



## Scrutiny Liaison Committee

### Records of Meetings

**2024**

The constitution of the Committee changed in January 2024.

Deputy Inna Gardiner was appointed President of the Committee on 6<sup>th</sup> February 2024. These minutes are unsigned however, have been approved by the Committee.

Signed

President  
Deputy Inna Gardiner



# Scrutiny Liaison Committee

## Record of Meeting

Date: 20th February 2024

Present	Deputy Catherine Curtis Deputy Inna Gardiner Deputy Hilary Jeune Deputy Helen Miles Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer

Agenda matter	Action
<p><b>1. Appointment of a President</b></p> <p>The Committee considered the position of President, noting that in accordance with <a href="#">Standing Order 121(1)</a> the role was appointed by the States Assembly. The Chair of the Children, Education and Home Affairs Panel (CEHA), Deputy Catherine Curtis and the Chair of the Public Accounts Committee (PAC), Deputy Inna Gardiner both expressed an interest in the position and it was noted that the matter would be considered by the Assembly at the next States meeting.</p> <p>The Committee deferred appointment of a Vice President until the role of President had been filled. It was agreed that the appointment of a Vice President would therefore be discussed at its next scheduled meeting.</p>	
<p><b>2. Overview of SLC remit and Procedural Framework</b></p> <p>The Committee considered the following documents:</p> <ul style="list-style-type: none"> <li>• Standing Orders</li> <li>• Scrutiny/PAC Engagement Code</li> <li>• Scrutiny/PAC Proceedings Code</li> </ul> <p>The Assistant Greffier explained that these documents constituted the framework through which the scrutiny function operated, including notable detail about the responsibilities of all participants and day to day practice across Panels and Committees. The Committee was informed that any changes to the Engagement Code with the Government would need to be agreed by the Assembly, however, any changes to the Proceedings Code could be amended by the Committee, with an updated report presented to the Assembly.</p> <p>It was noted that the Proceedings Code required some housekeeping updates following corresponding changes that had been made to Standing Orders in addition to other minor updates, and it was agreed that these would be made in due course and presented to the Committee. In addition, the Committee was informed that the previous Committee had worked with the Privileges and Procedures Machinery of Government Sub-Committee (MoG) regarding its work in following up the</p>	TO

<p>recommendations made in the Democratic Accountability and Governance Sub-Committee report (DAGS), in particular, the recommendations relative to the Scrutiny function. It was further informed that the previous Committee had agreed that the MoG would continue its work to include the Scrutiny recommendations and report back to the Committee with its proposals in due course. In the meantime certain other matters that could also be addressed through revision of the Code, such as a description of the typical role of a Scrutiny Member, would be drafted for the Committee's consideration.</p>	<p>TO/JH</p>
<p><b>3. Privileges and Procedures Committee</b></p> <p>The Committee considered the nomination of a member of the Committee to be its representative on the Privileges and Procedures Committee (PPC). It was agreed that due to the reconstitution of PPC due to take place at the next States sitting, this would be deferred until the Committee's next scheduled meeting.</p> <p>The Committee asked if some guidance could be given regarding the link between the main PPC and its Sub-Committees. It was agreed that this would be discussed with the PPC officers and an update would be provided.</p>	<p>TO/JH</p>
<p><b>4. Working Practices</b></p> <p>The Committee considered the paper on working practices. The Committee welcomed the ease of access and consistency regarding the Teams communication and filing system for Scrutiny.</p>	
<p><b>5. Position Papers</b></p> <p>The Committee considered the position papers from all Panels and the Public Accounts Committee noting that these papers were based on all work undertaken by the previous Panels both previously and currently, in addition to any work upcoming. It was noted that monthly updated work programmes in addition to Panel activity reports would form part of the agenda going forward.</p>	
<p><b>6. Review Panels</b></p> <p>The Committee considered the existing Review Panels namely:</p> <ul style="list-style-type: none"> <li>• Worker Permit Holders Review Panel (WPHRP)</li> <li>• Future Hospital Review Panel (FHRP)</li> <li>• Assisted Dying</li> </ul> <p>It was agreed that the WPHRP would continue under its existing terms of reference as it had requested a follow up from the Minister, however, any additional work would need to be rescoped with new terms of reference agreed by the Committee. It was noted that the FHRP was without membership following the recent change in Government, however, it had recently completed a phase of work and duly presented a report. It was agreed that this Panel would be reconstituted in due course and would scope future work as necessary once membership had been established.</p> <p>The Committee considered the previous Committee's stance on <a href="#">P.82 Offshore Wind</a> and noted that whilst a Review Panel had been discussed, no decision had been reached. The Committee, led by the Chair of the Environment, Housing and Infrastructure Panel (EHI), Deputy Hilary Jeune, discussed a possible Review Panel with the Chair of the Economic and International Affairs Panel (EIA), Deputy Montford Tadier, expressing an interest in the economic side of a review. It was agreed that officers of both Panels would liaise with an update to be provided in due course.</p> <p>The Committee also considered the previous Committee's decision to establish a Review Panel to review the upcoming proposals on assisted dying, noting a</p>	

<p>previously agreed extended lodging period of 12 weeks as opposed to the usual 6 weeks. The Committee noted a letter from the Minister for Health and Social Services to the Chair of the Health and Social Security Panel (HSS) with a revised timeline for lodging of the proposals from 12 weeks to 9 weeks. The Committee, whilst noting it was the Minister's decision to reduce the already extended lodging period, considered its options regarding gaining more time to scrutinise the proposals.</p> <p>Agreeing the need for the work of the Review Panel to progress within a short timeframe, the Committee agreed that Deputy Doublet would lead on its formation and would be assisted by Deputy Catherine Curtis in the first instance regarding initial actions.</p> <p>In respect of other idea for potential future Review Panels, the Committee gave high level consideration to the merits of a Review Panels within the broad areas of human rights and the future of the Honorary System in Jersey.</p>	
<p><b>7. Training</b></p> <p>The Committee considered the initial training options, as presented, and it was agreed that training for new members to Scrutiny should be undertaken. Consideration was given to training for Ministers with regards to the Scrutiny function and it was agreed that an informal meeting with the Minister and the Panel could be the first step with further training considered if necessary. It was further agreed that Panel Chairs would discuss training issues with Panel members and liaise with Panel officers and provide an update at the next scheduled meeting.</p>	
<p><b>8. Briefing Priorities</b></p> <p>To Committee considered the previous Committee's decision to meet with the C&amp;AG to discuss her 2024 work programme. It was agreed that this meeting be scheduled in March or April. The Committee also considered the Scrutiny Public Engagement Strategy, and it was agreed that the head of Digital and Public Engagement and the States Greffe (DPE) would be invited to attend a future scheduled meeting.</p>	TO/JH
<p><b>9. Scrutiny Budget</b></p> <p>The Committee noted the current budget position and enquired as to the process of this being increased, should it be required. The Committee asked if it could have sight of previous budgets for comparison and it was agreed this would be circulated in due course. The Committee enquired if the budget covered travel and training and was informed that this was separate and the budget for Scrutiny was for engagement of advisers and communications. It was agreed that the budget be presented monthly to show levels of expenditure.</p>	JH
<p><b>10. Meeting Schedule for 2024</b></p> <p>The Committee considered the meeting schedule for 2024 and asked if it could be confirmed that there was no conflict with school holidays. It was agreed the schedule be recirculated once confirmed.</p>	JH
<p><b>11. AOB</b></p> <p>It was discussed whether a standing item might be contained on Panel agendas asking for Members to declare any relevant conflicts of interest in respect of agenda items. It was agreed that this could be implemented, and where required Panel Chair's would liaise with Panel officers in due course.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 19th March 2024

