputy Moz Scott Deputy Rob Ward
Apologies	
Absent	
In attendance	Deputy Carina Alves, Chair, PPC Diversity Sub Committee [item 2 only] Deputy Louise Doublet, PPC Diversity Sub Committee Member [item 2 only] Tim Oldham, Assistant Greffier of the States (Committees and Panels) Kellie Boydens, Principal Committee and Panel Officer [item 2 only] Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the records of its meetings held on 9th and 20th June subject to one small amendment to the record of 20th June 2023.</p>	
<p>2. Meeting with PPC Diversity Sub Committee</p> <p>The Committee welcomed the Chair of the PPC Diversity Sub Committee to discuss recent correspondence regarding Gender Balance on Scrutiny Panels and Committees.</p> <p>It was noted that out of 23 female States Members, 10 presently served on Scrutiny Panels or Committees, which was broadly considered an appropriate representation in view of the various influences on that ratio.</p> <p>The Chair of the Economic and International Affairs Scrutiny Panel wished it to be recorded that it was her view that diversity on Panels and Committees should be encouraged as it contributed to the different decisions and offered more insight.</p> <p>The Chair of the Health and Social Security Panel wished it to be recorded that it was his view that whilst it was positive that Panels and Committees had a mix of genders, it was also important that stakeholders, including members of the Public who engaged with and were targeted by Scrutiny, were also balanced and the focus was not unduly weighted to one gender.</p> <p>It was agreed that the President would correspond by way of follow up with the Sub Committee, confirming that the that the topic would be discussed in more detail by the Committee during this term with a view to gender balance on Panels and Committees being included as part of the new States Members induction.</p>	JH
<p>3. Previously held Briefings and Meetings</p>	

11.07.2023

<p>The file note of the briefing on 9th June 2023 between the Committee and the Minister for Treasury and Resources on Government Bonds and Investments was approved.</p>	
<p>4. Work Programmes and Activity Reports</p> <p>The Committee noted the work programme and activity reports from all Panels and Review Panels.</p> <p>The Chair of the Corporate Services Panel informed the Committee that it would be undertaking a follow up review on People and Culture with Terms of Reference and Scoping Document to be circulated for approval imminently. It was also informed that Deputy Lyndsey Feltham would be co-opted for the purpose of that review.</p> <p>The Chair of the Public Accounts Committee (PAC) advised that public hearings were ongoing with Chief Officers regarding performance management.</p> <p>The Chair of the Children, Education and Home Affairs Panel informed the Committee that the recently published survey for its review on Secondary Education Funding had received positive feedback. It was also informed that the appointment of an expert adviser was still being explored.</p> <p>The Chair of the Health and Social Security Panel informed the Committee that the review into overpayment of social security payments was ongoing. It was also informed that Q3 and Q4 of this year looked extremely busy in terms of upcoming legislation and it may be that a number of propositions would need to be 'called in' to be looked at in more detail, should the Panel workload be excessive.</p> <p>The Work Permit Holder Welfare Review was discussed with the Chair of PAC (as a Review Panel Member) informing the Committee that the review was nearing completion. It was also informed that the review had highlighted that a lot of people were in critical need and the Review Panel was looking to expediate the report.</p>	
<p>5. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the work programme and activity report of PPC, including its Sub-Committees. It was informed that PPC was due to meet the following week and an update would be provided in due course.</p>	
<p>6. Government Plan 2024 – 2027</p> <p>The Committee discussed the upcoming Government Plan and the effect it may have on Panel and Committee work. It also discussed the previous Government Plan where appendices and business plans were provided late impacting on deadlines and it was agreed that communication between the Committee and Government would continue regularly asking for updates to the timeline.</p>	<p>TO/JH</p>
<p>7. Scrutiny Proceedings</p> <p>The Committee noted the withdrawal of P.45/2023 'Appointment of non-elected Members on Scrutiny Panels' which had been lodged by Deputy Moz Scott.</p>	
<p>8. Access to minutes of Government bodies</p> <p>The Committee discussed recent requests for access to signed minutes of meetings of Government bodies, with the Chair of Corporate Services informing the Committee of difficulties that had recently been encountered by the Panel in obtaining minutes. The Chair went on to inform the Committee that the Panel had asked for the minutes at a public quarterly hearing and was informed that they would be forthcoming. The Committee was further informed that when the issue was raised with the Department</p>	

<p>regarding the lateness of the minutes, the Chair was informed that the minutes were in fact file notes and there had been an error in the description of the records.</p> <p>The Chair of the Environment, Housing and Infrastructure Panel informed the Committee that whilst his Panel had not had trouble with accessing minutes, it had encountered a delay in receiving the Liquid Waste Strategy which had delayed the launch of the Panel's review. The Chair of PAC also informed that PAC had encountered a delay in receiving the Health Strategy.</p> <p>It was agreed that the President would monitor the situation and any issues would be reported back to the Committee.</p>	
<p>9. Meeting with SLC President, Vice President and Chief Minister</p> <p>The President and Vice President gave a verbal update of their meeting with the Chief Minister held on 10th July 2023.</p> <p>The Committee was informed of a number of amendments that were being discussed to recently lodged propositions namely:</p> <ul style="list-style-type: none"> • P.47-2023 (Whistleblowing Legislation lodged by Deputy Alves) • P.52-2023.pdf (Financial Support for Parents of babies requiring neonatal care lodged by Deputy Kovacs) • P.53-2023 (Negotiation on behalf of the States of Jersey, the purchase of the former Seaside Café and carpark site at Grève de Lecq - lodged by Deputy Farnham) • P.48-2023.pdf (Mortgage repayment assistance lodged by Deputy Southern) <p>The Committee noted that the amendment to P.53/2023 had been lodged by Deputy Lucy Stephenson of St Peter, St Ouen and St Mary as opposed to the Council of Ministers (CoM). Discussion was had as to whether this was an amendment from Deputy Stephenson due to it being a Parish matter rather than a CoM issue.</p> <p>The Committee was informed that a timeline of the Government Plan 2023 – 2027 was discussed with the proposed lodging date due on 19th September 2023. The Committee was further informed that the issue of the late appendices and the impact on Panel deadlines was raised with the Chief Minister informing the President and Vice President that their concerns had been noted.</p> <p>The Committee was informed that neither the Chief Minister nor the Deputy Chief Minister would be in attendance at the final States meeting prior to the recess due to the Chief Minister being off Island attending the 'Women Deliver 2023 Conference' taking place in Kigali, Rwanda, whilst the Deputy Chief Minister would be on annual leave. It was informed that the Minister for Treasury and Resources would be Acting Chief Minister, which would include responsibility for taking Questions without Notice on the Chief Minister's behalf. The Committee expressed various concerns in relation to the absences, including in respect of the impact on due accountability and the provision of appropriately informed Ministerial responses during the Question periods at the States meeting. In view of the potential impact on the States meeting, it was agreed to contact the Greffier of the States to establish whether notice of the absences would be circulated to all States Members, by the States Greffe or the Government, without delay.</p> <p>The Committee was informed that the topic of holding Committee hearings in public with the Chief Minister was raised. It was agreed that this would be discussed further between officers with an update provided after the summer recess.</p>	

<p>The Chair of the Economic and International Affairs Panel discussed Ministerial Delivery Plans and asked if it could be raised with the Chief Minister, at the next liaison meeting, that the dates in the Ministerial Delivery Plan for the Minister for External Relations were not consistent with what was being presented and if these dates were due to be updated.</p> <p>The Chair also raised the issue of medicinal cannabis which featured within the Minister for Economic Development, Tourism, Sport and Culture’s Ministerial Delivery Plan. The Chair highlighted that the Minister for Economic Development, Tourism, Sport and Culture seemed to be leading on the topic, however, she also raised from a health perspective that the number of prescriptions being issued for medicinal cannabis could be considered excessive and enquired if any work was being undertaken by the Health and Social Security Panel in this area. It was agreed that this would be taken offline and a conversation be undertaken between both Chairs.</p>	
<p>10. Future Meetings</p> <p>The Committee agreed its next scheduled meeting would take place on 19th September 2023 at 2.00pm in Le Capelain Room, States Building. It was also noted that this was the day that the Government Plan was due to be lodged.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 14th July 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. People and Culture Follow-up Review</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Corporate Services Scrutiny Panel for a review into the People and Culture Follow-up Review.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the Vice President, Deputy Curtis and Deputy Ward.</p> <p><u>Budget</u> Review Costs:</p> <ul style="list-style-type: none">• Transcription Costs for Public Hearings: (£150 x 3) £450• Digital and Public Engagement: Press notices and social media (boosts): review launch and key findings from each public hearing: £100 <p>If gaps are identified once the Panel has begun its comparative analysis of the Be heard and HR Lounge Surveys (or at any point in the evidence gathering stage of the review), an updated Digital and Public Engagement Strategy will be used to target the specific key stakeholders identified.</p> <ul style="list-style-type: none">• Contingency budget for this (boosting on social media): £100 Transcription £450 Digital and Public Engagement £200• Total: £650	

