



| States Assembly

Future Hospital Review Panel

Records of Meetings

2023

The following records of meetings have been approved by the Panel.

Signed

A handwritten signature in black ink, appearing to read 'Sam Mézec', written over a horizontal dashed line.

Chair

Deputy Sam Mézec

États de Jersey



L's États d'Jèrri

Future Hospital Review Panel

Record of Meeting

Date: 12th January 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson	
In attendance	Andrew Scate, Director General, Infrastructure Housing and Environment Jessica Hardwick, Acting Project Director, Infrastructure, Housing and Environment Sebastian Perez, Head of Office, Office of the Chief Executive Anna Thorne, Committee and Panel Officer	
Agenda Matter		Action
<p>1. Briefing on the project to build a hospital</p> <p>The Panel welcomed senior Government of Jersey officers for an update on the progress of the Our Hospital Project and the next steps in delivering a new hospital. The record of this meeting was classified as exempt in accordance with Article 35 of the Freedom of Information (Jersey) Law 2011 (as amended).</p> <p>Following the briefing, the Panel asked for correspondence to be drafted requesting additional information on the establishment of a Government team to progress the project.</p>		AT

Future Hospital Review Panel

Record of Meeting

Date: 2nd February 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson
Apologies	Deputy Geoffrey Southern
In attendance	Deputy Tom Binet, Minister for Infrastructure Michelle West, Director, Health and Community Services Jessica Hardwick, Client Project Manager, Infrastructure Housing and Environment Sian A'Court, Assistant Project Manager, Health and Community Services Sebastian Perez, Head of Office, Office of the Chief Executive Tracy Mourant, Private Secretary, Minister for Infrastructure Anna Thorne, Committee & Panel Officer Alex Cameron, Research and Project Officer
Agenda Matter	Action
1. Site visit to former Les Quennevais School The Panel met with the Minister for Infrastructure and officers at the former Les Quennevais School site and were provided with an update on the progress of the refurbishment of the site. The Panel was informed that the intention was to house healthcare facilities at the site which were currently being provided at the Overdale site. The record of this meeting was classified as exempt in accordance with article 35 of the Freedom of Information (Jersey) Law 2011 (as amended).	

Future Hospital Review Panel

Record of Meeting

Date: 7th February 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Geoffrey Southern
In attendance	Deputy Kristina Moore, Chief Minister Deputy Tom Binet, Minister for Infrastructure Andrew Scate, Director General, Environment Housing and Infrastructure Caroline Landon, Director General Health and Community Services Sebastian Perez, Head of Office, Office of the Chief Executive Tracy Mourant, Private Secretary, Minister for Infrastructure Anna Thorne, Committee & Panel Officer
Agenda Matter	Action
1. Private briefing – progress update on Jersey’s new healthcare facilities The Panel met with the Chief Minister, the Minister for Infrastructure and officers and were provided with an update on the progress and timing of announcements and proposals in relation to the project to build new healthcare facilities. The record of this meeting was classified as exempt in accordance with articles 26 and 35 of the Freedom of Information (Jersey) Law 2011 (as amended).	

Future Hospital Review Panel

Record of Meeting

Date: 23rd February 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson (Items 1 and 2 only) Deputy Geoffrey Southern
In attendance	Item 2 only Deputy Tom Binet, Minister for Infrastructure Andrew Scate, Director General, Infrastructure, Housing and Environment Jessica Hardwick, Client Project Manager, Infrastructure, Housing and Environment Anuschka Muller, Director of Improvement and Innovation, Health and Community Services Sebastian Perez, Head of Office, Office of the Chief Executive Christian May, Head of Communications, Office of the Chief Executive Anna Thorne, Committee & Panel Officer
Agenda Matter	Action
1. Records of meetings	
The Panel approved the minutes of its meetings held on 12 th and 9 th December 2022 and 12 th January and 2 nd and 7 th February 2023.	
2. New Healthcare Facilities	
The Panel welcomed the Minister for Infrastructure and Government Officers for an update on the progress and timing of announcements and proposals in relation to the project to build New Healthcare Facilities.	
The record of this meeting was classified as exempt in accordance with articles 26, 35 and 36 of the Freedom of Information (Jersey) Law 2011 (as amended).	
3. Work programme	
The Panel reviewed and agreed a work programme for 2023. The Panel further agreed that a scoping document and terms of reference for its ongoing work to monitor the progress of the New Healthcare Facilities project would be finalised for approval.	AT
The Panel agreed that a Public Hearing should be scheduled with the Minister for Health and Social Services and the Minister for Infrastructure in relation to the proposals for future healthcare provision and the impact on the delivery of services.	AT
4. Visit to the General Hospital	
The Panel requested that a site visit to the General Hospital be arranged.	AT