Present	Deputy Inna Gardiner (President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Helen Miles Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Ben Walker, Acting Committee and Panel Officer

Agenda matter	Action
<p><b>1. Assisted Dying</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Assisted Dying Review Panel to review final proposals into assisted dying.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Deputy Curtis and Deputy Jeune.</p> <p><u>Review Costs:</u></p> <p><b><u>Public Hearing Transcripts</u></b></p> <p>£150 (per audio hour) x 6 hours = <b>£900</b></p> <p><b><u>Digital and Public Engagement</u></b></p> <p>A D&amp;PE plan will be prepared for the Panel's consideration although it is envisaged that the type and scope of this particular review will not require any additional budget for advertising / call for evidence etc. a minimal budget is included at this stage to promote the Panel's review with paid sponsored social media posts = <b>£30</b></p> <p><b>TOTAL = £930</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

Date: 26th March 2024

Present	Deputy Inna Gardiner (President) Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune [item 13 only] Deputy Montfort Tadier Deputy Tom Coles (in lieu of the Chair of the Environment, Housing and Infrastructure Panel)
Apologies	
Absent	
In attendance	Lynn Pamment, Comptroller and Auditor General (C&AG) [item 13 only] Tim Oldham, Assistant Greffier of the States, Committee and Panels [items 1 to 12 only] Anna Thorne, Committee and Panel Officer [item 13 only] Janice Hales, Research and Project Officer

Agenda matter	Action
<p><b>1. Apologies</b></p> <p>The Committee noted apologies from Deputy Hilary Jeune, the Chair of the Environment, Housing and Infrastructure Panel (EHI) and welcomed Deputy Tom Coles, the Vice Chair of EHI in the Chair's place.</p>	
<p><b>2. Records of Meetings</b></p> <p>The Committee approved the records of its meetings held on 5th, 19th and 20th March 2024.</p> <p>The Committee considered the file note from the meeting held with the President and the Chief Minister on 14th March 2024. The President informed that depending on the discussion topics with the Chief Minister, a Chair from the relevant Panel would be invited to the monthly meeting allowing for a different Member to be in attendance for each meeting.</p> <p>The Committee considered a proposal for weekly 'informal' Committee check-in meetings to be held and agreed to do so at 9.00am each Thursday via Teams. It was agreed that an updated schedule be circulated.</p>	<b>JH</b>
<p><b>3. Approval of Appointments</b></p> <p>The Committee approved the appointment of Deputy Helen Miles as Vice President of the Committee. It was noted that Deputy Louise Doublet had recently been appointed by the States Assembly to the Privilege and Procedures Committee (PPC) as the Committee's representative. It was further noted that Deputy Catherine Curtis had been appointed as the representative from Scrutiny to sit on the Disability Strategy Advisory Group.</p>	

<p><b>4. Government Plan 2025 - 2028</b></p> <p>The President updated the Committee on a discussion point from the recent meeting held with the Chief Minister regarding an earlier lodging date for the Government Plan 2025 – 2028. The Committee was informed that it was proposed that the Government Plan be lodged in late June/early July to alleviate the bottle neck of propositions at the end of the year. The Committee agreed that whilst it would be in favour of an earlier lodging date, it would like to recommend that the lodging date be towards the end of June as opposed to July, with a proposed debate date of 12th November 2024. This would allow the Scrutiny Panels to conduct any public hearings and evidence gathering throughout July allowing for the summer recess period in August. The Committee asked that a letter be drafted to the Chief Minister outlining its discussion.</p>	<p>JH</p>
<p><b>5. Government of Jersey: Scrutiny Recommendations Tracker</b></p> <p>The President informed the Committee that she had recently attended a meeting with Government officials regarding the tracking of Scrutiny and PAC recommendations by the Government of Jersey. The Committee was told that whilst tracking took place in a transparent and structured way with regard to the Public Accounts Committee (and Comptroller and Auditor General), it remained a work in progress in respect of Scrutiny recommendations. It was noted by the Committee that there were a number of challenges and potentially inherent shortcomings to a Government tracker that incorporated all Scrutiny recommendations, and that each Panel already had access to and control over its own internal tracker that was administered by the respective Panel's officers.</p> <p>The Committee was informed that the Government official with responsibility for administering tracking was due to attend at PAC shortly to update about the Government's tracking activity within that remit. In invitation to attend the Committee could be extended in due course should, that be considered helpful.</p>	
<p><b>6. Activity Reports and Work Programmes</b></p> <p>The Committee considered the activity reports and work programmes for each of the Scrutiny Panels. Panels informed that overall, they were starting to receive invites for briefings and upcoming public hearings. The Chair of the Corporate Services Panel (CSP) informed that the Panel was due to present Comments on the independent taxation proposition. The Chairs of Economic and International Affairs (EIA) and Environment, Housing and Infrastructure (EHI) Panels discussed the presentation of Comments to the upcoming <a href="#">P.82 Offshore Wind</a> proposition. A discussion was had around whether to present these jointly on behalf of the Committee and it was agreed that both Chairs would discuss in more detail and confirm their agreement with the Committee in due course.</p> <p>The Committee discussed the Hospital Project and noted that discussions around the formation of a Review Panel were still ongoing. It was agreed that a representative of each Panel should constitute the membership of the Panel.</p> <p>The Committee was informed that the review into assisted dying was ongoing with a public hearing due shortly.</p>	
<p><b>7. Activity Report and Work Programme – Privileges and Procedures Committee</b></p> <p>The Committee noted the activity report and work programme for the Privileges and Procedures Committee.</p>	