14.07.2023

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 25th July 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. States Annual Report and Accounts 2022 Review</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Public Accounts Committee for a review into the States Annual Report and Accounts 2022.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the Vice President and Deputy Curtis.</p> <p><u>Budget</u></p> <p><u>Review Costs:</u></p> <ul style="list-style-type: none">• Transcription costs at £150 per hearing: 3 hearings. £450.00• Digital and Public Engagement £85.00 <p>TOTAL £535.00</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 19th September 2023

Present	Deputy Sam Mézec, President Deputy Lyndsay Feltham, Vice President, Deputy Steve Luce Deputy Moz Scott (except item 8) Deputy Rob Ward
Apologies	Deputy Catherine Curtis
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States (Committees and Panels) Janice Hales, Research and Project Officer

Agenda matter	Action
1. Records of Meetings The Committee approved the records of its meetings held on 30th June, 11th, 14th and 25th July 2023.	
2. Previously held Briefings and Meetings The file note of the briefing on 9th June 2023 between the Committee and the Minister for Treasury and Resources on Government Bonds and Investments was approved.	
3. Work Programmes and Activity Reports The Committee noted the work programme and activity reports from all Panels and Review Panels. The Chair of the Environment, Housing and Infrastructure Panel informed the Committee that an announcement on energy from windfarms was due to be made by the Government in the coming weeks. It was further informed that as the topic could cut across numerous remits, future consideration might be given to the most appropriate approach to scrutiny of the matter. It was agreed that the Chair would raise the matter again at a future meeting when more information was available on which to make a decision. The Committee was also informed that the Panel intended to lodge various amendments to P.40/2023 , regulations relating to the rented dwellings licensing. The Chair also informed the Committee that the Bridging Liquid Waste Strategy review was progressing. The Chair of the Corporate Services Panel informed the Committee that the Panel had received a briefing on the progress regarding the drafting of the legislation that would establish a public service Ombudsperson. It was further informed that the Panel had made a decision to review the topic, and that Terms of Reference or Scoping Documents would be drafted accordingly. The Chair of the Economic and International Affairs Panel informed the Committee that the Supply Chain Review was ongoing and the Panel was looking to engage an expert adviser.	

19.09.2023

<p>The Chair of the Health and Social Services informed the Committee that the report for the Review on Overpayment of Income Support Benefits had been completed and was now with stakeholders for factual checking, with the final report due to be published mid to end of October. The Chair also informed the Committee that the Government's work on drafting legislation regarding Assisted Dying was progressing and that the Panel was due to have a briefing on the topic the following week. As the matter was due to cut across numerous remits, it was highlighted that it might be necessary to form a Review Panel. It was agreed that a briefing document on the topic would be drafted and presented to the Committee at its next scheduled meeting to assist consideration of the most appropriate approach to scrutiny work.</p> <p>The Chair of the Public Accounts Committee advised that there were currently 3 reviews ongoing, however, progress of the current workload was subject to a temporary resource challenge in respect of support staff.</p> <p>The Chair of the Future Hospital Review Panel informed the Committee that an interim report was due to be presented prior to the debate on the Government Plan, due for December.</p>	
<p>4. Privileges and Procedures Committee (PPC)</p> <p>The Vice President, as Committee representative to PPC, informed the Committee that discussions were ongoing regarding proxy voting and remote participation for States Members. It was also informed that the dress code for States Members was being considered with a view to establishing a clearer definition of what was expected in this regard. The subject of mandatory training was also discussed with the Vice President informing the Committee that it was difficult to implement mandatory training as States Members are in effect self employed.</p>	
<p>5. Government Plan 2024 – 2027</p> <p>The Committee noted that the Government Plan had been lodged and it had attended a briefing earlier in the day. The President wished it to be noted that the invite for the briefing to all States Members had arrived at relatively short notice and the Committee had had to reschedule the timing of this meeting to accommodate it. Despite this flexibility on the part of Scrutiny members, it was observed that the Minister for Treasury and Resources had left the briefing early and had been unable to take further questions.</p> <p>The Committee discussed the process under which Panels should undertake reviews on the Government Plan to ensure consistency and it was agreed that it would adopt the same approach as the previous year. The Corporate Services Panel would therefore undertake an overarching review on the governance of the plan in addition to overarching key findings and recommendations. It was agreed that a generic draft Scoping Document and Terms of Reference would be circulated to all Panels by their relevant officers, which in turn could be adapted should it be necessary.</p>	
<p>6. Meeting with SLC President, Vice President and Chief Minister</p> <p>The Committee raised areas of questioning for the Chief Minister for the next President/Vice President and Chief Minister meeting on 28th September 2023. Areas discussed included:</p> <ul style="list-style-type: none"> • Ministers publishing press releases before Scrutiny following public hearings • External Relations • Government Plan 2023 - 2027 	
<p>7. Future Meetings</p> <p>The Committee noted its next scheduled meeting would take place on 24th October 2023 at 2pm in Le Capelain Room, States Building.</p>	

8. Commissioner for Standards

Deputy Scott withdrew from the meeting whilst the Committee discussed the recent report [R.129/2023 Commissioner for Standards: Investigation of Complaint of Breach of the Code of Conduct for Elected Members by Deputy M.R. Scott of St. Brelade.](#)

It was agreed that no further action would be required of the Committee in respect of the report.

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 29th September 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Corporate Services Scrutiny Panel – Review of Government Plan 2024 - 2027</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Corporate Services Scrutiny Panel for a review into the Government Plan 2024 – 2027.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the Vice President and Deputy Scott.</p> <p><u>Review Costs:</u></p> <p>Public Hearings (each £150) = £300</p> <p>Digital and Public Engagement = £342</p> <ul style="list-style-type: none"> • Town Centre / community area pop-up stands including promotional /evidence gathering material (e.g. postcards) • Social media advertising across LinkedIn, Twitter, Facebook, Instagram in the form of polls / videos / infographics <p>Total = £642</p>	
<p>2. Children, Education and Home Affairs Scrutiny Panel – Review of Government Plan 2024-2027</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Children, Education and Home Affairs Scrutiny Panel for a review into the Government Plan 2024-2027.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it</p>	

23.09.2023

was noted that individual approval was registered in writing within that timeframe by the Vice President.

Review Costs:

Public Hearings (each £150) = £300 (if required)

Digital and Public Engagement = £380

Town Centre / community area pop-up stands including promotional / evidence gathering material (e.g., postcards) - **£155**

- Social media advertising across LinkedIn, Twitter, Facebook, Instagram in the form of polls / videos / infographics - **£191**
- Contingency = £34

Total = £680

3. Health and Social Security Scrutiny Panel – Review of Government Plan 2024-2027

The Committee approved a Scoping Document and Terms of Reference on behalf of the Health and Social Security Scrutiny Panel for a review into the Government Plan 2024-2027.

Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the Vice President and Deputy Scott.

Review Costs:

Public Hearings (each £150) = £300

Digital and Public Engagement = £380

Digital and Public Engagement:

- Town Centre / community area pop-up stands including promotional / evidence gathering material (e.g. postcards) = **£155**
- Social media advertising across LinkedIn, Twitter, Facebook, Instagram in the form of polls / videos / infographics = **£191**
- Contingency Budget = **£34**

Total = £680

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 5th October 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Environment, Housing and Infrastructure Panel – Review of Government Plan 2024 - 2027</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Environment, Housing and Infrastructure Panel for a review into the Government Plan 2024 – 2027.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the Vice President.</p> <p><u>Review Costs:</u> Public Hearings = £150</p> <p>It is envisaged that questioning will be incorporated into public quarterly hearings already scheduled to take place in October/November, however, a nominal amount is included should an additional hearing be required.</p> <p>Digital and Public Engagement:</p> <ul style="list-style-type: none"> • Town Centre / community area pop-up stands including promotional /evidence gathering material (e.g. postcards) = £155 • Social media advertising across LinkedIn, Twitter, Facebook, Instagram in the form of polls / videos / infographics = £191 • <p>Total = £496.00</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 9th October 2023

Present	Deputy Sam Mézec (President) Deputy Lyndsay Feltham (Vice-President) Deputy Catherine Curtis Deputy Rob Ward Deputy Steve Luce Deputy Moz Scott
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Economic and International Affairs Panel – Review of Government Plan 2024 - 2027</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Economic and International Affairs Scrutiny Panel for a review into the Government Plan 2024 – 2027.</p> <p>The Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise.</p> <p><u>Review Costs:</u></p> <p>Public Hearings (each £150) = £600</p> <p>Digital and Public Engagement = £375</p> <ul style="list-style-type: none">• Town Centre / community area pop-up stands including promotional /evidence gathering material (e.g., postcards) - £191• Social media advertising across LinkedIn, Twitter, Facebook, Instagram in the form of polls / videos / infographics - £150• Contingency - £34 <p>Total = £975</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 31st October 2023