5. Future meetings	
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The Panel's next scheduled meeting would take place on 8 th March at 2pm in the Le Capelain Room, States Building.	
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Future Hospital Review Panel

Record of Meeting

Date: 8th March 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson
Absent	Deputy Geoffrey Southern
In attendance	Anna Thorne, Committee & Panel Officer Hayley Lockhart, Digital Communications Manager Katie Bastiman, Communications Officer
Agenda Matter	Action
1. Records of meetings	
The Panel approved the record of its meeting held on 23 rd February 2023.	
2. New Healthcare Facilities – progress briefing	
The Panel noted the record of its update briefing from the Minister for Infrastructure and Government Officers.	
3. New Healthcare Facilities – scoping document and terms of reference	
The Panel reviewed and approved a scoping document and terms of reference for its continued work to monitor the delivery of healthcare facilities and the replacement for the Our Hospital Project.	
4. R.32/2023 – Approach to Delivering New Healthcare Facilities and R.33/2023 – Land Transactions under Standing order 168(3) – the General Hospital – Andium Homes Ltd’s Site, Kensington Place – Sale to the Public	
The Panel agreed that correspondence should be drafted to the Minister for Infrastructure requesting information about savings identified in R.32/2023 and the governance of the projects detailed in the report.	AT
The Panel noted that the Ministerial Decision which accompanied R.33/2023 (MD-INF-2023-105) was not available on the Government website. The Officer was requested to ask Government Officers for it to be published.	AT
5. New Healthcare facilities – Public Hearing	
The Panel agreed that it would request the attendance of the Ministers for Infrastructure and Health and Social Services at a Public Hearing to be held on 24 th March 2023.	AT
The Panel identified a number of topics for inclusion in its question plan for the Public Hearing.	
6. Visit to the General Hospital	
The Panel agreed that it would visit the General Hospital on 16 th March 2023. The Panel was informed that the Head of Estates and the person deputising for the Chief Nurse would accompany them.	AT
7. Panel Membership	

The Panel noted that its membership was recorded to include the Chair of the Health and Social Services Panel (HSSP). It agreed that representation of HSSP on the Panel would be discussed once the former was constituted again on 21 st March 2023.	
8. Future meetings The Panel's next meeting was scheduled to take place on 15 th March at 3.30pm in the Blampied Room, States Building.	

Future Hospital Review Panel

Record of Meeting

Date: 15th March 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson
Apologies	Deputy Geoffrey Southern
In attendance	Anna Thorne, Committee & Panel Officer
Agenda Matter	Action
1. Records of meetings	
The Panel approved the record of its meeting held on 8 th March 2023.	
2. New Healthcare Facilities – Correspondence	
The Panel reviewed and approved a draft letter to be sent to the Minister for Infrastructure on topics including the governance and spend on the New Healthcare Facilities Programme.	AT
The Panel agreed that a letter be sent to the Chief Minister and the Ministers for Infrastructure, Treasury and Resources and Health and Social Services informing them of the Terms of Reference for its review of the New Healthcare Facilities Programme.	AT
3. New Healthcare Facilities – Public Hearing	
The Panel reviewed a question plan for its public hearing to be held on 24 th March 2023 with the Ministers for Infrastructure and Health and Social Services and the Chief Officers of Infrastructure, Housing and Environment and Health and Community Services.	
4. Healthcare facilities at the former Les Quennevais School	
The Panel noted that parking and roadway issues were under discussion with residents and Parish authorities in relation to the development of the former Les Quennevais School.	
5. Future meetings	
The Panel's next meeting was scheduled to take place on 24 th March at 2.30pm in the Blampied Room, States Building.	