<p><b>8. Monthly Meeting with President and Chief Minister</b></p> <p>The Committee was informed that the next scheduled meeting with the President and the Chief Minister would be held on 24th April 2024. It was agreed that any areas of questioning be posted on the Teams channel for further consideration.</p>	<p><b>JH</b></p>
<p><b>9. Training</b></p> <p>The Committee received a verbal update on the training programme for Scrutiny Members and was informed that feedback had been received via officers regarding each Panel's expectations, with a tailored approach being undertaken and a programme due to be circulated in due course.</p>	<p><b>TO/JH</b></p>
<p><b>10. Scrutiny Budget</b></p> <p>The Committee noted the current budget position as presented.</p>	
<p><b>11. Future Meeting</b></p> <p>The Committee noted the next scheduled meeting would take place on 23rd April at 2pm in Le Capelain Room, States Building and would include a briefing on Scrutiny Public Engagement from the Head of Digital and Public Engagement, States Greffe.</p>	
<p><b>12. AOB</b></p> <p>The Committee discussed recently received information regarding a potential conflict of interest in activity being undertaken by a member of Scrutiny in respect of Government related work. It was agreed that a letter be drafted to the Chief Minister for further consideration.</p>	<p><b>JH</b></p>
<p><b>13. Briefing by Comptroller and Auditor General (C&amp;AG)</b></p> <p>The Committee received the C&amp;AG to a briefing to provide an overview of work undertaken in 2023 and to discuss upcoming objectives for 2024.</p> <p>The Committee was taken through a power point presentation which listed the responsibilities of the C&amp;AG as to provide the States of Jersey with independent assurance that the public finances of Jersey are being regulated, controlled, supervised and accounted for in accordance with the Public Finances Law. The findings of the Annual Report 2023 were discussed with the Committee being informed that 12 reports had been published with numerous recommendations made. The theme of these recommendations was broken down as follows:</p> <ul style="list-style-type: none"> <li>• Governance and Accountability 32%</li> <li>• Value for Money 43%</li> <li>• Internal Control 18%</li> <li>• Financial Management 7%</li> </ul> <p>The Committee was also informed that there had been a reduction in open recommendations in 2023 moving from 199 at the beginning of January to 103 by the end of December.</p> <p>The Committee was informed that the 2024 audit plan consisted of 8 planned reviews, 3 with fieldwork ongoing, 2 issued and 2 at project specification stage. The Committee was further informed that the website for the C&amp;AG was regularly updated and any ongoing, future of past work could be easily found.</p> <p>The Committee thanked the C&amp;AG for her time and the briefing ended.</p>	



# Scrutiny Liaison Committee

## Record of Meeting

Date: 4th April 2024

Present	Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	Deputy Inna Gardiner (President) Deputy Louise Doublet
Absent	
In attendance	Sammy McKee, Principal Committee and Panel Officer Janice Hales, Research and Project Officer

Agenda matter	Action
<p><b>1. Apologies</b></p> <p>The Committee noted apologies from the President and Deputy Louise Doublet, the Chair of the Health and Social Security Panel (HSS).</p>	
<p><b>2. Resignation of Health and Community Services Advisory Board (HSC) Chair</b></p> <p>The Committee discussed the recent resignation of the Chair of the HCS. It was informed by the attending Principal Committee and Panel Officer that the HSS Panel was due to meet the board later that day at a meeting which had been arranged prior to the resignation. It was agreed that the Committee await any update from the Chair of HSS in due course.</p>	
<p><b>3. Future Hospital Review Panel (FHRP)</b></p> <p>The Committee discussed the ongoing formation of the FHRP and was informed that Deputy Jonathan Renouf had agreed to undertake the role of Chair. The Deputy was due to meet with other States Members in due course with a view to formation of the Review Panel. It was agreed that the previous Terms of Reference be circulated for information. The Committee was informed that the Review Panel officer would also set up a new Teams Channel for this review which would be used to post all information and would inform Deputy Renouf accordingly.</p>	<b>JH</b>
<p><b>4. Offshore Wind</b></p> <p>It was noted that both the Economic and International Affairs Panel (EIA) and the Environment, Housing and Infrastructure Panel (EHI) were due to present Comments to <a href="#">P.82 Offshore Wind</a>. It was agreed that each Panel would present the Comments separately under their own Panel name with reference made that a Review Panel may be formed in the future, should the proposition be adopted.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

Date: 14th May 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	Deputy Louise Doublet
Absent	
In attendance	Deputy Jonathan Renouf, (Item 3 only) Deputy Beatriz Poree, (Item 6 only) Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Records of Meetings</b></p> <p>The Committee approved the records of the meetings held on 18th, 23rd April and 1st May 2024.</p>	
<p><b>2. Common Strategic Policy</b></p> <p>The Committee discussed the comments for the Review Panel's Common Strategic Policy. The Committee agreed to merge comments prepared by the Economic and International Affairs Scrutiny Panel (EIA) and the Environment, Housing and Infrastructure Scrutiny Panel (EHI) with the comments drafted by the Review Panel.</p>	
<p><b>3. Hospital Review Panel</b></p> <p>The Committee received the Deputy Jonathan Renouf, the Chair of the Hospital Review Panel for an update on the Panel's progress. The Chair of the Hospital Review Panel informed the Committee that the Panel was working on the construction of its Terms of Reference and Scoping Document and in addition, was finalising its press notice to announce the constitution of the Panel.</p>	
<p><b>4. Government Plan 2025-2028</b></p> <p>The Committee discussed the timeline of the Government Plan and it was agreed that the officer request a timeline for lodging and debate to allow it to prepare accordingly. It was discussed if the proposed early lodging and debate of the Government Plan would require an amendment to Standing Orders. It was agreed that an update be provided at the next scheduled meeting.</p>	<b>RS</b>
<p><b>5. Activity Reports and Work Programmes</b></p> <p>The Committee noted the work programme and activity reports of the various Scrutiny Panels, including the Assisted Dying Review Panel.</p>	

<p>The Chair of the Corporate Services Panel (CSSP) informed the Committee that the CSSP Panel had raised the topic of insurance in Jersey and wondered if this topic would necessitate the creation of a review panel. It was agreed that the Chair of CSSP and the Chair of EIA would discuss this further and provide an update to the Panel in due course.</p>	
<p><b>6. Work Permit Review Panel</b></p> <p>The Committee welcomed Deputy Poree, Chair of the Work Permit Review Panel, who came to provide an update on the Work Permit Panel work. The Committee was informed that the Work Permit Review Panel was still awaiting a response from the Minister for Justice and Home Affairs following the presentation of its report on 12th October 2023. It was noted that the Review Panel was still active and it was agreed an update would be provided to the Committee in due course.</p>	
<p><b>7. Activity Report and Work Programme – Privileges and Procedures Committee</b></p> <p>The Committee noted the work programme and activity report of the Privileges and Procedures Committee.</p>	
<p><b>8. Scrutiny Liaison Committee – Remit</b></p> <p>The Committee discussed the possibility for it to be within its provision to hold public hearings more frequently around larger pieces of policy and legislation.</p> <p>The Committee discussed the current process followed by the Westminster Select Committee noting that it meets with the Prime Minister regularly (around 3 times per year), however it was also noted that Westminster does not have an equivalent of the Corporate Services Scrutiny Panel.</p> <p>The President of the Committee asked the officers to investigate the possibility for the Committee to visit London Westminster at the beginning of July to meet with the Select Committee at Westminster. It was agreed that an update be provided at the next scheduled meeting.</p>	<p>TO</p> <p>RS</p>
<p><b>9. Monthly Meeting with President and Chief Minister</b></p> <p>The Committee noted that the next President and Chief Minister meeting would take place on 19th June 2024. It was agreed that the President would confirm in due course which Chair would be accompanying her so that the appropriate Minister(s) could be invited to attend with the Chief Minister.</p>	
<p><b>10. Scrutiny Away Day</b></p> <p>The Committee considered potential dates for the Scrutiny Away Day. The Committee considered the 4th, 5th and 11th July but due to many members not being available for those dates the decision was made to leave the Scrutiny Away Day until September.</p>	
<p><b>11. Correspondence</b></p> <p>The Panel noted the correspondence received from the Chief Minister with regards to the Role of a Scrutiny Member in Executive Work and asked for the officers to arrange for the Committee to be provided with some informal legal advice on the situation.</p>	<p>JH/RS</p>