Present	Deputy Sam Mézec, President Deputy Lyndsay Feltham, Vice President Deputy Catherine Curtis Deputy Steve Luce Deputy Moz Scott Deputy Rob Ward
Apologies	
Absent	
In attendance	Deputy Karen Wilson, Minister for Health and Social Services [item 2 only] Ruth Johnson, Associate Director of Policy [item 2 only] Tim Oldham, Assistant Greffier of the States (Committees and Panels) Sammy McKee, Committee and Panel Officer Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the records of its meetings held on 19th September 2023, 29th September, 5th October and 9th October 2023.</p>	
<p>2. Assisted Dying Briefing</p> <p>The Committee welcomed the Minister for Health and Social Services and a Departmental officer to a briefing on assisted dying.</p> <p>A private detailed file note was made of the briefing, classified as exempt in accordance with Article 35 of the Freedom of Information (Jersey) Law 2011 (as amended).</p>	
<p>3. Assisted Dying Briefing – Committee Discussion</p> <p>The Committee discussed the assisted dying briefing and the possible approaches that could be undertaken by Scrutiny. It was noted that the topic sat across 3 Ministerial Departments:</p> <ul style="list-style-type: none"> • Health and Social Services • Justice and Home Affairs • Environment <p>It was agreed that a Review Panel be considered in the first instance with at least one representative from each of the respective Scrutiny Panels as members. It was also agreed that the Chair of the Health and Social Services Panel would take the lead on the formation of Review Panel, with a further discussion at the next scheduled meeting on the next steps.</p>	

<p>4. Work Programmes and Activity Reports</p> <p>The Committee noted the work programme and activity reports from all Panels and Review Panels.</p> <p>The Chair of the Environment, Housing and Infrastructure (EHI) Scrutiny Panel informed that a discussion would need to be had regarding the recently lodged P.82/2023 – Offshore Wind proposition as it was likely to cut across Departments. It was agreed that this would be discussed in more detail at the Committee’s next scheduled meeting.</p> <p>The Chair of the Economic and International Affairs Scrutiny Panel (EIA) informed that the Panel had been subject to a number of delays in response to correspondence, with particular reference on a letter regarding Jersey Hemp. It was agreed that this would be raised by the President at the next liaison meeting with the Chief Minister on 3rd November 2023. The Chair of EIA also informed that RegTech, a deduction in tax allowance for financial services firms who implement regulation technologies (e.g. client onboarding etc), was contained within the Government Plan and was being led by the Minister for Treasury and Resources. The Chair expressed concern that, whilst the RegTech was tax policy, its impact may have implications on the economy as a whole and that her Panel would be asking questions around the impact on the economy and financial service regulations due to RegTech at its upcoming public hearings on the Government Plan.</p> <p>The Chair of the Future Hospital Review Panel informed that the Review Panel was due to present an interim report prior to the debate on the Government Plan.</p>	
<p>5. Privileges and Procedures Committee (PPC)</p> <p>The Vice President, as Committee representative to PPC informed that PPC had recently met and amongst other matters had received a briefing on the States Greffe led tracker.</p>	
<p>6. Government Plan 2024 – 2027</p> <p>The Committee discussed the work on the Government Plan 2024 – 2027 and noted that work was progressing with no major issues to raise at this stage.</p>	
<p>7. Names and Remits of Scrutiny Panels/Democratic Accountability and Governance</p> <p>The Committee discussed recent/forthcoming changes to Ministerial titles and the impact these changes might have on current Panel names and remits. The name changes were as follows:</p> <ul style="list-style-type: none"> • Minister for Home Affairs → Minister for Justice and Home Affairs • Minister for the Environment → Minister for Energy and the Environment • Minister for Economic Development, Tourism, Sport and Culture → Minister for Sustainable Economic Development <p>The Chair of the Children, Education and Home Affairs Panel advised that the Panel had agreed to amend its title to Children, Education, Justice and Home Affairs (CEJHA). Both the Chair of EHI and EIA informed that they would not be seeking to amend their Panels’ titles. It was agreed that this change would be communicated to PPC who would incorporate any changes within related ongoing work within its work programme.</p> <p>The Vice President, as Committee representative to PPC informed that the Machinery of Government Sub-Committee had recently discussed the</p>	<p>TO/JH</p>

<p>recommendations made within the Democratic Accountability and Governance Sub-Committee (DAGS) report and a number of the recommendations were Scrutiny specific. It was agreed that these specific recommendations be tabled for the next scheduled meeting together with a briefing paper on the next steps and options.</p>	TO/JH
<p>8. Data Protection Incident</p> <p>The Committee considered a briefing paper which provided a summary of a data protection incident relating to the private EHI Scrutiny Panel meeting that took place on Wednesday 27th September 2023. The Committee noted that the Jersey Office of the Information Commissioner (JOIC) had investigated the breach and that the parties affected had received an apology and did not wish to take the matter any further. It was agreed that no further action would be taken at this stage.</p>	
<p>9. Scrutiny and Public Accounts Committee Proceedings: Code of Practice</p> <p>To Committee considered possible revisions to the Code to ensure that was up to date following developments since its original publication. The Committee discussed the main area of concern being that the Scrutiny Proceedings Code required updating to reflect new rules on maximum Panel numbers after previous corresponding changes to Standing Orders. It was agreed that consideration should also be given to clarifying the wording in respect of co-option. The Committee requested that the changes be drafted and presented for its consideration.</p>	TO
<p>10. Matters for Consideration requested by Chair of EIA Panel</p> <p>The Committee considered an item from the Chair of the EIA Panel regarding the implementation of P.149/2014 – Freedom of Information (FOI): Extension to Companies owned or controlled by the States which was lodged and approved by the States in 2014 but yet to be implemented. It was agreed that this would be discussed with the Chief Minister at the next liaison meeting with the President on 3rd November 2023.</p> <p>To Committee also considered the disclosure of business cases relating to Government Plan being presented, possibly in a redacted format, which was a recommendation from the EIA Panel's report of the previous Government Plan, albeit that this had been rejected by Government. It was agreed that this would also be discussed with the Chief Minister at the next liaison meeting.</p>	JH JH
<p>11. Matter for Consideration requested by the Chair of the HSS Panel</p> <p>To Committee considered comments made in the States Assembly on 17th October 2023 by the Minister for Social Security regarding a recently published Scrutiny Report by the Health and Social Security Panel on Income Support Benefits Overpayment. It was agreed that the comments were unreasonable in their framing in the Scrutiny context and that accordingly the President would write to the Minister on behalf of the Committee. Deputy Moz Scott dissented from this decision, proposing that the Chair should speak to the Minister directly.</p>	JH
<p>12. Meeting with SLC President, Vice President and Chief Minister</p> <p>To Committee noted the file note from the meeting held on 28th September 2023. It was agreed areas of discussion for the next liaison meeting with the Chief Minister on 3rd November 2023 would include:</p> <ul style="list-style-type: none"> • Lateness of correspondence • Implementation of propositions (in particular P.149/2014) • Transparency in Government • Presentation of Business Cases 	JH

13. Future Meetings

The Committee's next scheduled meeting was noted for 21st November 2023 at 2pm in Le Capelain Room, States Building.

Scrutiny Liaison Committee

Record of Meeting

Date: 21st November 2023

Present	Deputy Sam Mézec, President Deputy Lyndsay Feltham, Vice President Deputy Catherine Curtis Deputy Steve Luce Deputy Moz Scott Deputy Rob Ward
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer Justine Lepp, Research and Project Officer

Agenda matter	Action
1. Records of Meetings The Committee approved the records of its meeting held on 31st October 2023.	
2. Work Programmes and Activity Reports The Committee noted the work programme and activity reports from all Panels and Review Panels. The Chair of the Health and Social Security (HSS) Panel informed that the Minister for Social Security had recently submitted the Ministerial Response to its report S.R.1/2023 Overpayment of Income Support Benefits and had accepted just 3 out of the 26 recommendations made in the report. The Chair of HSS informed that he had yet to speak to the Panel on the recommendations and, should it be necessary, would report back to the Committee at its next scheduled meeting. The Committee also noted that it had sent a letter to the Minister for Social Security following comments made within the States Assembly on 17th October 2023 and was awaiting response. The Chair further informed that formation of a Review Panel was ongoing in respect of Assisted Dying and an update would be provided at the Committee's next scheduled meeting. It was noted that the proposition was due to be lodged in March 2024. The Committee discussed correspondence provided to it by the Chair of the Environment, Housing and Infrastructure (EHI) Panel regarding P.82/2023 – Offshore Wind . The Chair of EHI informed the Committee that the Panel had replied to the Minister for the Environment's letter to say that the Panel would revert back in the New Year to provide an update on the approach by Scrutiny to a review. Cross panel working was discussed with the Committee agreeing that the matter would be discussed further by the Committee in due course.	
3. Privileges and Procedures Committee (PPC) The Vice President, as the Committee's representative, informed that PPC had recently met and amongst other matters had discussed P.94/2023 Scrutiny panel constitution: Minimum size . The Committee was informed that as part of its ongoing	