Future Hospital Review Panel

Record of Meeting

Date: 24th March 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson
Absent	Deputy Geoffrey Southern
In attendance	Item 2 only Deputy Tom Binet, Minister for Infrastructure Deputy Karen Wilson, Minister for Health and Social Services Andrew Scate, Chief Officer, Infrastructure, Housing and Environment Anuschka Muller, Acting Chief Officer, Health and Community Services Jessica Hardwick, Client Project Manager, Infrastructure, Housing and Environment Anna Thorne, Committee & Panel Officer
Agenda Matter	Action
1. Records of meetings	
The Panel approved the record of its meeting held on 15 th March 2023.	
2. New Healthcare Facilities – Public Hearing	
The Panel welcomed the Ministers for Infrastructure and Health and Social Services and Government Officers for a public hearing. The hearing was recorded and webcast live via Public-I and a transcript was produced.	
3. New Healthcare Facilities – Correspondence	
The Panel noted a response from the Minister for Infrastructure to the Panel’s letter of 16 th March 2023. It agreed that a letter should be drafted for its approval which followed up on topics which were contained in the response and were raised at the public hearing.	AT
4. Panel membership	
The Panel noted that a representative from the newly constituted Health and Social Security Panel would be invited to join the Review Panel.	SM
5. Future meetings	
The Panel noted that its next meeting was scheduled to take place on 4 th April at 12.30pm in the Blampied Room, States Building, and would include a private update briefing on the New Healthcare Facilities Programme.	

Future Hospital Review Panel

Record of Meeting

Date: 21st April 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson	
Apologies	Deputy Geoffrey Southern	
In attendance	Jonathan Carter, Head of Estates, Health and Community Services Jessie Marshall, Acting Chief Nurse, Health and Community Services Anna Thorne, Committee & Panel Officer	
Agenda Matter	Action	
<p>1. Site visit to the General Hospital</p> <p>The Panel met with the Head of Estates and Acting Chief Nurse of Health and Community Services at the General Hospital at Gloucester Street and were provided with a tour of the facilities and an update on the challenges and risks posed by the site for the continued provision of healthcare services.</p> <p>The record of this meeting was classified as exempt in accordance with article 35 of the Freedom of Information (Jersey) Law 2011 (as amended).</p>		

Future Hospital Review Panel

Record of Meeting

Date: 27th April 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson	
In attendance	Anna Thorne, Committee & Panel Officer	
Agenda Matter		Action
1. Records of meetings		
The Panel approved the record of its meeting held on 24 th March 2023.		
2. General Hospital visit		AT
The Panel requested that a letter be drafted for its approval which sought answers to questions arising from its site visit to the General Hospital held on 21 st April 2023.		
3. New Healthcare Facilities – Correspondence		AT
The Panel noted a response from the Minister for Infrastructure to the Panel’s letter of 4 th April 2023 and information received in relation to the New Healthcare Facilities client team assembly. It agreed that a letter should be drafted for its approval which followed up on topics which were contained in the response and requested additional information about the progress of the projects.		
4. Panel membership		
The Panel noted that the Chair of the Health and Social Security Panel, Deputy Rob Ward, would join the Review Panel and that Deputy Geoffrey Southern had resigned his membership.		
5. Future meetings		
The Panel noted that its next meeting was scheduled to take place on 12 th May at 4pm in the Blampied Room, States Building, and would include a private update briefing on the New Healthcare Facilities Programme.		

Future Hospital Review Panel

Record of Meeting

Date: 30th May 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Deputy Rob Ward Connétable Michael Jackson
In attendance	Deputy Tom Binet, Minister for Infrastructure Jessica Hardwick, Client Project Manager, Infrastructure, Housing and Environment Gary McGuire, Chief Operating Office Michelle West, Director, Health and Community Services Christopher Bown, Interim Chief Officer, Health and Community Services Christian May, Head of Communications, Office of the Chief Executive Sebastian Perez, Head of Office, Office of the Chief Executive Steve Featherstone, Llewlyn Davies Danny Gibson, Healthcare planner, MJ Medical Alex Welch, Arup Lori McLachlan, EY Vincent Kane, Turntown Anna Thorne, Committee & Panel Officer
Agenda Matter	Action
1. New Healthcare Facilities Programme The Panel welcomed the Minister for Infrastructure and Government Officers for a briefing on the feasibility studies for the New Healthcare Facilities Programme. The record of this meeting was classified as exempt in accordance with articles 26, 35 and 36 of the Freedom of Information (Jersey) Law 2011 (as amended).	
2. Future meetings The Panel noted that its next meeting was scheduled to take place on 1 st June at 4pm in the Le Capelain Room, States Building.	