**12. Future Meetings**

The Committee noted its next scheduled meeting would take place on 18th June 2024 at 2pm in Le Capelain Room, States Building.

**13. AOB**

Deputy Hilary Jeune informed the Committee that she had requested as Chair of EHI documentation with regards to the Offshore Windfarm proposals and that once this was received she would confirm with the Committee the Review Panel members following which the Review would be launched.

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 16th May 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. States Annual Report and Accounts 2023 Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Public Accounts Committee for a review into the States Annual Report and Accounts 2023.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President and Deputy Curtis.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>• Transcription costs at £150 per hearing (3 hearings): £450.00</li><li>• Digital and Public Engagement: £85.00</li></ul> <p><b>Total £535.00</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 17th May 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Acceptance of Cash Payments Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Economic and International Affairs Scrutiny Panel to review the acceptance of cash payments.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Deputy Curtis and Deputy Jeune.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>• Transcription costs at £150 per hearing (6 hearings): £900</li><li>• Digital and Public Engagement: £269.95</li><li>• Market/social research: £20,000</li></ul> <p><b>Total £21,169.95</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

Date: 18th June 2024

Present	Deputy Helen Miles Vice President Deputy Catherine Curtis (from item 3) Deputy Hilary Jeune Deputy Montfort Tadier Deputy Kristina Moore (in lieu of Chair, Public Accounts Committee (PAC)) Deputy Jonathan Renouf, (in lieu of Chair of Health and Social Security Panel)
Apologies	Deputy Inna Gardiner, President Deputy Louise Doublet
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Records of Meetings</b></p> <p>The Committee approved the records of the meetings held on 14th, 16th and 17th May 2024.</p>	
<p><b>2. Correspondence</b></p> <p>The Panel noted the correspondence sent to the Chair of the Privileges and Procedures Committee (PPC) and to the Chief Minister regarding clarity around the undertaking of Government based work by non-Executive States Members.</p>	
<p><b>3. Activity Reports and Work Programmes</b></p> <p>The Committee noted the work programme and activity reports of the various Scrutiny Panels, including the Review Panels.</p> <p>The Committee agreed that Scrutiny's approach to Government Plan 2025-2028 would be that each Scrutiny Panel would review any remit relevant elements of the Government Plan and that the Corporate Services Panel (CSSP) would lead an overarching scrutiny review as it had done previously.</p> <p>The Chair of the Economic and International Affairs Scrutiny Panel (EIA) informed the Committee that it had launched two reviews, one into Acceptance of Cash Payments and one into <a href="#">Draft Unlawful Public Entertainments (Jersey) Regulations 202-</a>. The Chair also informed the Committee that the EIA Panel would be collating work undertaken by the previous EIA Panel on the Island's supply chain, and it would be making recommendations based on this work.</p> <p>The Chair of the Environment, Housing and Infrastructure Scrutiny Panel (EHI) informed the Committee that it was due to begin scoping and drafting Terms of Reference on a review of the Marine Spatial Plan. The Panel was also considering undertaking a short review into progress of the Bridging Island Plan 2022-2025.</p>	

The Vice Chair of the Health and Social Services Scrutiny Panel (HSS) informed the Committee that it would be launching a review into Attention Deficit Hyperactivity Disorder (ADHD) imminently. The Vice Chair also informed the Committee that the Panel was discussing the possibility of holding Public Hearings with 3 former Health care consultants and would be undertaking a scoping exercise that would help frame the public hearings.

The Chair of the Public Accounts Committee (PAC) informed the Committee that it had launched a review into Procurement by the Government of Jersey.

Deputy Renouf, as Chair of the Hospital Review Panel, informed the Committee that it had launched its review into the New Healthcare Facilities Programme and that it was awaiting response from the Minister for Health and Social Services as to whether the new Healthcare Facilities programme funding would be brought as a standalone proposal or incorporated in the Government Plan 2025-2028. If the funding was not proposed in a standalone proposal, the Review Panel intended to lodge a proposition to the States Assembly asking for it to be standalone.

The Committee was informed that the Assisted Dying Review Panel's next scheduled meeting had been rescheduled due to the Chair's absence. This was due to take place on 2nd July to discuss its next steps.

The Committee agreed that the Common Strategic Policy Review Panel had concluded its work and the Review Panel was disbanded accordingly.

The Committee was informed that the Work Permit Review Panel was scheduled to receive a briefing on the 3rd July from the Minister for Justice and Home Affairs. It was considered likely by the Committee that any further follow up work would be undertaken by the Children Education and Home Affairs Panel, with the Review Panel therefore being drawn to a close. A final decision would be made following the briefing.

The Chair of the EHI Scrutiny Panel informed the Committee that a letter had been received from the Minister for the Environment that set out the timetable for the lodging of the Offshore Windfarm plan and that this would take place later this year with scrutiny likely to take place early next year. The Committee recalled that the Chair of EHI would Chair an Offshore Wind Farm Review Panel in order to scrutinise this matter. It agreed that Deputy Montford Tadier, Deputy Kristina Moore and the Connétable of St Mary would join the Chair to form the initial membership of the Review Panel, which would begin preparation of a Scoping Document and Terms of Reference in anticipation of the lodging of the Review.

**4. Activity Report and Work Programme – Privileges and Procedures Committee**

The Committee noted the Activity Report and Work Programme of the Privileges and Procedures Committee.

The Committee again considered its proposal that an alternative member of SLC should be able to deputise in the absence of its official representative at PPC meetings in the case of unavoidable absence. It was agreed that further clarification would be sought on the current position and, if required, possible options that would enable this matter to be progressed.

