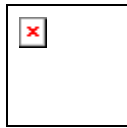


**JERSEY COUNCIL FOR SAFETY AND HEALTH AT WORK: REPORT FOR THE PERIOD 1ST JULY 1998 TO  
30TH JUNE 2000**

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**Presented to the States on 28th November 2000  
by the Employment and Social Security Committee**

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**STATES OF JERSEY**

**STATES GREFFE**

150

2000

R.C.40

Price code: C

## REPORT TO 30TH JUNE 1999

The Council was set up in 1973 by the States of Jersey on the recommendation of the Social Security Committee. It was charged with "raising awareness of health and safety issues in the working community". Council has always regarded "raising awareness" as its primary role. However, once awareness is raised then, inevitably, questions are asked about how objectives can be achieved. The answer, more often than not, boils down to education and training. Hence the reason that in recent years Council has increasingly taken on the role of training provider and has built up good relationships with a number of trainers and organisations who, when invited to the Island, bring a degree of excellence to the courses provided by Council.

### **Increasing co-operation**

Over the years Council has been happy to see the provision of certain types of health and safety training gradually being taken over by the private sector or other organisations, and this year has been no exception. First Aid training had become a very major part of Council's programme, and courses ran, and still do, very successfully. However, Council was delighted to be approached in October 1998 by the St. John Ambulance Service. The local branch felt able to take over more of the "First Aid at Work" training now that they had a larger number of qualified instructors available and the administration of their training courses had been put on a much more professional footing. It was agreed that Council would cut back on the number of courses it offered and refer a greater number of enquirers to St. John. Fees would be kept in line with St. John. This has, so far, worked well. A good relationship has built up between the two organisations and the situation will be continually monitored so that training of the highest quality is always available to local employers.

Co-operation between various associations and private companies has, in fact, been a hallmark of Council's year. Council's attempts to put the health and safety message across to the agriculture and horticulture industry in the past had met with a generally negative view. Farmers and growers tended to regard health and safety as a bureaucratic burden, and most failed to see health and safety as an opportunity for improving operational efficiency.

One of the most obvious reasons for agriculture's poor health and safety performance nationally is that it presents an almost uniquely varied list of hazards with a vast array of sources of harm. Examples include: increasingly powerful and complex vehicles and field machinery of all kinds; agrochemicals of all kinds; pesticides; numerous fire hazards; manually handled loads; animal handling; hand tools of all kinds; working at height; noise; dust; open water etc. Failure to address these issues can, has and does lead to much work-related health damage. All this in addition to the many sources of stress, including financial uncertainty and operational pressures, as well as social isolation as growers operate their own units.

However, pressure from the supermarket chains has meant that the local farming community has had to seriously address health and safety issues, probably for the first time. Council was very pleased to be invited to help with a T.O.P. Produce and J.P.M.O. initiative to set up a presentation on health and safety to an open meeting of almost 100 farmers and growers. This was an ideal example of Council working in partnership with other organisations, and demonstrating how improved health and safety performance can meet their objectives as well as meeting ours. It is very much hoped that the co-operation experienced in this instance will overflow into other areas of health and safety education and training.

Representatives of Council met with Dr. Pat Fletcher and staff of B.M.I. who operate the States Occupational Health Scheme. Dr. Fletcher's team was able to highlight several areas of concern where it was believed that Council-organised courses/seminars might well prove beneficial to members of both the public and private sectors.

### **Training courses**

A full list of courses run by Council during the year is given in Appendix 1.

Musculoskeletal problems, including back pain, remain one of the leading causes of sickness absence from work. Council continues to address this problem by running Manual Handling Assessor/Instructor Courses and Display Screen Equipment Assessor Courses as often as is viable.