Future Hospital Review Panel

Record of Meeting

Date: 1st June 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Deputy Rob Ward Connétable Michael Jackson	
In attendance	Anna Thorne, Committee & Panel Officer	
Agenda Matter		Action
1. Records of meetings		
The Panel approved the record of its meeting held on 21 st and 27 th April 2023.		
2. New Healthcare Facilities Programme – feasibility studies briefing		
The Panel discussed the Feasibility Studies presentation for the New Healthcare Facilities Programme (NHF) and requested that correspondence be drafted to the Minister for Infrastructure on a number of matters arising from the presentation.		AT
The Panel further requested that meetings be arranged with the Comptroller and Auditor General and the Head of the Corporate Portfolio Management Office, Government of Jersey to understand their expectations of the process to be undertaken by the NHF programme team.		AT
3. New Healthcare Facilities – Correspondence		
The Panel noted response from the Minister for Infrastructure to the Panel’s letters of 11th and 19th May 2023 and requested that a follow up letter be drafted for its approval.		AT
4. Review		
The Panel requested that a document be drafted noting recurring themes and areas for investigation in relation to the New Healthcare Facilities Programme.		AT
5. Future meetings		
The Panel noted that its next meeting was scheduled to take place on 8 th June at 4pm in the Le Capelain Room, States Building.		

Future Hospital Review Panel

Record of Meeting

Date: 8th June 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Deputy Robert Ward Connétable Michael Jackson
In attendance	Anna Thorne, Committee and Panel Officer Jade Hahn, Research and Project Officer Hayley Lockhart, Communications Officer Charlotte Curry, Communications Officer
Agenda Matter	Action
1. Records of meetings	
The Panel approved the records of its meetings held on 30th May and 1st June 2023.	AT
2. Engagement with Healthcare staff at the General Hospital	
The Panel received an update from the Communications Officer about scheduling a Panel 'pop up' at the General Hospital to gather staff views about the options for healthcare facilities presented by the Minister for Infrastructure on 30th and 31st May 2023. The Panel reviewed the associated postcards and requested amendments to the content.	HL/CC
3. New Healthcare Facilities – Correspondence	
The Panel noted a letter sent to the Chief Minister on 6th June 2023.	
The Panel reviewed and approved letters to be sent to the Minister for Infrastructure and the Minister for the Environment.	AT
4. Themes arising from the Review of the New Healthcare Facilities Programme	
The Panel reviewed a document outlining the themes arising from the Review of the New Healthcare Facilities Programme.	
5. Briefings	
The Panel noted that it would receive the Comptroller and Auditor General and the Head of the Corporate Portfolio Management Office for briefings on the 13th and 20th June 2023 respectively.	
The Panel also noted an upcoming briefing from the New Healthcare Facilities Programme Team on the Strategic Business Case on 27th June 2023.	
6. Future meetings	
The Panel noted that its next meeting was scheduled to take place on Thursday 29th June in the Le Capelain Room, States Building.	

Future Hospital Review Panel

Record of Meeting

Date: 21st June 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Deputy Rob Ward Connétable Michael Jackson	
In attendance	Catherine Madden, Chief of Staff, Government of Jersey Lizzie Gardiner, Head of the Corporate Portfolio Management Office, Government of Jersey Anna Thorne, Committee and Panel Officer Andrew Harris, Committee and Panel Officer	
Agenda Matter		Action
<p>1. New Healthcare Facilities Programme</p> <p>The Panel welcomed the Government of Jersey's Chief of Staff and Head of the Corporate Portfolio Management Office for a briefing on programme and project delivery frameworks and the governance of the New Healthcare Facilities Programme.</p> <p>The record of this meeting was classified as exempt in accordance with article 26 of the Freedom of Information (Jersey) Law 2011 (as amended).</p>		

Future Hospital Review Panel

Record of Meeting

Date: 27th June 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Deputy Rob Ward Connétable Michael Jackson
In attendance	Andrew Scate, Chief Officer, Infrastructure Housing and Environment Jessica Hardwick Client Project Manager, Infrastructure, Housing and Environment Gary McGuire, Chief Operating Office Michelle West, Director, Health and Community Services Sebastian Perez, Head of Office, Office of the Chief Executive Andrew Ross, EY Anna Thorne, Committee and Panel Officer Andrew Harris, Committee and Panel Officer
Agenda Matter	Action
<p>1. New Healthcare Facilities Programme</p> <p>The Panel welcomed Government officers and members of the New Healthcare Facilities Programme (NHFP) team for a briefing on the Strategic Outline Case for the NHFP.</p> <p>The record of this meeting was classified as exempt in accordance with article 26 of the Freedom of Information (Jersey) Law 2011 (as amended).</p>	