**TO**



<p>The Committee requested further information on the Commissioner for Standards - Performance Standards Guidance Note <a href="#">R.101/2024</a> in order that it might better understand its purpose, context and status.</p>	
<p><b>5. Monthly Meeting with President and Chief Minister</b></p> <p>The Committee noted that the next President and Chief Minister meeting would take place on 27th June 2024. It was agreed that the President would be accompanied by Deputy Tadier.</p>	
<p><b>6. Scrutiny Budget</b></p> <p>The Committee noted the current scrutiny budget position.</p>	
<p><b>7. Scrutiny Away Day</b></p> <p>The Committee agreed that the Chairs would seek to remind all Panel members to respond to the calendar invite for the Scrutiny away day so that arrangements could be made based on attendance numbers.</p>	<b>ALL</b>
<p><b>8. Future Meetings</b></p> <p>The Committee noted its next scheduled meeting would take place on 9th<sup>th</sup> July 2024 at 2pm in Le Capelain Room, States Building.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 8th July 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Review of Prescription of Medication for ADHD</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Health and Social Security Scrutiny Panel for a review into the Review of Prescription of Medication for ADHD.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President and Deputy Curtis.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>• Transcription costs at £150 per hearing (6 hearings): £900</li><li>• Digital and Public Engagement: £90</li></ul> <p><b>Total £990</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

Date: 9th July 2024

Present	Deputy Inna Gardiner, President Deputy Louise Doublet Deputy Catherine Curtis Deputy Karen Wilson (in lieu of Chair of Economic and International Affairs Scrutiny Panel) Deputy Lucy Stephenson, (in lieu of Chair of Corporate Services Scrutiny Panel)
Apologies	Deputy Helen Miles, Vice President Deputy Montfort Tadier Deputy Hilary Jeune
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Records of Meetings</b></p> <p>The Committee agreed to defer approval of the minutes to the next scheduled meeting.</p>	
<p><b>2. Scrutiny Member working on behalf of the Minister for Health and Social Services</b></p> <p>The Committee noted recent correspondence sent to the Chair of the Privileges and Procedures Committee (PPC) and to the Chief Minister in relation to work undertaken by a Scrutiny member on behalf of the Minister for Health and Social Services. The Committee agreed to send further correspondence to PPC requesting work be undertaken on guidelines as to how the Troy Rule might be interpreted in practice, citing the example of the current situation as the type about which it would be helpful for Scrutiny Chairs, and indeed others, to be able to refer to such guidance.</p> <p>The Committee also considered next steps in relation to the possible involvement, or otherwise, of the Commissioner for Standards in the matter. It agreed that options would be presented to it for consideration at a forthcoming meeting. It was noted that Deputy Catherine Curtis did not agree that further action should be pursued in this respect.</p>	<p><b>JH</b></p> <p><b>JH</b></p> <p><b>TO</b></p>
<p><b>3. Activity Reports and Work Programmes</b></p> <p>The Committee noted the work programme and activity reports of the various Scrutiny Panels, including the Review Panels.</p>	
<p><b>4. Activity Report and Work Programme – Privileges and Procedures Committee</b></p>	

<p>The Committee noted the Activity Report and Work Programme of the Privileges and Procedures Committee.</p>	
<p><b>5. Scrutiny of Government Plan 2025-2028</b></p> <p>The Committee recalled its decision made at its previous meeting regarding the approach to scrutiny of the upcoming Government Plan 2025-2028 and noted that a letter had been received by the Chair of the Corporate Services Scrutiny Panel from the Chief Minister with regards to the lodging of Government Plan. The letter had subsequently been circulated to the Committee, and it was noted that it implied a lodging date in late July.</p> <p>Following further discussion of the approach that had been agreed to scrutiny work on the Government Plan, the Committee agreed certain refinements to ensure all Chairs were appropriately sighted on overarching matters, including that the President would be copied into all relevant official correspondence between the Government and the Chair of the Corporate Services Panel. The matter would also be discussed further with the Chairs who had been unable to attend the present meeting in order to share the minor revisions and to agree a final approach.</p> <p>The Committee also agreed that Government Plan updates would be a recurring agenda item.</p>	<p><b>TO</b></p>
<p><b>6. Standing Orders</b></p> <p>The Committee discussed potential changes to Standing Orders that it had previously requested in respect of enabling the Committee to hold public hearings in its own capacity. It proposed certain minor changes and agreed that the matter would be raised with the Chairs who had been unable to attend the present meeting in order to share the minor revisions and agree next steps.</p>	<p><b>TO</b></p>
<p><b>7. Monthly Meeting with President and Chief Minister</b></p> <p>The Committee noted that a suitable date for the next meeting between the President and Chief Minister had yet to be established.</p>	
<p><b>8. Future Meetings</b></p> <p>The Committee noted its next scheduled meeting would take place on 17th September 2024 at 2pm in Le Capelain Room, States Building.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 12th July 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Offshore Windfarm Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Offshore Windfarm Review Panel for a review into the proposed Offshore Windfarm.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President and Deputy Curtis.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>• Transcription costs at £150 per hearing (10 hearings): £1,500.00</li><li>• Digital and Public Engagement: £730</li></ul> <p><b>Total £2,230</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 15th July 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Proposed Budget 2025-28 Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Corporate Services Panel for a review into the States Proposed Budget 2025-28.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Deputy Tadier and Deputy Curtis.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>• Transcription costs at £150 per hearing (2 hearings): £300.00</li><li>• Digital and Public Engagement: £320</li></ul> <p><b>Total £620</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 18th July 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Review of the Marine Spatial Plan</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Environment, Housing and Infrastructure Scrutiny Panel for a review into the Proposed Marine Spatial Plan.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President, Deputy Tadier, Deputy Jeune, Deputy Miles and Deputy Curtis.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>• Expert Adviser = £16,425</li><li>• Transcription costs at £150 per hearing (3 hearings): £675</li><li>• Digital and Public Engagement: £450</li></ul> <p><b>Total £17,550</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 21st August 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Proposed Budget 2025-28 Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Environment, Housing and Infrastructure Scrutiny Panel for a review into the States Proposed Budget 2025-28.</p> <p>As no concerns were raised, approval was taken after 48 hours of the documents being circulated and the review was launched.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>• Transcription costs at £150 (per audio hour) x 4.5 hours : £675</li></ul> <p><b>Total £675</b></p>	
<p><b>2. OECD Pillar 2 Sub-Panel: OECD Pillar 2 Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Corporate Services Scrutiny Panel for a review into the OECD Pillar 2.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President.</p> <p><u>Budget</u></p>	



<p><b>Review Costs:</b></p> <ul style="list-style-type: none"> <li>• Expert Advisor (if required) : £10,000</li> <li>• Transcription costs at £150 (per audio hour) x 1 hour : £150</li> <li>• Digital and Public Engagement : £50</li> </ul> <p><b>Total £10,200</b></p>	
<p><b>3. Proposed Budget 2025-28 Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Children, Education and Home Affairs Scrutiny Panel for a review into the States Proposed Budget 2025-28.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"> <li>• Transcription costs at £150 per hearing (3 hearings): £450</li> <li>• Digital and Public Engagement: £320</li> </ul> <p><b>Total £770</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 27th August 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Proposed Budget 2025-28 Review</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Economic and International Affairs Scrutiny Panel for a review into the States Proposed Budget 2025-28.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by the President.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>• Transcription costs at £150 per hearing (3 hearings): £450</li><li>• Digital and Public Engagement: £320</li></ul> <p><b>Total £770</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 12th September 2024