One of the highlights of the year was the publication of the long-awaited Display Screen Equipment (DSE) Approved Code of Practice. This had been introduced by the Employment and Social Security Committee to assist employers to ensure that reasonably practical standards of health and safety are achieved with regard to the use of DSE at work. In order to help bring the document to the attention of as many people as possible and to inform employers of the implications for their workplaces contained therein, Council invited Consultant Physiotherapist, Ms. Wendy-Chalmers Mill, to give a presentation. Ms. Chalmers-Mill is a recognised expert in this field, has published many articles and papers, been quoted frequently in the national press, has lectured widely throughout the United Kingdom and has regularly been interviewed on television and radio. Above all she had already visited Jersey on various occasions to run DSE Assessor courses on Council's behalf, so we

knew we were in safe and capable hands.

The presentation was well received and resulted in nearly 100 copies of the ACoP being taken away. Moreover, there were so many applications for the two-day DSE Assessor Course arranged a couple of months later that it was necessary to run two courses back to back. As a result, a further thirty-two DSE Assessors have returned to their workplaces with the ability to identify the potential causes of injury, set up an ergonomics plan of action and measure and monitor the results of implementation. Hopefully, awareness of the issues will gradually permeate through many workplaces. As we have often noted before, changing a culture is not something that happens overnight but something that is gradual, and should eventually be deep-rooted.

## **Training**

During the year, seven students gained the NEBOSH General Certificate. This is an examined qualification for people involved in health and safety at work, such as safety advisors without previous experience, and managers and supervisors with part-time responsibility for health and safety. The ten-day course followed by an examination day requires a high level of commitment both on the part of employers and of the students. Four more students are currently studying for the examination, and it is hoped that another course will be run in the autumn of this year.

It is recognised that the Construction Industry, by its very nature, is an area where risks to health and safety are relatively high. Many people employed in the industry work on a short-term basis, which usually precludes them from most formal training courses. However, with the full support of the Jersey Builders and Allied Trades Employers' Federation, Council invited Mr. Colin Bembridge to come to the Island for a week in March to run a series of on-site Tool Box Talks. This enabled companies to provide very cost-effective training for employees who may otherwise never attend safety training courses. Those companies who participated in the project were very grateful for this new initiative. It is to be hoped that more companies will avail themselves of this opportunity if Council decides to promote this type of training on future occasions.

## **Publications**

During the last year Council has produced a new Accidents and Dangerous Occurrences Record Book, which is made freely available. Although it is not a legal requirement in Jersey, the keeping of accurate accident records is very important and is strongly recommended. The information can be useful, as even minor injuries can become infected or lead to further complications. The accident record book can also help identify particular areas where there have been a number of similar accidents. This information can then assist management to eliminate or reduce further occurrences by revising the system of work, or changing or modifying the equipment used.

Council has noted the introduction during the past year of the revised Guidance on the Electricity at Work (Jersey) Regulations 1983, on Chains, Ropes and Lifting Gear (Jersey) Regulations 1980, on Cranes and Lifting Appliances (Jersey) Regulations 1978 and on the Construction (Safety Provisions) (Jersey) Regulations 1970.

## **Finance**

Council has ended the year with a surplus, and it is hoped that some of this money can be used during the next year to produce some new and better quality publications, including literature about Council and the programme of courses it offers.

The surplus largely equates to the difference between training course fee income and expenditure. The reason for the difference this year is two-fold. Firstly, Council began to charge more realistic rates for its safety management courses in the belief that, even if under-subscribed, they could be offered more frequently. However, courses have, on the whole, been over-subscribed, resulting in greater fee income than was originally anticipated. Secondly, Council has increased fees for First Aid Courses so that they are now in line with the St. John Ambulance courses. This was done in the belief that organisations would more easily be persuaded to use either organisation if fees were set at the same level.

## **Thanks**

As always, thanks are due to many individuals, visiting trainers and speakers, companies and States Departments for their continued support of the work of Council. Special thanks to René Connan and his colleagues at the States of Jersey Ambulance Service, to Carl Britton and his colleagues in the Fire Prevention Department of the States of Jersey Fire Service, to Jersey Gas, the Jersey Field Squadron RE and Public Services for the many practical ways in which they offer help. As always, a special thank-you to Mr. Bob Coppel, Director of Health and Safety, and his staff for all their help.

