



States Greffe

Deputy Lyndon Farnham
Chief Minister

BY EMAIL

9th December 2024

Dear Chief Minister,

Corporate Services Scrutiny Panel

Occupational Health – Information Request

The Panel is aware that the Occupational Health service AXA contract was due to expire on 31st October 2024 and that a commercial tender process to secure an Occupational Health service provision for Q4 2024 and beyond would commence.

The Panel has sought an update via our Officers on the tender process and despite numerous attempts in following up since the first request for information on 11th November 2024, to date, has not received this information. As such the Panel is writing to formally request the following information:

- Whether the commercial tender process for an Occupational Health service provider has commenced, the timeline of the tender process, the details of the tender process and its current stage.
- The scope of service requirements and specifications for the Occupational Health service.
- When the outcomes of the tender process will be available to the Panel and made public.

Considering the response received, the Panel may wish to request a briefing on the matter and our Officers will revert accordingly.

The Panel would appreciate to receive a formal written response detailing this information by no later than **Monday 16th December 2024**. Please be aware that it is the Panel's intention to publish the response it receives on the States Assembly Website.

Yours Sincerely,

Deputy Helen Miles
Chair
Corporate Services Scrutiny Panel