Present	Deputy Inna Gardiner (President) Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Roselyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Handling and Learning from Customer Feedback/Complaints</b></p> <p>The Committee approved a Scoping Document and Terms of Reference on behalf of the Public Accounts Committee for a review into the Handling and Learning from Customer Feedback/Complaints.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by Deputy Catherine Curtis, Deputy Hilary Jeune and Deputy Louise Doublet.</p> <p><u>Budget</u></p> <p><b>Review Costs:</b></p> <ul style="list-style-type: none"><li>Hearing transcription costs at £150 per audio hour:</li><li>4 hearings (based on one audio hour each) £600</li><li>Comms plan and social media budget: £200</li></ul> <p><b>TOTAL = £800</b></p>	

# Scrutiny Liaison Committee

## Record of Meeting

Date: 17th September 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles, Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier [item 3 onwards]
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Monique Magalhaes, [item 2 only] Janice Hales, Research and Project Officer

Agenda matter	Action
<p><b>1. Records of Meetings</b></p> <p>The Committee approved the records of the meeting held on 18th June, 8th, 9th, 12th, 15th and 18th July, 21st and 27th August 2024.</p>	
<p><b>2. Budget 2025 – 2028 (Government Plan)</b></p> <p>The Committee considered the individual Reviews being undertaken by Panels, with particular discussion focused on the process by which duplication would be avoided and cross-cutting matters identified and progressed. It was noted that much of this work would be co-ordinated through the overarching Review being undertaken by the Corporate Services Panel, but that further consideration would be given to the role of the Committee in assisting with such a large, cross cutting piece of work. It was agreed that the matter would be discussed again at the Committee’s forthcoming weekly check in meeting, and that it would seek to hold an overarching public hearing with the Chief Minister ahead of the scheduled debate.</p>	<b>TO/MM</b>
<p><b>3. Deputy Elaine Millar: Witnesses engaging with Scrutiny Panels</b></p> <p>The Committee received Deputy Elaine Millar who raised with Members potential concerns about the duty of care afforded to witnesses engaging with Scrutiny Panels. The Committee discussed with the Deputy the processes and procedures that were in place, noting that there was a range of both internal and published material that collectively established the framework by which Scrutiny approached its responsibilities towards those engaging with Panels/ Committees. This included dedicated information on the States Assembly website, a published ‘witness protocol, and clear expectations on duty of care before, during and post engagement set out for officers in the States Greffe in an internal staff handbook.</p> <p>It was confirmed to the Deputy that all those providing evidence to a Panel during a Review were supplied with a copy of the final report. Prior to this, those whose evidence was being quoted in a report would receive a draft of the relevant section</p>	

<p>in order to highlight its use and to offer the ability for the person or organisation to confirm the fair and accurate use of that material.</p> <p>Circulation of the Ministerial Response by the Ministerial team to individuals/stakeholders who provided evidence was discussed with the Committee agreeing this could be beneficial.</p>	
<p><b>4. Scrutiny Away Day</b></p> <p>The Panel noted the current plans for the away day on 27th September and asked for the updated programme to be circulated to all Scrutiny Members. Topics for future Review Panels that would be raised for discussion on the day were identified as:</p> <ul style="list-style-type: none"> <li>• Parishes – (including relationship with Government)</li> <li>• Future Hospital - priority and focus for the next 18 months</li> <li>• Arm’s Length Organisations and States funded bodies (delivery of Government programme)</li> <li>• Cost of living</li> </ul>	
<p><b>5. Activity Report and Work Programme</b></p> <p>The Committee noted the Activity Reports and Work Programmes of the various Scrutiny Panels.</p>	
<p><b>6. Activity Report and Work Programme – Privileges and Procedures Committee (PPC)</b></p> <p>The Committee noted the Activity Report and Work Programme of the Privileges and Procedures Committee (PPC).</p> <p>The Committee noted its recent correspondence to PPC regarding an alternative representative from the Committee attending PPC meetings, should the appointed representative be unable to attend. It was informed that PPC had agreed that an alternative representative could attend, however, it would be in the capacity as an observer for Part ‘A’ agenda items only and would not include the right to vote. It was confirmed that should the appointed representative be in a position whereby they were unable to attend a PPC meeting, they would seek to inform the Committee as far in advance as practical in order that alternative arrangements might be made.</p> <p>It was requested that the agenda for PPC be circulated to the Committee for information once it was made public.</p>	<p><b>JH</b></p>
<p><b>7. Commissioner for Standards</b></p> <p>The record of this item is classified as private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended), Article AE 28 - States Assembly Privileges.</p>	
<p><b>8. Monthly Meeting with President and Chief Minister</b></p> <p>The Committee discussed the upcoming meeting with the Chief Minister and agreed the focus of the meeting would be the Budget together with a discussion on the status of Ministerial and Departmental Plans. It was agreed that the Vice President would attend with the President, and it was requested that the Minister for Treasury and Resources be asked to attend, if possible.</p>	<p><b>JH</b></p>

<p><b>9. Scrutiny Budget</b></p> <p>The Committee noted the expenditure to date by Panels on the engagement of expert advisors in 2024.</p>	
<p><b>10. Future Meetings</b></p> <p>The Committee noted its next scheduled meeting would take place on 15th October at 2pm in Le Capelain Room, States Building.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

### Meeting held digitally

Date: 9th October 2024

Present	Deputy Inna Gardiner (President) Deputy Helen Miles (Vice President) Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States Janice Hales, Research and Project Officer Roselyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. New Healthcare Facilities Programme - Follow-up Review</b></p> <p>The Committee approved an increase to the advisor budget for the Hospital Review Panel from £20,000 to £21,600 following the appointment of an advisor.</p> <p>Whilst the Committee recalled its agreement that approval would be taken within 48 hours of the documents being circulated unless concerns were raised otherwise, it was noted that individual approval was registered in writing within that timeframe by Deputy Catherine Curtis and Deputy Hilary Jeune.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