## **Looking ahead**

Council continues to recognize its role as a “sign-posting” organization, dealing with many varied inquiries during the course of the year, and either putting people in touch with appropriate departments or agencies or sending out information leaflets, etc.

During the last few months, Council has begun to look seriously at its present position and future objectives as part of the overall picture of health and safety at work as provided through the Department of Employment and Social Security. Council believes that it has an important part to play alongside the Department and the Inspectorate, and it is confident that it will change to meet the growing demands for information, education and training.

The Council is aware that the Employment and Social Security Committee will be promoting changes to the legislation regulating health and safety issues within the construction industry in the very near future. These proposals are to include requirements in relation to design and management issues, a revision of the existing 1970 general Regulations, and new Regulations relating to the use of head protection in the industry.

The Council will be working closely with the Health and Safety Inspectorate of the Employment and Social Security Department to ensure that adequate provision is made for the training needs of the Industry once the detail of these very important changes is available.

I wish to thank all the Council Members: Bob Staddon, Mark Baylem, Paul Lister, Neil Laugeard, Frank Doublet and Bob Coppel, for their time and help. Finally, but most importantly, thanks to our secretary, Mrs. Jill Corbin, who works extremely hard dealing with health and safety matters on the Council’s behalf.

“Safety is no accident!” will continue to be Council’s motto as it continues to drive the health and safety message home.

## Courses/seminars organised by Council between 1st July 1998 and 30th June 1999

Date	Course	Duration	Certificates issued **
<b>1998</b>			
11th August	Fire Safety	half-day	18
3th September	Fire Safety	half-day	13
3th-9th September	First Aid at Work Refresher	two days	9
10th-11th September	First Aid at Work Refresher	two days	11
14th September	First Aid Appointed Persons	one day	13
15th-18th September	First Aid at Work	four days	12
16th September	Managing for Safety - Part 1	one day	18
17th September	Managing for Safety - Part 2	one day	18
21st-24th September	First Aid at Work	four days	13
25th September	First Aid Appointed Persons	one day	14
28th-29th September	First Aid at Work Refresher	two days	10
30th September	First Aid Appointed Persons	one day	12
5th-6th October	Display Screen Equipment Assessor	two days	10
12th-15th October	Manual Handling Assessor/ Instructor	four days	10
12th October	Manual Handling for Farmers and Growers	two hours	10
13th October	Fire Safety Awareness	half-day	14
19th-23rd October	NEBOSH General Certificate (Part 1)	five days	n/a
3rd-4th November	Safety Representatives Development	two days	16
5th-6th November	Safety Representatives Development	two days	12

Date	Course	Duration	Certificates issued **
<b>1998 cont'd</b>			
9th-13th November	NEBOSH General Certificate (Part 2)	five days	n/a
10th November	Fire Safety Awareness	half-day	18
11th November	First Aid Appointed Persons	one day	11
12th-13th November	First Aid at Work Refresher	two days	12
16th November	NEBOSH General Certificate Exams	one day	7
16th November	First Aid Appointed Persons	one day	14
17th-20th November	First Aid at Work	four days	13
23rd-26th November	First Aid at Work	four days	11
24th November	Fire Safety Awareness	half-day	15
27th November	First Aid Appointed Persons	one day	11
30th November 3rd December	First Aid at Work	four days	14
3th December	Fire Safety Awareness	half-day	17
<b>1999</b>			
26th January	Launch of DSE ACoP	two hours	n/a
2nd February	Fire Safety Awareness	half-day	17
9th February	Fire Safety Awareness	half-day	6
15th February	First Aid Appointed Persons	one day	14
16th-17th February	First Aid at Work Refresher	two days	11
18th-19th February	First Aid at Work Refresher	two days	12
22nd February	First Aid Appointed Persons	one day	14
23rd-26th February	First Aid at Work	four days	12
1st-4th March	First Aid at Work	four days	14
9th March	Fire Safety Awareness	half-day	13
22nd March	Roadworks Safety Day (Ronez)	one day	12
23rd-24th March	Safety Toolbox Talks	two days total	n/a
13th April	Fire Safety Awareness	half-day	18
19th-20th April	Display Screen Equipment Assessor	two days	16