21.11.2023

<p>work programme, the Machinery of Government (MoG) PPC Sub-Committee was reviewing the recommendations made within the Democratic Accountability and Governance Sub-Committee (DAGS) report and the minimum size for Scrutiny Panels formed one of these recommendations. It was the preference of the MoG Sub Committee that Deputy Andrews deferred his Proposition until completion of its work in this area and that this had been communicated to the Deputy.</p>	
<p>4. Government Plan 2024 – 2027</p> <p>The Committee discussed scrutiny of the Government Plan 2024 – 2027 and noted that work was progressing with no major issues to raise at this stage. The Chairs of the Corporate Services Panel (CSP) and Economic and International Affairs Panel (EIA) informed the Committee that both Panels had agreed to lodge amendments to the Plan. The Chair of Children, Education and Home Affairs (CEHA) informed the Committee that her Panel had lodged an amendment regarding funding for Le Rocquier Sports facility. The Chair of EHI indicated that as an independent member, he had been reviewing this area for an amendment and it was agreed that the respective Chairs would engage further on the matter outside the meeting.</p>	
<p>5. Democratic Accountability and Governance Sub-Committee (DAGS)</p> <p>The Committee received an update on the DAGS recommendations from the Vice President and was informed that the MoG Sub Committee had completed its initial review of the recommendations and had written to the Chief Minister and Council of Ministers listing a number of requests relating to the recommendations.</p> <p>The Committee discussed a recently circulated briefing paper with recommendations from the DAGS report specific to Scrutiny. The Committee agreed that it was satisfied with the MoG Sub Committee following up on all the recommendations within the DAGS report. It was further agreed that it would respond to the Sub-Committee directly in respect of the scrutiny specific recommendations and would therefore discuss the matter further at its next scheduled meeting.</p>	TO/JH
<p>6. P.94/2023 Scrutiny Panel Constitution: Minimum size</p> <p>The Committee discussed the recently lodged proposition P.94/2023 Scrutiny panel constitution: Minimum size. The Committee was conscious that the proposition could potentially encroach onto the work being undertaken by the MoG Sub Committee in its review of the DAGS recommendations. The Committee agreed that it would ask Deputy Andrews if he would consider deferring the proposition until such a time as the MoG Sub Committee had completed its work.</p>	TO
<p>7. Correspondence Received</p> <p>The Committee noted the correspondence received from the Chief Minister regarding P.149/2014 – Freedom of Information (FOI): Extension to Companies owned or controlled by the States and agreed to respond asking for further clarity and a proposed timeline.</p>	
<p>8. Matter for Consideration requested by the States Member</p> <p>The Panel considered correspondence received from a States Member regarding barriers to business. It was noted that the correspondence had asked if the Committee would be in favour of the establishment of a Review Panel for this work, however, it was also noted that the States Member had not at this stage contacted the Chair of the relevant Panel under which the remit fell. It was agreed that the</p>	TO

<p>Committee would ask the States Member to contact the Chair of the Panel in the first instance in order for the matter to be considered further.</p>	
<p>9. Meeting with SLC President, Vice President and Chief Minister</p> <p>The Committee noted the file note from the meeting held on 3rd November 2023. Areas of discussion for the next SLC President, Vice President and Chief Minister meeting were discussed and which would include opening statements being read by the Ministerial Team at the beginning of public hearings.</p> <p>It was noted the date for the next meeting had yet to be agreed and Committee members were asked to forward any further discussion points to the officer.</p>	<p>JH</p>
<p>10. Scrutiny Podcast Initiative</p> <p>The Committee considered a briefing paper on a Scrutiny podcast initiative as proposed by the States Greffe. The Committee welcomed the initiative and noted that this and the wider scrutiny public engagement strategy would be discussed further at the Committee's first meeting in 2024, which would be attended by the Head of Digital and Public Engagement at the States Greffe.</p>	
<p>11. Future Meetings</p> <p>The Committee noted its next scheduled meeting would take place on 19th December 2023 at 2pm in Le Capelain Room, States Building.</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 19th December 2023

Present	Deputy Sam Mézec, President Deputy Lyndsay Feltham, Vice President Deputy Catherine Curtis Deputy Steve Luce Deputy Moz Scott Deputy Rob Ward
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer Joseph Brannigan, Research and Project Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the record of its meeting held on 21st November 2023.</p>	
<p>2. Work Programmes and Activity Reports</p> <p>The Committee noted the work programme and activity reports from all Panels and Review Panels.</p> <p>The Chair of the Health and Social Services Panel (HSS) expressed concern on a recent transfer of funding from heads of expenditure to a capital project called accelerate delivery of health services. It was highlighted that this came very soon after the Government Plan which had only recently been debated and approved by the States. The Chair of Public Accounts Committee (PAC) also raised concern and explained that this was something that the PAC would look at further.</p>	
<p>3. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the work programme and activity report of the Privileges and Procedures Committee.</p>	
<p>4. Assisted Dying Review</p> <p>The Committee was provided with an update by the Chair of HSS regarding the formation of a Review Panel for work relating to assisted dying policy and legislation. It was informed that the Chair of Environment, Housing and Infrastructure Panel (EHI) together with the Chair of the Children, Education and Home Affairs Panel (CEHA) had agreed to join and another member of the States had been approached. It was agreed a further update be given at the next scheduled meeting.</p>	RW
<p>5. Government Plan 2024 – 2027</p> <p>The Committee discussed recent work across Scrutiny Panels on the Government Plan. It was agreed that the approach of all panels undertaking work covering their respective remits was the most effective and practical approach. A combination of outputs had been achieved, including Comments and Amendments. A number of common concerns were also identified, which included:</p>	

19.12.2023

<ul style="list-style-type: none"> • Lack of information on heads of expenditure • Lack of transparency on business cases • The approach of Government to value for money savings • Inadequate timeframes – including in respect of Government responses to amendments • Inadequate provision for public sector pay awards <p>It was agreed that this feedback would be shared with the Chief Minister by the President and, where relevant, with the Comptroller and Auditor General by the Chair of PAC.</p>	SM/LF
<p>6. Upcoming States Business and Democratic Accountability and Governance Sub-Committee (DAGS)</p> <p>The Committee noted the deferral of proposition P.94/2023 Scrutiny panel constitution: Minimum size to March 2024.</p> <p>The Committee considered an updated briefing document regarding the recommendations made within the Democratic Accountability and Governance Sub-Committee (DAGS) relating to Scrutiny. A number of responses were agreed to in respect of the recommendations and the Vice President was requested, as Chair of the Machinery of Government Sub Committee undertaking work in this area, to share the responses with the Sub Committee at its next meeting to help inform its deliberations. It was further agreed that a number of associated updates could be made at this time to the Code of Proceedings for Scrutiny Panel and the PAC. Once re-drafted the revised Code would be sent to the Committee for consideration and approval of the proposed amendments.</p>	LF TO/JH
<p>7. Correspondence Received</p> <p>To Committee considered correspondence received from the Chair of PPC regarding compulsory membership for States Members on Scrutiny Panels and Committee. It agreed to write to the Chair of PPC outlining why it was not in favour of such a recommendation.</p> <p>To Committee considered the correspondence received from the Minister for Social Security regarding S.R.1/2023 Overpayment of Income Support Benefits and noted that the letter had been uploaded to the website and no further action would be required at this time.</p> <p>To Committee considered a letter from the Chair of the EHI Panel regarding membership of the Future Hospital Review Panel (FHRP) stating that there would no longer be a representative of EHI on the FHRP due to ongoing work commitments. It was agreed that the President would discuss membership with other States Members in due course.</p>	SM/TO/ JH SM
<p>8. Change of Ministerial Title</p> <p>The Committee noted that an amendment to Standing Orders had been presented to the States regarding changes to Ministerial titles, and recalled that should it be adopted the CEHA Panel would be renamed the Children Education, Justice and Home Affairs Panel.</p>	
<p>9. Meeting with SLC President, Vice President and Chief Minister</p> <p>The Committee noted that the next SLC President/Vice President and Chief Minister meeting would be on 10th January 2024. In additional to Government Plan, it was agreed that feedback would be provided in respect of:</p> <ul style="list-style-type: none"> • Ministerial misunderstandings of Scrutiny, including the tone and context of recent comments made in the Assembly 	

<ul style="list-style-type: none"> • Underwhelming/incomplete official Ministerial Responses to Scrutiny reports • The importance of access to the Government's up to date Legislative Programme (and similar such documents) 	SM/LF
<p>10. Future Meetings</p> <p>It was agreed that the Committee's next scheduled meeting would be held on 23rd January 2024 at 2pm in Le Capelain Room, States Building.</p>	

Economic and International Affairs Scrutiny Panel

Record of Meeting

Date: 21st December 2023

Present	Deputy Sam Mézec, President Deputy Lyndsey Feltham, Vice President Deputy Steve Luce Deputy Moz Scott
Apologies	Deputy Catherine Curtis Deputy Rob Ward
In attendance	Deputy Kirsten Morel, Minister for Sustainable Economic Development Richard Corrigan, Chief Officer, Department for the Economy Ben Jehan, Private Secretary to the Minister for Sustainable Economic Development, Ministerial Office Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Condor Ferries and Supply Chain Resilience</p> <p>The Committee met with the Minister for Sustainable Economic Development and the Chief Officer of the Department for the Economy to discuss the recent media articles regarding Condor Ferries and the supply chain to the Island.</p> <p>The record of this meeting was classified as exempt in accordance with Qualified Exemption Article 33 of the Freedom of Information (Jersey) Law 2011 (as amended).</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 20th February 2024