Date: 15th October 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles, Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Montfort Tadier
Apologies	
Absent	
In attendance	Nikita Hall, Principal Committee and Panel Officer [item 3 only] Monique Magalhaes, Principal Committee and Panel Officer [item 3 only] Katherine De Carteret, Committee and Panel Officer [item 3 only] Anna Thorne, Committee and Panel Officer [item 3 only]  Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer Roselyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Records of Meetings</b></p> <p>The Committee approved the records of the meeting held on 17th September 2024.</p>	
<p><b>2. Scrutiny Away Day</b></p> <p>The Committee received a briefing document and discussed the recent Scrutiny Away Day. A number of areas of potential follow up and future training were considered and it was noted that an updated Scrutiny training programme would be prepared for consideration at a forthcoming meeting. The Committee requested that this should include training from the Solicitor General on questioning best practice for Hearings as well as a training session specifically tailored to chairing a Scrutiny Panel.</p>	<b>TO</b>
<p><b>3. Budget 2025 – 2028 (Government Plan)</b></p> <p>The Committee discussed the status of each Panel's Review and received an overview from each Chair and Committee and Panel Officer (CPO's) regarding the anticipated output and timeline.</p> <p>Cross cutting themes and examples were discussed with the Committee mindful that there were various topics that covered more than one Panel. It was agreed that such areas would continue to be captured through officer conversations and communication between Chairs at the weekly SLC meeting.</p>	<b>JH/RS</b>



<p>The Committee discussed a date for its upcoming public hearing with the Chief Minister and agreed that 14th November as a potential date. It was requested this be confirmed with the Chief Minister and an invite circulated in due course.</p>	
<p><b>4. Meeting with Deputy Max Andrews</b></p> <p>The Committee welcomed Deputy Max Andrews following his request to discuss minimum size of Scrutiny Panels and evening public hearings.</p> <p>Deputy Andrews informed the Committee of the reasons why he was of the opinion that a minimum of 3 members should be required to constitute the membership of a Scrutiny Panel, expanding on arguments that he had made in the report and debate on his related Proposition <a href="#">P94/2023</a> in March 2024. The Committee discussed both the pros and cons of the idea with Deputy Andrews. The Committee agreed that while a minimum panel size of 3 represented a worthy aim for any Chair, it did not support this becoming a compulsory requirement due a number of practical considerations and other potentially negative consequences.</p> <p>Additionally, Deputy Andrews relayed his suggestion that Panels might hold public hearings in the evenings or non-core office hours as a way in which to help Scrutiny's public engagement. It was noted that this was an option that could be used by Panels currently, however, now that hearings were streamed live and with a play back function, it had become utilised as the public had full access to hearings and could engage accordingly.</p> <p>The Committee thanked Deputy Andrews for his engagement and for sharing his ideas on improvements to the Scrutiny function.</p>	
<p><b>5. Activity Report and Work Programme</b></p> <p>The Committee noted the Activity Reports and Work Programmes of the various Scrutiny Panels.</p>	
<p><b>6. Privileges and Procedures Committee</b></p> <p>The Committee noted the Activity Log of the Privileges and Procedures Committee.</p>	
<p><b>7. Commissioner for Standards (CFS)</b></p> <p>The record of this item is classified as private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended), Article AE 28 - States Assembly Privileges.</p>	
<p><b>8. Monthly Meeting with President and Chief Minister</b></p> <p>The Committee received an update from the President on the meeting with the Chief Minister held on 3rd October 2024. It was noted that areas of discussion for the monthly meeting due on 20th November 2024 would be identified in due course.</p>	
<p><b>9. Private Meeting with Stakeholders</b></p> <p>The Committee discussed the status of private meetings and the management of any associated requirements for all attendees to respect the confidentiality of the content of such meetings as relevant. It was agreed that whilst such meetings varied in purpose and content considerably, there was significant merit in ensuring a clear and consistent process with appropriate options for Chairs and Panels to utilise. It was noted that this might include the reading out of a statement by a Chair prior to private meetings in order for all parties to be reminded of any</p>	<p><b>TO</b></p>

<p>confidentiality that applied. The wording of such a statement would be explored further.</p>	
<p><b>10. Risk Advisor</b></p> <p>The Committee discussed a suggestion for the engagement of an expert on risk who might be contracted to be available on a standby/draw down arrangement, for a maximum number of days per year, to assist any Panel with relevant Scrutiny work. It was agreed the idea would be further developed and considered again by the Committee at a forthcoming meeting.</p>	<p><b>TO</b></p>
<p><b>11. Future Meetings</b></p> <p>The Committee noted its next scheduled meeting would take place on 19th November at 2pm in Le Capelain Room, States Building and would include a briefing from the head of Digital and Public Engagement.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

Date: 14th November 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles, Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Karen Wilson (in lieu of Deputy Montford Tadier)
Apologies	Deputy Montford Tadier
Absent	
In attendance	Deputy Jonathan Renouf  Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer Roselyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Records of Meetings</b></p> <p>The Committee approved the records of the meetings held on 10th and 17th September and 9th and 15th October, subject to minor amendments being made.</p>	
<p><b>2. Budget 2025 – 2028 (Government Plan)</b></p> <p>The Committee noted its upcoming public hearing with the Chief Minister regarding the Budget 2025 – 2028 and discussed its question plan. Following amendments to the question plan, it was agreed that an updated version would be circulated to the President and Vice President for further consideration.</p>	<b>JH/RS</b>
<p><b>3. Activity Report and Work Programme</b></p> <p>The Committee noted the Activity Reports and Work Programmes of the various Scrutiny Panels. It was noted that several publications were due to be presented in early December and it was agreed the officers would correspond to ensure there was no clash regarding presentation dates.</p> <p>The Government’s ‘Project Breakwater’ was discussed with the Chair of Environment, Housing and Infrastructure (EHI) informing the Committee that a briefing had been arranged by the Minister for Infrastructure for the Panel on 12th December. It was agreed that it may be useful for other Panels to attend the briefing, namely the Economic and International Development Panel (EIA) and Health and Social Security Panel (HSS) as the Project could be cross Departmental. It was further agreed this would be discussed in more detail in due course.</p>	
<p><b>4. Privileges and Procedures Committee</b></p> <p>The Committee noted the Activity Log of the Privileges and Procedures Committee (PPC).</p>	

<p><b>5. Ferry Tender Process</b></p> <p>The Committee discussed the ongoing ferry tender process following Guernsey's decision to award its contract to Condor Ferries, with the Government of Jersey yet to make a final decision. It was noted that the Economic and International Affairs Panel was due to hold a public hearing with the Minister for Sustainable and Economic Development the following week on the topic. The Committee additionally considered the merits of requesting a private briefing from the Chief Minister, Minister for Sustainable and Economic Development and the Minister for Treasury and Resources, to which further consideration would be given.</p>	<p><b>TO/JH/RS</b></p>
<p><b>6. Future Meetings</b></p> <p>The Committee noted its next scheduled meeting would take place on 17th December at 2pm in Le Capelain Room, States Building and would include a briefing from the head of Digital and Public Engagement.</p>	