Future Hospital Review Panel

Record of Meeting

Date: 29th June 2023

Present	Deputy Lyndsay Feltham, Vice Chair Deputy Robert Ward Connétable Michael Jackson
Apologies	Deputy Sam Mézec, Chair
In attendance	Anna Thorne, Committee and Panel Officer
Agenda Matter	Action
1. Records of meetings	
The Panel approved the minutes of its meetings held on 8th and 13th June 2023.	
2. New Healthcare Facilities Programme Review – Strategic Outline Case (SOC)	
The Panel discussed the briefing it received from Government Officers on the Strategic Outline Case for the New Healthcare Facilities Programme on the 27th June 2023 and noted that it had been provided with a copy of the full SOC on a confidential basis.	
The Panel discussed its concerns about the decision by Government not to share the full SOC with States Members. The Panel requested that a letter be drafted to the Chief Minister and the Minister for Infrastructure requesting clarity on the reasons for this decision and for Government to reconsider its position.	AT
The Panel deferred its discussion on holding a public hearing and developing an interim report on the progress of the New Healthcare Facilities Programme until its next meeting.	
3. New Healthcare Facilities Programme Review – General Hospital visit	
The Panel discussed the concerns that had been raised by healthcare staff at its visit to the General Hospital and noted the submissions made during and since the visit.	
4. Briefing with the Head of the Corporate Portfolio Management Office (CPMO)	
The Panel discussed the information provided by the Head of the CPMO on 21st June and agreed that this information would inform future questions for Ministers on the governance of the New Healthcare Facilities Programme.	AT
5. Visit to the Ambulance Service	
The Panel was informed that officers were in contact with Government to arrange a visit to the service to gather the views of Patient Transport and frontline staff about the option to build multi-site healthcare facilities and the potential impact on patients and staff.	AT
6. States of Jersey Annual Report and Accounts R.73/2023	
The Panel requested a briefing paper summarising the information contained in the Annual Report and Accounts which related to either the New Healthcare Facilities Programme or the Our Hospital Project.	AT

Future Hospital Review Panel

Record of Meeting

Date: 12th July 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Deputy Robert Ward Connétable Michael Jackson	
In attendance	Anna Thorne, Committee and Panel Officer	
Agenda Matter		Action
1. Records of meetings		
The Panel approved the minutes of its meetings held on 21st, 27th and 29th June 2023.		
2. New Healthcare Facilities Programme Review		
The Panel agreed that as part of its review of the New Healthcare Facilities Programme it would hold public hearings with the Ministers for Infrastructure and the Minister for Health and Social Services and requested that these be scheduled in early September 2023.		AT
The Panel also agreed that it would publish an interim report on its findings prior to the debate on the Government Plan 2024 – 2027.		AT
3. New Healthcare Facilities Programme Review – briefings		
The Panel noted that a briefing with the Minister for Treasury and Resources and officials was taking place on 25th July.		
It requested that a briefing with Planning Officers be scheduled for late August.		AT
4. Visit to the Ambulance Service		
The Panel noted that it would visit the Ambulance Station to meet with staff on 25th and 26th July to gather their views on the options presented by Government for New Healthcare Facilities and the engagement that had taken place with the service.		
5. Future meetings		
The Panel noted that its next meeting was scheduled for Wednesday 1st August 2023 at 2 pm in the Le Capelain Room, States Building, and would include an update briefing from the New Healthcare Facilities Programme Team.		AT