Present	Deputy Catherine Curtis Deputy Inna Gardiner Deputy Hilary Jeune Deputy Helen Miles Deputy Montford Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Appointment of a President</p> <p>The Committee considered the appointment of a President, in accordance with Standing Order 121(1) and noted that any nominees for President would be appointed by the States Assembly. The Chair of the Children, Education and Home Affairs Panel (CEHA), Deputy Catherine Curtis and the Chair of the Public Accounts Committee (PAC), Deputy Inna Gardiner both expressed an interest in the position and it was agreed that both nominees be forwarded to the Assembly for consideration at the next States sitting. The Committee also considered the process for nomination of a Vice President in accordance with Standing Order 142 and noted that whilst this position could be appointed by the Committee and did not need States approval, it was unable to appoint to the position until a President had been appointed. It was agreed that the appointment of a Vice President would be discussed at its next scheduled meeting.</p>	TO
<p>2. Overview of SLC remit and Procedural Framework</p> <p>The Committee considered the following documents:</p> <ul style="list-style-type: none"> • Standing Orders (summary paper circulated) • Scrutiny/PAC Engagement Code (paper circulated) • Scrutiny/PAC Proceedings Code (paper circulated) <p>The Assistant Greffier explained that these documents contained the codes of conduct by which Members should adhere to and were used for day to day practice within Scrutiny. The Committee was informed that any changes to the Engagement Code would need to be agreed by the Assembly however, any changes to the Proceedings Code could be amended by the Committee, with an updated report presented to the Assembly, once amended.</p> <p>It was noted that the proceedings code required some updates regarding the name of the Committee, and it was agreed that these would be made in due course.</p> <p>The Committee was informed that the previous Committee had worked with the Privileges and Procedures Machinery of Government Sub-Committee (MoG) regarding its work in following up the recommendations made in the Democratic</p>	TO

<p>Accountability and Governance Sub-Committee report (DAGS), in particular, the recommendations relative to the Scrutiny function. It was further informed that the previous Committee had agreed that the MoG continue its work to include the Scrutiny recommendations and report back to the Committee with its findings in due course. It was agreed that the recommendations be circulated to the Committee for further consideration.</p>	<p>JH</p>
<p>3. Privileges and Procedures Committee</p> <p>The Committee considered the nomination of a member of the Committee to be its representative on the Privileges and Procedures Committee (PPC). It was agreed that due to the reconstitution of PPC due to take place at the next States sitting, this would be deferred until the Committee's next scheduled meeting.</p> <p>The Committee asked if some guidance could be given regarding the link between the main PPC and its Sub-Committees. It was agreed that this would be discussed with the PPC officers and an update would be provided.</p>	<p>TO/JH</p>
<p>4. Working Practices</p> <p>The Committee considered the paper on working practices and agreed that any issues would be raised in the first instance via Panel officers. The Committee also noted the ease of access and consistency regarding the Teams communication and filing system for Scrutiny.</p>	
<p>5. Position Papers</p> <p>The Committee considered the position papers with the Assistant Greffier explaining that these papers were based on all work undertaken by the previous Panels both previously and currently, in addition to any work upcoming. It was noted that monthly updated work programmes in addition to Panel activity reports would form part of the agenda going forward.</p>	
<p>6. Review Panels</p> <p>The Committee considered the existing review panels namely:</p> <ul style="list-style-type: none"> • Worker Permit Holders Review Panel (WPHRP) • Future Hospital Review Panel (FHRP) <p>It was agreed that the WPHRP would continue under its existing terms of reference as it had requested a follow up from the Minister however, any additional work would need to be rescoped with new terms of reference agreed by the Committee. It was noted that the FHRP was without membership following the recent change in Government however, it had recently completed its work and presented a report. It was agreed that this Panel be reconstituted in due course and continue to scope any future work, as necessary.</p> <p>The Committee considered the previous Committee's stance on P.82 Offshore Wind and noted that whilst a review panel had been discussed, no decision had been reached. The Committee, led by the Chair of the Environment, Housing and Infrastructure Panel (EHI), Deputy Hilary Jeune, discussed a possible review panel with the Chair of the Economic and International Affairs Panel (EIA), Deputy Montford Tadier, expressing an interest in the economic side of a review. It was agreed that officers of both Panels would liaise with an update to be provided in due course.</p>	

<p>The Committee, led by the Chair of Health and Social Services, Deputy Louise Doublet, considered the possibility of a review panel into human rights. It was also discussed if a statement regarding human rights should form part of all propositions and it was agreed a letter be drafted to the Privileges and Procedures Committee (PPC) to ask for its views on the matter.</p> <p>The Committee, led by the Chair of the Corporate Services Scrutiny Panel (CSSP), Deputy Helen Miles, considered the possibility of a review panel to review the future of the Honorary System in Jersey. The review would look at the relationship between the Parish and the States and in addition, would consider the payment of Parish rates to support the system.</p>	
<p>7. Panel Reviews</p> <p>The Chair of PAC informed the Committee that PAC would consider a review into non-Ministerial bodies and an update would be provided in due course. The Chair also informed the Committee that she had recently met with the Comptroller and Auditor General (C&AG) to discuss the 2024 work programme. The Committee was informed that PAC would close down the previous 2 reviews which were incomplete from the previous PAC and would issue responses and comments during March.</p> <p>The Chair of CEHA informed the Committee that the Panel had 2 reviews ongoing at the minute and an update would be provided in due course.</p> <p>The Chair of EHI informed the Committee that scoping was underway for a review into the Marine Spatial Plan and whilst a proposition had yet to be lodged, the document was due to be finalised by Government following the end of the consultation period which had recently been extended. The Committee was also informed that the EHI Panel would look at the Residential Tenancy Law, once lodged.</p> <p>The Chair of EIA informed the Committee that it would continue with the previous Panels work on the Supply Chain Review and would look specifically at travel links, passenger links and freight.</p> <p>The Chair of HSS informed the Committee that the Panel had yet to decide on a review however was considering women's health and the dementia strategy. It was also informed that a review into falling birth rates in Jersey could be considered as a cross panel review with co-opted members with an update being provided in due course.</p> <p>The Committee considered a possible review into private health care and health inequality, specifically around consultants undertaking private work whilst the public waiting list is so long. It also considered the suicide prevention strategy, and it was noted that the draft had not yet progressed with the Chair of HSS informing the Committee that these could be questions for the Panel's first quarterly hearing with the Minister.</p>	
<p>8. Assisted Dying</p> <p>The Committee considered the previous Committee's decision to establish a review panel to review the upcoming proposals on assisted dying, noting a previously agreed extended lodging period of 12 weeks as opposed to the usual 6 weeks. The Committee noted a letter from the Minister for Health and Social Services to the Chair of HSS with a revised timeline for lodging of the proposals from 12 weeks to 9 weeks. The Committee, whilst noting it was the Minister's decision to reduce the already extended lodging period, enquired as to its options regarding gaining more time to scrutinise the proposals and was informed that Standing Orders [27] could be</p>	

<p>triggered which would allow the proposition to be referred to Scrutiny for further consideration.</p> <p>The Chair of CSSP informed the Committee that during her time as Minister for Health and Social Services, she had been a member of the assisted dying political steering group in addition to a member of the citizen’s jury. The Chair of HSS informed the Committee that she did not wish to be on the review panel as she had opinions on the subject about which she wished to be free to speak and was concerned that they may be perceived as conflicted and impartial. The Chair of CEHA informed the Committee that she wished to be on the review panel however, did not wish to Chair. The Committee agreed that Deputy Catherine Curtis would lead on the formation of a review panel and would liaise with Deputy Doublet in the first instance together with the Panel officer for HSS regarding initial actions.</p>	
<p>9. Training</p> <p>The Committee considered the initial training options, as presented, and it was agreed that training for new members to Scrutiny should be undertaken. Consideration was given to training for Ministers with regards to the Scrutiny function and it was agreed that an informal meeting with the Minister and the Panel could be the first step with further training considered if necessary. It was further agreed that Panel Chairs would discuss training issues with Panel members and liaise with Panel officers and provide an update at the next scheduled meeting.</p>	
<p>10. Briefing Priorities</p> <p>To Committee considered the previous Committee’s decision to meet with the C&AG to discuss the 2024 work programme. It was agreed that this meeting be rescheduled for the Panels scheduled meeting in March or April. The Committee also considered the Scrutiny Public Engagement Strategy, and it was agreed that the head of Digital and Public Engagement (DPE) attend the Committee’s scheduled meeting in March or April.</p>	TO/JH
<p>11. Scrutiny Budget</p> <p>The Committee noted the current budget position and enquired as to the process of this being increased, should it be required. The Committee was informed that the process was to write to the Chief Minister and the Minister for Treasury and Resources stating why additional funding was needed. The Committee asked if it could have sight of the 2023 budget and it was agreed this be circulated in due course. The Committee enquired if the budget covered travel and training and was informed that this was separate and the budget for Scrutiny was for engagement of advisers and communications. It was agreed that the budget be presented monthly to show levels of expenditure.</p>	JH
<p>12. Meeting Schedule for 2024</p> <p>The Committee considered the meeting schedule for 2024 and asked if it could confirm that there was no conflict with school holidays. It was agreed the schedule be recirculated once confirmed.</p>	JH
<p>13. AOB</p> <p>The Chair of HSS asked if a standing item could be noted on Panel agendas asking for Members to declare any conflicts. It was agreed that this be implemented, and Panel Chair’s would liaise with Panel officers in due course.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 19th March 2024