Date	Course	Duration	Certificates issued **
<b>1999 cont'd</b>			
21st-22nd April	Display Screen Equipment Assessor	two days	16
26th April	Managing Safety – Part 1	one day	23
27th April	Managing Safety – Part 2	one day	21
28th April	Writing Your Own Safety Policy	one day	4
10th-12th May	Manual Handling	three days total	49
13th-14th May	Manual Handling (In house x 2 companies)	two days total	n/a
13th-14th May	First Aid at Work Refresher	two days	12
17th May	First Aid Appointed Persons	one day	15
18th-21st May	First Aid at Work	four days	14
24th-27th May	First Aid at Work	four days	11
28th May	First Aid Appointed Persons	one day	8
3th June	Fire Safety Awareness	half-day	17
14th June	Roadworks Safety Day (Ronez)	one day	12
15th June	Mobile Tower Scaffolds (Jersey Gas)	two x half-day	16
15th June	Fire Safety Awareness	half-day	16
16th June	Scaffold Appreciation	one day	15

\*\* “Certificates issued” does not necessarily equate to the number of people on the course.

About 85 people attended the Display Screen Equipment presentation dealing with the new Approved Code of Practice.

No record is kept of the number of people attending informal in-house training sessions.

THE JERSEY COUNCIL FOR SAFETY AND HEALTH AT WORK

**Council** Mr. N. Martin (Chairman)  
Mr. D.M. Baylem  
Mr. N. Laugeard  
Mr. C.P. Lister  
Mr. R. Staddon  
Mr. F. Doublet (co-opted)  
Mr. R. Coppell (*ex officio*)

**Secretary/Treasurer** Mrs. J. Corbin

**Address** Ravenscroft  
La Route de Noirmont  
St. Brelade  
JERSEY  
JE3 8AJ  
Channel Islands

**Auditors** Ernst & Young  
Le Gallais Chambers  
54 Bath Street  
St. Helier  
JERSEY



## INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD 1ST JULY 1998 TO 30TH JUNE 1999

	<i>Year ended 30th June 1999</i>	<i>Period 1st October 1997 to 30th June 1998</i>
INCOME		
	£	£
Grant - Employment and Social Security	25,000	18,750
Training courses and conference fees	73,095	45,172
Bank interest	1,721	1,356
Miscellaneous	36	1,979
	<u>99,852</u>	<u>67,257</u>
EXPENDITURE		
Training courses/conferences/seminars	65,559	36,360
Administration	21,238	15,534
Equipment	282	3,023
Educational materials	2,794	516
Advertising and promotion	521	169
Grants/subscriptions	313	1,717
Insurances	588	-
	<u>91,295</u>	<u>57,319</u>
NET SURPLUS FOR THE YEAR/PERIOD TRANSFERRED TO ACCUMULATED FUND	- - <u>£8,557</u>	- - <u>£9,938</u>

**BALANCE SHEET - 30th JUNE 1999**

	<i>30th June 1999</i>		<i>30th June 1998</i>	
	£	£	£	£
<b>ASSETS EMPLOYED</b>				
<b>CURRENT ASSETS</b>				
Cash at bank				
Lloyds Bank Plc.				
High interest account	52,051		45,143	
Cash in hand	<u>65</u>		<u>15</u>	
		52,116		45,158
Debtors		<u>5,316</u>		<u>3,007</u>
		57,432		48,165
<b>CURRENT LIABILITIES</b>				
Creditor	4,840		4,130	
Grant in advance	<u>12,500</u>		<u>12,500</u>	
		<u>17,340</u>		<u>16,630</u>
		<u>40,092</u>		<u>31,535</u>
<b>FUNDS EMPLOYED</b>				
<b>ACCUMULATED FUND</b>				
Balance at 1st October 1998		31,535		21,597
Net surplus for the year/period		<u>8,557</u>		<u>9,938</u>
Balance as at 30th June 1999		<u>40,092</u>		<u>31,535</u>

## **REPORT TO 30TH JUNE 2000**

The Jersey Council for Safety and Health at Work has enjoyed another busy year, during which it has spent time reviewing its own position and how best it can serve the needs of the 21st century.