Future Hospital Review Panel

Record of Meeting

Date: 1st August 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward
In attendance	Item 1 only Deputy Tom Binet, Minister for Infrastructure Chris Bown, Interim Chief Officer, Health and Community Services Jessica Hardwick, Client Project Manager, Infrastructure and Environment Department Gary McGuire, Interim New Healthcare Facilities Delivery Lead, Chief Operating Office Sebastian Perez, Head of Office, Office of the Chief Executive Anna Thorne, Committee and Panel Officer
Agenda Matter	Action
1. Progress update on the New Healthcare Facilities Programme	
The Panel welcomed the Minister for Infrastructure and Government officers for an update on the progress of the New Healthcare Facilities Programme. The record of this meeting was classified as exempt in accordance with Articles 26 and 35 of the Freedom of Information (Jersey) Law 2011 (as amended).	
2. Records of meetings	
The Panel approved the record of its meeting held on 12th July 2023.	
3. New Healthcare Facilities Programme Review – site visits and submissions	
The Panel noted a summary of the submissions made to it by Ambulance Service staff during its visits to the Ambulance Station on 25th and 26th July 2023.	
4. New Healthcare Facilities Programme Review – correspondence	
The Panel discussed the response from the Minister for Infrastructure and the Chief Minister (dated 19th July 2023) to the Panel’s letter of 13th July requesting that Ministers reconsider its position on cost transparency. The Panel agreed that further questions would be raised at its Public Hearing with the Minister for Infrastructure on 21st September 2023.	AT
The Panel requested that correspondence be drafted to the C&AG requesting information on the Jersey Audit Office’s expectations on procurement protocol and to the Law Officers Department on the requirements of the Public Finances Law in relation to the reporting of capital expenditure in the Government Plan. It also noted areas of questioning for its forthcoming briefing from the Minister for Treasury and Resources and Government officials.	AT
The Panel reviewed and approved a letter inviting submissions to the review from businesses in Kensington Place.	AT

5. Future meetings	
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The Panel noted that its next scheduled meeting was scheduled for 31st August 2023 at 10 am in the Le Capelain Room, States Building, and would include a briefing from the Minister for Treasury and Resources Minister and Government officials.	
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Future Hospital Review Panel

Record of Meeting

Date: 31st August 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward
In attendance	Anna Thorne, Committee and Panel Officer
Agenda Matter	Action
1. Records of meetings	
The Panel approved the record of its meeting held on 1st August 2023.	
2. Briefing with Treasury officers	
The Panel noted it had been due to receive a briefing from Treasury officers but had agreed to postpone the meeting, as requested by the Treasury, to 7th September 2023 at 9 am.	
3. Public Hearing with the Minister for Health and Social Services	AT
The Panel reviewed the question plan for its public hearing with the Minister for Health and Social Services to be held on Wednesday 6th September at 3.30pm. The Panel requested changes and additions to the question plan and agreed that questions would be allocated at a meeting prior to the hearing.	
4. New Healthcare Facilities Programme Review – Heads of Report	AT
The Panel reviewed the heads of report and requested that an additional heading be added in relation to financial governance.	
5. Correspondence	
The Panel noted responses from RBC Wealth Management and SandpiperCI to its call for evidence from businesses in and around Kensington Place.	
6. Tour of Enid Quenault Health and Wellbeing Centre	AT
It was noted that the Panel was unable to attend the official opening of the Enid Quenault Centre on 25th September 2023 and requested the officer to find an alternative date to visit the site.	
7. Future meetings	
The Panel noted that its next meeting was scheduled for 6th September 2023 at 3 pm in the Blampied Room, States Building, and would include the public hearing with the Minister for Health and Social Services.	

Future Hospital Review Panel

Record of Meeting

Date: 6th September 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward	
In attendance	Deputy Karen Wilson, Minister for Health and Social Services Christopher Bown, Interim Chief Officer, Health and Community Services Anna Thorne, Committee & Panel Officer Charlotte Curry, Digital and Public Engagement Officer	
Agenda Matter	Action	
1. New Healthcare Facilities Programme– Public Hearing		
The Panel welcomed the Minister Health and Social Services for a public hearing. The hearing was recorded and webcast live via Public-I and a transcript was produced.		
2. Future meetings		
The Panel noted that its next meeting was scheduled to take place on 7th September at 9 am in the Blampied Room, States Building, and would include private briefings on the progress and financial Governance of the New Healthcare Facilities Programme.		

Future Hospital Review Panel

Record of Meeting

Date: 7th September 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward
In attendance	Item 1 only Richard Bell, Treasurer of the States, Treasury and Exchequer Andrew Hacquoil, Group Director Strategic Finance, Treasury and Exchequer Lizzie Gardiner, Head of the Corporate Portfolio Management Office, Treasury and Exchequer Neil Kelly, Head of Finance Business Partnering for the New Healthcare Facilities Programme Item 2 only Deputy Tom Binet, Minister for Infrastructure Christopher Bown, Interim Chief Officer, Health and Community Services Jessica Hardwick, Client Project Manager, Infrastructure, Housing and Environment Michelle West, Director, Health and Community Services Sebastian Perez, Head of Office, Office of the Chief Executive Christian May, Head of Communications, Office of the Chief Executive Sarah White, New Healthcare Facilities Communication, Office of the Chief Executive Anna Thorne, Committee and Panel Officer