Present	Deputy Inna Gardiner (President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Helen Miles Deputy Montford Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Ben Walker, Acting Committee and Panel Officer

Agenda matter	Action
<p>1. Assisted Dying</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Assisted Dying Review Panel to review final proposals into assisted dying.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Deputy Curtis and Deputy Jeune.</p> <p><u>Review Costs:</u></p> <p><u>Public Hearing Transcripts</u></p> <p>£150 (per audio hour) x 6 hours = £900</p> <p><u>Digital and Public Engagement</u></p> <p>A D&PE plan will be prepared for the Panel's consideration although it is envisaged that the type and scope of this particular review will not require any additional budget for advertising / call for evidence etc. a minimal budget is included at this stage to promote the Panel's review with paid sponsored social media posts = £30</p> <p>TOTAL = £930</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 26th March 2024

Present	Deputy Inna Gardiner (President) Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune [item 13 only] Deputy Montfort Tadier Deputy Tom Coles (in lieu of the Chair of the Environment, Housing and Infrastructure Panel)
Apologies	
Absent	
In attendance	Lynn Pamment, Comptroller and Auditor General (C&AG) [item 13 only] Tim Oldham, Assistant Greffier of the States, Committee and Panels [items 1 to 12 only] Anna Thorne, Committee and Panel Officer [item 13 only] Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Apologies</p> <p>The Committee noted apologies from Deputy Hilary Jeune, the Chair of the Environment, Housing and Infrastructure Panel (EHI) and welcomed Deputy Tom Coles, the Vice Chair of EHI in the Chair's place.</p>	
<p>2. Records of Meetings</p> <p>The Committee approved the records of its meetings held on 5th, 19th and 20th March 2024.</p> <p>The Committee considered the file note from the meeting held with the President and the Chief Minister on 14th March 2024. The President informed that depending on the discussion topics with the Chief Minister, a Chair from the relevant Panel would be invited to the monthly meeting allowing for a different Member to be in attendance for each meeting.</p> <p>The Committee considered a proposal for weekly 'informal' Committee check-in meetings to be held and agreed to do so at 9.00am each Thursday via Teams. It was agreed that an updated schedule be circulated.</p>	JH
<p>3. Approval of Appointments</p> <p>The Committee approved the appointment of Deputy Helen Miles as Vice President of the Committee. It was noted that Deputy Louise Doublet had recently been appointed by the States Assembly to the Privilege and Procedures Committee (PPC) as the Committee's representative. It was further noted that Deputy Catherine Curtis had been appointed as the representative from Scrutiny to sit on the Disability Strategy Advisory Group.</p>	

<p>4. Government Plan 2025 - 2028</p> <p>The President updated the Committee on a discussion point from the recent meeting held with the Chief Minister regarding an earlier lodging date for the Government Plan 2025 – 2028. The Committee was informed that it was proposed that the Government Plan be lodged in late June/early July to alleviate the bottle neck of propositions at the end of the year. The Committee agreed that whilst it would be in favour of an earlier lodging date, it would like to recommend that the lodging date be towards the end of June as opposed to July, with a proposed debate date of 12th November 2024. This would allow the Scrutiny Panels to conduct any public hearings and evidence gathering throughout July allowing for the summer recess period in August. The Committee asked that a letter be drafted to the Chief Minister outlining its discussion.</p>	<p>JH</p>
<p>5. Government of Jersey: Scrutiny Recommendations Tracker</p> <p>The President informed the Committee that she had recently attended a meeting with Government officials regarding the tracking of Scrutiny and PAC recommendations by the Government of Jersey. The Committee was told that whilst tracking took place in a transparent and structured way with regard to the Public Accounts Committee (and Comptroller and Auditor General), it remained a work in progress in respect of Scrutiny recommendations. It was noted by the Committee that there were a number of challenges and potentially inherent shortcomings to a Government tracker that incorporated all Scrutiny recommendations, and that each Panel already had access to and control over its own internal tracker that was administered by the respective Panel's officers.</p> <p>The Committee was informed that the Government official with responsibility for administering tracking was due to attend at PAC shortly to update about the Government's tracking activity within that remit. In invitation to attend the Committee could be extended in due course should, that be considered helpful.</p>	
<p>6. Activity Reports and Work Programmes</p> <p>The Committee considered the activity reports and work programmes for each of the Scrutiny Panels. Panels informed that overall, they were starting to receive invites for briefings and upcoming public hearings. The Chair of the Corporate Services Panel (CSP) informed that the Panel was due to present Comments on the independent taxation proposition. The Chairs of Economic and International Affairs (EIA) and Environment, Housing and Infrastructure (EHI) Panels discussed the presentation of Comments to the upcoming P.82 Offshore Wind proposition. A discussion was had around whether to present these jointly on behalf of the Committee and it was agreed that both Chairs would discuss in more detail and confirm their agreement with the Committee in due course.</p> <p>The Committee discussed the Hospital Project and noted that discussions around the formation of a Review Panel were still ongoing. It was agreed that a representative of each Panel should constitute the membership of the Panel.</p> <p>The Committee was informed that the review into assisted dying was ongoing with a public hearing due shortly.</p>	
<p>7. Activity Report and Work Programme – Privileges and Procedures Committee</p> <p>The Committee noted the activity report and work programme for the Privileges and Procedures Committee.</p>	

<p>8. Monthly Meeting with President and Chief Minister</p> <p>The Committee was informed that the next scheduled meeting with the President and the Chief Minister would be held on 24th April 2024. It was agreed that any areas of questioning be posted on the Teams channel for further consideration.</p>	<p>JH</p>
<p>9. Training</p> <p>The Committee received a verbal update on the training programme for Scrutiny Members and was informed that feedback had been received via officers regarding each Panel's expectations, with a tailored approach being undertaken and a programme due to be circulated in due course.</p>	<p>TO/JH</p>
<p>10. Scrutiny Budget</p> <p>The Committee noted the current budget position as presented.</p>	
<p>11. Future Meeting</p> <p>The Committee noted the next scheduled meeting would take place on 23rd April at 2pm in Le Capelain Room, States Building and would include a briefing on Scrutiny Public Engagement from the Head of Digital and Public Engagement, States Greffe.</p>	
<p>12. AOB</p> <p>The Committee discussed recently received information regarding a potential conflict of interest in activity being undertaken by a member of Scrutiny in respect of Government related work. It was agreed that a letter be drafted to the Chief Minister for further consideration.</p>	<p>JH</p>
<p>13. Briefing by Comptroller and Auditor General (C&AG)</p> <p>The Committee received the C&AG to a briefing to provide an overview of work undertaken in 2023 and to discuss upcoming objectives for 2024.</p> <p>The Committee was taken through a power point presentation which listed the responsibilities of the C&AG as to provide the States of Jersey with independent assurance that the public finances of Jersey are being regulated, controlled, supervised and accounted for in accordance with the Public Finances Law. The findings of the Annual Report 2023 were discussed with the Committee being informed that 12 reports had been published with numerous recommendations made. The theme of these recommendations was broken down as follows:</p> <ul style="list-style-type: none"> • Governance and Accountability 32% • Value for Money 43% • Internal Control 18% • Financial Management 7% <p>The Committee was also informed that there had been a reduction in open recommendations in 2023 moving from 199 at the beginning of January to 103 by the end of December.</p> <p>The Committee was informed that the 2024 audit plan consisted of 8 planned reviews, 3 with fieldwork ongoing, 2 issued and 2 at project specification stage. The Committee was further informed that the website for the C&AG was regularly updated and any ongoing, future of past work could be easily found.</p> <p>The Committee thanked the C&AG for her time and the briefing ended.</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 4th April 2024

Present	Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	Deputy Inna Gardiner (President) Deputy Louise Doublet
Absent	
In attendance	Sammy McKee, Principal Committee and Panel Officer Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Apologies</p> <p>The Committee noted apologies from the President and Deputy Louise Doublet, the Chair of the Health and Social Security Panel (HSS).</p>	
<p>2. Resignation of Health and Community Services Advisory Board (HSC) Chair</p> <p>The Committee discussed the recent resignation of the Chair of the HCS. It was informed by the attending Principal Committee and Panel Officer that the HSS Panel was due to meet the board later that day at a meeting which had been arranged prior to the resignation. It was agreed that the Committee await any update from the Chair of HSS in due course.</p>	
<p>3. Future Hospital Review Panel (FHRP)</p> <p>The Committee discussed the ongoing formation of the FHRP and was informed that Deputy Jonathan Renouf had agreed to undertake the role of Chair. The Deputy was due to meet with other States Members in due course with a view to formation of the Review Panel. It was agreed that the previous Terms of Reference be circulated for information. The Committee was informed that the Review Panel officer would also set up a new Teams Channel for this review which would be used to post all information and would inform Deputy Renouf accordingly.</p>	JH
<p>4. Offshore Wind</p> <p>It was noted that both the Economic and International Affairs Panel (EIA) and the Environment, Housing and Infrastructure Panel (EHI) were due to present Comments to P.82 Offshore Wind. It was agreed that each Panel would present the Comments separately under their own Panel name with reference made that a Review Panel may be formed in the future, should the proposition be adopted.</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 18th April 2024