### **Training**

A full list of courses organised by Council during the last year is included at Appendix 1. As always, the success of these courses is dependent on the excellent team of trainers built up by Council over the years.

The Manual Handling presentation given by Ray Pettit, to an audience of about seventy people in October, was perhaps the highlight of the year. Ray's very energetic style and his obvious enthusiasm for his subject were much appreciated by those present. A very successful series of courses followed this in February. Council looks forward to Mr. Pettit returning to the Island in October when, to coincide with European Health and Safety Week, which this year is entitled "Turn Your Back on Back Pain", he will be running a series of training sessions and awareness raising events on Council's behalf.

Over a third of reported injuries at work are a direct result of manual handling tasks. Back pain affects businesses through the direct and indirect costs of sickness absence, disability, reduced staff potential and the loss of trained staff. Increasing the awareness of the problem and introducing measures to reduce the incidence of back pain in the workplace benefits employee, employer and workplace organisations.

First Aid and Fire Safety Awareness courses have proved as popular as ever, with specialist Fire Safety Awareness courses having been offered for garage forecourt attendants. Sadly it was decided that, with the new residential development having been completed adjacent to the Western Fire Station, it would no longer be acceptable to run the Fire Safety Awareness courses there due to the potential nuisance caused by smoke during the practical training sessions. Delegates had always enjoyed being based at the Fire Station. However, Council is most grateful to the Jersey Field Squadron RE for allowing it to re-locate to their premises for this training, and for all their help and co-operation in the process.

Council again restricted the number of First Aid courses it offered during the year and referred many enquirers to St. John Ambulance, who are increasingly able to take on more of this work-load.

Towards the end of the financial year, Council began discussions with the Jersey Builders and Allied Trades Employers' Federation regarding their request for more training specifically for the construction industry. These discussions are ongoing, but in the meantime a series of three one-day Scaffold Appreciation courses was organised.

Council is conscious of the growing demand for the provision of nationally recognised courses. As a result of this, two four-day IOSH (The Institute of Occupational Safety and Health) accredited Managing Safely courses have been planned for September 2000 and it is likely that both will be fully subscribed. The programme is intended to provide managers with an understanding of health and safety requirements specific to their work activities. It aims to develop a proactive approach to health and safety. Delegates are encouraged to take personal responsibility for safety within their departments and to promote safe working amongst their colleagues and workforce.

Council is in the process of gaining re-accreditation as a centre for training in Basic Sea Survival. The objective of the training is to give all persons intending to go to sea the essential basic knowledge and experience of personal survival principles and techniques that can be applied to maximise their chances of survival in the event of a marine casualty.

Since Council last ran an accredited course, responsibility for accreditation has passed from the Department of Transport to the Marine Coastguard Agency (MCA). A new set of guidelines has been drawn up and a considerable amount of preparatory work has been necessary in order for Council to meet the new criteria.

A basic Sea Survival Course is planned for November, when assessors from the MCA will visit the Island to ensure all standards have been met before granting accreditation.

### **Video library**

Council continues to add titles to its video library. Health and Safety videos are lent free of charge to States Departments and bona fide companies, and this service is much appreciated by those organisations who regularly avail themselves of the opportunity to use them for in-house training.

### **Publications**

A new poster outlining the Health and Safety at Work (Jersey) Law 1989 is currently in the design stage. It is Council's intention to make the poster freely available to local companies/organisations for display in the workplace. The poster will draw attention to the legal duties imposed both on employers and employees. It will also give advice about how to acquire further health and safety information.

## **Finance**

Council currently operates on a grant of £25,000 per year from the Employment and Social Security Committee. This is boosted by revenue from courses and seminars. Council always tries to run events on a break-even basis, with the subsidy being in the form of not charging for administrative support. The small surplus at the end of the year is a result of a great deal of hard work in ensuring that almost all courses are filled to capacity.