Agenda matter	Action
1. Briefing: Financial Governance of the New Healthcare Facilities Programme The Panel received the Treasurer of the States, the Group Director Strategic Finance, the Head of the Corporate Portfolio Management Office, and the Head of Finance Business Partnering for the New Healthcare Facilities Programme for a private briefing to discuss the financial governance of the programme and the individual projects within it. This meeting was held in private in accordance with Article 26 the Freedom of Information (Jersey) Law 2011 (as amended) and a private record was taken.	
2. Briefing: New Healthcare Facilities Programme update The Panel received the Minister for Infrastructure, the Interim Chief Officer of Health and Community Services, members of the New Healthcare Facilities Programme and officers from the Office of the Chief Executive for an update on the progress of the NHF Programme.	

This meeting was held in private in accordance with Articles 26 and 35 of the Freedom of Information (Jersey) Law 2011 (as amended).	
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Future Hospital Review Panel

Record of Meeting

Date: 8th September 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward
In attendance	Kelly Whitehead – Group Director for Regulation, Department for Infrastructure and Environment (I&E) Chris Jones – Planning Applications Manager, I&E Adrian Coates – Principal Planner (Policy), Department for Strategic Policy, Planning and Performance Katherine de Carteret, Committee and Panel Officer

Agenda matter	Action
<p>1. Briefing: Infrastructure and Environment Regulation and Planning Policy</p> <p>The Panel received the Group Director for Regulation, the Planning Applications Manager, and the Principal Planner (Policy) for a private briefing to discuss the interaction between the New Healthcare Facilities Programme with I&E in its capacity as the department responsible for the Island's building regulations and planning policy.</p> <p>This meeting was held in private in accordance with Article 26 the Freedom of Information (Jersey) Law 2011 (as amended) and a private record was taken.</p>	

Future Hospital Review Panel

Record of Meeting

Date: 19th September 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward
In attendance	Anna Thorne, Committee and Panel Officer

Agenda matter	Action
1. Records of meetings The Panel approved the records of its meetings held on 31st August, and 6th, 7th, and 8th, September 2023.	
2. New Healthcare Facilities Programme Review – correspondence The Panel reviewed a response from the Comptroller and Auditor General to the Panel's letter of 3 rd August 2023. The Panel requested that a letter be drafted to the Ministers for Treasury and Infrastructure to seek further information about the governance of the programme.	AT
3. New Healthcare Facilities Programme Review – question plan The Panel reviewed and provided amendments to the question plan for its Public Hearing with the Minister for Infrastructure to be held on 21 st September 2023. The Panel agreed that that questions would be allocated at a meeting prior to the hearing.	AT
4. Future meetings The Panel noted that its next meeting was scheduled for 19th September 2023 at 3.30 pm in the Le Capelain Room, States Building, and would include the public hearing with the Minister for Infrastructure.	

Future Hospital Review Panel

Record of Meeting

Date: 21st September 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward
In attendance	Item 1 only Deputy Tom Binet, Minister for Infrastructure Christopher Bown, Interim Chief Officer, Health and Community Services Andrew Scate, Chief Officer, Infrastructure and Environment Jessica Hardwick, Client Project Manager, Infrastructure and Environment Anna Thorne, Committee & Panel Officer Leila Osman, Communications Officer
Agenda Matter	Action
1. New Healthcare Facilities Programme – Public Hearing The Panel welcomed the Minister for Infrastructure for a public hearing. The hearing was recorded and webcast live via Public-I and a transcript was produced.	
2. New Healthcare Facilities Programme Review – Interim report The Panel requested that an interim report on the New Healthcare Facilities Programme be drafted for its approval.	AT
3. Future meetings The Panel agreed that its next meeting would take place on 19th October at 2 pm in the Le Capelain Room, States Building.	

Future Hospital Review Panel

Record of Meeting

Date: 19th October 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward	
In attendance	Anna Thorne, Committee and Panel Officer	
Agenda Matter		Action
1. Records of meetings		
The Panel approved the records of its meetings on 19th and 21st September 2023.		
2. New Healthcare Facilities Programme Review – Interim report		
The Panel reviewed its interim report on the New Healthcare Facilities Programme and requested changes to the content.		
It agreed that the report should be finalised for its approval which would be given electronically on 30th October 2023.		
		AT
3. Future meetings		
The Panel agreed that its next scheduled meeting would take place at 1 pm on 31st October 2023 in the Le Capelain Room, States Building and would include a progress briefing from the New Healthcare Facilities Programme Team.		