Present	Deputy Inna Gardiner (President) Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Disability Strategy Committee</p> <p>The Chair of the Children, Education and Home Affairs Panel (CEHA) informed the Committee that she had attended the first meeting as part of her role on the disability strategy committee. The Chair was positive about the first meeting and informed the Committee that regular updates would be provided.</p>	
<p>2. Jersey Public Services Ombudsperson (JPSO)</p> <p>The Chair of the Corporate Services Panel (CSP) informed that there had been little movement in the implementation of the appointment of an JPSO. The CSP was discussing further review on the matter however, was cautious not to go over old ground. It was agreed that the Chair of the CEHA, who was a member of the Legal Advisory Panel (LAP) would raise the matter at the next LAP meeting and report back to the Committee with an update.</p>	
<p>3. AOB</p> <p>The Committee discussed the situation regarding the ongoing work being undertaken by a member of Scrutiny for the Minister for Health and Social Care. The Chair of the Health and Social Security Panel (HSS) informed the Committee that she had spoken to the member in question and had requested that the work cease prior to the next HSS meeting on 23rd April 2024. The Chair further informed that she had asked the member to make a decision as whether to remain on the Panel or continue with the Ministerial work. It was noted that the next scheduled Committee meeting was also on 23rd April 2024 and the Chair would provide an update at that meeting.</p> <p>The Chair of HSS informed the Committee that a submission had been received for the review into assisted dying which may be considered as 'whistleblowing'. It was agreed that this be discussed at the Committee's next scheduled meeting on 23rd April 2024.</p>	

18.04.2024

Scrutiny Liaison Committee

Record of Meeting

Date: 23rd April 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Jenny O'Brien, Head of Digital and Public Engagement [item 2 only] Deputy Jonathan Renouf [item 3 only] Tim Oldham, Assistant Greffier of the States, Committee and Panels Ben Walker, Acting Committee and Panel Officer [item 3 only] Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the records of its meetings held on 26th March and 4th April 2024.</p>	
<p>2. Briefing by the Head of Digital and Public Engagement</p> <p>The Committee received the Head of Digital and Public Engagement who provided an overview for 2024 on Scrutiny objectives and methods to improve Scrutiny communication work, underpinned by the Scrutiny Public Engagement Strategy. It was explained that the Digital and Public Engagement team (D&PE) sought to create timely informative communications that could help Islanders understand the role of Scrutiny and how the public can engage with Committees and Scrutiny Panels to provide input and inform Government Policy. D&PE would be providing the Committee with a monthly summary of communications activity across all Committees and Scrutiny Panels.</p> <p>The Committee welcomed the overview and the live strategy and received clarification on a number of areas raised, including re-assurance that anyone providing submissions to Scrutiny Reports was contacted once reports were completed and published as part of the engagement process to 'close the loop'.</p> <p>The Committee was informed about the progress of the new website project, and it was explained that the target for it to go live was presently the middle of summer 2024.</p>	
<p>3. Update on the Future Hospital Review Panel (FHRP)</p> <p>The Committee received Deputy Jonathan Renouf, the Chair of the FHRP for an update. Deputy Renouf advised the Committee that he had 2 potential members for</p>	

<p>the FHRP. Deputy Renouf explained that he was waiting to hear from another member whom he had approached to join.</p> <p>The Committee relayed that it felt it would be important for the Panel to feature a member that was a representative of St Helier.</p> <p>The Committee agreed that the Review Panel should be called 'Hospital Review Panel' and agreed that it should be launched with the members that had already confirmed their participation so that it could begin its work. Deputy Renouf explained to the Committee that the Review Panel would focus in the first instance on the finance and governance of the Hospital Project which might be followed by a later piece of work on the facilities.</p>	
<p>4. Common Strategic Policy (CSP)</p> <p>The Committee discussed the recently lodged CPS and agreed it would seek a public hearing with the Chief Minister to drill into certain areas on the CSP. It was noted that Committee's terms of reference did not envisage it undertaking activity of this type, but that options were available to the members to hold a hearing should their preferred approach be challenged. It was agreed in the first instance to write to the Chief Minister requesting a public hearing with the Committee, and that each Panel would submit 3 questions to contribute to a question plan that would be circulated in due course.</p>	<p>JH</p>
<p>5. Activity Reports and Work Programmes</p> <p>The Committee noted the work programme and activity reports from all Panels and Review Panels.</p> <p>The Chair of the Assisted Dying Review Panel informed the Committee that it would be lodging an amendment to the Assisted Dying Proposition P.18/2024.</p>	
<p>6. Activity Report and Work Programme – Privileges and Procedures Committee</p> <p>The Committee noted the work programme and activity report of the Privileges and Procedures Committee.</p>	
<p>7. Monthly Meeting with President and Chief Minister</p> <p>The Committee noted that the next President and Chief Minister meeting would take place on 7th May 2024. It was agreed that the President would confirm in due course which Committee member would be accompanying her so that the appropriate Minister(s) could be invited to attend with the Chief Minister.</p>	
<p>8. Training</p> <p>The Committee noted arrangements for the upcoming training to be undertaken by Scrutiny Members in respect of effective hearings, questioning skills and team work amongst other elements.</p> <p>The Chair of the Health and Social Security Panel informed the Committee that due to timing conflicts it would not be possible for all the Panel to attend training on the same date. Further options would be explored.</p>	
<p>9. Scrutiny Budget</p> <p>The Committee noted that the current budget position remains unchanged for the present month.</p>	

<p>10. AOB</p> <p>The Committee discussed a situation whereby a member of a Scrutiny Panel had been undertaking work assisting a Minister. It was agreed that the Assistant Greffier would speak to the Greffier and would update the Committee in due course on next steps.</p> <p>The Committee discussed the recently approved proposition on offshore wind and agreed that it would discuss the possibility of the formation of a Review Panel at its next informal meeting.</p> <p>The Chair of the HSS Panel informed the Committee of an incident regarding a possible 'whistleblowing' situation. Having explained the situation to the Committee, it was agreed that no further action would be required at this stage.</p>	<p>TO</p>
<p>11. Future Meetings</p> <p>The Committee noted its next scheduled meeting would take place on 14th May 2024 at 2pm in Le Capelain Room, States Building.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 1st May 2024

Present	Deputy Inna Gardiner (President) Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer

Agenda matter	Action
<p>1. Common Strategic Policy</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Common Strategic Policy Review Panel for a review into the Common Strategic Policy.</p> <p><u>Budget</u></p> <p><u>Public Hearing Transcripts</u></p> <p>£150 (per audio hour) x 1 hour = £150</p> <p><u>Digital and Public Engagement</u></p> <p>A D&PE plan will be prepared for the Panel's consideration although it is envisaged that the type and scope of this particular review will not require any additional budget for advertising / call for evidence etc. a minimal budget is included at this stage to promote the panel's review with paid sponsored social media posts = £30</p> <p>TOTAL = £180</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 14th May 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	Deputy Louise Doublet
Absent	
In attendance	Deputy Jonathan Renouf, (Item 3 only) Deputy Beatriz Poree, (Item 6 only) Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the records of the meetings held on 18th, 23rd April and 1st May 2024.</p>	
<p>2. Common Strategic Policy</p> <p>The Committee discussed the comments for the Review Panel's Common Strategic Policy. The Committee agreed to merge comments prepared by the Economic and International Affairs Scrutiny Panel (EIA) and the Environment, Housing and Infrastructure Scrutiny Panel (EHI) with the comments drafted by the Review Panel.</p>	
<p>3. Hospital Review Panel</p> <p>The Committee received the Deputy Jonathan Renouf, the Chair of the Hospital Review Panel for an update on the Panel's progress. The Chair of the Hospital Review Panel informed the Committee that the Panel was working on the construction of its Terms of Reference and Scoping Document and in addition, was finalising its press notice to announce the constitution of the Panel.</p>	
<p>4. Government Plan 2025-2028</p> <p>The Committee discussed the timeline of the Government Plan and it was agreed that the officer request a timeline for lodging and debate to allow it to prepare accordingly. It was discussed if the proposed early lodging and debate of the Government Plan would require an amendment to Standing Orders. It was agreed that an update be provided at the next scheduled meeting.</p>	RS
<p>5. Activity Reports and Work Programmes</p> <p>The Committee noted the work programme and activity reports of the various Scrutiny Panels, including the Assisted Dying Review Panel.</p>	

