



**Application form for Place in a Nursery Class
at a Provided Primary School**

Name of School.....

Name of child

Date of birth.....

Sex (M or F).....

**Please complete and return only 1 application form.
Do not submit another form to any other States Primary School.
You will automatically be considered for all of the schools that you have noted in response to
question 3.**

If you change your address and wish to alter your form, you may do so by contacting the school and having them alter your **original form** thus retaining the priority coming from your date of application. If more than one application form is received for the same child, only the most recent application will be considered and **earlier versions destroyed**.

The information you provide will be processed for educational purposes. To ensure confidentiality and privacy, all processing will be carried out under the requirements of the Data Protection (Jersey) Law 2005. This information may be disclosed and used outside of the Education, Sport and Culture where it is considered to be in the student's best interest to do so. Should you require us to seek your individual consent to these disclosures, please advise us in writing.

Section 10.2

Application form for Admission to Nursery Class

This form to be completed and given to the headteacher of the school when applying for a place, who will discuss your application with you.

1. Name of Parent/Guardian Tel Name of child..... Date of birth..... Siblings in school.....		Address Date of application. (School to complete)
2. Has your child been to:		<i>Please state where and for how long</i>
Play group	Yes/No
Child Minder /Mother/Toddler Group	Yes/No
What hours would best meet your family needs	Please circle	<i>AM PM All day</i>
3. If you are not allocated a place in this school, list in order of preference, any Schools where you would consider accepting a place	
4. Has your family received assistance from any of the following support agencies or other similar groups	<i>Please give details</i> CAMHs..... Speech therapy..... Physiotherapy..... Children’s Office..... Others (please state)	
5. Are there any family circumstances that we should be aware of	
6. Is there any additional information you would like to add to support your application	

Admission to nursery does not guarantee a place in school

Section 10.2

To be completed and signed by Parent/Guardian before formal admission

Date of Admission		
Name of Child	Date and place of birth	
Address	Telephone number	
Country of Origin of Parents		
Position in family	Number of brothers and sisters Please give names and ages.	
Pre-school experiences	<i>Name of Establishment</i>	<i>Length of time</i>
Child Minder		
Play group		
Mother/Toddler Group		
Others		
Languages spoken at home		
Child's first language	Parent's first language	
If Bi-language home - does child understand English?	speak English?	
Alternative contact in case of emergency :	Name and relationship	Telephone number
Other information		

I agree to my child taking part in visits and activities arranged and published as part of the nursery class programme in accordance with the Committee's Policy for Educational Visits.

Parent/Guardian

Signature

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Criteria for allocation of nursery places:

2.3.3 The provision of places in nursery classes must take account of the needs of individual children.

Particular consideration will be given to the following:

- Children with specific social/educational needs;
- Children from families with particular needs (e.g. low income families, siblings with special needs, parental illness);
- Children with siblings in the school;
- Maintaining approximately an equal numbers of boys and girls in the class;
- Balancing the social and educational demands of the group;
- 20% of children may be taken from outside the catchment area;
- Date of application.

Once places are allocated you will receive a letter from a school either:

1. offering you a place or
2. informing you that your application has been unsuccessful and you have not been allocated a place.

If you have made separate application to more than one school, you will still only receive one letter as above.