## **The way forward**

Since the introduction of the Health and Safety at Work (Jersey) Law in 1989, Council has increasingly taken upon itself the role of being a training provider. However, it is conscious of the fact that this has sometimes been at the expense of its primary role of increasing the awareness of health and safety issues throughout all sectors of business and industry.

Council is always pleased to be able to step back from the training role if others come forward to take on the mantle. This has, to a large extent, already happened in some areas. Highlands College will be launching a new package of health and safety courses from September 2000, and Council will watch this exciting development with great interest.

During the year Council has spent a great deal of time discussing its present role and image and what it should be aiming to achieve in the years ahead. At the time of writing, in order to assist the existing membership, Council is poised to undertake a consultation exercise with representatives of various sectors of the Island's businesses and industries and States Departments. An analysis of the comments arising from the consultation will be carried out and developed into a framework for agreement and eventual action. It is envisaged that a report and proposition will be brought to the Employment and Social Security Committee at some point during the coming year.

## **People**

Members bade farewell to Mr. Frank Doublet, who resigned from Council in April following his retirement from full-time employment. Mr. Doublet had served as a co-opted member of Council since December 1998 and Council had benefited greatly from his wealth of experience in the field of health and safety.

As always Council is grateful to many companies and States Departments for their continued support and help. To mention some will inevitably mean that others are not singled out, but Council is especially appreciative of the assistance given by the States of Jersey Fire Service and the Ambulance Service, the Jersey Field Squadron RE, Jersey Gas and SGB for their very practical help during the year.

Members are indebted to the enthusiastic tutors and trainers who run courses on Council's behalf and do so much to promote health and safety at work in the Island.

As always I am extremely grateful for the support of Council Members and for the help and encouragement given by the Health and Safety Inspectors under the leadership of Mr. Bob Coppell. A very special mention must be made of Council's very hard-working secretary, whose unfailing enthusiasm and attention to detail makes it a pleasure for all of us to be involved in the work of Council.

No business can afford to stand still, otherwise it will fail. Council is in the business of providing a forum for discussion and debate on health and safety issues and of promoting a health and safety culture throughout the working environment. If the work of Council is to continue and grow, we must not be complacent and expect our influence in the community to continue without any effort. The decision to step back and carry out a critical review of our activities has been very worthwhile and will, I am sure, eventually lead to greater achievements.

Whatever path Council decides to take into the 21st century, "Safety is no accident!" will continue to be Council's motto and the reduction of work-related injury and illness its aim.

## Courses/seminars organised by Council between 1st July 1999 and 30th June 2000

Date	Course	Duration	Delegates **
<b>1999</b>			
6th July	Fire Safety Awareness	half-day	15
12th July	Managing Safety - Part 1	one day	23
13th July	Fire Safety Awareness	half-day	10
13th-15th July	NEBOSH General Certificate - Revision	three days	7
16th July	Managing Safety - Part 2	one day	22
19th July	NEBOSH General Certificate - Examinations	one day	7
10th August	Fire Safety Awareness	half-day	19
14th September	Fire Safety Awareness	half-day	14
16th-17th September	First Aid at Work Re-qualification Course	two days	10
20th September	Emergency First Aid	one day	12
21st-24th September	First Aid at Work	four days	9
27th-30th September	First Aid at Work	four days	12
1st October	Emergency First Aid	one day	14
4th-7th October	Manual Handling Assessor / Instructor	four days	11
6th October	Manual Handling Presentation	evening	70
8th October	Manual Handling Techniques	one day	16
11th-15th October	NEBOSH General Certificate (Part 1)	five days	15
12th October	Fire Safety Awareness	half-day	17
18th-19th October	Safety Representatives Development	two days	16
20th-21st October	Safety Representatives Development	two days	17
1st -5th and 8th November	NEBOSH Part 2 and Examinations	six days	15
9th November	Fire Safety Awareness	half-day	16
9th November	Managing Safety – Part 1	one day	13