Future Hospital Review Panel

Record of Meeting

Date: 31st October 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward
In attendance	Deputy Tom Binet, Minister for Infrastructure Jessica Hardwick, Client Project Manager, Infrastructure and Environment Department Michelle West, Director, Health and Community Services Gary McGuire, Interim New Healthcare Facilities Delivery Lead Deanne Bratch, Interim Governance Lead, New Healthcare Facilities Programme Sarah White, Head of Digital and Public Engagement, New Healthcare Facilities Programme Anna Thorne, Committee and Panel Officer

Agenda matter	Action
<p>1. Briefing: New Healthcare Facilities Programme update</p> <p>The Panel received the Minister for Infrastructure, the Interim Chief Officer of Health and Community Services, members of the New Healthcare Facilities Programme and officers from the Office of the Chief Executive for an update on the progress of the NHF Programme.</p> <p>This meeting was held in private in accordance with Articles 26 and 35 of the Freedom of Information (Jersey) Law 2011 (as amended).</p>	
<p>2. New Healthcare Facilities Programme Review – correspondence</p> <p>The Panel agreed that a letter should be drafted for approval which requested information about the business cases which would be produced for each of the projects currently in scope of the New Healthcare Facilities Programme.</p>	AT

Future Hospital Review Panel

Record of Meeting

Meeting held electronically

Date: 31st October 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Connétable Michael Jackson Deputy Robert Ward	
In attendance	Anna Thorne, Committee and Panel Officer	
Agenda Matter		Action
1. New Healthcare Facilities Programme Review – Interim report		
The Panel approved its interim report on the New Healthcare Facilities Programme and requested changes to the content.		
It agreed that the report should be finalised for presentation to the States Assembly during the week commencing 6th November 2023.		AT

Future Hospital Review Panel

Record of Meeting

Date: 14th November 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair	
Apologies	Deputy Robert Ward Connétable Michael Jackson	
In attendance	Michelle West, Director, Health and Community Services Department Sian A'Court, Assistant Project Manager, Health and Community Services Department Anna Thorne, Committee and Panel Officer Justine Lepp, Research and Project Officer	
Agenda Matter		Action
<p>1. Site visit to Enid Quenault Health and Wellbeing Centre</p> <p>The Panel met with officers for a site visit at the Enid Quenault Health and Wellbeing Centre (the former Les Quennevais School). The Panel was provided with a tour of the recently refurbished facilities which were officially opened in late September 2023.</p> <p>This meeting was held in private in accordance with Article 26 the Freedom of Information (Jersey) Law 2011 (as amended) and a private record was taken.</p>		
<p>2. Future meetings</p> <p>The Panel agreed that its next meeting would take place on 21st November 2023 in the Blampied Room, States Building.</p>		

Future Hospital Review Panel

Record of Meeting

Date: 21st November 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Deputy Robert Ward
Absent	Connétable Michael Jackson
In attendance	Anna Thorne, Committee and Panel Officer
Agenda Matter	Action
1. Site visit to Enid Quenault Health and Wellbeing Centre The Panel discussed its visit to the Enid Quenault Health and Wellbeing Centre on 14th November 2023 and requested that a letter be drafted to the Ministers of Infrastructure and Health and Social Services on observations made by the Panel.	AT
2. P.72/2023 Proposed Government Plan 2024 – 2027 The Panel requested that a Comments paper be drafted for presentation to the States Assembly which outlined the relevance of its recently published report, S.R.3/2023 New Healthcare Facilities Programme Review – Interim Report, to the forthcoming debate on P.72/2023 Proposed Government Plan 2024 – 2027.	
3. Future meetings The Panel requested that the officer schedule a meeting for the review and approval of its Comments paper.	AT

Future Hospital Review Panel

Record of Electronic Meeting

Date: 27th November 2023

Present	Deputy Sam Mézec, Chair Deputy Lyndsay Feltham, Vice Chair Deputy Robert Ward	
In attendance	Anna Thorne, Committee and Panel Officer	
Agenda Matter		Action
1. P.72/2023 Proposed Government Plan 2024-2027 - Comments		
The Panel reviewed and approved its comments on P.72/2023 and requested that it be formally presented to the States Assembly.		AT