

**WRITTEN QUESTION TO THE CHAIR OF THE PRIVILEGES AND PROCEDURES
COMMITTEE**

**BY DEPUTY M.B. ANDREWS OF ST HELIER NORTH
QUESTION SUBMITTED ON MONDAY 21st OCTOBER 2024
ANSWER TO BE TABLED ON MONDAY 28th OCTOBER 2024**

Question

“In relation to the States Greffe, will the Chair provide the following information –

- (a) the total number of staff employed for each of the last 5 years;
- (b) a breakdown of the current staff by grade; and
- (c) a job title for each current role?”

Answer

(a) The following table indicates the size of the States Greffe, including the Legislative Drafting Office (LDO), for each of the years 2019 to 2023. Different dates within each year are provided to reflect the way the information was gathered and recorded at the time. Staffing levels reflect the resources agreed for the States Greffe by the States Assembly in the Government Plan for that year.

Headcount					
Year	2019	2020	2021	2022	2023
States Greffe	28 as of 9th April 2019	38 plus 2 vacancies as of 1st February 2020	38 plus 2 vacancies as of 1st February 2021	37 plus 5 vacancies as of 1st March 2022	41 plus 8 vacant as of 1st April 2023
Legislative Drafting Office	9 as of 9th April 2019	13 as of 12th March 2020	13 as of 1st February 2021	12 as of 1st March 2022	13 as of 1st April 2023

(b) The current breakdown of the States Greffe and LDO staff by grade is as follows:

Office Holder	2
14	3
12	7
11	13
10	3 (+ 2 vacancies)
9	21
7	1
8	2
6	1 (+ 1 vacancy)
5	5
PLD	1
SLD1	2
ALD2	2

ALD3	3
ALD1	2

(c) The roles that are currently performed in the States Greffe and Legislative Drafting Office are as follows:

Job Title
Greffier of the States
Deputy Greffier of the States
Principal Legislative Drafter
Assistant Greffier of the States (Chamber and Members' Support)
Assistant Greffier of the States (Committees and Panels)
Head of Digital and Public Engagement
Senior Legislative Drafter
Legislative Drafter
Trainee Drafter
Principal Constituency Support Officer
Principal Research and Casework Officer
Principal Committee and Panel Officer
Principal Secretariat Officer
Education Manager
Committee and Panel Officer
Senior Secretariat Officer
Campaign Manager
Digital Communications Manager
Outreach Manager
Secretariat Officer
Research and Project Officer
Finance and HR Officer
Publications and Data Editor
Office Manager
Creative Content Producer
Communications Officer
Assistant Secretariat Officer
Legislation Editor
Support Services Team Leader
Digital Marketing Apprentice
Legislation Clerk
Administrative Assistant