<b>Date</b>	<b>Course</b>	<b>Duration</b>	<b>Delegates **</b>
<b>1999 cont'd</b>			
10th November	Managing Safety - Part 2	one day	12
18th-19th November	First Aid at Work Re-qualification Course	two days	9
23rd-26th November	First Aid at Work	four days	12
29th November-2nd December	First Aid at Work	four days	13
3rd December	Emergency First Aid	one day	15
14th December	Fire Safety Awareness	half-day	15
<b>2000</b>			
11th January	Fire Safety Awareness	half-day	9
7th February	Manual Handling Techniques	one day	16
8th-10th February	Manual Handling Assessor/ Instructor	three days	12
11th February	Manual Handling Techniques	half-day	13
15th-16th February	First Aid at Work Re-qualification Course	two days	12
17th-18th February	First Aid at Work Re-qualification Course	two days	11
21st February	Emergency First Aid	one day	14
22nd-25th February	First Aid at Work	four days	12
28th February-2nd March	First Aid at Work	four days	13
3rd March	Emergency First Aid	one day	15
9th-10th March	NEBOSH General Certificate Revision	two days	8
10th April	Managing Safety – Part 1	one day	19
11th April	Managing Safety – Part 2	one day	12
12th April	NEBOSH Examinations	one day	5
3rd May morning	Fire Safety Awareness	half-day	9
3rd May afternoon	Fire Safety Awareness	half-day	9
11th-12th May	First Aid at Work Re-qualification Course	two days	10
15th May	Emergency First Aid	one day	15

<b>Date</b>	<b>Course</b>	<b>Duration</b>	<b>Delegates **</b>
<b>2000 cont'd</b>			
16th-19th May	First Aid at Work	four days	13
19th May	Managing Safety - Part 1	one day	10
22nd-25th May	First Aid at Work	four days	13
26th May	Emergency First Aid	one day	14
7th-8th June	Display Screen Equipment Assessor	two days	16
13th June morning	Fire Safety Awareness	half-day	13
13th June afternoon	Fire Safety Awareness (Garage Forecourt)	half-day	11
26th June	Scaffold Appreciation	one day	12
27th June	Scaffold Appreciation	one day	12
28th June	Scaffold Appreciation	one day	10

THE JERSEY COUNCIL FOR SAFETY AND HEALTH AT WORK

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Channel Islands

**Auditors** Ernst & Young  
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St. Helier  
JERSEY



## INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD 1ST JULY 1999 TO 30TH JUNE 2000

	<i>Year ended 30th June 2000</i>	<i>Year ended 30th June 1999</i>
INCOME		
	£	£
Grant - Employment and Social Security	25,000	25,000
Training courses and conference fees	69,942	73,095
Bank interest	1,524	1,721
Miscellaneous	70	36
	<u>96,536</u>	<u>99,852</u>
EXPENDITURE		
Training courses/conferences/seminars	57,474	65,559
Administration	22,744	21,238
Equipment	1,300	282
Educational materials	2,208	2,794
Advertising and promotion	3,993	521
Grants/subscriptions	441	313
Insurances	604	588
	<u>88,764</u>	<u>91,295</u>
NET SURPLUS FOR THE YEAR	-	-
TRANSFERRED TO ACCUMULATED FUND	<u>£7,772</u>	<u>£8,557</u>

**BALANCE SHEET - 30th JUNE 2000**

<b>ASSETS EMPLOYED</b>	<i>30th June 2000</i>		<i>30th June 1999</i>	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Cash at bank				
Lloyds Bank Plc.				
High interest account	62,264		52,051	
Cash in hand	<u>100</u>		<u>65</u>	
		62,364		52,116
Debtors		<u>1,660</u>		<u>5,316</u>
		64,024		57,432
<b>CURRENT LIABILITIES</b>				
Creditor	3,660		4,840	
Grant in advance	<u>12,500</u>		<u>12,500</u>	
		<u>16,160</u>		<u>17,340</u>
		47,864		40,092
<b>FUNDS EMPLOYED</b>				
<b>ACCUMULATED FUND</b>				
Balance at 1st July 1999		40,092		31,535
Net surplus for the year		<u>7,772</u>		<u>8,557</u>
Balance as at 30th June 2000		<u>47,864</u>		<u>40,092</u>