# Scrutiny Liaison Committee

## Record of Meeting

Date: 19th November 2024

Present	Deputy Inna Gardiner (Chair) Deputy Helen Miles (Vice Chair) Deputy Catherine Curtis Deputy Louise Doublet Deputy Tom Coles
Apologies	Deputy Hilary Jeune Deputy Montfort Tadier
Absent	
In attendance	Deputy Lyndon Farnham, Chief Minister (item 2 only) Deputy Ian Gorst, Assistant Minister for Treasury and Resources Richard Bell, Treasurer of the States (item 2 only) Paul Wylie, Group Director of Policy, Cabinet Office (item 2 only) Andrew McLaughlin - Chief Executive Officer (item 2 only) Andrew Hacquoil, Group Director, Strategic Finance (item 2 only) Paul Wylie - Group Director of Policy (item 2 only)  Tim Oldham, Assistant Greffier of the States (Committees and Panels) Janice Hales, Research and Project Officer Roselyn Sharp, Research and Project Officer Gwyn Garfield Bennett, Communications Officer Sarah Hopkins, Communications Officer

Agenda matter	Action
<p><b>1. Discussion of Question Plan for Proposed Budget 2025 - 2028</b></p> <p>The Committee discussed its question plan and made minor amendments. Areas of questioning were also discussed, with each member agreeing on a specific area it would question the Chief Minister on at the upcoming public hearing.</p>	
<p><b>2. Public Hearing with Chief Minister</b></p> <p>The Committee welcomed Deputy Lyndon Farnham, the Chief Minister, Deputy Ian Gorst, the Assistant Minister for Treasury and Resources, and Government Officers to a public hearing on the proposed Budget 2025 - 2028. The proceedings were streamed live to the public and a recording was taken so that a written transcript could be produced.</p>	
<p><b>3. Post Hearing Discussion</b></p> <p>The Committee discussed the hearing and agreed on key areas to be formulated into a press release. It was agreed this would be circulated to the President for approval before being circulated to the media.</p>	<b>GGB/SH</b>

# Scrutiny Liaison Committee

## Record of Meeting

Date: 5th December 2024

Present	Deputy Inna Gardiner, President Deputy Helen Miles, Vice President Deputy Catherine Curtis Deputy Louise Doublet Deputy Hilary Jeune Deputy Karen Wilson (in lieu of Deputy Montford Tadier)
Apologies	Deputy Montfort Tadier
Absent	
In attendance	Tim Oldham, Assistant Greffier of the States, Committee and Panels Janice Hales, Research and Project Officer Rosalyn Sharp, Research and Project Officer

Agenda matter	Action
<p><b>1. Records of Meetings</b></p> <p>The Committee approved the records of the meetings held on 14th and 19th November. It further approved the additional records of its meetings dated 17th September and 15th October, relevant parts of which had been classified as private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended), Article AE 28 - States Assembly Privileges.</p>	
<p><b>2. 2024 Summary and Work Programmes</b></p> <p>The Committee noted the 2024 activity summary documents and work programmes of the various Scrutiny Panels and Public Accounts Committee (PAC).</p>	
<p><b>3. Privileges and Procedures Committee</b></p> <p>The Committee noted the Activity Log of the Privileges and Procedures Committee.</p>	
<p><b>4. Review Panels</b></p> <p>The Committee discussed the status of the Review Panels that had undertaken work in 2025, in addition to those under consideration for 2025.</p> <p><b>Family Friendly</b></p> <p>It was considered that scrutiny work in this area would be important and consideration was given to the most appropriate structure by which it could be undertaken. It was noted that the remits of both the Health and Social Security Panel and the Children, Education and Home Affairs Panels were relevant to the broad topic area, and that approaches might include a Review Panel or separate, more focused reviews undertaken by the standing panels in accordance with their remits. The Chair of the Health and Social Security Panel informed the Committee that only limited discussions had taken place with members regarding potential membership of a Review Panel at this stage. It was agreed that further discussions</p>	

<p>would be held by the relevant Chairs with officer support to explore the options, the outcome of which would be reported back to the Committee.</p> <p><b>Hospital Review Panel</b> The Committee was informed that a report was due to be presented in the first Quarter of 2025 on the current phase of the review, with further work envisaged during the course of the year.</p> <p><b>Assisted Dying Review Panel</b> The Committee was informed that drafting of legislation by the Government was ongoing and it was therefore envisaged that the Panel would remain ongoing throughout 2025.</p> <p><b>Work Permit Review Panel</b> The Committee recalled its discussion of 18th June, at which it was noted that follow up work to the Review Panel’s report was anticipated to be undertaken by the Children, Education and Home Affairs Panel. The President informed the Committee that, mindful of ongoing activity in this area, she would communicate with the Chair who led the Review Panel to discuss her thoughts on the status of ongoing or upcoming work.</p> <p><b>Parishes and the Government</b> Deputy Miles informed the Committee that background work supporting the scoping the review was advanced and likely to be completed in the first quarter of 2025, coinciding with the allocation of officer support that had been identified accordingly.</p> <p><b>Cost of Living</b> The President reminded the Committee that an approach had been made by a States Member who was interested in establishing a Review Panel to scrutinise this topic. It was noted that the Economic and International Affairs Panel’s remit was, along with others, relevant to this area. Mindful of his apologies for the present meeting, it was agreed that in the absence of the Chair of the Economic and International Affairs Panel that further consideration would be given to the matter in early 2025.</p> <p><b>Offshore Wind</b> The Committee noted ongoing progress in the early stages of the review into offshore wind, including that membership had been established and that the Panel’s work would accelerate once it had received necessary information from the Government.</p> <p>Having discussed the ongoing and work planned across Panels, PAC and Review Panels the Committee considered that it might be beneficial to communicate directly with States Members highlighting the wide-ranging work programme. It was agreed that the President would give further consideration to the communication and update the Committee accordingly.</p>	
<p><b>5. Scrutiny Meetings for 2025</b></p> <p>The Committee recalled that it had agreed its meeting days for 2025. It was discussed that, wherever possible, Panels should try to continue established patterns for their respective regular meetings, including using those slots for briefings and hearings where feasible, in order to try to limit the number of date clashes for the multiple members serving on more than one Panel/Committee.</p>	<p>JH</p>

<p><b>6. Scrutiny Training/Trip to Westminster</b></p> <p>The Committee discussed ongoing training requirements and, in particular, questioning training from the Solicitor General (SG). It was informed that the SG could accommodate training in early 2025 and it was agreed that consideration should be given to dates. The requirements of individual Panels would accordingly need to be taken into account.</p> <p>The Committee discussed a trip to Westminster to visit its equivalent Committee. It was informed that this was being researched and an update would be provided in due course.</p>	<p><b>RS</b></p> <p><b>RS</b></p>
<p><b>7. Monthly Meetings with Chief Minister</b></p> <p>The Committee discussed the President and Chief Minister meetings for 2025 and was informed these were in the process of being organised. It was noted that for the first meeting, concerns over delays in receiving correspondence from Government would be raised, together with the approach taken to the completion of certain Ministerial Responses.</p>	<p><b>RS</b></p>
<p><b>8. Future Meetings</b></p> <p>The Committee noted its next scheduled meeting would take place on 28th January at 2pm in Le Capelain Room, States Building .</p>	