<p>The Chair of the Corporate Services Panel (CSSP) informed the Committee that the CSSP Panel had raised the topic of insurance in Jersey and wondered if this topic would necessitate the creation of a review panel. It was agreed that the Chair of CSSP and the Chair of EIA would discuss this further and provide an update to the Panel in due course.</p>	
<p>6. Work Permit Review Panel</p> <p>The Committee welcomed Deputy Poree, Chair of the Work Permit Review Panel, who came to provide an update on the Work Permit Panel work. The Committee was informed that the Work Permit Review Panel was still awaiting a response from the Minister for Justice and Home Affairs following the presentation of its report on 12th October 2023. It was noted that the Review Panel was still active and it was agreed an update would be provided to the Committee in due course.</p>	
<p>7. Activity Report and Work Programme – Privileges and Procedures Committee</p> <p>The Committee noted the work programme and activity report of the Privileges and Procedures Committee.</p>	
<p>8. Scrutiny Liaison Committee – Remit</p> <p>The Committee discussed the possibility for it to be within its provision to hold public hearings more frequently around larger pieces of policy and legislation.</p> <p>The Committee discussed the current process followed by the Westminster Select Committee noting that it meets with the Prime Minister regularly (around 3 times per year), however it was also noted that Westminster does not have an equivalent of the Corporate Services Scrutiny Panel.</p> <p>The President of the Committee asked the officers to investigate the possibility for the Committee to visit London Westminster at the beginning of July to meet with the Select Committee at Westminster. It was agreed that an update be provided at the next scheduled meeting.</p>	<p>TO</p> <p>RS</p>
<p>9. Monthly Meeting with President and Chief Minister</p> <p>The Committee noted that the next President and Chief Minister meeting would take place on 19th June 2024. It was agreed that the President would confirm in due course which Chair would be accompanying her so that the appropriate Minister(s) could be invited to attend with the Chief Minister.</p>	
<p>10. Scrutiny Away Day</p> <p>The Committee considered potential dates for the Scrutiny Away Day. The Committee considered the 4th, 5th and 11th July but due to many members not being available for those dates the decision was made to leave the Scrutiny Away Day until September.</p>	
<p>11. Correspondence</p> <p>The Panel noted the correspondence received from the Chief Minister with regards to the Role of a Scrutiny Member in Executive Work and asked for the officers to arrange for the Committee to be provided with some informal legal advice on the situation.</p>	<p>JH/RS</p>

12. Future Meetings

The Committee noted its next scheduled meeting would take place on 18th June 2024 at 2pm in Le Capelain Room, States Building.

13. AOB

Deputy Hilary Jeune informed the Committee that she had requested as Chair of EHI documentation with regards to the Offshore Windfarm proposals and that once this was received she would confirm with the Committee the Review Panel members following which the Review would be launched.

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 16th May 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Roselyn Sharp, Research and Project Officer

Agenda matter	Action
<p>1. States Annual Report and Accounts 2023 Review</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Public Accounts Committee for a review into the States Annual Report and Accounts 2023.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President and Deputy Curtis.</p> <p><u>Budget</u></p> <p>Review Costs:</p> <ul style="list-style-type: none">• Transcription costs at £150 per hearing (3 hearings): £450.00• Digital and Public Engagement: £85.00 <p>Total £535.00</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 17th May 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p>1. Acceptance of Cash Payments Review</p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Economic and International Affairs Scrutiny Panel to review the acceptance of cash payments.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Deputy Curtis and Deputy Jeune.</p> <p><u>Budget</u></p> <p>Review Costs:</p> <ul style="list-style-type: none">• Transcription costs at £150 per hearing (6 hearings): £900• Digital and Public Engagement: £269.95• Market/social research: £20,000 <p>Total £21,169.95</p>	

Scrutiny Liaison Committee

Record of Meeting

Date: 18th June 2024

Present	Deputy Helen Miles Vice President Deputy Catherine Curtis (from item 3) Deputy Hilary Jeune Deputy Montfort Tadier Deputy Kristina Moore (in lieu of Chair, Public Accounts Committee (PAC)) Deputy Jonathan Renouf, (in lieu of Chair of Health and Social Security Panel)
Apologies	Deputy Inna Gardiner, President Deputy Louise Doublet
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p>1. Records of Meetings</p> <p>The Committee approved the records of the meetings held on 14th, 16th and 17th May 2024.</p>	
<p>2. Correspondence</p> <p>The Panel noted the correspondence sent to the Chair of the Privileges and Procedures Committee (PPC) and to the Chief Minister regarding clarity around the undertaking of Government based work by non-Executive States Members.</p>	
<p>3. Activity Reports and Work Programmes</p> <p>The Committee noted the work programme and activity reports of the various Scrutiny Panels, including the Review Panels.</p> <p>The Committee agreed that Scrutiny's approach to Government Plan 2025-2028 would be that each Scrutiny Panel would review any remit relevant elements of the Government Plan and that the Corporate Services Panel (CSSP) would lead an overarching scrutiny review as it had done previously.</p> <p>The Chair of the Economic and International Affairs Scrutiny Panel (EIA) informed the Committee that it had launched two reviews, one into Acceptance of Cash Payments and one into Draft Unlawful Public Entertainments (Jersey) Regulations 202-. The Chair also informed the Committee that the EIA Panel would be collating work undertaken by the previous EIA Panel on the Island's supply chain, and it would be making recommendations based on this work.</p> <p>The Chair of the Environment, Housing and Infrastructure Scrutiny Panel (EHI) informed the Committee that it was due to begin scoping and drafting Terms of Reference on a review of the Marine Spatial Plan. The Panel was also considering undertaking a short review into progress of the Bridging Island Plan 2022-2025.</p>	

The Vice Chair of the Health and Social Services Scrutiny Panel (HSS) informed the Committee that it would be launching a review into Attention Deficit Hyperactivity Disorder (ADHD) imminently. The Vice Chair also informed the Committee that the Panel was discussing the possibility of holding Public Hearings with 3 former Health care consultants and would be undertaking a scoping exercise that would help frame the public hearings.

The Chair of the Public Accounts Committee (PAC) informed the Committee that it had launched a review into Procurement by the Government of Jersey.

Deputy Renouf, as Chair of the Hospital Review Panel, informed the Committee that it had launched its review into the New Healthcare Facilities Programme and that it was awaiting response from the Minister for Health and Social Services as to whether the new Healthcare Facilities programme funding would be brought as a standalone proposal or incorporated in the Government Plan 2025-2028. If the funding was not proposed in a standalone proposal, the Review Panel intended to lodge a proposition to the States Assembly asking for it to be standalone.

The Committee was informed that the Assisted Dying Review Panel's next scheduled meeting had been rescheduled due to the Chair's absence. This was due to take place on 2nd July to discuss its next steps.

The Committee agreed that the Common Strategic Policy Review Panel had concluded its work and the Review Panel was disbanded accordingly.

The Committee was informed that the Work Permit Review Panel was scheduled to receive a briefing on the 3rd July from the Minister for Justice and Home Affairs. It was considered likely by the Committee that any further follow up work would be undertaken by the Children Education and Home Affairs Panel, with the Review Panel therefore being drawn to a close. A final decision would be made following the briefing.

The Chair of the EHI Scrutiny Panel informed the Committee that a letter had been received from the Minister for the Environment that set out the timetable for the lodging of the Offshore Windfarm plan and that this would take place later this year with scrutiny likely to take place early next year. The Committee recalled that the Chair of EHI would Chair an Offshore Wind Farm Review Panel in order to scrutinise this matter. It agreed that Deputy Montford Tadier, Deputy Kristina Moore and the Connétable of St Mary would join the Chair to form the initial membership of the Review Panel, which would begin preparation of a Scoping Document and Terms of Reference in anticipation of the lodging of the Review.

4. Activity Report and Work Programme – Privileges and Procedures Committee

The Committee noted the Activity Report and Work Programme of the Privileges and Procedures Committee.

The Committee again considered its proposal that an alternative member of SLC should be able to deputise in the absence of its official representative at PPC meetings in the case of unavoidable absence. It was agreed that further clarification would be sought on the current position and, if required, possible options that would enable this matter to be progressed.

TO

<p>The Committee requested further information on the Commissioner for Standards - Performance Standards Guidance Note R.101/2024 in order that it might better understand its purpose, context and status.</p>	
<p>5. Monthly Meeting with President and Chief Minister</p> <p>The Committee noted that the next President and Chief Minister meeting would take place on 27th June 2024. It was agreed that the President would be accompanied by Deputy Tadier.</p>	
<p>6. Scrutiny Budget</p> <p>The Committee noted the current scrutiny budget position.</p>	
<p>7. Scrutiny Away Day</p> <p>The Committee agreed that the Chairs would seek to remind all Panel members to respond to the calendar invite for the Scrutiny away day so that arrangements could be made based on attendance numbers.</p>	ALL
<p>8. Future Meetings</p> <p>The Committee noted its next scheduled meeting would take place on 9thth July 2024 at 2pm in Le Capelain Room, States Building.</p>	